

Disbursements Presented to Council

2/21/2023

FYE 2023

PROFESSIONAL SERVICE:	GEN FUND	UTILITY	METRO	ANT. NOTE
Amegy Credit Card	\$ 1,975.94			
HDR Engineering	\$ 7,012.65	\$ 452.72		
Inframark		\$ 5,270.50		
Office Depot	\$ 113.60			
Office Depot	\$ 194.58			
Olson & Olson	\$ 1,249.00			
Petty Cash	\$ 145.38			
Robert Blevins	\$ 900.00			
Texas 811		\$ 7.60		
USIC		\$ 713.61		
TOTAL	\$ 11,591.15	\$ 6,444.43	\$ -	\$ -

ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 1719	Previous Balance	\$559.23
Credit Limit	\$2,000.00	Payments	\$881.33
Available Credit	\$24.00	Credits	\$0.00
Statement Closing Date	February 06, 2023	Purchases	\$2,298.04
Payment Due Date	February 26, 2023	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$49.00	Finance Charges	\$0.00
Days in Billing Cycle	32	New Balance	\$1,975.94
TOTAL *FINANCE CHARGE* PAID IN 2022		\$25.98	

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
01/11	01/11	24427330BLYT68BJH	MCDONALD'S F18781 DENTON TX	\$11.73
01/11	01/11	24692160B36B8QP2S	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
01/12	01/12	24000970F8SR6TDT9	BEST WESTERN PLUS DENT DENTON TX	\$282.48
01/12	01/12	24707800D0VZBAJNJ	ANDAMAN THAI RESTAURANT DENTON TX	\$27.89
01/12	01/12	24431060DMSTTNQWN	COMFORT INN TXA96 9403205150 TX	\$98.88
01/16	01/16	24037240HS66G7V4T	LUCY PEARLS 877-8144102 TX	\$70.00
01/18	01/18	74768000KBKDRY2TY	PAYMENT - THANK YOU	-\$559.23
01/20	01/20	74768000NBKDRN2SM	PAYMENT - THANK YOU	-\$322.10
01/21	01/21	24692160N34EZ9TJT	MUTINY WINE ROOM HOUSTON TX	\$1,527.56
01/25	01/25	24692160T36DRF0FX	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
01/31	01/31	247507610S66JANLT	FEDERAL GRILL HEDWIG HOUSTON TX	\$83.50

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3 7 4 230206 0

PAGE 1 of 2

12 5398 0000 ABBS 01AA5543 1089

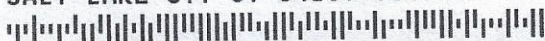
AmegyBank of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 1719
Payment Due Date	02/26/23
New Balance	\$1,975.94
Minimum Payment Due	\$49.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

SUSAN BLEVINS
CITY OF HILSHIRE VIL
8301 WESTVIEW DR
HOUSTON TX 77055-6737

1089
0311



SUSAN BLEVINS
Account Number :
xxxx xxxx xxxx 1719

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
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Purchase	0.03766%	\$0.00	\$0.00	13.75%
Cash Advances	0.04862%	\$0.00	\$0.00	17.75%

Questions:

Cardholder Services 1-866-749-7459
Lost or Stolen 1-866-749-7459

Remit To:

Bankcard Center
PO Box 30833
Salt Lake City UT 84130

Or Write:

Bankcard Center
PO Box 25787
Salt Lake City UT 84125-0787

Visit us on the web at: www.amegybank.com

Change of address? Please call 1-866-749-7459 or visit your local branch.

1-2

Lucy Pearl's

Cake for Susan's Retirement Reception

Amegy CC

1/16/2023

56551 Mayor/Council/Admin

70.00

Lucy Pearl's
401 Franklin St
Houston, TX 77201
832-532-6244
WWW.Lucypearls.com

#0

Unreleased Scheduled Order

Opened: 01/04/2023 4:08 pm
Scheduled: 01/16/2023 11:10 am
Order: 57629 Check: 1
Order Type: OLO-Pickup
Name: OLO-Lisa Ray
Server: EPOS OLO
Customer Name: Lisa Ray
Customer Phone: +17139731779
Customer Email: lisa.ray@hilshirevillagetexas.co
m

1 Carrot Cake-whole	70.00
Subtotal	70.00
Sales Tax	0.00
Total	70.00
Visa 1719 (NT-797884)	70.00
Balance Due	0.00

Lisa Ray, you've earned 70 spots!
Current balance: 70 spots

Use these Spots to redeem rewards on your next visit!

For the love of Sweets!

Customer Information

Ray
39731779

it Card 70.00

xxxxxxx1719

Mutiny Wine Room
Susan's Retirement Party

Amegy CC 1/21/2023
56551 Mayor/Council/Admin 1,527.56



MUTINY

Mutiny Wine Room
1124 Usener St.
Houston, Texas
United States, 77009
Tel: (832) 618-1233

Printed January 21, 2023 at 4:01 PM

January 21, 2023 at 4:01 PM

Order #:
25718

Table: Tasting Room Bar 2, 1 guest

Party Name: 3

Server:
Banquet 1

2 x Banquet Charcuterie Board	\$170.00
3 x BOTTLE Ricardo Santos Finca Las Madras Malbec	\$168.00
Banquet Hummus	\$32.00
3 x BOTTLE Kagan Sangiovese	\$204.00
BOTTLE Ramolino Pigato	\$64.00
Vegan Board	\$36.00
4 x BOTTLE Anarchist Imaginary Friend	\$232.00
2 x Banquet Fried Artichoke Hearts	\$64.00
1.5 x Banquet Beef Empanadas	\$63.00
1.5 x Banquet Mushroom Empanadas	\$63.00
3 x Banquet Steak Skewer	\$156.00
3 x Banquet Sicilian Meatballs	\$96.00
Banquet Chocolate Truffles	\$35.00
Banquet Fig & Cranberry Bites	\$42.00

Food Total	\$661.00
Special Event Total	\$96.00
Wine: Bottle Total	\$668.00

Sub Total	\$1,425.00
Sales Tax	\$117.56
Gratuuity (20%)	\$285.00

Total \$1,827.56

Visa *0181 (Auth#: 021051)	\$300.00
Remaining Balance	\$1,527.56

Thank You
Please Come Again!

Tip Guide:
18%=\$256.50 20%=\$285.00 22%=\$313.50

Federal Grill

Susan's Last Day Lunch

Amegy CC**1/31/2023**

56551 Mayor/Council/Admin

83.50

The Federal Grill
8731 Katy Freeway
Houston, TX 77024
(832) 910-7777

Check 38 Table 46
Ana P. 1/31/2023
Guests 3 1:08 PM

Steak Bowl 24.95
CAJUN SANDWICH 18.00
Lemon Salmon Bowl 24.95

Subtotal 67.90
Sales Tax 5.60

TOTAL 73.50

Call ahead for reservations:
832-910-7777

Federal Grill
Classic Food
Genuine Service

Customer Copy
Federal Grill

The Federal Grill
8731 Katy Freeway
Houston, TX 77024
(832) 910-7777

Current Batch: 01312023
Tue 1/31/2023 1:11:26 PM
Check 38 Table 46
Ana P.
Station TERM1

Cardholder acknowledges receipt of goods
and/or services in the amount of the
TOTAL shown hereon and agrees to perform
the obligations set forth in the
Cardholder agreement with the Issuer

VISA XXXXXXXXXXXX1719
Approval 031504

BASE

\$73.50

None

TOTAL

10 -
83.50

Customer Copy

Cheers!



Invoice
Please send remittance with copy of invoice to
HDR, Inc.
US Engineering Accounts Receivable
P. O. Box 74008202
Chicago, IL 60674-8202

cassie.stephens@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055

Invoice No. **1200501724**
Invoice Date 2/16/2023
Month Ending 1/28/2023
HDR Project No. 10361759

\$7,465.37

Attn: Ms. Cassie Stephens

Professional Engineering Services provided to the City of Hilshire Village for on-going services.

Invoice for services from:				01/01/23	to	01/28/23		
1200 Archley gas leak emergency repair - engineering 56585								
Labor	Hours	Rate	Total					
Efrain Him	0.50 ✓	\$275.50	\$ 137.75					
Javier Vasquez	0.75 ✓	\$177.22	\$ 132.92					
Total:			\$ 270.67	Total This Invoice:		\$270.67		
8001 Bromley drainage inspections 56583 HV-21-111								
Labor	Hours	Rate	Total					
Javier Vasquez	2.25 ✓	\$177.22	\$ 398.75					
Total:			\$ 398.75	Total This Invoice:		\$398.75		
8005 Anadell drainage plan review 56583 HV-22-091								
Labor	Hours	Rate	Total					
Javier Vasquez	1.75 ✓	\$177.22	\$ 310.14					
Total:			\$ 310.14	Total This Invoice:		\$310.14		
Miscellaneous Engineering engineering 56585								
Labor	Hours	Rate	Total					
Efrain Him	4.50	\$275.50	\$ 1,239.75					
Javier Vasquez	2.00	\$177.22	\$ 354.44					
Total:			\$ 1,594.19	Total This Invoice:		\$1,594.19		
1302 Friarcreek as-built drainage inspection 56583 HV-21-099								
Labor	Hours	Rate	Total					
Javier Vasquez	0.75 ✓	\$177.22	\$ 132.92					
Total:			\$ 132.92	Total This Invoice:		\$132.92		
2 & 3 Pine Creek erosion control red tag 56583 HV-22-085								
Labor	Hours	Rate	Total					
Efrain Him	1.00 ✓	\$275.50	\$ 275.50					
Javier Vasquez	2.00 ✓	\$177.22	\$ 354.44					
Total:			\$ 629.94	Total This Invoice:		\$629.94		
1326 Glourie as-built drainage plan review 56583 HV-20-099								
Labor	Hours	Rate	Total					
Javier Vasquez	0.50 ✓	\$177.22	\$ 88.61					
Total:			\$ 88.61	Total This Invoice:		\$88.61		
Water Meters Pine Chase Grove								
Labor	Hours	Rate	Total					
Efrain Him	1.00 ✓	\$275.50	\$ 275.50					
Javier Vasquez	1.00 ✓	\$177.22	\$ 177.22					
Total:			\$ 452.72	Total This Invoice:		\$452.72		

utility

1315 Pine Chase coordination-engineering 56585

Labor	Hours	Rate	Total
Javier Vasquez	0.25 ✓	\$177.22	\$ 44.31
Total:		\$	44.31

Total This Invoice: \$44.31

1210 Hilshire Villa

Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$177.22	\$ 88.61
Total:		\$	88.61

