

Disbursements Presented to Council

1/17/2023

FYE 2023

PROFESSIONAL SERVICE:	GEN FUND	UTILITY	METRO	ANT. NOTE
Amegy Credit Card	\$ 559.23			
Flock Safety Payment 2	\$ 1,875.00			
Flock Safety Payment 3 - FINAL	\$ 1,875.00			
HDR Engineering	\$ 5,710.67			
Olson & Olson	\$ 2,253.00			
Petty Cash	\$ 45.40			
Phone Reimbursement - Susan	\$ 300.00			
Robert Blevins	\$ 300.00			
Texas 811	\$ 8.55			
USIC	\$ 687.18	\$ 105.72		
TOTAL	\$ 13,614.03	\$ 105.72	\$ -	\$ -

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 1719	Previous Balance	\$1,532.48
Credit Limit	\$2,000.00	Payments	\$1,532.48
Available Credit	\$1,440.00	Credits	\$0.00
Statement Closing Date	January 05, 2023	Purchases	\$559.23
Payment Due Date	January 25, 2023	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	30	New Balance	\$559.23

TOTAL *FINANCE CHARGE* PAID IN 2022 \$25.98

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
12/06	12/07	2494300P461KDE96Z	CERTIFIED MAIL ENVELOPE 800-406-1792 FL	\$5.62
12/14	12/14	2469216PQ3559B6HN	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
12/19	12/19	2442733PHMHDXR7QZ	H-E-B #109 HOUSTON TX	\$12.33
12/20	12/20	2413746PJEJB4ES9P	TST* CABO BOB'S BURRITOS 832-874-7004 TX	\$48.43
12/20	12/20	2444571PJ8PTVHM2E	KROGER #346 HOUSTON TX	\$14.99
12/21	12/21	2449216PK000XQHN1	SALT GRASS CHAPTER HTTPSWWW.FACE TX	\$70.00
12/21	12/21	2469216PK3239T92J	FSI*CENTERPOINT ENERGY 800-967-9649 TX	\$62.75
12/22	12/22	7476800PMBKDRMMJ6	PAYMENT - THANK YOU	-\$1,532.48
12/27	12/27	2449215PTRS0P17PV	PAYPAL *MONEYMAKERS 402-935-7733 CA	\$149.11
12/29	12/29	2469216PV2XFT1XBS	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00

See Reverse Side for Important Information About Your Account.

5543 0002 BAH

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230105 0

PAGE 1 of 2

12

5398

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ABBS 01AA5543

1208

AmegyBank of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 1719
Payment Due Date	01/25/23
New Balance	\$559.23
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

SUSAN BLEVINS
CITY OF HILSHIRE VIL
8301 WESTVIEW DR
HOUSTON TX 77055-6737



1208

Q311

SUSAN BLEVINS
Account Number :
XXXX XXXX XXXX 1719

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
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Purchase	0.03697%	\$0.00	\$0.00	13.50%
Cash Advances	0.04793%	\$0.00	\$0.00	17.50%

Questions:

Cardholder Services 1-866-749-7459
Lost or Stolen 1-866-749-7459

Remit To:

Bankcard Center
PO Box 30833
Salt Lake City UT 84130

Or Write:

Bankcard Center
PO Box 25787
Salt Lake City UT 84125-0787

Visit us on the web at: www.amegybank.com

Change of address? Please call 1-866-749-7459 or visit your local branch.

1-2

Cassie Stephens

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Tuesday, December 6, 2022 2:59 PM
To: Cassie Stephens
Subject: Transaction Receipt from Certified Mail Envelopes, Inc. for \$5.62 (USD)

This is a receipt for a purchase made to your account for one of the following items: * Postage processing and/or supplies such as Certified Mail Envelopes or Labels.

Order Information

Description: CML Balance Update
Invoice Number 851716
Customer ID 82716

Billing Information

Cassie Stephens
8301 Westview Dr
Houston, TX 77055
US
cassie.stephens@hilshirevillagetexas.com
7139731779

Shipping Information

TMCA

Total: \$5.62 (USD)

Payment Information

Date/Time: 6-Dec-2022 15:58:32 EST
Transaction ID: 43805974255
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 006689

*Sent certified to ensure that dues and
Seminar registration fees were received*

Merchant Contact Information

Certified Mail Envelopes, Inc.
Celebration, FL 34747
US

no-reply@certifiedmaillabels.com

If you have questions about this transaction or receipt, please call our corporate office at 800-406-1792. Thank you, Certified Mail Envelopes, Inc.

