

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
12/2/2024	Effluent Flow Meter Manhole	30056 WW Hinckley, MN	checked, no water	Quarterly PM	Open up manhole, check for water. Remove pump if needed, to keep Flow Meter dry.
12/4/2024	Well #4 Dehumidifier	30056 WW Hinckley, MN	okay	Monthly PM	Check air filter & if necessary replace. Ceck coils & air flow.
12/9/2024	Final Clarifier-Walker Process	30056 WW Hinckley, MN	done	Monthly PM	Drain condensation from gearbox(es). Grease drive shaft bearings. Use Mobil synthetic grease.
12/9/2024	Scum Pump-Wemco	30056 WW Hinckley, MN	okay	Monthly PM	Check floats & walls, clean if necessary.
12/11/2024	Well #3- Aerator	30056 WW Hinckley, MN	Checked Good	Quarterly PM	Check air filter, replace if needed. Check overall operation while well is running.
12/12/2024	Lift Station #1	30056 WW Hinckley, MN	okay	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #1	30056 WW Hinckley, MN	Checks Good	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/12/2024	Lift Station #2	30056 WW Hinckley, MN	okay	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #2	30056 WW Hinckley, MN	Checks Good	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED

12/12/2024	Lift Station #3	30056 WW Hinckley, MN	okay	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #4	30056 WW Hinckley, MN	okay	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #4	30056 WW Hinckley, MN	Checks Good.	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/12/2024	Lift Station #6	30056 WW Hinckley, MN	okay	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #6	30056 WW Hinckley, MN	Checks Good	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/12/2024	Lift Station #7	30056 WW Hinckley, MN	okay	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #7	30056 WW Hinckley, MN	Checks Good	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED

12/12/2024	Lift Station #8	30056 WW Hinckley, MN	okay	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/12/2024	Lift Station #8	30056 WW Hinckley, MN	Checks Good	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/12/2024	Lift Station #9	30056 WW Hinckley, MN	Checks Good	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/13/2024	WP#2 Alarms	30056 WW Hinckley, MN	okay	Test alarm dialer	Test alarm function and verify communications equipment can reach emergency contact person at your project.
12/16/2024	Eyewash/Shower	30056 WW Hinckley, MN	okay	Inspection	Inspect eyewash and shower for proper operation.
12/16/2024	FIRE EXTINGUISHERS	30056 WW Hinckley, MN	Checks Good	Inspection	Check extinguishers at WWTP, WTP and in vehicles.
12/18/2024	Generator- Portable	30056 WW Hinckley, MN	ok	Inspection	<p>Check over all performance of generator. Check oil, coolant, block heater, hoses, cables, battery charger. Check for leaks. Check battery cells, add distilled water if needed. Run unit under load every other week.</p>
12/19/2024	Alarms	30056 WW Hinckley, MN	okay	Test alarm dialer	<ol style="list-style-type: none"> 1. Test alarm function and verify communications equipment can reach emergency contact person for the WW Plant at your project. 2. Inspect control floats and clean if necessary at WW Plant.
12/20/2024	Blower- North Digester	30056 WW Hinckley, MN	Out of Service	Quarterly PM	<ol style="list-style-type: none"> 1. Change oil. Tools Required: Synfilm GT oil, 3/8 Wrench. 2. CHECK BELTS WITH GOODYEAR TENSION TESTER 1 PR. PER BLOWER. BELT TENSION-13LBS-USED. 19 LBS NEW. BELT 5VX900 CD=30.08. 3. CHECK AIR FILTER & CLEAN (BLOW OUT W/ AIR HOSE)

12/20/2024	Blower- South Digester	30056 WW Hinckley, MN	Completed	Quarterly PM	1. Check belts with Goodyear tension tester 1 pr. per blower. Belt tension - 13lbs- used, 19lbs- new Belt 5vx900 CD=30.08: 2. Check air filter & clean (blow out w/air hose)
12/20/2024	Gas Detector	30056 WW Hinckley, MN	Checked	Calibrate Equipment	Run calibration check.
12/20/2024	Generator- WW	30056 WW Hinckley, MN	Completed	Inspection	Check over all performance of generator. Check oil, coolant, block heater, hoses, cables, battery charger. Check for leaks. Check battery cells, add distilled water if needed. Run unit under load once a month.
12/20/2024	Lift Station #3	30056 WW Hinckley, MN	ok	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/20/2024	Lift Station #9	30056 WW Hinckley, MN	OK	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/20/2024	WW Ejector & Sump	30056 WW Hinckley, MN	done	Inspection	Check high level alarms. Clear sump. Open valves.
12/20/2024	Well #3- Control Panel	30056 WW Hinckley, MN	OK	Quarterly PM	Take out filter, inspect and clean.
12/20/2024	Dehumidifier- Well #3	30056 WW Hinckley, MN	OK	Monthly PM	Check and replace air filter if needed. Check for dirty coils.
12/20/2024	Eyewash/Shower	30056 WW Hinckley, MN	OK	Inspection	Inspect eyewash and shower for proper operation. There is 2 eye wash stations. One at each water plant, please check both stations
12/20/2024	Furnace - Well #3	30056 WW Hinckley, MN	OK	Quarterly PM	Check air filter.

12/20/2024	Generator- Well #3	30056 WW Hinckley, MN	OK	Monthly PM	Check oil, coolant, battery charger, inspect radiator and air filter. 100hrs- check belts, lubricate throttle, choke linkage. 200hrs- change oil, replace fuel filter. (exercise unit every other week under load)
12/20/2024	Pumphouse #1	30056 WW Hinckley, MN	CLEANED	Inspection	Pressure aerator- well to filter. Remove & acid wash.
12/20/2024	WP #1 Alarms	30056 WW Hinckley, MN	ok	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact person at your project.