Total This Invoice: \$88.61

1210 Ridgeley inspection 56583 HV-22-048

Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$177.22	\$ 88.61
Total:		\$	88.61

Total This Invoice: \$88.61

1106 Guinea Dr. drainage consult - engineering 56585

Labor	Hours	Rate	Total
Efrain Him	1.00 ✓	\$275.50	\$ 275.50
Javier Vasquez	0.50 ✓	\$177.22	\$ 88.61
Total:		\$	364.11

Total This Invoice: \$364.11

1126 Guinea Dr. drainage plan review 56583 HV-22-093

Labor	Hours	Rate	Total
Javier Vasquez	2.25 ✓	\$177.22	\$ 398.75
Remya Kumar	1.50 ✓	\$101.69	\$ 152.54
Total:		\$	551.29

Total This Invoice: \$551.29

Wirt Road Safety Project engineering 56585

Labor	Hours	Rate	Total
Efrain Him	0.50 ✓	\$275.50	\$ 137.75
Total:		\$	137.75

Total This Invoice: \$137.75

LS Emergency Generator engineering 56585

Labor	Hours	Rate	Total
Efrain Him	5.00 ✓	\$275.50	\$ 1,377.50
Javier Vasquez	0.25 ✓	\$177.22	\$ 44.31
Total:		\$	1,421.81

Total This Invoice: \$1,421.81

1315 Friarcreek pre-construction inspection 56583 HV-22-071

Labor	Hours	Rate	Total
Javier Vasquez	2.50 ✓	\$177.22	\$ 443.05
Total:		\$	443.05

Total This Invoice: \$443.05

1311 Friarcreek pre-construction inspection 56583 HV-22-078

Labor	Hours	Rate	Total
Javier Vasquez	0.75 ✓	\$177.22	\$ 132.92
Total:		\$	132.92

Total This Invoice: \$132.92

1131 Wirt Road drainage coordination (SP) 56583 HV-22-080

Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$177.22	\$ 88.61
Total:		\$	88.61

Total This Invoice: \$88.61

1310 Ridgeley erosion control inspection 56583 HV-21-047

Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$177.22	\$ 88.61
Total:		\$	88.61

Total This Invoice: \$88.61

1209 Pine Chase easement clearance-engineering 56585

Labor	Hours	Rate	Total
Efrain Him	0.50 ✓	\$275.50	\$ 137.75
Total:		\$	137.75

Total This Invoice: \$137.75

TOTAL DUE THIS INVOICE:**\$7,465.37**

Engineering Service Codes (ESC):

- 01 - Services Requested by Mayor
- 02 - Services Requested by Member of Council
- 03 - Third Party Requests Referred by City Secretary, City Attorney or Building Official
 - 03.1 - Code/Building Ordinance Clarifications
 - 03.2 - Public/Property Owner Requests for Information
 - 03.3 - Other Governmental Agency Requests for Information

EFRAIN HIM

DATE	TASK	HOURS
01-04-2023	Coord w/ City on 1209 Pine Chase Drive Drainage Easement Clearance/Cleaning (ESC 03 - SB)	0.50 ✓
01-05-2023	Coord on 2 & 3 Pine Creek Erosion Control Improvements & Red Tag (ESC 03 - SB)	0.50 ✓
01-06-2023	Coord on 2 & 3 Pine Creek Erosion Control Improvements & Red Tag (ESC 03 - SB)	0.50 ✓
01-09-2023	Coord w/ City on Generator Fence Clearance Requirements for Intake/Exhaust Airflow (ESC 03 - SB)	0.50
01-11-2023	Coord, Review & Recommendations to City on Lift Station Generator Warranty, Preventative Maintenance & Testing Options (ESC 03 - SB)	1.50
01-12-2023	Coord on Engineers Report for Monthly City Council Mtg (ESC 03 - SB)	0.50
01-12-2023	Coord w/ HC & COH on Status of ILAs for Wirt Road Safety Project (ESC 03 - SB)	0.50 ✓
01-13-2023	Coord on LS Emergency Generator Ground Settlement Issue (ESC 03 - SB)	0.50
01-13-2023	Coord w/ City on COH Water Conservation Program Opportunity (ESC 03 - SB)	0.50
01-13-2023	Coord w/ COH on Pine Chase Grove Water Meter Area (ESC 03 - SB)	0.50
01-17-2023	Coord w/ City on InfraMark Increases on Fee Schedule (ESC 03 - SB)	0.50
01-17-2023	Prep & Attendance of Monthly City Council Mtg (Mayor R. Buesinger)	3.00
01-18-2023	Coord on Pine Chase Grove Water Meters Area Improvements w/ COH (ESC 03 - SB)	0.50
01-18-2023	Coord w/ City on Masking of Lift Station Emergency Generator (ESC 03 - SB)	0.50
01-23-2023	Coord w/Mr. Dan Tragni (Generators of Houston) on LS Generator Minimum Clearances for Airflow & Option to Discharge Exhaust Upwards (ESC 03 - SB)	2.00
01-25-2023	Coord on CNP Gas Leak Emergency Repair Permit Application for 1200 Archley (ESC 03 - SB)	0.50 ✓
01-26-2023	Coord & Video Review on 1106 Guinea Drainage Issues (ESC 03 - SB)	1.00 ✓
Total:		14.00

JAVIER VASQUEZ

DATE	TASK	HOURS
01-03-2023	ESC 03 - S. Blevins - Pre-construction Meeting -1315 Friarcreek Lane	0.75
01-05-2023	ESC 03 - S. Blevins - 1302 Friarcreek - As Built Inspection	0.75 ✓
01-05-2023	ESC 03 - S. Blevins - 1311 Friarcreek - Preconstruction inspection	0.75 ✓
01-05-2023	ESC 03 - S. Blevins - 1310 Ridgeley - Erosion Control inspection	0.50 ✓
01-05-2023	ESC 03 - S. Blevins - 2 & 3 Pine Creek Lane - Site visit	1.00 ✓
01-06-2023	ESC 03 - S. Blevins - 1210 Hilshire Villa Drive	0.50 ✓
01-06-2023	ESC 03 - S. Blevins - 2 & 3 Pine Creek Lane Erosion Control Project correspondence	1.00 ✓
01-10-2023	ESC 03 - S. Blevins - 8001 Bromley Street - Cover inspection	1.25 ✓
01-10-2023	ESC 03 - S. Blevins - 1210 Ridgeley Drive construction site visit	0.50 ✓
01-10-2023	ESC 03 - S. Blevins - LS Generator site visit	0.25
01-11-2023	ESC 03 - S. Blevins - 1126 Guinea Drive Drainage Plan Review coordination	0.50 ✓
01-12-2023	ESC 03 - S. Blevins - 8005 Anadell Street Drainage Plan Review	1.75 ✓
01-12-2023	ESC 03 - S. Blevins - 1126 Guinea Drive Drainage Plan Review	0.75 ✓
01-13-2023	ESC 03 S. Blevins - Engineer's Report - January City Council Meeting	2.00
01-13-2023	ESC 03 S. Blevins - 1126 Guinea Drive - Preconstruction inspection	1.00 ✓
01-18-2023	ESC 03 S.Blevins - City of Houston - Pinechase water meter area improvements coordination meeting	1.00
01-19-2023	ESC 03 S.Blevins - 1315 Friarcreek Lane Preconstruction Inspection	1.25 ✓
01-20-2023	ESC 03 S.Blevins -1131 Wirt Road Pool Drainage Plan review coordination w/engineer	0.50 ✓
01-20-2023	ESC 03 S.Blevins - 1326 Glourie Drive as built drainage review coordination w/ engineer	0.50 ✓
01-23-2023	ESC 03 - S. Blevins - 8001 Bromley Drive drainage cover inspection	1.00 ✓
01-23-2023	ESC 03 - S. Blevins - 1315 Friarcreek Lane pre-construction inspection	0.50 ✓
01-25-2023	ESC 03 - S. Blevins - 1200 Archley Drive CPE emergency repair review coordination.	0.75 ✓

01-25-2023	ESC 03 - S. Blevins - 1315 Pine Chase Drive driveway landscaping coordination.	0.25 ✓
01-26-2023	ESC 03 - S. Blevins - 1106 Guinea Drive drainage issue coordination	<u>0.50</u> ✓
		19.50

	REMYA KUMAR	
DATE	TASK	HOURS
01-04-2023	ESC-03 - Susan.Blevins - 1126 Guinea Drive Drainage Plan Hillshire Village Drainage Review and coordination	<u>1.50</u> ✓
	Total:	1.50



Inframark, LLC
2002 West Grand Parkway North, Suite 100
Katy, Texas 77449
(281) 578-4200

Client ID Number	1-00121
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Invoice Number	1143221
Invoice Date	1/19/2023
Due Date	2/18/2023

To: City of Hilshire Village
Utility Department
Hilshire Utilities
8301 Westview
Houston, Texas 77055

Service Description	Total
Maintenance Services	\$5,270.50

Please Pay This Amount

Subtotal	\$5,270.50
Sales Tax	\$0.00
Total	\$5,270.50

Remit To: Inframark, LLC
P.O. Box 733778
Dallas, Texas 75373-3778

Please include the Project ID and the Invoice Number on the check stub of your payment.