INVOICE

merry maids®

Date: 01/12/2023
Work Order No: WO-76770806

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
office4411@merrymaids.pro

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	12/12/2022	\$98.00
	Sales Tax	\$0.00
	Total Amount	\$98.00

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H-E-B

Paper Plates & Napkins

56540 Office Supplies

Amegy CC 12/19/2022

12.33



1099 0077 1219 2210 0700 109

1 HEB QLTD NPKN 160CT SEASO T 2.91
2 HEB PLATE HOLIDAY T 8.48

***** Sale Subtotal*** 11.39

Sales Tax 0.94

***** Total Sale*** 12.33

*** VISA EPS 12.33

ITEMS PURCHASED: 2

VISA CREDIT

*****1719

Card Read USD\$ 12.33

App No : 019773 Ref No : 199184

Mode Issuer

AID : A0000000031010

TVR : 8000008000

IAD : 06010A03A08000

TSI : 6800 ARC : 00

RECEIPT EXPIRES ON 03-19-23



1099 0077 1219 2210 0700 109

HEB Food-Drugs #54/109

9710 Katy Freeway, Houston, TX 77055

Phone: (713) 647-5900

Pharmacy: (713) 647-5960

Store Hours: 6 A.M. to 11 P.M.

Your Cashier:SELF CHECKOUT 687

990077 12-19-22 10:07A 687/87/00109

Order Sent

Thanks Lisa!
Your order will be ready
Today at 12:19 PM

An email receipt has been sent.

Thank you for your order! Please see our cashier at the to go area when you arrive.

Cabo Bob's Burritos Fountain View

1810 Fountain View Dr, Houston, TX

Issue with your order? Call Cabo Bob's Burritos Fountain View (832) 874-7004

Your Order	▼
Check #57	
Chicken Bowl	\$22.78
White rice (Extra), Pinto Beans (Normal), Sautéed Onion, Poblanos, Pico de Gallo, Shredded Cheese, Lettuce, Red Salsa (Mild), Sour Cream, Add Guacamole, Cilantro, Chipotle Crema	
Chips & Queso Reg	\$7.98
Chicken Nachos	\$13.98
White rice (Normal), Baja Beans (Normal), Double Chicken, Poblanos, Zucchini & Squash, Shredded Cheese, Lettuce, Sour Cream, Guacamole, Cilantro, Cabbage, Jalapenos, Ancho Rancho	
Subtotal	\$44.74
Tax	\$3.69
Tip	\$0.00
Total	\$48.43

Share Your Support

Every order makes a difference. Share and encourage others to support our restaurant.

Follow us to keep up with the latest from our team.



[Back To Menu](#)

powered by toast

Cassie Stephens

From: Salt Grass Chapter <emails@joinit.org>
Sent: Wednesday, December 21, 2022 10:23 AM
To: Cassie Stephens
Subject: [Salt Grass Chapter] Membership Confirmation

Salt Grass Chapter

2023 Dues

Active

Expiration: December 31, 2023

Cassie Stephens

\$70.00

cassie.stephens@hilshirevillagetexas.com

Member since December 21, 2022

[View Membership](#)

Thanks for joining. We are pleased to have you as a part of this organization.

Membership Information

Name: **Cassie Stephens**

Address: **8301 Westview Dr Houston, Texas 77055 US**

Job Title: **City Secretary**

Company: **Hilshire Village**

Phone: **7139731779**

Salt Grass Chapter Member Since: **2018**

Contact Us: saltgrasschapter@gmail.com

Salt Grass Chapter

[Unsubscribe](#) - [Unsubscribe Preferences](#)



Thank you for your payment.

1

2

3

4

Confirmation



You have successfully submitted your payment.

Payment Summary

Confirmation Number

355024

Payment Method

Credit Card

Amegy CC

Payment Amount

\$60.00

*deposit for gas meter installation @ 1018 Ridgeley
Lift Station*

Payment Date

12/21/2022

[Print Confirmation](#)

Do you want to send another confirmation?

