



February 16, 2024

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for February 20, 2024 Council Meeting
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from January 12, 2024 to February 16, 2024.

1. On-Going Services (10361759):

a. 1201 Archley Drive –

- On February 7, 2024, HDR reviewed and returned comments for the As Built Drainage Plan Resubmittal for 1201 Archley Drive. All previous comments/corrections were addressed by the engineer on February 1, 2024 and the drainage plan was approved with exceptions noted.
- On February 8, 2024, HDR attended the pre-construction meeting for 1201 Archley Drive. The Contractor was made aware of the pertinent construction items for drainage as noted in the City Code of Ordinances.

b. 8206 Burkhart Road –

- On February 15, 2024, HDR received a parking pad plan for 8206 Burkhart Road. The parking pad plan is currently being reviewed for comments.

c. 1311 Friarcreek Lane –

- On February 15, 2024, HDR provided a cover inspection for 1311 Friarcreek Lane. The inspection is currently being coordinated for approval.

d. 1222 Glourie Drive –

- On January 18, 2024, HDR provided a pre-construction inspection for 1222 Glourie Drive. The inspection passed with exceptions noted.



- e. 1226 Glourie Drive –
 - On February 12, 2024, HDR received a right of way permit for 1226 Glourie Drive. The right of way permit is currently being reviewed for comments.

- f. 1306 Glourie Drive –
 - On February 13, 2024, HDR reviewed and returned comments for a right of way permit for 1306 Glourie Drive. The right of way permit was approved with exceptions noted.

- g. 1118 Guinea Drive –
 - On February 16, 2024, HDR reviewed and returned comments for the Drainage Plan for 1118 Guinea Drive. The drainage plan shall be revised and resubmitted to address all comments.

- h. 1241 Ridgeley Drive –
 - On January 30, 2024, HDR provided a cover inspection for 1241 Ridgeley Drive. The inspection passed with exceptions noted.

- i. 14 Pine Creek Lane –
 - On January 30, 2024, HDR provided a cover inspection for 14 Pine Creek Lane. The inspection is currently being coordinated for approval.

- j. 1310 Ridgeley Drive –
 - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being completed for review.
 - On February 15, 2024, HDR provided an as built inspection for 1310 Ridgeley Drive. The inspection passed with exceptions noted.

- k. 1131 Wirt Road –
 - On November 27, 2023, HDR received a Pool Drainage Plan Resubmittal for 1201 Archley Drive. The drainage plan is currently being reviewed for comments and awaiting additional information from the Contractor.
 - On December 8, 2023, HDR provided a Pool As-Built Inspection for 1131 Wirt Road. The inspection has passed with exceptions noted.

- l. Hilshire Green Paving, Drainage & Utility Improvements –
 - The Geotechnical field work for the project has been completed and lab work is currently being performed for the field findings. The Survey for the project is anticipated to be completed by end of next week.
- m. Pine Chase Grove Water Meters –
 - City of Houston Public Works provided a site visit to review the potential relocation of the above ground meter transmitters and provided a report on January 22, 2024, to provide their findings of making the relocation. In coordination with City of Houston Project Manager, it was requested that the City of Hilshire Village verify the location of existing utilities to verify there will be no conflicts to allow for continuous placement of wiring. Pending verification, the City would confirm materials and has requested that the City of Hilshire Village provide excavation for the City of Houston Contractor to place the conduit and wiring for the rerouted meter transmitters.
- n. Street Pavement Point Repairs
 - HDR coordinated with three (3) general contractors to review the areas in the City requiring pavement point repairs and to provide quotation of the construction cost. The Contractors have provided quotes for review; however, HDR is currently reviewing the quotes for comments to have the Contractors revise to cover all aspects of the associated work. It is anticipated that the final quotes and recommendation be provided in the March 2024 City Council Meeting for review and approval.
 - HDR coordinated with CenterPoint Energy’s construction team to review the two (2) existing point repair areas along Ridgely Drive (Ridgeley Drive and Archley north intersection and area near 1210 Ridgely Drive). The Contractor was able to complete the repairs of these locations on February 8, 2024.
- o. Wirt Road Safety Project/ Interlocal Agreements –
 - HDR has been coordinating with Mr. Patrick Nguyen (COH TDO), Mr. Shapoor Golshan (COH TDO), Mr. Embry Woods (COH TDO) and Mr. Jose Laguna (COH Interagency Coordinator) regarding the review of preliminary sidewalk plans previously submitted by HDR, including previous Traffic Impact Assessment (TIA) and traffic impact studies for the project area.
 - HDR has been coordinating to set a meeting with the COH Interagency Group to review and address comments from the COH and finalize the plans.
 - Mr. Laguna is following up with the COH Real Estate Group regarding the final disposition on the right-of-way issue across the School of the Woods.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read 'Javier Vasquez', written in a cursive style.

Javier Vasquez, P.E., CFM
City Engineer for City of Hilshire Village

cc: Files (10361759)