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1143221 - SUMMARY

INVOICE DATE: 1/19/2023

19 Jan 2023 03:24:29PM CST

Go Green! Think before you print.

Work Type / Sub Category	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs
Maintenance, Lift Station					
LS1					
General Maintenance & Repairs	\$8.00	\$32.01	\$6.48	\$0.00	\$46.49
Preventative Maintenance	\$332.63	\$628.10	\$26.70	\$0.00	\$987.43
LS1 Total	\$340.63	\$660.11	\$33.18	\$0.00	\$1,033.92
LS Total	\$340.63	\$660.11	\$33.18	\$0.00	\$1,033.92
Maintenance, Water					
General Maintenance & Repairs	\$556.00	\$1,958.67	\$855.51	\$0.00	\$3,370.18
Lab Fees or Laboratory Sampling	\$0.00	\$0.00	\$866.40	\$0.00	\$866.40
MW Total	\$556.00	\$1,958.67	\$1,721.91	\$0.00	\$4,236.58
Invoice Total	\$896.63	\$2,618.78	\$1,755.09	\$0.00	\$5,270.50

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1143221 - DETAIL

INVOICE DATE: 1/19/2023

19 Jan 2023 03:24:29PM CST

Go Green! Think before you print.

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
Maintenance, Lift Station										
LS1										
General Maintenance & Repairs										
	12/4/2022	3058913	COHV District Area	Meet and/or Assist Consultants or Contractors at a Lift Station; meet with generator contractor	\$8.00	\$32.01	\$6.48	\$0.00	\$46.49	N
				General Maintenance & Repairs Total	\$8.00	\$32.01	\$6.48	\$0.00	\$46.49	
Preventative Maintenance										
	12/27/2022	3027850	COHV District Area	Three Month Communication & Alarm System PM (Electrical); Sched#: 5860 SchedType: ELEC DateSched: 11/01/22	\$58.00	\$165.87	\$8.54	\$0.00	\$232.41	N
	12/13/2022	3057461	COHV District Area	Six Month Check Valve PM (Mechanical) must verify work type; Sched#: 6390 SchedType: MECH DateSched: 12/01/22	\$274.63	\$462.23	\$18.16	\$0.00	\$755.02	N
				Preventative Maintenance Total	\$332.63	\$628.10	\$26.70	\$0.00	\$987.43	
				LS1 Total	\$340.63	\$660.11	\$33.18	\$0.00	\$1,033.92	
				LS Total	\$340.63	\$660.11	\$33.18	\$0.00	\$1,033.92	
Maintenance, Water										
General Maintenance & Repairs										
	12/7/2022	3058271	COHV District Area	Flushing of a Water System; MONTHLY FLUSH	\$40.00	\$123.68	\$1.62	\$0.00	\$165.30	N

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1143221 - DETAIL

INVOICE DATE: 1/19/2023

19 Jan 2023 03:24:29PM CST

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Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
	12/1/2022	3059098	7915 S Villa Ct	Investigate a Water System Problem; Investigated low pressure reported by Customer. 60PSI at meter, advised customer, low pressure could be due to irrigation system.	\$24.00	\$74.20	\$4.86	\$0.00	\$103.06	N
	12/1/2022	3059172	8014 Anadell St	Replace Water Meter (damaged, stuck, broken dial, lid, etc.); Comments: Replaced stuck meter	\$32.00	\$98.94	\$90.52	\$0.00	\$221.46	N
	12/7/2022	3063030	COHV District Area	Chlorine Residual in the Water System; flush interconnects for residuals	\$20.00	\$80.02	\$1.62	\$0.00	\$101.64	N
	12/14/2022	3071256	COHV District Area	Investigate Poor Water Quality of a Water System; flush interconnects for residuals	\$20.00	\$80.02	\$1.62	\$0.00	\$101.64	N
	12/14/2022	3073949	7911 Hilshire Green Dr	Read Meter, Check For Leaks, Customer Requested; Reread check for leaks tag door w/ results- check for accuracy.	\$24.00	\$74.20	\$3.49	\$0.00	\$101.69	N
	12/19/2022	3078413	1205 Archley Dr	Read Meter, Check For Leaks, Customer Requested; Read meter and checked for leaks	\$16.00	\$49.47	\$1.62	\$0.00	\$67.09	N
	12/20/2022	3078893	1315 Glenhilshire Dr	Customer Move Out - Read Meter, Disconnect or Turn Off Service	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	12/20/2022	3079207	COHV District Area	Investigate a Water System Problem; wrapped pipes to prevent freezing	\$16.00	\$49.47	\$3.24	\$0.00	\$68.71	N
	12/21/2022	3080242	COHV District Area	Billable Operations at a Water System (normal hours, after normal hours, weekends & holidays); flushing to improve water quality- Address/location: interconnect North and South	\$32.00	\$116.40	\$0.00	\$0.00	\$148.40	N
	12/22/2022	3081229	COHV District Area	Check for Zero Usage (Stuck or Broken Meter, Separate WO to Replace) Multi-Address WO - See Bulk Accounts tab for list of Addresses	\$32.00	\$98.94	\$19.44	\$0.00	\$150.38	N

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1143221 - DETAIL

INVOICE DATE: 1/19/2023

19 Jan 2023 03:24:29PM CST

Go Green! Think before you print.

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
	11/4/2022	3081913	1229 Ridgeley Dr	Replace Water Meter (damaged, stuck, broken dial, lid, etc.); Original wo 3036353 closed without pcard. Replace stuck meter at property	\$0.00	\$0.00	\$522.00	\$0.00	\$522.00	N
	12/27/2022	3081942	12 Pine Creek Ln	Repair, Replace or Adjust a Water Meter Box Assembly; Replaced damaged meter box with new one	\$16.00	\$49.47	\$27.42	\$0.00	\$92.89	N
	12/27/2022	3082425	1315 Glenhilshire Dr	Customer Move In - Read Meter, Reconnect or Turn On Service	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	12/23/2022	3082764	21 Hickory Shadows Dr	Investigate a Water System Problem; CUSTOMER CALLED THAT THE BACKFLOW AT THE END OF STREET AT PARK IS BROKEN 713.467.6418	\$16.00	\$49.47	\$1.62	\$0.00	\$67.09	N
	12/23/2022	3083107	COHV District Area	Investigate Water System Leak; multiple interconnects leaking, reported by city hall	\$28.00	\$168.05	\$0.00	\$0.00	\$196.05	N
	12/26/2022	3083707	1315 Glenhilshire Dr	Investigate a Water System Problem; Per plumber water line break on city side - please investigate	\$20.00	\$92.76	\$3.49	\$0.00	\$116.25	N
	12/27/2022	3084212	1122 Glourie Dr	Read Meter, Check For Leaks, Customer Requested; check for leaks, reread meter, perform accuracy test and tag door with results	\$8.00	\$24.74	\$1.62	\$0.00	\$34.36	N
	12/27/2022	3084342	1122 Glourie Dr	Replace Water Meter (damaged, stuck, broken dial, lid, etc.); Replaced meter with foggy lens with one	\$20.00	\$72.02	\$113.92	\$0.00	\$205.94	N
	12/27/2022	3084343	1315 Glenhilshire Dr	Investigate a Water System Problem; Problem with 2in meter on company side	\$12.00	\$37.10	\$1.62	\$0.00	\$50.72	N

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1143221 - DETAIL

INVOICE DATE: 1/19/2023

19 Jan 2023 03:24:29PM CST

Go Green! Think before you print.