☐ Send Email Confirmation

[Register for an account](#)

You paid \$149.11 USD to MONEY MAKERS FLAGS

Your purchase details

Your Transaction ID:
8JY413150C166554V

Merchant Transaction ID:
OGY92357FE579683S

Purchase Date:
December 27, 2022

Payment to:
MONEY MAKERS FLAGS
flags.flags.flags@att.net

Payment from:
Susan Blevins

Shipping Address
Susan Blevins
8301 Westview Dr
Houston, TX 77055
United States

Quantity	1
Item	3 x 5 US 2-Ply Polyester Flag
ID Number	
Price	\$56.25 USD

Quantity	1
Item	Texas State Flag
ID Number	
Price	\$62.50 USD

Subtotal	\$118.75 USD
Tax	\$11.36 USD
Shipping	\$19.00 USD
Total	\$149.11 USD

You paid using: Visa x-1719

This credit card transaction will appear on your statement as PAYPAL *MONEYMAKERS.

INVOICE

merry maids[®]

Date: 01/12/2023
Work Order No: WO-87045136

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
office4411@merrymaids.pro

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	12/27/2022	\$98.00
	Sales Tax	\$0.00
	Total Amount	\$98.00

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INVOICE

Flock Group, Inc.

www.flocksafety.com

Invoice Number: **INV-7975**

Date Issued: 1/6/2023

Due Date: 2/5/2023

Payment Terms: Net 30

PO#:

Bill To:

TX - Hilshire Village
8301 Westview Drive
Houston, Texas, 77055

TOTAL COST \$8,550.00

1st invoice \$4,800.00 50% deposit - paid

2nd invoice \$1,875.00 25% at installation

3rd invoice **\$1,875.00** 25% at completion

Notes:

ITEMS	BEGIN DATE	END DATE	QTY	UNIT PRICE	SALES TAX	TOTAL
Falcon - Hickory Shadows - Pine Creek Lane - Friarcreek Lane	11/30/2022	10/27/2024	3	1,875.00	\$0.00	\$1,875.00

This invoice does not necessarily reflect your contract dates.

Your contract begins once your installation has been completed.

Subtotal: \$1,875.00

Credit: \$0.00

Sales Tax: \$0.00

Total: \$1,875.00

Payment Remittance Information

Click Online payment link below
to pay by credit card or ACH/Wire Transfer

Pay by Check:

Payable to: Flock Safety
Memo: INV-7975
Mail to: PO Box 207576
Dallas, TX 75320-7576

*If paying by check, please include a printed
Copy of the invoice PDF with check payment.
Payment should be sent via USPS.*

Questions about your service or installation? Contact support@flocksafety.com

Questions about your invoice? Contact billing@flocksafety.com

Online payment link:

https://invoice.stripe.com/i/acct_19rTiCEaLZZMOidT/live_YWNjdF8xOXJUaUNFYUxaWk1PaWRULF9OOVhNR1lySjMwUmdOU05TRzVITTVZWnh5bWxkT1ptLDY0MDIyNjgw0200aM7pug50?s=ap

Please note that any unpaid amounts are subject to a charge of 1.5% per month or as defined in your contract.



INVOICE

Flock Group, Inc.

www.flocksafety.com

Invoice Number: **INV-5698**

Date Issued: 11/30/2022

Due Date: 12/30/2022

Payment Terms: Net 30

PO#:

Bill To:

TX - Hilshire Village

8301 Westview Drive

Houston, Texas, 77055

TOTAL COST \$8,550.00

1st invoice \$4,800.00 50% deposit - paid

2nd invoice **\$1,875.00** 25% at installation

3rd invoice \$1,875.00 25% at completion

Notes:

ITEMS	BEGIN DATE	END DATE	QTY	UNIT PRICE	SALES TAX	TOTAL
Falcon - Hickory Shadows - Pine Creek Lane - Friarcreek Lane	11/30/2022	10/27/2024	3	1,875.00	\$0.00	\$1,875.00

This invoice does not necessarily reflect your contract dates.

Your contract begins once your installation has been completed.

Subtotal: \$1,875.00

Credit: \$0.00

Sales Tax: \$0.00

Total: \$1,875.00

Payment Remittance Information

Click Online payment link below

to pay by credit card or ACH/Wire Transfer

Pay by Check:

Payable to: Flock Safety

Memo: INV-5698

Mail to: PO Box 207576

Dallas, TX 75320-7576

If paying by check, please include a printed

Copy of the invoice PDF with check payment.

