

Disbursements Presented to Council 2/16/2021

PROFESSIONAL SERVICE:	GEN FUND	UTILITY	METRO	ANT NOTE
Amegy Credit Card	\$ 526.60			
Olson & Olson	\$ 1,973.50			
BBG Consulting	\$ 2,750.00			
Municode	\$ 1,195.00			
HDR Engineering	\$ 5,112.88	\$ 5,772.86		
Texas 811		\$ 17.10		
USIC		\$ 278.10		
Inframark		\$ 7,353.58		
TOTAL	\$ 11,557.98	\$ 13,421.64	\$ -	\$ -

ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 1719	Previous Balance	\$1,927.18
Credit Limit	\$2,000.00	Payments	\$1,927.18
Available Credit	\$1,473.00	Credits	\$0.00
Statement Closing Date	February 04, 2021	Purchases	\$526.60
Payment Due Date	February 24, 2021	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	29	New Balance	\$526.60

TOTAL *FINANCE CHARGE* PAID IN 2020 \$0.00

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
01/08	01/08	74768000ABKDRVDGX	PAYMENT - THANK YOU	-\$1,091.92
01/13	01/13	24692160D2Y1XB7VK	MERRY MAIDS HOUSTON 713-364-0094 TX 56520	\$92.01
01/19	01/19	24377350L00021PQE	TEXAS MUNICIPAL CLERKS AS940-5653488 TX 56515	\$300.00
01/22	01/22	24137460P2XA1GNS7	OFFICEMAX/DEPOT 6288 HOUSTON TX 56540	\$42.58
01/22	01/22	74768000RBKDRYMH2	PAYMENT - THANK YOU	-\$835.26
01/27	01/27	24692160V2XKQ7JJ2	MERRY MAIDS HOUSTON 713-364-0094 TX 56520	\$92.01

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.02533%	\$0.00	\$0.00	9.25%
Cash Advances	0.03629%	\$0.00	\$0.00	13.25%

See Reverse Side for Important Information About Your Account.

5543 0001 BAH

3

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4

210204

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PAGE 1 of 2

12 5398

0000 ABBS 01AA5543

2411

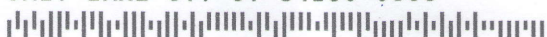
AmegyBank of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 1719
Payment Due Date	02/24/21
New Balance	\$526.60
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

SUSAN BLEVINS
CITY OF HILSHIRE VIL
8301 WESTVIEW DR
HOUSTON TX 77055-6737



2411
R201

5066 00005398000000011719

RECEIPT

merry maids®

Date: 02/12/2021
Work Order No: WO-64326650

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

56520 - City Hall Operations

Description of Service	Service Date	Fee Amount
Regular Cleaning	01/11/2021	\$92.01
	Sales Tax	\$0.00
	Total Amount	\$92.01
	Amount Received	\$92.01

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cassie.stephens@hilshirevillagetexas.com

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Tuesday, January 19, 2021 10:11 AM
To: Susan Blevins
Subject: Transaction Receipt from Texas Municipal Clerks Association Inc for \$300.00 (USD)

Order Information

Description: Time: 2021-01-19 10:10:29 EVENT_REGISTRATION: VIRTUAL ATTENDANCE: TMCCP
Election Law Seminar: Zoom, Jan 28-29 ID: 12383 EMAIL:
cassie.stephens@hilshirevillagetexas.com NEON Account ID: 11973

Cassie

Billing Information

Susan Blevins
77055
cassie.stephens@hilshirevillagetexas.com

Shipping Information

Total: \$300.00 (USD)

Payment Information

Date/Time: 19-Jan-2021 10:10:29 CST
Transaction ID: 62803252446
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 019494

56515-education

Merchant Contact Information

Texas Municipal Clerks Association Inc
Denton, TX 76207
US
peggy.burnside@unt.edu

Office DEPOT OfficeMax®

HOUSTON (713) 932-9268

01/22/2021 4:04 PM



VPVTUPPPXM55R86FM

SALE 6288-1-9566-955265-20.12.2
5072277 W2, ENV, 10PK 21.79 SS
9447837 1099NEC, 25PK 20.79 SS
Subtotal: 42.58
Sales Tax: 0.00
Total: 42.58
Visa 1719: 42.58

AUTH CODE 022802
TDS Chip Read
AID A0000000031010 VISA CREDIT
TVR 8000008000
CVS No Signature Required

Tax Exemption Number 000201916437

This is a legacy Office Max account
and will expire at the end of the year.

Please submit a new Tax Exempt

Application and Tax Exemption

Certificate to receive a new number.

