



# City of Homer

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Homer City Council

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## Memorandum 19-151

TO: Mayor Castner and Homer City Council  
FROM: Councilmembers Aderhold and Venuti  
DATE: November 20, 2019  
SUBJECT: City Council Retreat Planning Update

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The purpose of this memo is to update Council on the progress for planning a Council retreat in 2020, provide an opportunity for members to ask questions, and continue to get specific feedback on goals and objectives of the retreat.

WHEN: Saturday, January 11 8:30am-12:30pm (breakfast snacks will be served)

WHERE: Kachemak Bay Campus of the Kenai Peninsula College, Pioneer Hall

WHO: Homer Mayor, City Council and Manager (participation of all members is crucial for success). The event will be open to the public, however active participation will be limited to members with a chance for public comment at the end.

WHAT: Council retreat to establish council priorities for 2020 and a system to report on, change and keep track of those priorities.

We met with Susie Amundson, the facilitator for the upcoming retreat, on November 7 to go over goals of the retreat and possible homework assignments that can be done in advance of the half-day session to make sure members make the most of our time together. In preparation for the retreat we discussed establishing a tiered system of Council legislation for priorities that could be shifted and updated. To facilitate the broader conversation with Council, we propose organizing legislation into 3 Tiers.

We propose scheduling a worksession on this topic for December 9<sup>th</sup>. To get the conversation started, we have outlined a proposed tiered system (attached) as to how this system might look and operate. The tier system, as we envision it at least in the beginning, is limited to projects and initiatives Council sponsors and does not include legislation initiated by Administration or routine City business to control the focus and scope. Please understand this list and approach is intended as a starting place and suggestions for improvements or alternative ideas are encouraged. In preparation for the worksession on the 9<sup>th</sup>, please review the attached worksheet, considering where you might place Council initiated projects and how you think this system could be improved.

Enc: Prioritization Worksheet in Preparation for December 9 Council Worksession