Payment should be sent via USPS.

Questions about your service or installation? Contact support@flocksafety.com

Questions about your invoice? Contact billing@flocksafety.com

Online payment link:

https://invoice.stripe.com/i/acct_19rTiCEaLZZMOidT/live_YWNjdF8xOXJUaUNFYUxaWk1PaWRULF9NdkdqektPNVp5TIhOY3ZnWjVsVGNhU2dDZnhlcncZ0LDYwNzMxODUz0200KMNrgP59?s=ap

Please note that any unpaid amounts are subject to a charge of 1.5% per month or as defined in your contract.



Invoice

Please send remittance with copy of invoice to

HDR, Inc.

US Engineering Accounts Receivable

P. O. Box 74008202

Chicago, IL 60674-8202

susan.blevins@hilshirevillagetexas.com
cassie.stephens@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055

Invoice No. **1200491510**
Invoice Date 1/12/2023
Month Ending 12/31/2022
HDR Project No. 10336207

\$5,710.67

Attn: Ms. Susan Blevins

Professional Engineering Services provided to the City of Hilshire Village for on-going services.

Invoice for services from:		11/27/22	to	12/31/22
8005 Anadell				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Juliana Tortato De Oliveira	1.50	\$109.67	\$ 164.51	
Javier Vasquez	1.00	\$167.17	\$ 167.17	
Total:			\$ 331.68	Total This Invoice: \$331.68
Miscellaneous Engineering				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	0.75	\$264.88	\$ 198.66	
Javier Vasquez	6.00	\$167.17	\$ 1,003.02	
Total:			\$ 1,201.68	Total This Invoice: \$1,201.68
1326 Glourie				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	2.50	\$167.17	\$ 417.93	
Total:			\$ 417.93	Total This Invoice: \$417.93
1334-1330 Glourie				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	0.50	\$167.17	\$ 83.59	
Total:			\$ 83.59	Total This Invoice: \$83.59
1324 Pine Chase				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	0.50	\$167.17	\$ 83.59	
Total:			\$ 83.59	Total This Invoice: \$83.59
1210 Hilshire Villa				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.50	\$167.17	\$ 250.76	
Remya Kumar	1.50	\$97.77	\$ 146.66	
Gordon Fuller	1.00	\$138.77	\$ 138.77	
Total:			\$ 536.19	Total This Invoice: \$536.19
1210 Ridgelevy				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	0.50	\$167.17	\$ 83.59	
Total:			\$ 83.59	Total This Invoice: \$83.59
1126 Guinea Dr.				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.00	\$167.17	\$ 167.17	
Total:			\$ 167.17	Total This Invoice: \$167.17
Wirt Road Safety Project				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	1.00	\$264.88	\$ 264.88	
Total:			\$ 264.88	Total This Invoice: \$264.88
1315 Friarcreek				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Remya Kumar	1.00	\$97.77	\$ 97.77	
Javier Vasquez	1.50	\$167.17	\$ 250.76	
Total:			\$ 348.53	Total This Invoice: \$348.53
1311 Friarcreek				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	2.00	\$167.17	\$ 334.34	
Remya Kumar	1.50	\$97.77	\$ 146.66	
Total:			\$ 481.00	Total This Invoice: \$481.00

1131 Wirt Road

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>		
Javier Vasquez	0.50	\$167.17	\$ 83.59		
	Total:		\$ 83.59	Total This Invoice:	\$83.59

12 Pine Creek

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>		
Efrain Him	1.00	\$264.88	\$ 264.88		
	Total:		\$ 264.88	Total This Invoice:	\$264.88

1209 Pine Chase

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>		
Efrain Him	3.25	\$264.88	\$ 860.86		
Javier Vasquez	3.00	\$167.17	\$ 501.51		
	Total:		\$ 1,362.37	Total This Invoice:	\$1,362.37

TOTAL DUE THIS INVOICE: \$5,710.67

Engineering Service Codes (ESC):

- 01 - Services Requested by Mayor
- 02 - Services Requested by Member of Council
- 03 - Third Party Requests Referred by City Secretary, City Attorney or Building Official
 - 03.1 - Code/Building Ordinance Clarifications
 - 03.2 - Public/Property Owner Requests for Information
 - 03.3 - Other Governmental Agency Requests for Information