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
	12/27/2022	3084427	1003 Wirt Rd	Investigate Water System Leak; customer reported that the back flow preventer has ruptured and is flooding Hickory Shadows at the Hickory Shadows County Park on the corner of Hickory Shadows Drive and Wirt Road please investigate	\$24.00	\$84.39	\$3.24	\$0.00	\$111.63	N
	12/28/2022	3085416	COHV District Area	Investigate Poor Water Quality of a Water System; FLUSHING TO IMPROVE WATER QUALITY	\$28.00	\$101.85	\$0.00	\$0.00	\$129.85	N
	12/29/2022	3087120	1315 Glenhilshire Dr	Investigate Water System Leak; Replaced two in. gasket and flange	\$128.00	\$433.48	\$12.55	\$0.00	\$574.03	N
				General Maintenance & Repairs Total	\$556.00	\$1,958.67	\$855.51	\$0.00	\$3,370.18	
Lab Fees or Laboratory Sampling										
	10/26/2022	2992926	COHV District Area	Purchase Laboratory Services for Water System Asset; Water Utility Services - Monthly Lab Services - 10/22	\$0.00	\$0.00	\$866.40	\$0.00	\$866.40	N
				Lab Fees or Laboratory Sampling Total	\$0.00	\$0.00	\$866.40	\$0.00	\$866.40	
				MW Total	\$556.00	\$1,958.67	\$1,721.91	\$0.00	\$4,236.58	
				Invoice Total	\$896.63	\$2,618.78	\$1,755.09	\$0.00	\$5,270.50	

INFRAMARK Work Order

District: COHV WO#: 3027850 Dept: 5725 WO Type: LS Resp: MTX Issued: 10/28/2022

Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1
110- West @ Wirt Rd at Ridgely Dr

Activity Code/Description: PM3MADLR/Three Month Communication & Alarm System PM (Electrical)

Address/Location: COHV District Area Sched: 11/1/2022

Additional Address/Location or Task Details: Sched#: 5860 SchedType: ELEC DateSched: 11/01/22

Req By: Assigned To: Accounts Receivable GL Code: 40800

Utility Staking #: UCC Start: UCC End:

OLD Meter ID: Read: MIU: Special Class: Planned Maintenance

NEW Meter ID: Read: MIU: Gallons Flushed:

Date Complete: 12/27/2022 Attachments: 2 Backcharge To: L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
MS0011	Paper Towel		0.25	\$1.49
MS0015	Towel - Scrub		0.25	\$5.42
SA0041	Glove - Disposable - Nitrile - XL		4.00	\$1.63

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
702487		12/27/2022	2.00	N	\$165.87
TX120387 - Electrical Truck	ELECTRK	12/27/2022	2.00	N	\$58.00

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
702487		12/27/2022	2.00	N	\$165.87
TX120387 - Electrical Truck	ELECTRK	12/27/2022	2.00	N	\$58.00

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
702487		12/27/2022	2.00	N	\$165.87
TX120387 - Electrical Truck	ELECTRK	12/27/2022	2.00	N	\$58.00

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$232.41

Mgr Rev Req: No Bid Price: \$0.00 Manager Name: Billing Notification: No

Field Comments: 3 month auto dialer pm is complete. Tested and verified alarms, all is ok. Phone line is good. All is ok at this time. FJ

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order

District: COHV WO#: 3057461 Dept: 5740 WO Type: LS Resp: MTX Issued: 11/30/2022

Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1
I10- West @ Wirt Rd at Ridgely Dr

Activity Code/Description: PM6MMCKLV/Six Month Check Valve PM (Mechanical) must verify work type

Address/Location: COHV District Area Sched: 12/1/2022

Additional Address/Location or Task Details: Sched#: 6390 SchedType: MECH DateSched: 12/01/22

Req By: Assigned To: Accounts Receivable GL Code: 40800

Utility Staking #: UCC Start: UCC End:

OLD Meter ID: Read: MIU: Special Class: Planned Maintenance

NEW Meter ID: Read: MIU: Gallons Flushed:

Date Complete: 12/13/2022 Attachments: 4 Backcharge To: L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
SA0043	Glove - Disposable - Nitrile - L		16.00	\$6.53
MS0011	Paper Towel		0.25	\$1.49
MS0037	Cleaner - Bathroom - Foaming		0.25	\$2.95
HW0097	Knocker Loose		0.25	\$2.91
GL0003	Degreaser - Big Orange - Liquid		0.25	\$4.29

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700322		12/13/2022	4.00	N	\$208.01
605328		12/13/2022	4.00	N	\$254.22
TX120167 - Crane Truck	CRNTRK	12/13/2022	4.00	N	\$208.00
CONFINGE - Confined Space Kit - General (Daily)	CONFINGE	12/13/2022	1.00	N	\$66.63

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$755.02

Mgr Rev Req: No Bid Price: \$0.00 Manager Name: Billing Notification: No

Field Comments: Valve system off, disassemble check valve, clean thoroughly, reassemble check valve. Test and return to service. 4" BG

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order											
District: COHV		WO#: 3058913		Dept: 5755		WO Type: LS		Resp: OPS		Issued: 12/1/2022	
Asset ID/Description:		COHV-LS1/City of Hillshire Village Lift Station # 1 110- West @ Wirt Rd at Ridgely Dr									
Activity Code/Description:		LSMEETASST/Meet and/or Assist Consultants or Contractors at a Lift Station									
Address/Location:		COHV District Area								Sched:	
Additional Address/Location or Task Details:		meet with generator contractor									
Req By: Chuck Lowe		Assigned To: Accounts Receivable				GL Code: 40500					
Utility Staking #:		UCC Start:				UCC End:					
OLD	Meter ID:	Read:		MIU:		Special Class:					
NEW	Meter ID:	Read:		MIU:		Gallons Flushed:					
Date Complete: 12/4/2022		Attachments: 4		Backcharge To:		L-B-S:					
Material / Inventory ID		Vendor / Description				PO# / P-Card		Qty		Price	
MS72		MISC. Photos						4.00		\$6.48	
Labor / Equipment ID		Job Class		Date		Units		OT?		Price	
700366				12/1/2022		0.50		N		\$32.01	
TX121679 - Utility Truck		UTLTRK		12/1/2022		0.50		N		\$8.00	
Milestone: Closed		Invoice#: 1143221		Date Invoiced: 1/19/2023		Total Price:		\$46.49			
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification:		No			
Field Comments:		Meet with generator contractor about generator and transfer switch location.									
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:											
Page 1 of 1											

[illegible]

INFRAMARK Work Order

District: COHV **WO#:** 3058271 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 11/30/2022

Asset ID/Description: /

Activity Code/Description: MWFLUSH/Flushing of a Water System

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: MONTHLY FLUSH

Req By: TRACEY B

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 33,750.00

Date Complete: 12/7/2022

Attachments: 1

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS72	MISC. Photos		1.00	\$1.62

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
700450		12/7/2022	2.50	N	\$123.68
TX120169 - Utility Truck	UTLTRK	12/7/2022	2.50	N	\$40.00

Milestone: Closed **Invoice#:** 1143221 **Date Invoiced:** 1/19/2023 **Total Price:** \$165.30

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** No

Field Comments: Monthly district flush

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

[illegible]

INFRAMARK Work Order

District: COHV WO#: 3059172 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/1/2022

Asset ID/Description: /

Activity Code/Description: MWREPMTR/Replace Water Meter (damaged, stuck, broken dial, lid,etc.)

Address/Location: 8014 Anadell St

Sched:

Additional Address/Location or Task Details: Comments: Replaced stuck meter

Req By: Oscar Cockrell

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID: 82992060

Read: 998.13

MIU:

Special Class:

NEW Meter ID: 221228957

Read: 0.02

MIU:

Gallons Flushed:

Date Complete: 12/1/2022

Attachments: 2

Backcharge To:

L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
MS72	MISC. Photos		2.00	\$3.24
GT0043	Gasket - Meter - Rubber - 3/4" X 1/16"		2.00	\$0.28
WM0015	Meter - 5/8" - Badger Meter		1.00	\$87.00

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700450		12/1/2022	2.00	N	\$98.94
TX120169 - Utility Truck	UTLTRK	12/1/2022	2.00	N	\$32.00

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$221.46

Mgr Rev Req: No Bid Price: \$0.00 Manager Name: Billing Notification: Yes

Field Comments: Drove to area, cleaned out meter box exposing couplings; Replaced damaged meter with new one, checked for leaks, no leaks were found and meter stopped spinning.

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order						
District: COHV		WO#: 3063030	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/5/2022
Asset ID/Description: /						
Activity Code/Description: DCL2RES/Chlorine Residual in the Water System						
Address/Location: COHV District Area					Sched:	
Additional Address/Location or Task Details: flush interconnects for residuals						
Req By: charles lowe		Assigned To: Accounts Receivable			GL Code: 40500	
Utility Staking #:		UCC Start:			UCC End:	
OLD	Meter ID:	Read:	MIU:		Special Class:	
NEW	Meter ID:	Read:	MIU:		Gallons Flushed: 1,200.00	
Date Complete: 12/7/2022		Attachments: 1	Backcharge To:		L-B-S:	
<u>Material / Inventory ID</u>		<u>Vendor / Description</u>		<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS72		MISC. Photos			1.00	\$1.62
<u>Labor / Equipment ID</u>		<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
700366			12/7/2022	1.25	N	\$80.02
TX121679 - Utility Truck		UTLTRK	12/7/2022	1.25	N	\$20.00
Milestone: Closed		Invoice#: 1143221	Date Invoiced: 1/19/2023		Total Price:	\$101.64
Mgr Rev Req: No		Bid Price: \$0.00	Manager Name:		Billing Notification:	No
Field Comments: Flushed pine chase N interconnect for residual...						
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:						
Page 1 of 1						

INFRAMARK Work Order

District: COHV WO#: 3071256 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/12/2022

Asset ID/Description: /

Activity Code/Description: MWINVPWQ/Investigate Poor Water Quality of a Water System

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: flush interconnects for residuals

Req By: Charles

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 1,200.00

Date Complete: 12/14/2022

Attachments: 1

Backcharge To:

L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
MS72	MISC. Photos		1.00	\$1.62

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700366		12/14/2022	1.25	N	\$80.02
TX121679 - Utility Truck	UTLTRK	12/14/2022	1.25	N	\$20.00

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$101.64

Mgr Rev Req: No

Bid Price: \$0.00

Manager Name:

Billing Notification: No

Field Comments: Flushed interconnect for chlorine residuals...

