

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
1/24/2025	Eyewash/Shower	30056 WW Hinckley, MN	OK	Inspection	Inspect eyewash and shower for proper operation.
1/24/2025	FIRE EXTINGUISHERS	30056 WW Hinckley, MN	Checks Good	Inspection	Check extinguishers at WWTP, WTP and in vehicles.
1/24/2025	Final Clarifier-Walker Process	30056 WW Hinckley, MN	Done	Monthly PM	Drain condensation from gearbox(es). Grease drive shaft bearings. Use Mobil synthetic grease.
1/24/2025	Gas Detector	30056 WW Hinckley, MN	Checked	Calibrate Equipment	Run calibration check.
1/24/2025	Generator- WW	30056 WW Hinckley, MN	Completed	Inspection	Check over all performance of generator. Check oil, coolant, block heater, hoses, cables, battery charger. Check for leaks. Check battery cells, add distilled water if needed. Run unit under load once a month.
1/24/2025	Generator- Portable	30056 WW Hinckley, MN	OK	Inspection	Check over all performance of generator. Check oil, coolant, block heater, hoses, cables, battery charger. Check for leaks. Check battery cells, add distilled water if needed. Run unit under load every other week.
1/24/2025	Lift Station #4	30056 WW Hinckley, MN	OK	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/24/2025	Lift Station #6	30056 WW Hinckley, MN	OK	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/24/2025	Post Aeration Tank	30056 WW Hinckley, MN	N/A	Monthly PM	Bleed air/water off & exercise diffusers. Note Blowers 1 & 2 meter readings in Comment section.
1/24/2025	Scum Pump-Wemco	30056 WW Hinckley, MN	OK	Monthly PM	Check floats & walls, clean if necessary.

1/24/2025	UV Disinfection Equipment	30056 WW Hinckley, MN	Out Of Service	Inspection	heck scc seal. Check channel H2O depth.
1/24/2025	Dehumidifier- Well #3	30056 WW Hinckley, MN	OK	Monthly PM	Check and replace air filter if needed. Check for dirty coils.
1/24/2025	Eyewash/Shower	30056 WW Hinckley, MN	OK	Inspection	Inspect eyewash and shower for proper operation. There is 2 eye wash stations. One at each water plant, please check both stations
1/24/2025	Generator- Well #3	30056 WW Hinckley, MN	OK	Monthly PM	Check oil, coolant, battery charger, inspect radiator and air filter. 100hrs- check belts, lubricate throttle, choke linkage. 200hrs- change oil, replace fuel filter. (exercise unit every other week under load)
1/24/2025	Generator- Well #3	30056 WW Hinckley, MN	OK	Inspection	Check hoses, filters, belts and change any if needed. Check turbo rotor shaft for wear.
1/24/2025	Pumphouse #1 Air Drier	30056 WW Hinckley, MN	Completed	Inspection	Clean Condenser Coil.
1/24/2025	Well #3- Vacuum Regulators	30056 WW Hinckley, MN	Done	Annual PM	Replace flexible metal tubing if needed. Recondition if needed. Clean stems and springs in vacuum after 12000 of gas has been fed.
1/24/2025	Well #4 Dehumidifier	30056 WW Hinckley, MN	OK	Monthly PM	Check air filter & if necessary replace. Ceck coils & air flow.
1/27/2025	Alarms	30056 WW Hinckley, MN	OK	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact person for the WW Plant at your project. 2. Inspect control floats and clean if necessary at WW Plant.

1/27/2025	Lift Station #1	30056 WW Hinckley, MN	OK	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/27/2025	Lift Station #2	30056 WW Hinckley, MN	OK	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/27/2025	Lift Station #3	30056 WW Hinckley, MN	OK	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/27/2025	Lift Station #7	30056 WW Hinckley, MN	OK	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/27/2025	Lift Station #8	30056 WW Hinckley, MN	OK	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
1/27/2025	Lift Station #9	30056 WW Hinckley, MN	OK	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

1/27/2025	WP #1 Alarms	30056 WW Hinckley, MN	OK	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact person at your project.
1/27/2025	WP#2 Alarms	30056 WW Hinckley, MN	OK	Test alarm dialer	Test alarm function and verify communications equipment can reach emergency contact person at your project.