EFRAIN HIM

<u>DATE</u>	<u>TASK</u>	<u>HOURS</u>
11-30-2022	Coord w/ City on 811 Locate for Crown Castle (Contractor) at Wirt Road & I-10 (ESC 03 - SB)	0.25
11-30-2022	Coord w/ City on 1209 Pine Chase Drive Field Mtg w/ Mr. Bill Bristow on Drainage Issues (ESC 03 - SB)	0.25
12-08-2022	Coord w/ COH and HC on ILAs Status for Wirt Road Safety Project (ESC 03 - SB)	1.00
12-08-2022	Coord w/ City on Record Drawings, Plats & Surveys of 1209 Pine Chase Drainage Easement (ESC 03 - SB)	1.00
12-09-2022	Coord & Field Mtg w/ Mr. B Bristow, Mr. P Maddock, Mr. M Wolf, Ms. L Ray & J Vasquez on 1209 Pine Chase Drainage Easement Issues (ESC 03 - SB)	2.00
12-09-2022	Coord & Inspection of 12 Pine Creek Asphalt Pavement Point Repair (ESC 03- SB)	1.00
12-15-2022	Coord on Engineer's Report for Monthly City Council Mtg (ESC 01 - Mayor R. Buesinger)	<u>0.50</u>
	Total:	6.00

GORDON FULLER

<u>DATE</u>	<u>TASK</u>	<u>HOURS</u>
12-22-2022	1210 Hilshire Villa Drive CAD Impervious Area Calculation (ESC 03 - Susan Blevins)	<u>1.00</u>
		1.00

JAVIER VASQUEZ

<u>DATE</u>	<u>TASK</u>	<u>HOURS</u>
11-28-2022	ESC 03 - S. Blevins - 1324 Pine Chase Drive secondary drainage inspection and coordination	0.50
11-28-2022	ESC 03 - S. Blevins - 1334-1330 Glourie Drive - Ditch regrading/restoration inspection	0.50
11-29-2022	ESC 03 - S. Blevins - 1326 Glourie Drive - As built drainage inspection and coordination	1.50
12-01-2022	ESC 03 - S. Blevins - 1326 Glourie Drive - As built drainage review and inspection coordination	1.00
12-06-2022	ESC 03 - S. Blevins - 1210 Hilshire Villa Drive Drainage Plan Review and Coordination	0.50
12-09-2022	ESC 03 - S. Blevins -1209 Pine Chase Drainage Easement-Mtg w/resident and Councilmember to review drainage concerns along existing drainage easement	3.00
12-13-2022	ESC 03 - S. Blevins - 8005 Anadell Drainage Plan Review	1.00
12-14-2022	ESC 03 - S. Blevins - 1210 Hilshire Villas Drive Drainage Plan Review	0.50
12-14-2022	ESC 03 - S. Blevins - 1315 Friarcreek Lane Drainage Plan Review	0.50
12-15-2022	ESC 03 - S. Blevins - 1126 Guinea Drive Drainage Plan Review	1.00
12-15-2022	ESC 03 - S. Blevins - 1210 Ridgeley Drive - Inspection for Silt Fencing	0.50
12-16-2022	ESC 03 - S. Blevins - Engineering Report - December 2022 City Council Meeting	3.00
12-16-2022	ESC 03 - S. Blevins - 1311 Friarcreek Lane Drainage Plan Review	0.50
12-19-2022	ESC 03 - S. Blevins - 1311 Friarcreek Lane Drainage Plan Review and Coordination (Additional review)	1.00
12-20-2022	ESC 01 - Mayor Buesinger - December Council Meeting	3.00
12-20-2022	ESC 03 - S. Blevins - 1315 Friarcreek Lane Drainage Plan Review and Coordination (Additional Review)	1.00
12-21-2022	ESC 03 - S. Blevins - 1311 Friarcreek Lane preconstruction meeting	0.50
12-22-2022	ESC 03 - S. Blevins - 1131 Wirt Road Pool Drainage Plan Review	0.50
12-22-2022	ESC 03 - S. Blevins - 1210 Hilshire Villa Drive Drainage Plan Review (Additional review)	<u>0.50</u>
		20.50

