



City of Homer

www.cityofhomer-ak.gov

Human Resources

491 East Pioneer Avenue

Homer, Alaska 99603

personnel@cityofhomer-ak.gov

(p) 907-235-8121 x2225

(f) 907-235-3148

TO: City Council

THRU: Katie Koester

FROM: Andrea Browning, HR

DATE: December 11, 2019

RE: Interim City Manager

In 2014 the City Manager Selection Committee was tasked with the possibility of hiring an Interim City Manager.

The committee discussed the pros and cons of hiring an internal applicant as Interim City Manager. The committee decided it was in the City's best interest to pursue an outside Interim City Manager. HR Director Browning provided a list of names provided by the Alaska Municipal League.

The Committee reviewed the list of interim managers as provided by the Alaska Municipal League. The Committee requested that then current City Manager Walt Wrede attend the next Hiring Committee meeting to discuss Interim Manager prospects in Executive Session.

Manager Wrede provided insight into possible candidates, and a few Council members had the opportunity to meet candidates in-person and the annual AML conference that soon followed.

On October 27, 2014 Council passed Resolution 14-117 (attached) which approved the hiring of an Interim City Manager for a term not to exceed six months.

Marvin Yoder was hired on 01/05/15 and filled the role of Interim City Manager until 04/28/15. The Interim City Manager is an exempt position, and Mr. Yoder was paid \$9273.00 per month.

Potential Timeline

December 19- January 6	Solicit interested candidates (City Manager reaches out to interested candidates and provides Council with resumes)
January 13 th Council meeting	Review candidates (Council could schedule an executive session to discuss)
January 27 th Council meeting	Resolution to appoint interim manager
February 3 rd	Interim Manager start date
February 21 st	City Manager Koester's last day. Provides for 3 weeks of overlap (including one council meeting and two packet deadlines). CM search would occur under direction of interim manager.

Enc:

Alaska Municipal League Interim Municipal Managers list

Resolution 14-117