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 3073949	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/13/2022
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Asset ID/Description: /

Activity Code/Description: CSREREAD/Read Meter, Check For Leaks, Customer Requested

Address/Location: 7911 Hilshire Green Dr

Additional Address/Location or Task Details: Reread check for leaks tag door w/ results- check for accuracy.

Req By: Billing	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #: _____ UCC Start: _____ UCC End: _____

OLD	Meter ID: 22722470	Read: 1220.41	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	12/14/2022	Attachments:	2	Backcharge To:	L-B-S:
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[illegible][illegible]

Milestone: Closed	Invoice#: 1143221	Date Invoiced: 1/19/2023	Total Price: \$101.69
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: Drove to area, read meter and checked for leaks; no leaks found and left door tag

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

District: COHV WO#: 3078413 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/19/2022

Asset ID/Description: /

Activity Code/Description: CSREREAD/Read Meter, Check For Leaks, Customer Requested

Address/Location: 1205 Archley Dr

Sched:

Additional Address/Location or Task Details: Read meter and checked for leaks

Req By: oscar cockrell

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID: 54387899

Read: 976.30

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/19/2022

Attachments: 1

Backcharge To:

L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
MS72	MISC. Photos		1.00	\$1.62

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700450		12/19/2022	1.00	N	\$49.47
TX120169 - Utility Truck	UTLTRK	12/19/2022	1.00	N	\$16.00

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700450		12/19/2022	1.00	N	\$49.47
TX120169 - Utility Truck	UTLTRK	12/19/2022	1.00	N	\$16.00

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$67.09

Mgr Rev Req: No Bid Price: \$0.00 Manager Name: Billing Notification: Yes

Field Comments: Drove to area, read meter and checked for leaks; no leaks were found

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

[illegible]

INFRAMARK Work Order

District: COHV WO#: 3079207 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/20/2022

Asset ID/Description: /

Activity Code/Description: MWINVPRB/Investigate a Water System Problem

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: wrapped pipes to prevent freezing

Req By: oscar cockrell

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/20/2022

Attachments: 2

Backcharge To:

L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
MS72	MISC. Photos		2.00	\$3.24

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700450		12/20/2022	1.00	N	\$49.47
TX120169 - Utility Truck	UTLTRK	12/20/2022	1.00	N	\$16.00

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$68.71

Mgr Rev Req: No Bid Price: \$0.00 Manager Name: Billing Notification: No

Field Comments: Drove to area and wrapped pipes for incoming frigid temperatures in order to prevent damaged property. The materials were provided by the city of HV.

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

[illegible]

INFRAMARK Work Order											
District: COHV		WO#: 3081229		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 12/21/2022	
Asset ID/Description: /											
Activity Code/Description: I-CKZERO-M/Check for Zero Usage (Stuck or Broken Meter, Separate WO to Replace) Multi-Address WO - See Bulk Accounts tab for list of Addresses											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details:											
Req By: Billing				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD Meter ID:		Read:		MIU:		Special Class: Meter Reading Dept					
NEW Meter ID:		Read:		MIU:		Gallons Flushed:					
Date Complete: 12/22/2022				Attachments: 12		Backcharge To:		L-B-S:			
Material / Inventory ID		Vendor / Description				PO# / P-Card		Qty		Price	
MS72		MISC. Photos						12.00		\$19.44	
Labor / Equipment ID		Job Class		Date		Units		OT?		Price	
700450				12/22/2022		2.00		N		\$98.94	
TX120169 - Utility Truck		UTLTRK		12/22/2022		2.00		N		\$32.00	
Milestone: Closed		Invoice#: 1143221		Date Invoiced: 1/19/2023		Total Price:		\$150.38			
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification:		Yes			
Field Comments: Drove to area, read meter and checked for leaks; no leaks found											
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:											
Page 1 of 2											

INFRAMARK Work Order

District: COHV **WO#:** 3081229 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/21/2022

Asset ID/Description: /

Activity Code/Description: I-CKZERO-M/Check for Zero Usage (Stuck or Broken Meter, Separate WO to Replace) Multi-Address
WO - See Bulk Accounts tab for list of Addresses

Address/Location: COHV District Area

Additional Address/Location or Task Details:

<u>Address</u>	<u>Meter No</u>	<u>Reading</u>	<u>MIU</u>	<u>Time</u>	<u>Comments</u>
1209 Archley Dr	54524154	178.85		11:28 AM	Read meter and checked for leaks; no leaks found
1306 Friarcreek Ln Irrg	50891331	0		11:40 AM	Read meter and checked for leaks; no leaks found
1119 Guinea Dr	94874615	453.57		11:08 AM	Read meter and checked for leaks; no leaks found
1031 Ridgeley Dr	86454458	980.54		11:13 AM	Read meter and checked for leaks; no leaks found
1210 Ridgeley Dr	65891373	4146.65		10:59 AM	Read meter and checked for leaks; no leaks found
1245 Ridgeley Dr	93854132	1649		10:53 AM	Read meter and checked for leaks; no leaks found
1305 Ridgeley Dr Irr1	221051856	0		10:52 AM	Read meter and checked for leaks; no leaks found
1326 Ridgeley Dr	20947745	0		11:35 AM	Read meter and checked for leaks; no leaks found
1323 Ridgeley Dr Irr1	17881190	160.35		11:35 AM	Read meter and checked for leaks; no leaks found
1130 Ridgeley Dr Irr	50322636	0		11:05 AM	Read meter and checked for leaks; no leaks found
1231 Wirt Rd Irrg	18613097	219.6		11:21 AM	Read meter and checked for leaks; no leaks found
12 Pine Creek Ln	220407628	3.06		11:44 AM	Read meter and checked for leaks; no leaks found

INFRAMARK Work Order					
District: COHV		WO#: 3081913		Dept: 5755 WO Type: MW	
Asset ID/Description: /		Resp: OPS		Issued: 12/22/2022	
Activity Code/Description: MWREPMTR/Replace Water Meter (damaged, stuck, broken dial, lid,etc.)					
Address/Location: 1229 Ridgeley Dr				Sched:	
Additional Address/Location or Task Details: Original wo 3036353 closed without pcard. Replace stuck meter at property					
Req By:		Assigned To: Accounts Receivable		GL Code: 40500	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 11/4/2022		Attachments: 1		Backcharge To: L-B-S:	
Material / Inventory ID		Vendor / Description		PO# / P-Card	Qty Price
PCard		ACCURATE UTILITY			1.00 \$522.00
Labor / Equipment ID		Job Class		Date	Time In Time Out OT?
Milestone: Closed		Invoice#: 1143221		Date Invoiced: 1/19/2023	
Mgr Rev Req: No		Bid Price: \$0.00		Total Price: \$522.00	
Field Comments:		Manager Name:		Billing Notification: Yes	
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:					

INFRAMARK Work Order

District: COHV **WO#:** 3081942 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/22/2022

Asset ID/Description: /

Activity Code/Description: MWRPLMTRBX/Repair, Replace or Adjust a Water Meter Box Assembly

Address/Location: 12 Pine Creek Ln

Sched:

Additional Address/Location or Task Details: Replaced damaged meter box with new one

Req By: oscar cockrell

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID: 220407628

Read: 3.08

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/27/2022

Attachments: 1

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS72	MISC. Photos		1.00	\$1.62
MB0009	Meter Box with Lid		1.00	\$25.80

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
700450		12/27/2022	1.00	N	\$49.47
TX120169 - Utility Truck	UTLTRK	12/27/2022	1.00	N	\$16.00

Milestone: Closed **Invoice#:** 1143221 **Date Invoiced:** 1/19/2023 **Total Price:** \$92.89

Mgr Rev Req: No

Bid Price:

\$0.00

Manager Name:

Billing Notification: No

Field Comments: Drove to area, read meter and placed new meter box over meter; checked for leaks and no leaks were found

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV **WO#:** 3082425 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/22/2022

Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

Address/Location: 1315 Glenhilshire Dr

Sched:

Additional Address/Location or Task Details:

Req By: Billing

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID: 60429752

Read: 5803

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/27/2022

Attachments: 1

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS72	MISC. Photos		1.00	\$0.00
CSTONMVIN			1.00	\$20.00

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
700450		12/27/2022	0.50	N	\$0.00
TX120169 - Utility Truck	UTLTRK	12/27/2022	0.50	N	\$0.00

Milestone: Closed **Invoice#:** 1143221 **Date Invoiced:** 1/19/2023 **Total Price:** \$20.00

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** Yes

Field Comments: Drove to area, read meter and turned on services,check for leaks, no leaks

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV	WO#: 3082764	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/23/2022
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Asset ID/Description: /

Activity Code/Description: MWINVPRB/Investigate a Water System Problem

Address/Location: 21 Hickory Shadows Dr

Sched:

Additional Address/Location or Task Details:	CUSTOMER CALLED THAT THE BACKFLOW AT THE END OF STREET AT PARK IS BROKEN 713.467.6418
---	---

Req By: CUSTOMER

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD **Meter ID:**

Read:

MIU:

Special Class: Freeze

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/23/2022

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1143221	Date Invoiced: 1/19/2023	Total Price: \$67.09
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: Drove to area and upon further investigation technician discovered that the leak is not on the COHV line. Technician turned off one valve to stopped leak

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

District: COHV WO#: 3083107 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/23/2022

Asset ID/Description: /

Activity Code/Description: MWINVL/Investigate Water System Leak

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: multiple interconnects leaking, reported by city hall

Req By: charles lowe

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/23/2022

Attachments: 0

Backcharge To:

L-B-S:

Material / Inventory ID

Vendor / Description

PO# / P-Card

Qty

Price

Labor / Equipment ID

Job Class

Date

Units

OT?