REMYA KUMAR

<u>DATE</u>	<u>TASK</u>	<u>HOURS</u>
12-05-2022	ESC-03-Susan.Blevins - 1315 Friarcreek Lane Drainage Review and coordination	1.00
12-05-2022	ESC-03-Susan.Blevins - 1311 Friarcreek Lane Hillshire Village Drainage Review and coordination	0.50
12-09-2022	ESC-03-Susan.Blevins - 1210 Hilshire Villa Drive Drainage Review and letter	1.50
12-12-2022	Hilshire Village Printing - ESC-03-Susan.Blevins - 1311 Friarcreek Lane Drainage Review and coordination	<u>1.00</u>
	Total:	4.00

JULIANA TORTATO DE OLIVEIRA		
DATE	TASK	HOURS
12-01-2022	8005 Anadell Street Survey Plan Review (ESC 03 - Susan Blevins)	0.50
12-02-2022	8005 Anadell Street Drainage Plan Review (ESC 03 - Susan Blevins)	<u>1.00</u>
Total:		1.50

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
Phone No.: (713) 533-3800
Fax: (713) 533-3888

January 04, 2023

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 12936
Our File No. 1057-00000
Billing Through: 12/31/2022

City of Hilshire Village

Total Legal Services	\$2,253.00
Total Reimbursable Expenses	\$0.00

Net Balance Forward	\$0.00
Total Charge for this Bill	\$2,253.00
Total Balance Now Due	\$2,253.00

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

January 4, 2023

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 12936
Our File No. 1057-00000
Billing Through: 12/31/2022

City of Hilshire Village

12/1/2022	LSB	Received telephone call D. Schwartz [.3] Received telephone call S. Blevins re same [.1].	0.40 hrs	250.00 /hr	100.00
12/5/2022	JN	Hilshire22-001 - draft clarification letter.	0.20 hrs	100.00 /hr	20.00
12/5/2022	LSB	Received telephone call Mayor re agenda [.1].	0.10 hrs	250.00 /hr	25.00
12/6/2022	BAB	Review clarification response from requestor [.1]; Receipt and respond to S. Blevins re additional documents [.1]; Prepare response email outlining the City's compliance with the Act and forwarding clarification letter to S. Blevins [.2].	0.40 hrs	180.00 /hr	72.00
12/7/2022	BAB	Phone call with M. Rubios, requesting attorney of the Public Information Act request for MVFD information (billing split with Hunters Creek) [.3]; Prepare memo to S. Bounds re phone call with requesting attorney [.1]; Phone call with S. Blevins re same [.2].	0.60 hrs	180.00 /hr	108.00
12/8/2022	BAB	Phone call with A. Petrov re Public Information Act request for MVFD information advising of phone call information with requestor and sending our clarification letter to him (billing split with Hunters Creek Village) [.2].	0.20 hrs	180.00 /hr	36.00
12/9/2022	BAB	Receipt and respond to S. Blevins re Public Information Act request question and status [.1].	0.10 hrs	180.00 /hr	18.00

12/12/2022 LSB	Review draft zoning ordinance re play equipment; email comments to same to client [.5].	0.50 hrs	250.00 /hr	125.00
12/13/2022 LSB	Email and Telephone conference S. Blevins re request for emergency meeting - fire department budget [.2].	0.20 hrs	250.00 /hr	50.00
12/13/2022 TR	Review emergency meeting requirements [.6]; discussion with S. Bounds and L. Smith re same [.4]; phone call with S. Blevins and S. Bounds re same [.2];.	1.20 hrs	185.00 /hr	222.00
12/14/2022 LSB	Received telephone call S. Blevins re fire commission; Public Information Act requests; zoning status [.2] email re zoning issues [.1].	0.30 hrs	250.00 /hr	75.00
12/15/2022 LSB	Review agenda; email comment [.1] review email re notice from E. Him; email reply re same [.3].	0.40 hrs	250.00 /hr	100.00
12/16/2022 LSB	Review agenda and HDR emails re drainage issue [.1] email client re election [.1].	0.20 hrs	250.00 /hr	50.00
12/17/2022 BAB	Review records sent by staff and Council in response to Public Information Act request and advise S. Bounds [1].	1.00 hrs	180.00 /hr	180.00
12/19/2022 BAB	Phone call with S. Blevins re VFD Public Information Act request. Discussion with S. Bounds and J. Namie [.3].	0.30 hrs	180.00 /hr	54.00
12/19/2022 BAB	Return phone call to attorney requestor for VFD request (billing split with Hunters Creek and Hillshire Village) [.1].	0.10 hrs	180.00 /hr	18.00
12/19/2022 LSB	Telephone conference S. Blevins re release of information for Public Information Act request [.2].	0.20 hrs	250.00 /hr	50.00
12/20/2022 BAB	(Billing split between Hillshire and Hunters Creek) Phone call with M. Rosalas (requesting attorney) and discuss clarification [.1]; Written email to M. Rosales confirming our phone call agreement [.1]; Review of records and coordinate response letter and send to requestor [1.3].	1.50 hrs	180.00 /hr	270.00