Shop online at www.officedepot.com

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

Y5Z6 CFKG J3E4

\$42.58 W2 and 1099 forms

56540 - Office supplies

RECEIPT



Date: 02/12/2021
Work Order No: WO-64589142

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

50520 - City Hall Operations

Description of Service	Service Date	Fee Amount
Regular Cleaning	01/25/2021	\$92.01
	Sales Tax	\$0.00
	Total Amount	\$92.01
	Amount Received	\$92.01

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Olson & Olson LLP

Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

February 3, 2021

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 10430
Our File No. 1057-00000
Billing Through: 1/31/2021

City of Hilshire Village

Total Legal Services	\$1,973.50
Total Reimbursable Expenses	\$0.00
Net Balances Forward	\$0.00
Total Charges for this Bill	\$1,973.50
Total Balance Now Due	\$1,973.50

Olson & Olson LLP

Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

February 3, 2021

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 10430
Our File No. 1057-00000
Billing Through: 1/31/2021

City of Hilshire Village

Balance forward as of invoice 1/6/2021	\$1,185.00
Payments received since last invoice	(\$1,185.00)
Net Balance Forward	<u>\$0.00</u>

1/5/2021	LSB	Attention to right of way issues [.1].	0.10 hrs	250 / hr	25.00
1/12/2021	LSB	Email response to S. Blevins re investment policy [.1] receive email from S. Blevins re Public Information Act request - fire sprinkler; review documents re same; Telephone conference S. Blevins re same.	0.10 hrs	250 / hr	25.00
1/13/2021	LSB	Received email S. Blevins re Public Information Act request and nodes; attention to same [.1]; Telephone conference S. Blevins re same [.2].	0.30 hrs	250 / hr	75.00
1/13/2021	KR	Verizon Network Node Deployment Agreement, review and call with Derra.	3.00 hrs	180 / hr	540.00
1/14/2021	LSB	Attention to node ordinance [.2 - no charge]; review and comment on proposed agenda for S. Blevins [.1].	0.10 hrs	250 / hr	25.00
1/14/2021	KR	Call City Administrator - cell node agreement (Verizon).	0.25 hrs	180 / hr	45.00

1/14/2021	KR	Begin drafting Ordinance to accompany cell node agreement.	1.75 hrs	180 / hr	315.00
1/15/2021	KR	Email City Administrator re: notice and timeframe; email Verizon to get locations of poles on map.	0.25 hrs	180 / hr	45.00
1/15/2021	KR	Draft Ordinance for Verizon cell node agreement in case it is needed.	1.00 hrs	180 / hr	180.00
1/18/2021	LSB	Email from S. Blevins re election; attention to same [.1].	0.10 hrs	250 / hr	25.00
1/18/2021	KR	Research requirement to contract with elections administrator (also 1/19).	0.70 hrs	180 / hr	126.00
1/19/2021	LSB	Attention to election issue [.1] prepare for and attend city council meeting by zoom [1.5].	1.60 hrs	250 / hr	400.00
1/19/2021	KO	Host Zoom Regular City Council Meeting; email to City Secretary forwarding Zoom recording of same.	2.10 hrs	100 / hr	210.00
1/19/2021	KR	Call City Administrator - Verizon small cell node agreement (notification to residents, plan to draft exec summary).	0.25 hrs	180 / hr	45.00
1/19/2021	KR	Call ES&S and confirm availability of contract for May election.	0.25 hrs	180 / hr	45.00
1/20/2021	LSB	Telephone conference S. Blevins regarding various matters [.1].	0:10 hrs	250 / hr	25.00
1/20/2021	JN	File 2021 Eminent Domain Report with Texas Comptroller's Office.	0.30 hrs	100 / hr	30.00
1/20/2021	LW	Hilshire21-001 (Danielle Martin Request) Review e-mail correspondence regarding PIR.	0.10 hrs	100 / hr	10.00
1/22/2021	EF	Telephone call to S. Blevins re: gathering responsive information for Public Information Act	0.10 hrs	225 / hr	22.50

request concerning utilities maps, etc.

Total fees for this matter

\$2,213.50

Discount:

-240.00

Total

\$1,973.50

TX BBG Consulting, Inc.
201 Westheimer Rd, Unit G
HOUSTON, TX 77006 US
832-656-7136
accounting@bbgcode.com
www.bbgcode.com



BBG CONSULTING, INC.