Price

700366

12/23/2022

1.75

Y

\$168.05

TX121679 - Utility Truck

UTLTRK

12/23/2022

1.75

N

\$28.00

Milestone: Closed

Invoice#: 1143221

Date Invoiced: 1/19/2023

Total Price: \$196.05

Mgr Rev Req: No

Bid Price:

\$0.00

Manager Name:

Billing Notification: No

Field Comments:

Reopened Wirt1 interconnect. Interconnect stopped leaking at pressure relief valve. Attempt to close pine chase 6" south interconnect. 6" was closed by the fire department. Talked to resident about the water pressure. Resident will call if any pressure issues arise...

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

[illegible]

[illegible]

INFRAMARK Work Order											
District:	COHV	WO#:	3084342	Dept:	5755	WO Type:	MW	Resp:	OPS	Issued:	12/27/2022
Asset ID/Description: /											
Activity Code/Description: MWREPMTR/Replace Water Meter (damaged, stuck, broken dial, lid,etc.)											
Address/Location: 1122 Glourie Dr									Sched:		
Additional Address/Location or Task Details: Replaced meter with foggy lens with one											
Req By: Oscar			Assigned To: Accounts Receivable				GL Code:		40500		
Utility Staking #:				UCC Start:		UCC End:					
OLD	Meter ID:	16471716	Read:	686.49	MIU:			Special Class:			
NEW	Meter ID:	221333803	Read:	0.01	MIU:			Gallons Flushed:			
Date Complete:			12/27/2022		Attachments:		2		Backcharge To:		L-B-S:
<u>Material / Inventory ID</u>		<u>Vendor / Description</u>			<u>PO# / P-Card</u>		<u>Qty</u>		<u>Price</u>		
MS72		MISC. Photos					2.00		\$3.24		
GT0043		Gasket - Meter - Rubber - 3/4" X 1/16"					2.00		\$0.28		
WM0041		Meter - 5/8" - Badger Meter (BR/BR)					1.00		\$110.40		
<u>Labor / Equipment ID</u>		<u>Job Class</u>		<u>Date</u>		<u>Units</u>		<u>OT?</u>		<u>Price</u>	
700450				12/27/2022		0.75		N		\$37.10	
604797				12/27/2022		0.50		N		\$34.92	
TX120169 - Utility Truck		UTLTRK		12/27/2022		0.75		N		\$12.00	
TX119016 - Utility Truck		UTLTRK		12/27/2022		0.50		N		\$8.00	
Milestone:		Closed	Invoice#:		1143221	Date Invoiced:		1/19/2023	Total Price:		\$205.94
Mgr Rev Req:		No	Bid Price:		\$0.00	Manager Name:			Billing Notification:		Yes
Field Comments:		Read meter, replaced damaged meter with new one and checked for leaks; no leaks found. Required assistance from supervisor.									
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:											

Page 1 of 1

INFRAMARK Work Order

District: COHV		WO#: 3084343	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/27/2022
Asset ID/Description: /						
Activity Code/Description: MWINVPRB/Investigate a Water System Problem						
Address/Location: 1315 Glenhilshire Dr						Sched:
Additional Address/Location or Task Details: Problem with 2in meter on company side						
Req By: Oscar		Assigned To: Accounts Receivable			GL Code: 40500	
Utility Staking #:		UCC Start:			UCC End:	
OLD Meter ID: 60429752	Read: 5803		MIU:		Special Class:	
NEW Meter ID:	Read:		MIU:		Gallons Flushed:	
Date Complete: 12/27/2022		Attachments: 1		Backcharge To:		L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS72	MISC. Photos		1.00	\$1.62

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
700450		12/27/2022	0.75	N	\$37.10
TX120169 - Utility Truck	UTLTRK	12/27/2022	0.75	N	\$12.00

Milestone: Closed	Invoice#: 1143221	Date Invoiced: 1/19/2023	Total Price: \$50.72
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments: Pumped out meter box and noticed leak on gasket of 2" meter on company. Technician did not have 2" gasket in truck inventory. Repairs will be made on 12/28/22			

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order											
District: COHV		WO#: 3084427		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 12/27/2022	
Asset ID/Description: /											
Activity Code/Description: MWINVL/Investigate Water System Leak											
Address/Location: 1003 Wirt Rd										Sched:	
Additional Address/Location or Task Details: customer reported that the back flow preventer has ruptured and is flooding Hickory Shadows at the Hickory Shadows County Park on the corner of Hickory Shadows Drive and Wirt Road please investigate											
Req By: alyssa martinez				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD Meter ID:		Read:		MIU:		Special Class: Freeze					
NEW Meter ID:		Read:		MIU:		Gallons Flushed:					
Date Complete: 12/27/2022				Attachments: 2		Backcharge To:		L-B-S:			
Material / Inventory ID		Vendor / Description				PO# / P-Card		Qty		Price	
MS72		MISC. Photos						2.00		\$3.24	
Labor / Equipment ID		Job Class		Date		Units		OT?		Price	
700450				12/27/2022		1.00		N		\$49.47	
604797				12/27/2022		0.50		N		\$34.92	
TX120169 - Utility Truck		UTLTRK		12/27/2022		1.00		N		\$16.00	
TX119016 - Utility Truck		UTLTRK		12/27/2022		0.50		N		\$8.00	
Milestone: Closed		Invoice#: 1143221		Date Invoiced: 1/19/2023				Total Price:		\$111.63	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:				Billing Notification:		No	
Field Comments: Drove to area and checked for leaks; no leaks found and technician notified city hall of findings as well as contacting supervisor with findings											
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:											
Page 1 of 1											

INFRAMARK Work Order

District: COHV WO#: 3085416 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/28/2022

Asset ID/Description: /

Activity Code/Description: MWINVPWQ/Investigate Poor Water Quality of a Water System

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: FLUSHING TO IMPROVE WATER QUALITY

Req By: jeffrey sharp

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/28/2022

Attachments: 0

Backcharge To:

L-B-S:

Material / Inventory ID

Vendor / Description

PO# / P-Card

Qty

Price

Labor / Equipment ID

Job Class

Date

Units

OT?

Price

702914

12/28/2022

1.75

N

\$101.85

TX112068 - Utility Truck

UTLTRK

12/28/2022

1.75

N

\$28.00

Milestone: Closed

Invoice#: 1143221

Date Invoiced: 1/19/2023

Total Price: \$129.85

Mgr Rev Req: No

Bid Price: \$0.00

Manager Name:

Billing Notification: No

Field Comments: Flushed to improve water quality

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

District: COHV WO#: 3087120 Dept: 5755 WO Type: MW Resp: OPS Issued: 12/29/2022

Asset ID/Description: /

Activity Code/Description: MWINVL/Investigate Water System Leak

Address/Location: 1315 Glenhilshire Dr

Sched:

Additional Address/Location or Task Details: Replaced two in. gasket and flange

Req By: Oscar Cockrell

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID: 60429752

Read: 5803

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/29/2022

Attachments: 5

Backcharge To:

L-B-S:

Material / Inventory ID	Vendor / Description	PO# / P-Card	Qty	Price
GT0036	Gasket - Meter - 2"		1.00	\$2.40
GT0001	Gasket - Meter - 1.5"		1.00	\$1.80
MS31	MISC. Customer Service Tag		1.00	\$0.25
MS72	MISC. Photos		5.00	\$8.10
DI	District Inventory		3.00	\$0.00

Labor / Equipment ID	Job Class	Date	Units	OT?	Price
700431		12/29/2022	2.75	N	\$142.84
700431		12/29/2022	0.50	Y	\$38.96
700431		12/29/2022	1.75	N	\$90.90
700431		12/29/2022	0.50	Y	\$37.10
700450		12/29/2022	2.50	N	\$123.68
700450		12/29/2022	2.75	N	\$44.00
TX119056 - Utility Truck	UTLTRK	12/29/2022	0.50	N	\$8.00
TX119056 - Utility Truck	UTLTRK	12/29/2022	1.75	N	\$28.00
TX119056 - Utility Truck	UTLTRK	12/29/2022	0.50	N	\$8.00
TX120169 - Utility Truck	UTLTRK	12/29/2022	2.50	N	\$40.00
TX120169 - Utility Truck	UTLTRK	12/29/2022	2.50	N	\$40.00

Milestone: Closed Invoice#: 1143221 Date Invoiced: 1/19/2023 Total Price: \$574.03

Mgr Rev Req: No

Bid Price: \$0.00

Manager Name:

Billing Notification: No

Field Comments: Drove to accurate to pick up necessary parts to repair leak, drove back to area to assist installing the parts. Door tag was placed at residence notifying residents of repairs being made also removed broken equipment and stayed on site until parts arrived then helped with installation. Checked for leaks, no leaks were found, customer was satisfied with repairs and technicians made sure work site was clear of debris.