12/20/2022 JN	Hilshire22-001 - telephone conference with Bridgette Begle re: responsive information; continue to review same.	0.80 hrs	100.00 /hr	80.00
12/20/2022 LSB	Prepare for and attend city council meeting [2].	2.00 hrs	250.00 /hr	500.00
12/28/2022 LSB	Review Public Information Act request Nancy Friedman; search for responsive documents; Telephone conference S. Blevins re same; email to S. Blevins [.4].	0.40 hrs	250.00 /hr	100.00

Total Fees for this Matter

\$2,253.00

Total

\$2,253.00

City of Hillshire Village
8301 Westview Dr
Houston, TX 77055

Date 12/31/22

Petty Cash Fund Expenditures

	Date	Expenditure Description	GL Acct ID	GL Acct Name	Amount
1	12/9/22	Home Depot - Air Filters			\$ 45.40
2					
3					
4					
5					
6					
7					
8					
9					
10					

Expenditure Total	\$ 45.40
Petty Cash Regular Balance	\$ 250.00
Currently in Petty Cash	\$ 204.60

Audited by Office Staff

Audited by Signatory

		Qty	Total
Bills	100	0	\$ -
	50	0	\$ -
	20	6	\$ 120.00
	10	2	\$ 20.00
	5	11	\$ 55.00
	1	7	\$ 7.00
Coins	Q	4	\$ 1.00
	D	11	\$ 1.10
	N	6	\$ 0.30
	P	20	\$ 0.20

Cash Box Total \$ 204.60



**How does
get more done™**

8400 KATY FREEWAY
HOUSTON, TX 77024 (713)984-2741

6985 00051 60700 12/09/22 12:46 PM
SALE SELF CHECKOUT

721404009153 FPR9FILTER <A> 18.97
20X20X1 HW SUPERIOR PA
721404009955 FPR7FILTER <A> 22.97
20"X25"X1" HW ALRGN+ FILTER 2PK

SUBTOTAL 41.94
SALES TAX 3.46
TOTAL \$45.40
CASH 60.00
CHANGE DUE 14.60

85 12/09/22 12:46 PM



6985 51 60700 12/09/2022 2302

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 03/09/2023

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H86 128674 121740
PASSWORD: 22609 121689

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

City of Hilshire Village Texas
8301 Westview
Houston, Texas 77055

CHECK REQUEST

DATE: 9/30/20

TO: SUSAN BLEVINS

REQUESTED BY: SUSAN BLEVINS

ACCOUNT NAME City Council/City Admin AMOUNT \$300.00

ACCOUNT # 56551

Cell phone for 3 months @\$100.00 per month - approved in the budget
October through December

TOTAL AMOUNT \$300.00

ROBERT BLEVINS
8405 ACHGILL
HOUSTON, TEXAS 77040

INVOICE # 23-005

INVOICE DATE:
01-13-23

BILL TO:

CITY OF HILSHIRE VILLAGE
8301 Westview
Houston, Texas 77055

SERVICES PROVIDED

1/5/23

2 HOURS

Backups failing and unable to switch backup drive. Went to office and determined that the issue was related to disk errors on the backup USB disk that locked up USB Driver. System errors potentially indicating possible bad USB cable. Had to reboot server to get USB drives working again. Also did WIndows Updates. Was able to get backups working after reboot with 1 of the disk drives using existing cable but they need to replace the USB cable. Will need to test and resolve issues with USB Disk to ensure drives are functioning properly.

1/11/23

2 HOURS

Worked remotely to resolve network issue with notebook not connecting to hotel wifi. Had to develop script commands to modify Forticlient web filter to issue a warning instead of denying access to the hotel wifi network. Then worked with Lisa Ray to get the commands ran on the notebook.

