

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
5/1/2026	Eyewash/Shower	30056 WW Hinckley, MN	its operational	Inspection	Inspect eyewash and shower for proper operation.
5/1/2026	Eyewash/Shower	30056 WT Hinckley, MN	in working condition	Inspection	Inspect eyewash and shower for proper operation. There is 2 eye wash stations. One at each water plant, please check both stations
5/4/2026	Trailer Jetter	30056 WW Hinckley, MN	completed	Annual PM	Annual Pre-trip Inspection Check brakes, lights, tire pressure, etc.
5/4/2026	Trailer Vac	30056 WW Hinckley, MN	checks good	Annual PM	Annual Pre-trip Inspection Check brakes, lights, tire pressure, etc.
5/4/2026	Well #4 Dehumidifier	30056 WT Hinckley, MN	its good	Monthly PM	Check air filter & if necessary replace. Ceck coils & air flow.
5/5/2026	Generator- WW	30056 WW Hinckley, MN	its ok	Inspection	Check over all performance of generator. Check oil, coolant, block heater, hoses, cables, battery charger. Check for leaks. Check battery cells, add distilled water if needed. Run unit under load once a month.
5/5/2026	Lift Station #1	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/5/2026	Northwest RAS/WAS Pump	30056 WW Hinckley, MN	its ok	Service Equipment	Grease Pump. Tools Required: Mobil Synthetic Grease.
5/5/2026	FIRE EXTINGUISHERS	30056 WW Hinckley, MN	all in working condition	Inspection	Check extinguishers at WWTP, WTP and in vehicles.
5/5/2026	Dehumidifier- Well #3	30056 WT Hinckley, MN	waiting for new unit	Monthly PM	Check and replace air filter if needed. Check for dirty coils.

5/5/2026	Dehumidifier- Well #3	30056 WT Hinckley, MN	waiting for new unit	Inspection	Check blower belts, tighten all electrical connections. Check and clean drain pan, auxilliary heater, air flow static pressure. Conduct system performance audit.
5/6/2026	Generator- Portable	30056 WW Hinckley, MN	its good	Inspection	Check over all performance of generator. Check oil, coolant, block heater, hoses, cables, battery charger. Check for leaks. Check battery cells, add distilled water if needed. Run unit under load every other week.
5/6/2026	Lift Station #2	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/6/2026	North East RAS/WAS Pump	30056 WW Hinckley, MN	its ok	Service Equipment	Grease Pump. Tools Required: Mobil Synthetic Grease.
5/6/2026	WP #1 Alarms	30056 WT Hinckley, MN	works good works good	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact person at your project.
5/7/2026	Final Clarifier-Walker Process	30056 WW Hinckley, MN	its good	Monthly PM	Drain condensation from gearbox(es). Grease drive shaft bearings. Use Mobil synthetic grease.
5/7/2026	Final Clarifier-Walker Process	30056 WW Hinckley, MN	will take care of in june	Service Equipment	1.Grease shear pin keyed hub. Use Mobil Synthetic Grease. Need 5/32 allen wrench. 2. Change oil in upper gearbox- Uses 600W in winter and 600W Super in summer. Use Mobil SHC 630 or 629.

5/7/2026	WP#2 Alarms	30056 WT Hinckley, MN	its good	Test alarm dialer	Test alarm function and verify communications equipment can reach emergency contact person at your project.
5/11/2026	Chemical Mixer-Philadelphia	30056 WW Hinckley, MN	deleted	Inspection	Inspect gear box grease. Inspect propeller for rags. Use Mobil synthetic grease.
5/11/2026	Scum Pump-Wemco	30056 WW Hinckley, MN	its ok	Monthly PM	Check floats & walls, clean if necessary.
5/12/2026	Gas Mask	30056 WW Hinckley, MN	okay	Annual PM	Disassemble, clean and inspect per manual.
5/12/2026	Lift Station #3	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/12/2026	Lift Station #7	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/12/2026	Lift Station #8	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/13/2026	Aspirating Aerator #1- Aeromix	30056 WW Hinckley, MN	waiting delivery of boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #2-Aeromix	30056 WW Hinckley, MN	waiting on boat schedule next month	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #1- Aeromix	30056 WW Hinckley, MN	waiting on boat schedule next month	Service Equipment	Grease Unit and inspect couplings, probellar, seals & bearings. Tools Required: Mobil Synthetic

