



July 17, 2026

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for July 21, 2026, Council Meeting
HDR Job No. 10420677

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from June 13, 2026 to July 17, 2026:

1) On-Going Services (10420677):

a) 8013 Anadell Street –

- On July 2, 2026, HDR received the CenterPoint Gas Right-of-Way Permit Submittal for the new gas service line at 8013 Anadell Street. The plan is currently under review.

b) 8205 Burkhardt Drive –

- On July 16, 2026, HDR reviewed and returned the 2nd CenterPoint Gas Right-of-Way Permit Submittal for the new gas service line at 8205 Burkhardt Drive. The ROW Permit Submittal was approved with exceptions as noted.

c) 1315 Bridle Spur Lane –

- On June 18, 2026, HDR reviewed and returned the 1st Drainage Plan Amendment Submittal for a Pool at 1315 Bridle Spur Lane. However, the drainage plan requires corrections (e.g. missing elevations, pool details, SWPPP documentation, City notes, existing conditions survey, etc.); therefore, the drainage plan amendment needs to be revised and resubmitted.

d) 1311 Friarcreek Lane –

- On July 15, 2026, HDR received the Pool and Retaining Wall As-Built Drainage Plans for 1311 Friarcreek Lane. The plan is currently under review.

e) 1114 Guinea Drive –

- On July 10, 2026, HDR reviewed and returned the 1st Drainage Plan Submittal for 1114 Guinea Drive. The Drainage Plan requires corrections (e.g. missing elevations, missing finished grade elevations, needs updated ditch information, inaccurate information on SWPPP plans); therefore, the plan needs to be revised and resubmitted.

f) 1119 Guinea Drive –

- On June 16, 2026, HDR reviewed and returned the 2nd Retaining Wall Plan Submittal for 1119 Guinea Drive. The Retaining Wall Plan requires corrections (e.g. retaining wall not referencing the existing conditions survey, wall is proposed in the utility and drainage easements, missing grading plan, sheets missing seal, etc.); therefore, the plan needs to be revised and resubmitted.

g) 1222 Glourie Drive –

- On July 2, 2026, HDR conducted a pool drainage cover inspection for 1222 Glourie Drive. The inspection failed due to the sanitary sewer line not being properly installed, inlet protection barriers not being installed, downspouts being connected to the main drainage system, and a new section of storm sewer pipe installed and covered that was not previously permitted/approved and unable to be inspected.

h) 6 Hilshire Oaks Court –

- On June 17, 2026, HDR reviewed and returned the 1st As-Built Drainage Plan Submittal for 6 Hilshire Oaks Court. The As-Built Drainage Plan requires corrections (e.g. missing benchmark information, missing survey information, missing seal, etc.); therefore, the plan needs to be revised and resubmitted.
- On July 8, 2026, HDR reviewed and returned the 2nd As-Built Drainage Plan Submittal for 6 Hilshire Oaks Court. However, the As-Built Drainage Plan did not address previous review comments and requires corrections (e.g. missing benchmark information, insufficient spot elevations, needing verification of impervious coverage, survey firm contact information); therefore, the plan needs to be revised and resubmitted.
- On July 16, 2026, HDR reviewed and returned the 3rd As-Built Drainage Plan Submittal for 6 Hilshire Oaks Court. The drainage plan was approved with exceptions as noted.

i) 1210 Hilshire Villa Drive –

- On July 8, 2026, HDR reviewed and returned the 1st Drainage Plan Submittal for 1210 Hilshire Villa Drive. The Drainage Plan was approved with exceptions as noted.

j) 16 Pine Creek Lane –

- On June 18, 2026, HDR reviewed and returned the As-Built Drainage Plan Submittal for 16 Pine Creek Lane. However, the As-Built Drainage Plan requires corrections (e.g. missing elevations in the front and back yards, missing downspouts, missing rip rap material placed along the property west perimeter, etc.); therefore, the plan needs to be revised and resubmitted.
- On July 16, 2026, HDR reviewed and returned the 2nd As-Built Drainage Plan Submittal for 16 Pine Creek Lane. The drainage plan was approved with exceptions as noted.

k) 1035 Ridgeley Drive –

- On July 15, 2026, HDR received the 1st Amendment Submittal for 1035 Ridgeley Drive to install new retaining walls in the back yard. The plan is currently under review.
- On July 17, 2026, HDR received the CenterPoint Gas Right-of-Way Permit Submittal for the new gas service line at 1035 Ridgeley Drive. The plan is currently under review.

2) Wirt Road Safety Project –

ANTICIPATED PROJECT TIMELINE:

Approval from COH:

March 18, 2025 (Updated)

Construction NTP:

March 4, 2026 (Updated)

Construction Completion:

August 2026 (Estimated)

- a) Based on HDR field observations and site visits, the Contractor has completed approximately 90% of the sidewalk work.
- b) HDR received an update from Harris County (HC) on July 16, 2026, that there had been delays in construction due to the weather and that construction completion is anticipated to be in mid-August 2026.
- c) Once the Contractor reaches Substantial Completion, HC will notify the City and HDR so the TDLR/ADA Inspection can be scheduled.
- d) As previously reported, the City is currently coordinating with The School of the Woods to secure the updated sidewalk easement dedication documents to submit to the COH.

