

City of Hinckley
City Council Meeting, April 14, 2026

Pursuant to due call and notice, the Regular Meeting of the Hinckley City Council was called to order by Mayor Don Zeman on Tuesday, February 14, 2026, at 7:00 p.m.

Motion made by Hopkins, Seconded by Scharpnick, to approve the agenda with the addition of 8I MN Mayor's Letter: Paid Family Medical Leave and 8J City Attorney Notice of Retirement. Motion carried 5-0.

Motion made by Frank, Seconded by Hopkins, to approve the March 23, 2026, Special Meeting and Summary Minutes. Motion carried 5-0.

Public hearing for Proposed Ordinance 02-2026 Park & Recreation Advisory Board. Comments called for, none heard. Kept open till later in meeting.

Motion made by Frank, Seconded by Scharpnick, to approve the consent agenda as presented. Motion carried 5-0.

A. American Legion Post 388- Temporary Liquor License- June 26 & 27, 2026

B. Accept Resignation of Cheyanna Larson, Bartender/Retail Clerk, as of March 19, 2026

Motion made by Burkhardt, Seconded by Hopkins, to approve the MPCA PFAS Source Identification & Reduction Strategy Grant- Invoice 03 request. Motion carried 5-0.

Motion made by Burkhardt, Seconded by Hopkins, to approve the application to the MN DNR 50/50 Grant for communication equipment. Motion carried 4-0.

Motion made by Frank, Seconded by Hopkins to accept the resignation of Dan Bergin and Corrine Bergin effective March 17, 2026. Motion carried 5-0.

Motion made by Hopkins, Seconded by Burkhardt, to approve Ordinance 02-2026 Park & Recreation Advisory Board. Motion carried 5-0.

Motion made by Frank, Seconded by Hopkins, to approve Resolution 12-2026 Designating Authorized Signers- Greater Minnesota Small Cities (Tier II) Housing Aid Grant Program, designating the City Administrator and Mayor as the authorized signers. Motion carried 5-0.

Motion made by Frank, Seconded by Burkhardt, to approve the application to the Initiative Foundation's Economic Development, Community & Workforce Grants and the draft Request for Proposals- City of Hinckley Housing Needs Analysis 2026. Motion carried 5-0.

Motion made by Burkhardt, Seconded by Hopkins, to approve the quote from D&E Heating & Air Conditioning for \$45,700 to replace the 3-ton capacity dehumidifier. Motion carried 5-0.

Motion made by Frank, Seconded by Hopkins, to approve the replacement of the dehumidifier at Well House 1 up to \$10,000. Motion carried 5-0.

Motion made by Hopkins, Seconded by Frank, to approve the donation request of \$5,000 to the Hinckley Lions for a floor scrubber at the Hinckley Community Center. Motion carried 5-0.

Motion made by Burkhardt, Seconded by Hopkins, to designate the City Administrator, Planning & Zoning Administrator, Mayor, and the US DOT Thriving Communities Technical Assistance team as the Safety Action Plan Task Force, charged with developing and designing the plan, and designate the City Administrator, Planning & Zoning Administrator, and Mayor as responsible for implementing and continuing to monitor the plan. Motion carried 5-0.

Motion made by Burkhardt, Seconded by Hopkins, to approve and publish the Request for Quotes for shoulder work on Lady Luck Drive. Motion carried 5-0.

Motion made by Frank, Seconded by Hopkins, to direct staff to work with Bolton & Menk to look at utility issues along the construction route. Motion carried 5-0.

Motion made by Burkhardt, Seconded by Hopkins, to approve Summary Enforcement and Abatement for 207 4th St SE to be completed on the property, with all costs charged back to the property. Motion carried 5-0.

Motion made by Burkhardt, Seconded by Hopkins, to find an attorney to work with for current issues and to come back with an RFP. Motion carried 5-0.

Motion was made by Frank, Seconded by Scharpnick, to approve all claims as presented. Carried 5-0.

A. General Fund Payables	\$ 153,762.51
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B. Special Revenue Fund Payables	\$ 218,452.12
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C. EDA Payables	\$ 67.26
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D. Payroll Payables	\$ 38,817.43
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Motion made by Burkhardt, Seconded by Hopkins, to adjourn the meeting at 8:05 p.m. Motion carried 5-0.

Attest:

Don Zeman, Mayor

Leaha Jackson, City Administrator