5/13/2026	Aspirating Aerator #4- Aeromix	30056 WW Hinckley, MN	schedule next month waiting on boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #1- Aeromix	30056 WW Hinckley, MN	schedule next month waiting on boat	Service Equipment	Grease Unit and inspect couplings, probellar, seals & bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #1- Aeromix	30056 WW Hinckley, MN	schedule next month waiting on a boat schedule next month waiting on a boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #6- Aeromix	30056 WW Hinckley, MN	schedule next month waiting on boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #1- Aeromix	30056 WW Hinckley, MN	schedule next month waiting on boat	Service Equipment	Grease Unit and inspect couplings, probellar, seals & bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #1- Aeromix	30056 WW Hinckley, MN	reschedule for next month waiting on boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Aspirating Aerator #8- Aeromix	30056 WW Hinckley, MN	schedule next month waiting on boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings. Tools Required: Mobil Synthetic
5/13/2026	Blower- South Digester	30056 WW Hinckley, MN	N/A	Service Equipment	Change oil. Tools Required: Synfilm GT oil, 3/8 Wrench
5/13/2026	Gas Detector	30056 WW Hinckley, MN	its good	Calibrate Equipment	Run calibration check.
5/13/2026	Lift Station #6	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/13/2026	Lift Station #9	30056 WW Hinckley, MN	its ok	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

5/13/2026	Detention Tank Mixer- Well #3	30056 WT Hinckley, MN	its ok	Annual PM	Sealed unit so look for any leaks and overall appearance.
5/13/2026	Generator- Well #3	30056 WT Hinckley, MN	its good its good	Monthly PM	Check oil, coolant, battery charger, inspect radiator and air filter. 100hrs- check belts, lubricate throttle, choke linkage. 200hrs- change oil, replace fuel filter. (exercise unit every other week under load)
5/13/2026	Aspirating Aerator #3- Aeromix	30056 WW Hinckley, MN	waiting for delivery of boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings.
5/13/2026	Aspirating Aerator #5- Aeromix	30056 WW Hinckley, MN	waiting for a boat to be delivered	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings.
5/13/2026	Aspirating Aerator #7- Aeromix	30056 WW Hinckley, MN	waiting on a boat	Service Equipment	Grease unit and inspect couplings, probellar, seals and bearings.
5/14/2026	Lift Station #4	30056 WW Hinckley, MN	its good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

5/14/2026	Lift Station #9	30056 WW Hinckley, MN	the band takes care of this	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
5/14/2026	UV Disinfection Equipment	30056 WW Hinckley, MN	its ok	Inspection	heck scc seal. Check channel H2O depth.
5/14/2026	Gas Mask	30056 WT Hinckley, MN	cleaned	Annual PM	Disassemble, clean and inspect per manual. (At WTP #2)

5/19/2026	Lift Station #8	30056 WW Hinckley, MN	Waiting on Dave bouche	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/20/2026	Lift Station #3	30056 WW Hinckley, MN	Waiting on Dave Bouche	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/20/2026	Lift Station #6	30056 WW Hinckley, MN	Waiting on Dave Bouche	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
5/20/2026	South RAS/WAS Pump-Ingersoll	30056 WW Hinckley, MN	its ok	Service Equipment	Grease Pump. Tools Required: Mobil Synthetic Grease.

5/21/2026	Lift Station #1	30056 WW Hinckley, MN	Waiting on Dave Bouche	LS Annual PM	1. Check electrical condition of insulation on power cable and on all phases of motor windings (resistance check) 2. Check for any loose or faulty electrical connections within the control panel(s). 3. Check voltage supply between all phases on the line side of the electrical control panel with pump(s) off. 4. Check voltage supply between all phases on the load side of the electrical control panel with pump(s) off. 5. Check conditions and operation of motor thermal protectors (if so equipped). 6. Check amperage draws on all phases of pump(s) motor(s). 7. Remove pump from lift station for physical inspection. 8. Check conditions of upper shaft seal. 9. Check conditions and operation of leakage detector (if so equipped). 10. Check lower shaft seals. 11. Check for correct shaft rotation. 12. Change oil (if required). 13. Check for worn or loose impeller. 14. Check all impeller wear rings. 15. Check for noisy upper and lower
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5/21/2026	Lift Station #2	30056 WW Hinckley, MN	Waiting on Dave Bouche	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/21/2026	Lift Station #4	30056 WW Hinckley, MN	Waiting on Dave Bouche	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/21/2026	Lift Station #7	30056 WW Hinckley, MN	Waiting on Dave Boucher	LS Annual PM	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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