3) Hickory Shadows Paving, Drainage & Water Line Improvements Project –

ANTICIPATED PROJECT TIMELINE:

70% Submittal:	<i>Tuesday, April 22, 2025 (Completed)</i>
Public Meeting:	<i>Wednesday, May 14, 2025 (Completed)</i>
100% Submittal:	<i>Thursday, June 4, 2025 (Completed)</i>
City Council (Authorization to Bid):	<i>Tuesday, June 17, 2025 (Completed)</i>
Advertisements (2 weeks):	<i>Weeks of July 9/16, 2025 (Completed)</i>
Pre-Bid Meeting:	<i>Thursday, July 17, 2025 (Completed)</i>
Bid Opening:	<i>Thursday, August 7, 2025 (Completed)</i>
Recommendation to Award:	<i>Friday, October 3, 2025 (Completed)</i>
City Council (Contract Award):	<i>Tuesday, October 21, 2025 (Completed)</i>
Second Public Meeting:	<i>Wednesday, Dec 11, 2025 (Completed)</i>
Construction NTP:	<i>Monday, January 5, 2026 (Completed)</i>

- a) HDR CM&I Team and Contractor performed a Substantial Completion Inspection on June 25, 2026, and prepared a Punch List. Once the Punch List items are resolved/addressed by Contractor, HDR will coordinate with City and Contractor on the Project Closeout.
- b) As previously reported, the Contractor had to perform an emergency water line repair back on May 30, 2026, at the north end of Hickory Shadows Drive and the Wirt Road intersection. HDR and the Contractor are currently coordinating on the associated costs for this emergency repair to be processed as a Change Order to the project or as a separate Purchase Order in order to avoid delays in the project closeout.
- c) On July 13, 2026, HDR reviewed, processed and transmitted to the City the Contractor's Pay Estimate No. 6 for \$14,140.69 for the period ending on June, 25, 2026. The total billing for the project represents 86.03% of the contract amount and the contract time expended as of the Pay Estimate cut-off date is 81.13%.

4) City-Wide Ditch Regrading & Cleaning –

- a) As previously reported, HDR met with the Contractor (Expert Underground Solutions – EUS) on site on May 21, 2026 to go over the outstanding corrective and additional ditch cleaning and regrading work. The Contractor coordinated with the City and HDR, and had scheduled the corrective work at 1249 Ridgeley for July 11, 2026; however, due to forecasted rain on that day it was cancelled and will be re-scheduled for a later date, as soon as the weather and ground conditions permit.
- b) HDR is currently reviewing/processing the Contractor's Invoice #1, which includes partial payment for work completed and inspected, except areas were deficient work needs corrective action.

5) 1303 & 1307 Friarcreek Lane Drainage Easement Improvements –

- a) During the June 16, 2026 City Council Meeting, the City authorized HDR to proceed with the Final Design Phase Basic and Additional Services for the 1303 & 1307 Friarcreek Lane Drainage Easement Improvements.
- b) HDR has been coordinating with the Geotechnical and Survey Subconsultants to execute their respective Subconsultant Agreements for the project.
- c) HDR is also coordinating with Geotest Engineering, Inc. (Geotechnical Subconsultant) to schedule the field work. Once the geotechnical investigation is completed, the drainage channel design improvements will begin.
- d) HDR will be coordinating with Landtech, Inc. (Survey Subconsultant) to survey the location of the geotechnical borings and subsequently for the preparation of the new Metes & Bounds Description and Survey Exhibit for the new Drainage Easement Delineation once the design of the proposed drainage channel improvements are reviewed and approved by the City and impacted residents.

6) Mallie Court Ravine/Gully Erosion Issues –

- a) As previously reported, the ravine/gully at 8205 & 8209 Mallie Court is experiencing significant erosion which has undermined some of the erosion control measures previously performed by 8201 Mallie Court. Also, the S-shape configuration of the ravine has further exacerbated the erosion issues herein to the point that several tree roots have been exposed and pose a safety/risk issue of falling trees at any time. On July 14, 2026, HDR coordinated with the City and Craig Koehl (Urban Forester) regarding the current condition of the trees and the recommendation to remove these trees since they pose a safety/risk hazard for the area. The trees in question appear to be located within private property (8205 Mallie Court), therefore, the City will coordinate with the property owner (Appling Family) to have these trees removed.
- b) During the June 16, 2026 City Council Meeting, the MBCO Proposal for Topographical Survey Services was approved. The City issued a purchase order on July 9, 2026, and MBCO has requested the City to obtain/secure the rights-of-entry from the adjacent residents (e.g. 8201, 8205 & 8209 Mallie Court and 1109 Ridgeley Drive) to tentatively perform the survey work between July 27 and August 7, 2026, weather permitting.
- c) As previously reported, HDR will evaluate the option or alternative to use erosion control blankets instead of rip rap, or a combination of both, to determine the best solution to address the erosion issues at this ravine/gully. This evaluation will be performed once the survey is completed and HDR can better assess what the current impact on the ravine/gully is.

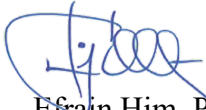
7) Pine Chase Grove Cul-De-Sac Brick Wall Replacement –

- a) During the June 16, 2026, Council Meeting, the quote from Experts Underground Solutions (EUS) was approved for the Pine Chase Grove Cul-De-Sac Brick Wall Replacement. However, the Contractor had to withdraw the quote due to issues with their Subcontractor.
- b) HDR had previously received/secured three (3) other quotes from Contractors (Arnold & Co., Infrastructure Construction Services, and J Rivas Construction) for the brick wall replacement. HDR will present these quotes again to City Council for discussion and possible approval during the July 21, 2026, City Council Meeting.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'Efrain Him', is written over the printed name.

Efrain Him, P.E.
City Engineer for City of Hilshire Village

cc: Files (10420677)