

City of Hinckley
106 First Street SE
P. O. Box 366
Hinckley, MN
[Tel] (320) 384.7491
[Fax] (320) 384.7492
www.hinckley.govoffice2.com



Agenda Item

2026 Road Maintenance- 1st St & Sullivan S

Meeting Date

July 14, 2026

Prepared By

Leaha M. Jackson, City Administrator

Background

Each year, the City budgets funds for street maintenance projects. Historically, this money has been used for patching, spray-inject patching, and micro sealing.

As of 5/31/2026, the available cash in the 400 Street Improvement Fund is \$146,685. For 2026, an additional \$34,312 in Small Cities Assistance revenues were budgeted to be collected. Due to changes in the State formula, this is expected to be reduced by \$10,000.00. A projection of the available cash in the 400 Fund for the year is as follows:

Cash on hand	\$ 148,467.86
Accounts payable	(1,782.00)
Net Cash	\$ 146,685.86
Receivables:	
Small Cities Assistance (revised)	24,312.00
Remaining transfers	32,004.00
Projected available cash	\$ 203,001.86

Staff was put in touch with a contractor through the Sourcwell Contract to obtain a cost estimate for replacing the Firehouse parking lot, and 1st St SE/Power Ave S. Using the Sourcwell Contract satisfies the statutory bidding requirements. Gordian is a third-party administrator that manages the Sourcwell construction contracts due to their complexity. Attached is some information about Gordian and their process.

Mayor Zeman asked staff to obtain quotes from at least one additional contractor. No formal bid specifications were provided to the contractors. They each met with the Mayor and Administrator to define the project scope and developed their own plans based on it.

The timeline was that if the number came in reasonably, hopefully this summer/fall.

This project alone could use available cash for any three of these proposals. Note that the available cash does not take into consideration any other project or expense for this year.

Recommended Action

Consider the submitted proposals and whether the Council would like to move forward with the project.

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____