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:



ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
287494135001	194.58	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
26-JAN-23	Net 30	02-MAR-23

BILL TO:

001017-001419

ATTN: ACCTS PAYABLE
CITY OF HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON TX 77055-6737

SHIP TO:

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON TX 77055-6737



ACCOUNT NUMBER		PURCHASE ORDER		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
46999175				8301WESTVIEWDR		287494135001		24-JAN-23		26-JAN-23	
BILLING ID		ACCOUNT MANAGER RELEASE		ORDERED BY		DESKTOP			COST CENTER		
217641				CASSIE STEPHENS							
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #		U/M	QTY ORD	QTY SHF	QTY B/O	UNIT PRICE		EXTENDED PRICE	
3994233 6HX395		2TB BACKUP PLUS ULTRA 3994233		EA	2	2	0	97.290		194.58	

SUB-TOTAL 194.58

DELIVERY 0.00

SALES TAX 0.00

All amounts are based on USD currency

TOTAL 194.58

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

DETACH HERE

CUSTOMER NAME BILLING ID INVOICE NUMBER INVOICE DATE INVOICE AMOUNT

CITY OF HILSHIRE VILLAGE 217641 287494135001 26-JAN-23 194.58

AMOUNT ENCLOSED

FL0

002176410 2874941350015 00000019458 1 3

Please
Send Your
Check to:

ODP Business Solutions, LLC
PO Box 660113
Dallas TX 75266-0113

Please return this stub with your payment to
ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.



ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
291583911001	113.60	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
07-FEB-23	Net 30	09-MAR-23

BILL TO:

ATTN: ACCTS PAYABLE
CITY OF HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON TX 77055-6737

SHIP TO:

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON TX 77055-6737



ACCOUNT NUMBER 46999175		PURCHASE ORDER		SHIP TO ID 8301WESTVIEWDR		ORDER NUMBER 291583911001		ORDER DATE 06-FEB-23		SHIPPED DATE 07-FEB-23	
BILLING ID 217641		ACCOUNT MANAGER RELEASE		ORDERED BY CASSIE STEPHENS		DESKTOP		COST CENTER			
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #		U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE		EXTENDED PRICE	
781386 CN049AN#140		INK,HP,950,BLACK 781386		EA	1	1	0	29.660		29.66	
472576 N9K27AN#140		HEWLETT 472576		EA	1	1	0	62.000		62.00	
130354 98612		SOAP,FOAMING,BASICS,GAL 130354		EA	1	1	0	21.940		21.94	

SCANNED

000476-000784

SUB-TOTAL	113.60
DELIVERY	0.00
SALES TAX	0.00
TOTAL	113.60

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

DETACH HERE

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
CITY OF HILSHIRE VILLAGE	217641	291583911001	07-FEB-23	113.60	

FL0

002176410 2915839110019 00000011360 1 7

Please
Send Your
Check to:

ODP Business Solutions, LLC
PO Box 660113
Dallas TX 75266-0113

Please return this stub with your payment to
ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

000476-000784

00001/00001

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
Phone No.: (713) 533-3800
Fax: (713) 533-3888

February 01, 2023

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 13050
Our File No. 1057-00000
Billing Through: 1/31/2023

City of Hilshire Village

Total Legal Services	\$1,249.00
Total Reimbursable Expenses	\$0.00

Net Balance Forward	\$0.00
Total Charge for this Bill	\$1,249.00
Total Balance Now Due	\$1,249.00

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

February 1, 2023

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 13050
Our File No. 1057-00000
Billing Through: 1/31/2023

City of Hilshire Village

1/2/2023 LSB	Review draft zoning ordinance; email comments and suggestions to C. Stephens [.5].	0.50 hrs	250.00 /hr	125.00
1/5/2023 LSB	Review draft response to N. Friedman Public Information Act request, including attachments; email S. Blevins re same [.2].	0.20 hrs	250.00 /hr	50.00
1/9/2023 LSB	Attention to email from C. Stephens re zoning [.1].	0.10 hrs	250.00 /hr	25.00
1/13/2023 LSB	Review agenda and attached documents; email C. Stephens comments re same [.1] attention to final agenda [.1].	0.20 hrs	250.00 /hr	50.00
1/17/2023 LSB	Received telephone call S. Blevins re Infomark contract; review law re bidding requirements for utility service operator [.3] .	0.30 hrs	250.00 /hr	75.00
1/17/2023 TR	Prepare for and attend meeting of City Council [3.4].	3.40 hrs	185.00 /hr	629.00
1/24/2023 JN	File eminent domain report and send to City.	0.20 hrs	100.00 /hr	20.00
1/24/2023 LSB	Received telephone call Mayor re fire commission agenda [.1].	0.10 hrs	250.00 /hr	25.00

1/25/2023 LSB	Attention to operator service agreements; attempt to find examples; email S. Blevins opinion re utility service operator [.4] research TMRS rules; email S. Blevins re same [.3].	0.70 hrs	250.00 /hr	175.00
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1/30/2023 LSB	Attention to email from Mayor re letter to council re fire commission [.1] Received telephone call Mayor re same; send draft email to C. Stephens [.2].	0.30 hrs	250.00 /hr	75.00
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Total Fees for this Matter

\$1,249.00

Total

\$1,249.00

City of Hilshire Village
8301 Westview Dr
Houston, TX 77055

Date 1/31/23

Petty Cash Fund Expenditures

	Date	Expenditure Description	GL Acct ID	GL Acct Name	Amount
1	1/5/23	Kroger - Water	56540	Office Supplies	\$ 11.07
2	1/11/23	Kroger - Toilet Paper	56540	Office Supplies	\$ 20.02
3	1/16/23	HTeaO - Susan's Reception	56551	Mayor/Council/Admin	\$ 20.50
4	1/17/23	Kroger - Plates	56540	Office Supplies	\$ 6.85
5	1/17/23	Kroger - Susan's Reception	56551	Mayor/Council/Admin	\$ 55.25
6	1/25/23	Rudy's BBQ - Susan & Bob	56551	Mayor/Council/Admin	\$ 31.69
7					
8					
9					
10					

Expenditure Total

\$ 145.38

Petty Cash Regular Balance

\$ 250.00

Currently in Petty Cash

\$ 104.62

Audited by Office Staff _____

Audited by Signatory _____

SCANNED

Kroger

Water for City Hall

Petty Cash

1/5/2023

56540 Office Supplies

11.07

Cassie's personal card, paid back with petty cash

\$11.07



1505 WIRT
(713) 722-9800
Your cashier was CARMELA

KRO WATER	3.69 F
KRO WATER	3.69 F
KRO WATER	3.69 F
KROGER PLUS CUSTOMER	*****5640
SC Fuel Points	
TAX	0.00
**** BALANCE	11.07

Debit Purchase
*****9228 - C
REF#: 788717 TOTAL: 11.07
PURCHASE: 11.07 CASHBACK: 0.00
AID: A000000042203
TC: 0441A3B026751402
VERIFIED BY PIN

DEBIT	11.07
CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	3

01/05/23 09:14am 346 10 46 100

Annual Card Savings \$0.00

Fuel Points Earned Today: 11
Total January Fuel Points: 11

TELL US HOW WE ARE DOING!!
Go to www.krogerfeedback.com

Date: 01/05/23
Time: 09:14AM
Entry ID: 034-242-46-346-10-56

No purchase necessary
See website for official rules

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www.kroger.com

Kroger

Toilet Paper for City Hall

Petty Cash

1/11/2023
1/5/2023

56540 Office Supplies

20.02

Susan's personal card, paid back with petty cash

\$20.02



1505 WIRT
(713) 722-9800

Your cashier was CARMELA

SC QLTN MEGA ROLLS PC 18.49 T
KROGER SAVINGS 2.00
KROGER PLUS CUSTOMER *****9537
SC Fuel Points
TAX 1.53
**** BALANCE 20.02

TX 77055

MASTERCARD Purchase

*****3960 - F

REF#: 31116Z TOTAL: 20.02

MASTERCARD 20.02
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 1
KROGER SAVINGS \$ 2.00
TOTAL COUPONS \$ 2.00
TOTAL SAVINGS (9 %) \$ 2.00

01/11/23 01:56pm 346 10 149 100

Annual Card Savings \$6.17

Fuel Points Earned Today: 18

Total January Fuel Points: 87

Remaining December Fuel Points: 489

TELL US HOW WE ARE DOING!!

