



January 12, 2024

Mayor and City Council  
City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Re: Engineer's Report for January 16, 2024 Council Meeting  
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from December 15, 2023 to January 12, 2024.

1. On-Going Services (10361759):

a. 1201 Archley Drive –

- On January 2, 2024, HDR reviewed and returned comments for the Drainage Plan Resubmittal for 1201 Archley Drive. The drainage plan was returned and to be revised and resubmitted to address all comments.
- On January 10, 2024, HDR received a Drainage Plan Resubmittal for 1201 Archley Drive. The drainage plan is currently being reviewed for comments.

b. 1315 Friarcreek Lane –

- On December 28, 2023, HDR provided a cover inspection for 1315 Friarcreek Lane. The inspection failed with comments noted and re-inspection coordinated.
- On January 3, 2024, HDR provided a cover inspection for 1315 Friarcreek Lane. The inspection passed with exceptions noted.

c. 1118 Guinea Drive –

- On January 5, 2024, HDR reviewed and returned comments for the Drainage Plan for 1118 Guinea Drive. The drainage plan shall be revised and resubmitted to address all comments.

d. 1126 Guinea Drive –

- On December 15, 2023, HDR reviewed and returned comments for the As Built Drainage Plan Resubmittal for 1126 Guinea Drive. All previous comments/corrections were addressed by the engineer on December 1, 2023 and the as built drainage plan was approved with exceptions noted.



- e. 1214 Ridgeley Drive –
  - On December 18, 2023, HDR attended the pre-development meeting for 1214 Ridgeley Drive. The Developer and Engineer was made aware of the pertinent construction items for drainage as noted in the City Code of Ordinances.
  
- f. 1241 Ridgeley Drive –
  - On December 21, 2023, HDR reviewed and returned comments for the Drainage Plan Resubmittal for 1241 Ridgeley Drive. All previous comments/corrections were addressed by the engineer on December 12, 2023 and the drainage plan was approved with exceptions noted.
  
- g. 1310 Ridgeley Drive –
  - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being reviewed for comments and as built inspection pending.
  
- h. 1131 Wirt Road –
  - On November 27, 2023, HDR received a Pool Drainage Plan Resubmittal for 1201 Archley Drive. The drainage plan is currently being reviewed for comments and awaiting additional information from the Contractor.
  - On December 8, 2023, HDR provided a Pool As-Built Inspection for 1131 Wirt Road. The inspection results are currently being coordinated with the Contractor.
  
- i. Hilshire Green Paving, Drainage & Utility Improvements –
  - The Survey and Geotechnical Subconsultants have placed the OneCall service request to mark existing utilities within the project area. Due to the anticipated artic freeze next week, the Subconsultants will be re-scheduling the Survey and Geotechnical work for the week of January 22, 2024. Subconsultants will provide 48-hours advance notice to City Staff to confirm dates and times for their respective field work.
  
- j. Pine Chase Grove Water Meters –
  - Potential improvements were identified and presented to City Council in the December 2023 regular meeting for discussion purposes. It was noted that coordination with City of Houston was to be made in order to finalize what will be allowed in the water meter areas and for relocation of existing above ground meters and associated hardware and wiring. Coordination of these items are still on-going with the City of Houston and will be finalized before the February 2024 Council Meeting.

k. Street Pavement Point Repairs

- HDR is currently coordinating with three (3) general contractors to review the areas in the City requiring pavement point repairs and to provide quotation of the construction cost. It is anticipated that that the cost will require City Council approval; therefore, the final quotes will be presented in the February 2024 City Council Meeting for review and approval.
- HDR is currently coordinating with CenterPoint Energy's construction team to review the two (2) existing point repair areas along Ridgley Drive (Ridgeley Drive and Archley north intersection and area near 1210 Ridgely Drive). In previous coordination, CenterPoint representatives noted that they will honor re-repair of these area should there be any deficiencies in the workmanship for duration of the repair area.

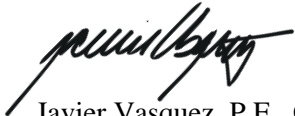
l. Wirt Road Safety Project/ Interlocal Agreements –

- HDR has been coordinating with Mr. Patrick Nguyen (COH TDO), Mr. Shapoor Golshan (COH TDO), Mr. Embry Woods (COH TDO) and Mr. Jose Laguna (COH Interagency Coordinator) regarding the review of preliminary sidewalk plans previously submitted by HDR, including previous Traffic Impact Assessment (TIA) and traffic impact studies for the project area.
- HDR is requesting a meeting with the COH Interagency Group to review and address comments from the COH and finalize the plans.
- Mr. Laguna is following up with the COH Real Estate Group regarding the final disposition on the right-of-way issue across the School of the Woods.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM  
City Engineer for City of Hilshire Village

cc: Files (10361759)