

**TO:** Wendy Baimbridge, City of Hedwig Village  
Gerardo Barrera, City of Bunker Hill Village  
Bobby Pennington, City of Piney Point Village  
John McDonald, City of Spring Valley Village  
Tom Fullen, City of Hunters Creek Village  
Cassie Stephens, City of Hilshire Village

**CC:** Village Fire Department Commissioner and Alternates

**From:** Marlo Longoria  
**Date:** November 8, 2023  
**Re:** 2023-05 Budget Amendment

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During a special fire commission board meeting on November 7, 2023, the Village Fire Department Board of Commissioners unanimously approved the intra-budgetary transfers listed below and request a budget amendment 2023-05 of \$146,651 to be considered at your next council meeting. The 2023 budget has a projected overall surplus of \$137,966.39 with the proposed amendment.

The surplus was calculated by the category balance for capital expenditure of \$16,777.66, personnel expenditure of \$73,646.64, operational expenditure of \$35,365.74, and additional income of projected YE interest of \$12,176.35. The excess in various areas relieves the deficit of \$146,651 in other areas of the budget. All items listed below will **NOT** result in additional assessments in 2023, it only identifies the projected line items that are being adjusted for 2023.

Please place this budget amendment on your agenda for consideration and advise us on your council's action in writing.

Thank you,

Marlo Longoria

Enclosed- Proposed 2023-05 Amendment

## **Budget Line-Item Increases**

### **Capital Expenditures: (Possible Insurance Reimbursement)**

**Protective Gear:** \$125,000 to \$140,810

This is the gear that was damaged during an HFD chemical fire. Houston is seeking reimbursement from the building owner but will not be remedied soon. We have filed a claim with our insurance. Total claim filed \$18,722.79.

Total transferred:

\$15,810

**Total Capital Expenditure Increase: \$15,810**

### **Personnel Expenditures:**

**Salaries Overtime:** \$504,000 to \$560,817

Two employees are out on injury. Adjustments to time off have been made that should keep us within budget. Also increased to address any unforeseen circumstances.

Total transferred:

\$56,817

**Disability Insurance:** \$26,432 to \$33,000

This is the latest projection LTD tied to salaries to true up the line item.

Total transferred:

\$6,568

**Retirement:** \$ 372,991 to \$373,951

This is the latest projection tied to salaries, 457, OT, and cert pay. Adjusting to true up line item.

Total transferred:

\$960

**Unemployment claim:** \$0.00 to \$10,000

Unemployment taxes and fees for terminated employees.

Total transferred:

\$10,000

**Total Personnel Expenditure Increase: \$74,345**

### **Operational Expenditures:**

**Gas & Oil:** \$55,000 to \$84,514

Overage is dependent on fuel inventory at the year-end and cities' payment of invoices.

Total transferred:

\$29,514

**Insurance-Casualty:** \$67,576 to \$94,558

1st Quarter insurance policy for 2023-2024 \$20,073

Fuel Insurance policy and increased prem. \$3,673  
Increased agreed value \$3,876.  
Total transferred:  
\$26,982

**Total Operations Expenditures Increase: \$56,496**

**Total Budget Line-Item Increase: \$146,651**

### **Budget Line-Item Decreases**

#### **Personnel Expenditures:**

**Salaries:** \$5,093,944 to \$5,041,944  
To end of year including hiring 1 person on 12/1/2023 gives a surplus on this 52,932.02.  
Total transferred:  
\$52,000

**Hospitalization:** \$1,120,284 to \$1,040,284  
To end-of-year projection of surplus in line item \$83,868.81  
Total transferred:  
\$80,000

**Total Personnel Expenditures Decrease: \$132,000**

#### **Operational Expenditures:**

**Public Utilities:** \$75,000 to \$60,349  
To the end of the year with a surplus of \$14,651  
Total transferred:  
\$14,651

**Total Operations Expenditures Decrease: \$14,651**

**Total Budget Line-Item Decrease: \$146,651**

**\*\*All end-of-year amounts are projected at an estimated rounded cost\*\***