



March 15, 2024

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for March 19, 2024 Council Meeting
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from February 16, 2024 to March 15, 2024.

1. On-Going Services (10361759):

a. 1201 Archley Drive –

- On March 7, 2024, HDR provided a consultation meeting for 1201 Archley Drive. The Contractor was made aware of the requirements for submitting information for permitting of a potential erosion control and leveling project for the property.

b. 8002 Burkhart Road –

- On March 13, 2024, HDR provided a cover inspection for 8002 Burkhart Road. The initial inspection failed and is currently being coordinated for re-inspection and approval.

c. 8201 Burkhart Road –

- On February 22, 2024, HDR provided a consultation meeting for 8201 Burkhart Road. The Contractor and Resident was made aware of the requirements for submitting information and permitting of a potential erosion control and deck replacement project for the property.

d. 8206 Burkhart Road –

- On February 20 and February 26, 2024, HDR provided a parking pad inspection for 8206 Burkhart Road. The inspections passed with exceptions noted.

e. 1311 Friarcreek Lane –

- On March 7, 2024, HDR received an As Built Drainage Plan submittal for 1311 Friarcreek Lane. The as built drainage plan is currently being reviewed for comments.

- On March 7 and March 13, 2024, HDR provided an as built inspection for 1311 Friarcreek Lane. The inspections passed with exceptions noted.
- f. 1222 Glourie Drive –
 - On March 11, 2024, HDR reviewed and returned comments for the Drainage Plan submittal for 1222 Glourie Drive. The drainage plan was returned and to be revised and resubmitted to address all comments.
- g. 1226 Glourie Drive –
 - On February 26, 2024, HDR reviewed and returned comments for the right of way permit for 1226 Glourie Drive. The right of way permit was approved with exceptions noted.
- h. 1118 Guinea Drive –
 - On March 6, 2024, HDR received a Drainage Plan Resubmittal for 1118 Guinea Drive. The drainage plan is currently being reviewed for comments.
- i. 14 Pine Creek Lane –
 - On January 30, 2024, HDR provided a cover inspection for 14 Pine Creek Lane. Information requested regarding the revised layout was provided on March 4, 2023. The inspection passed with exceptions noted.
- j. 1210 Ridgeley Drive –
 - On March 13, 2024, HDR received an As Built Drainage Plan submittal for 1210 Ridgeley Drive. The as built drainage plan is currently being reviewed for comments.
 - On March 13, 2024, HDR provided an as built drainage inspection for 1210 Ridgeley Drive. The inspection is currently being coordinated for approval.
- k. 1310 Ridgeley Drive –
 - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being coordinated for review completion.
- l. 1131 Wirt Road –
 - On February 20, 2024, HDR received a complete As Built Pool Drainage Plan Resubmittal for 1131 Wirt Road. The as built pool drainage plan is currently being reviewed for comments.

m. Ditch Regrading and Drainage Easement Improvements

- HDR is currently coordinating with potential Contractors and Erosion Control Contractor to review and price the work associated with ditch regrading and improvements to the drainage easements located in Friarcreek Lane and Pine Chase Drive.

n. Hilshire Green Paving, Drainage & Utility Improvements –

- Project survey for the area is in progress. The Surveyor has scheduled work to obtain additional information for the project area. The Geotechnical report and findings are expected to be received the week of March 17th.

o. Pine Chase Grove Water Meters –

- HDR is currently in the process of completing design information and opinion of probable construction cost for the project improvements presented in the January 2024 Council Meeting.

p. Street Pavement Point Repairs

- HDR provided coordination with three (3) general contractors to review three areas in the City that require pavement point repair improvements and to provide quotation of the construction cost associated with each of the repairs. The Contractors provided quotes for point repairs to the areas identified on Pine Creek, Bromley Road, and Burkhart Road/Guinea Drive. The final quotes and recommendation are being provided for consideration and approval in this month's regular City Council Meeting for consideration and approval.

q. Wirt Road Safety Project/ Interlocal Agreements –

- HDR has corresponded with Mr. Jose Laguna (COH Interagency Coordinator) to administer a meeting regarding the review of preliminary sidewalk plans and traffic impact studies previously submitted by HDR with the various City of Houston Departments that have comments. A meeting date is being coordinated.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
City Engineer for City of Hilshire Village

cc: Files (10361759)