1/13/23

1 HOUR

Worked to resolve problems with USB Backup Drives. Red and green drive bad- failed to be recognized by system unable to mount disk or repair. Drives need to be replaced. Pink drive is good.

TOTAL HOURS

5 HOURS @ \$60.00/HOUR

TOTAL INVOICE

\$300.00



Texas Excavation Safety System, Inc.
PO Box 678058
Dallas TX 75267
(972) 280-8630

Invoice

#22-23448

12/31/2022

Bill To

City of Hilshire Village
Attn: Susan Blevins
8301 Westview
Houston TX 77055
United States

AMOUNT DUE

\$8.55

Due Date: 2/14/2023

Account Number	Terms	Due Date	PO #	Additional Info	Status
B03364	Net 45	2/14/2023			Open

Quantity	Description	Rate	Amount
9	Message Fees for December 2022 / HLV	\$0.95	\$8.55

Total \$8.55

Amount Paid \$0.00

Amount Due \$8.55

Payment Options

- 1) Check
- 2) Credit card via this link: <https://www.texas811.org/i-want-to-pay-my-invoice>
- 3) ACH: Contact accounting at accountsreceivable@texas811.org for details



22-23448

USIC Locating Services, LLC
P.O. Box 715409
Cincinnati, OH 45271-5409
1-317-575-7849 - Office
USICBilling@usicllc.com - Email



Invoice No: 559420

City of Hilshire Village TX
8301 Westview
Houston, TX 77055
Attn: Susan Blevins
Additional Info: HLV | TX

Date of Invoice: 12/31/22
Due Date: 1/30/23
Period: 12/1/22 - 12/31/22

Grouping	Description	Quantity	Rate	Total
HLV	Per Ticket	5	\$ 105.72	\$ 528.60
HLV	Project Time	10	\$ 26.43	\$ 264.30
HLV	Quarter Hour	2	\$ 0.00	\$ 0.00
Total				\$ 792.90

Date of Invoice 12/31/2022	Date of Check
Check Number	Check Amount \$687.18
Account Number 55300	Account Name Utility Locate
CK Signatory #1	CK Signatory #2
Initiator's Notes and Initials	
December 2022 Construction	CS

Date of Invoice 12/31/2022	Date of Check
Check Number	Check Amount \$105.72
Account Number 55508	Account Name Utility Line Locator Services
CK Signatory #1	CK Signatory #2
Initiator's Notes and Initials	
December 2022 Utility	CS

Gen Fund - Construction Permit Related

request no	type	contractor	address	cost	transmit date	date of		Work Type	work for
						work			
2283548357-	NORMAL NOTICE	GENERATORS OF HOUSTON	1018 Ridgeley DR HILSHIRE VILLAGE Wirt Rd	105.72	12/01/2022	12/05/2022		Installing a generator	City of Hilshire Village Lift Station
2284775136-	NORMAL NOTICE	DIGCO	7906 HILSHIRE GREEN DR HILSHIRE VILLAGE WIRT RD	105.72	12/13/2022	12/27/2022		REPLACE GAS SERVICE	CENTERPOINT ENERGY
2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	105.72	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	0	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	26.43	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	26.43	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	26.43	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
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2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	26.43	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
2285023071-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	26.43	12/16/2022	12/27/2022		Installation of gas service line	CENTERPOINT ENERGY
2285557228-	NORMAL NOTICE	DIGCO	7906 HILSHIRE GREEN DR HILSHIRE VILLAGE WIRT RD	105.72	12/21/2022	12/22/2022		REPLACE GAS SERVICE	CENTERPOINT ENERGY
2285557228-	NORMAL NOTICE	DIGCO	7906 HILSHIRE GREEN DR HILSHIRE VILLAGE WIRT RD	0	12/21/2022	12/22/2022		REPLACE GAS SERVICE	CENTERPOINT ENERGY
				687.18					

Utility Fund - MISC Locate Requests

request no	type	contractor	address	cost	transmit date	date of		Work Type	work for
						work			
2284232579-	NORMAL NOTICE	American Communications Constructi	1241 RIDGELEY DR HOUSTON BROMLEY ST	105.72	12/14/2022	12/27/2022		CATV	COMCAST CABLE
				105.72					