Go to www.krogerfeedback.com

Date: 01/11/23

Time: 01:55PM

Entry ID: 034-444-149-346-10-159

No purchase necessary

See website for official rules

With Our Low Prices, You Saved

\$2.00

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HTeaO

Tea for Susan's Retirement Reception

56551 Mayor/Council/Admin

Petty Cash 1/16/2023

20.50

\$20.50



HteaO - Sugarland
4528 Hwy 6 South
Sugarland, TX
www.HteaO.com

Order# 28444967
Station# POS3
Drive Through
Server: Kayla G
Date: 1/16/23, 7:05 PM

Tea Gallon \$6.49
Georgia Peach - Sweet \$0.00
Tea Gallon \$6.49
Regular - Unsweet \$0.00

Total Item Count: 2

Subtotal: \$12.98
Total Tax: \$1.07

Total: \$14.05

Customer Paid Cash: \$20.50

Customer Change: \$6.45

**Scan the barcode below to earn "drips"
towards free tea. Please allow 5 min
to activate. Must scan within 3 days
Having Trouble: open the HteaO App,
select the "More" tab and then select
"Need Help"

**All returns must be accompanied by the
correct receipt within 30 days of
purchase**



Kroger

Plates for Susan's Retirement Reception

56540 Office Supplies

Petty Cash 1/17/2023

6.85

\$6.85



1505 WIRT
(713) 722-9800
Your cashier was CHEC 513
ALL OCCASION 6.99 T
KROGER PLUS CUSTOMER *****7676
SC Fuel Points
TAX 0.58
**** BALANCE 7.57
CASH 6.85
HOUSTON TX 77055
US DEBIT Purchase
*****5681 - C
REF#: 001706 TOTAL: 0.72
AID: A0000000980840
TC: 501AA7B8E3339177

VISA 0.72
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 1
01/17/23 12:38pm 346 513 40 999999513

Annual Card Savings \$2.68

Fuel Points Earned Today: 7
Total January Fuel Points: 165

Remaining December Fuel Points: 1156

TELL US HOW WE ARE DOING!!
Go to www.krogerfeedback.com
Date: 01/17/23
Time: 12:36PM
Entry ID: 034-454-40-346-513-553

No purchase necessary
See website for official rules

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#ERN#
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Kroger

Supplies and Food for Susan's

Retirement Reception

56551 Mayor/Council/Admin

55.25

Cassie's personal card, paid back with petty cash

\$55.25



1505 WIRT
(713) 722-9800
Your cashier was CARMELA

	BALL ALUMINUM CUP PC	4.99 T
SC	KROGER SAVINGS	2.00
	KRO CLR CUP	4.79 T
	BC CANDLES	7.49 B
	PARTY PICKS 200 CT	3.49 T
	CAGT BLUEBRY	2.99 F
	KROGER PLUS CUSTOMER	*****5640
	1.84 lb @ 2.79 /lb	
WT	GRAPES RED	5.13 F
	1.59 lb @ 1.47 /lb	
WT	APL HMYCRISP	PC 2.34 F
SC	KROGER SAVINGS	1.62
	GROH PINEAPPLE	5.00 F
	ALSTRO (YEL/RO.ORG	5.00 T
	BHAUS ALSTRMRIA BU	5.00 T
	BHAUS BUNCH	6.00 T
SC	Fuel Points	
	TAX	3.03
	**** BALANCE	55.25

Debit Purchase
*****9228 - C
REF#: 624262 TOTAL: 55.25
PURCHASE: 55.25 CASHBACK: 0.00
AID: A0000000042203
TC: 5B582048A5E928C5
VERIFIED BY PIN

DEBIT	55.25
CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	11
KROGER SAVINGS	\$ 3.62
TOTAL COUPONS	\$ 3.62
TOTAL SAVINGS (6 %)	\$ 3.62

01/17/23 08:34am 346 10 29 100

Annual Card Savings \$3.62

Fuel Points Earned Today: 52
Total January Fuel Points: 72

TELL US HOW WE ARE DOING!!
Go to www.krogerfeedback.com

Date: 01/17/23

Time: 08:33AM

Entry ID: 034-242-29-346-10-39

No purchase necessary
See website for official rules

With Our Low Prices, You Saved

\$3.62

Fresh opportunity awaits
Join our team today!



Rudy's BBQ**Petty Cash 1/25/2023**

Susan & Bob worked late - server issues

56551 Mayor/Council/Admin

31.69

Paid back with petty cash

\$31.69*Worked late***"COUNTRY STORE"
AND BAR-B-Q®**Rudy's "Country Store" & Bar-B-Q
14620 Northwest Fwy
Houston, TX 77040
(713) 462-3337

Server: Jamar E

Check #824

Ordered:

1/25/23 7:47 PM

Whole Jalapeño Sausage \$7.49

0.690 lb Moist Brisket @ \$27.98/lb

\$19.31

Subtotal \$26.80

Tax \$2.21

Tip \$2.68

Total \$31.69

Input Type

C (EMV Chip Read)

VISA CREDIT

xxxxxxxx8885

Transaction Type

Sale

Authorization

Approved

Approval Code

02591D

Payment ID

zsmpKhCHLqkM

Application ID

A0000000031010

Application Label

VISA CREDIT

Terminal ID

15ee649a228d6f8d

Card Reader

BBPO

Check us out online.
Your comments matter to us.
www.rudys.com

ROBERT BLEVINS
8405 ACHGILL
HOUSTON, TEXAS 77040
INVOICE # 23-010

INVOICE DATE:
02-10--23

BILL TO:
CITY OF HILSHIRE VILLAGE
8301 Westview
Houston, Texas 77055

SERVICES PROVIDED

1/25/23 6 hours

Peachtree fails to launch after staff installed 2023 upgrade.

Worked with Peachtree Accounting Software Support following their instructions. Backed up the data, removed the data base software and reinstalled per their instructions. This did not resolve the issue, escalated the problem to second level support. Worked with second level support until their closing at 8:00 pm central time. Schedule time to continue at 8:00 am the next morning.

1/26/23 6 hours

Emailed second level support at 8:00 am and waiting for them to return the call. Second level support requested that we install a new update to windows .NET. After the install, reboot of the server was required which took over an hour. Tried various efforts with second level support to resolve problem but was unsuccessful. Second level support finally determined that the users Windows profiles on all desktops somehow got corrupted. Verified this by creating a new user profile and Peachtree worked correctly. Also, checked to see why the cloud backup was not working. Resolved disc space problem and did a back up to confirm it was working correctly.

Backed up Lisa's data and deleted her profile. Rebuild her profile and Peachtree worked successfully.

1/28/22 2 hours

Backed up Cassie's data and deleted her profile. Attempted to rebuild her profile and it failed due to low disc space. Cleaned up disc and rebuilt profile. Peachtree worked successfully.

Checked Lisa's disc space and cleaned up old data.

Reconfigured newly purchased backup disk to work with current backup system.

2/6/22 No charge

Received email from Cassie saying her computer was running slow. Remoted in and verified system was running slow, but Task Manager not showing high usage and no errors in Event log. Ran Virus scan but no issues found. Unable to determine cause, but system appears to be running better.

2/10/22 1 hour

Cassie still having issues with computer running slow and now also having issues with Peachtree. Went to office and determined that issues were being caused by network problem where the computer was not connecting to the Domain network correctly. It was connected as if it was on a Private network, which was causing intermittent issues. Rejoined PC to the domain, rebooted and had her verify everything was working correctly.

TOTAL HOURS

15 HOURS @ \$60.00/HOUR

TOTAL INVOICE

\$900.00



Texas Excavation Safety System, Inc.
PO Box 678058
Dallas TX 75267
(972) 280-8630

Invoice

#23-01247

1/31/2023

Bill To

City of Hilshire Village
Attn: Cassie Stephens
8301 Westview Dr
Houston TX 77055
United States

AMOUNT DUE

\$7.60

Due Date: 3/17/2023

Account Number	Terms	Due Date	PO #	Additional Info	Status
B03364	Net 45	3/17/2023			Open

Quantity	Description	Rate	Amount
8	Message Fees for January 2023 / HLV	\$0.95	\$7.60

Total \$7.60

Amount Paid \$0.00

Amount Due \$7.60

Payment Options

- 1) Check
- 2) Credit card via this link: <https://www.texas811.org/i-want-to-pay-my-invoice>
- 3) ACH: Contact accounting at accountsreceivable@texas811.org for details



23-01247

USIC Locating Services, LLC
P.O. Box 715409
Cincinnati, OH 45271-5409
1-317-575-7849 - Office
USICBilling@usiclcl.com - Email



Invoice No: 564965

City of Hilshire Village TX
8301 Westview
Houston, TX 77055
Attn: Cassie Stephens
Additional Info: HLV | TX

Date of Invoice: 1/31/23
Due Date: 3/2/23
Period: 1/1/23 - 1/31/23

Grouping	Description	Quantity	Rate	Total
HLV	Per Ticket	5	\$ 105.72	\$ 528.60
HLV	Project Time	7	\$ 26.43	\$ 185.01
HLV	Quarter Hour	4	\$ 0.00	\$ 0.00
Total				\$ 713.61

Gen Fund - Construction Permit Related							
request no	type	contractor	address	cost	date of work	Work Type	work for
2351293948-	NORMAL NOTICE	Linh Tran	1315 FRIARCREEK LN HILSHIRE VILLAGE Westview Dr	237.87	01/13/2023	New construction	Self
2351205421-	NORMAL NOTICE	ANCHOR DRILLING, INC.	1126 Guinea DR HOUSTON Ridgeley	0	01/13/2023	Drilled piers	TNT Construction
2351205421-	NORMAL NOTICE	ANCHOR DRILLING, INC.	1126 Guinea DR HOUSTON Ridgeley	105.72	01/13/2023	Drilled piers	TNT Construction
				343.59			

Utility Fund - MISC Locate Requests							
request no	type	contractor	address	cost	date of work	Work Type	work for
2286321022-	NORMAL NOTICE	DIGCO	7906 HILSHIRE GREEN DR HILSHIRE VILLAGE WIRT RD	105.72	01/03/2023	REPLACE GAS SERVICE	CENTERPOINT ENERGY
2352426769-	NORMAL NOTICE	DIGCO	7906 HILSHIRE GREEN DR HILSHIRE VILLAGE WIRT RD	132.15	01/25/2023	REPLACE GAS SERVICE	CENTERPOINT ENERGY
2350370996-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	132.15	01/04/2023	Installation of gas service line	CENTERPOINT ENERGY
2350370996-	NORMAL NOTICE	M.J. Sheridan of Texas	1310 GLOURIE DR HOUSTON PINE CHASE DR	0	01/04/2023	Installation of gas service line	CENTERPOINT ENERGY
				370.02			

Total Invoice

713.61