INVOICE

BILL TO

Susan Blevins
City of Hilshire Village
8301 Westview
Houston, TX 77055

INVOICE # 2716**DATE** 02/01/2021**DUE DATE** 03/03/2021**TERMS** Net 30

DATE	DESCRIPTION	#	RATE	FEE
01/31/2021	Building Official Services Monthly Contract	1	2,750.00	2,750.00

Please note our new mailing address

BALANCE DUE

\$2,750.00

TX BBG Consulting, Inc.
201 Westheimer Rd, Unit G
Houston, TX 77006



BBG CONSULTING, INC.

Hilshire Village				
#	Permit	Date	Address	Inspection
1	HV-20-059B	1/5/2021	1330 Glourie Dr	Nail Pattern
2	HV-20-034P	1/6/2021	7906 N Villa Ct	Shower Pan
3	HV-20-108E	1/6/2021	1315 Bridle Spur Ln	Electrical Panel / Meter Replacement
4	HV-20-007P	1/25/2021	1220 Archley	Swimming Pool Gas Underground, Gas Test/GTO
5	HV-20-059P	1/25/2021	1330 Glourie Dr	Plumbing Top-Out
6	HV-20-059M	1/27/2021	1330 Glourie Dr	Mechanical Cover
7	HV-21-003P	1/29/2021	1322 Pine Chase	Water Heater
8	HV-19-080M	1/29/2021	1220 Archley	2 hood vents
9	HV-20-059P	1/29/2021	1330 Glourie Dr	Plumbing top out
PLAN REVIEW				
1	1330 Glourie	New House		
2	1326 Glourie (Lot 4)	Resubmittal - New Home		
3	1101 Ridgeley Dr	Gravel Parking Pad		

municode



P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633

INVOICE

Page 1

Bill To:

Hilshire Village, Texas
Susan Blevins
8301 Westview
Houston, TX 77055-

Invoice Number	00354419
Invoice Date	2/4/2021
PO Number	
Customer ID	10-12062
Payment Terms	Net 30

Quantity	Description	Unit Price	Extended Price
1	MYMUNICODE 2/1/2021 to 1/31/2022	\$1,195.000	\$1,195.00
			Total Credit
	LESS CREDIT ON ACCOUNT		\$0.00

Would you like to receive future invoices via email? Please send an email to finance@municode.com to enroll in emailed invoices! Please include your Customer ID and the email address(es) you would like to be included in future invoices.

EFT Payment Instructions

Bank Name: Hancock Whitney Bank
ABA Routing Number: 0210-5205-3
Account Number: 22937310
Account Name: Municipal Code Corporation

Check Payment Instructions

Payee: Municode
Mailing Address: PO Box 2235
Tallahassee, FL 32316-2235
FEIN: 59-0649026

Subtotal	\$1,195.00
Discount	\$0.00
Freight	\$0.00
Tax	\$0.00
Total	\$1,195.00



Invoice

Please send remittance with copy of invoice to

HDR, Inc.

US Engineering Accounts Receivable

P. O. Box 74008202

Chicago, IL 60674-8202

susan.blevins@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055

Invoice No. **1200322707**

Invoice Date 1/20/2021

Month Ending 12/26/2020

HDR Project No. 10205865

\$10,885.74

Attn: Ms. Susan Blevins

Job No. 20-005

Professional Engineering Services provided to the City of Hilshire Village for on-going services.

Invoice for services from: 11/22/20 to 12/26/20

1220 Archley

Labor	Hours	Rate	Total
Javier Vasquez	0.75	\$151.08	\$ 113.31
Total:			\$ 113.31

Total This Invoice: \$113.31

Miscellaneous Engineering

Labor	Hours	Rate	Total
Efrain Him	5.00	\$247.24	\$ 1,236.20
Efrain Him	2.00	\$254.69	\$ 509.38
Printing: 0 + 10%			\$ -
Mileage: @	\$ 0.575		\$ -
Total:			\$ 1,745.58

Total This Invoice: \$1,745.58

1210 Ridgeley

Labor	Hours	Rate	Total
Efrain Him	3.00	\$247.24	\$ 741.72
Javier Vasquez	1.00	\$139.87	\$ 139.87
Mai Tran	0.25	\$95.71	\$ 23.93
Total:			\$ 905.52

Total This Invoice: \$905.52

1330 Glourie and Utility Service Taps

Labor	Hours	Rate	Total
Efrain Him	0.50	\$247.24	\$ 123.62
Efrain Him	1.00	\$254.69	\$ 254.69
Javier Vasquez	2.00	\$139.87	\$ 279.74
Javier Vasquez	0.50	\$151.08	\$ 75.54
Total:			\$ 733.59

Total This Invoice: \$733.59

7915 S. Villa Court

Labor	Hours	Rate	Total
Efrain Him	1.50	\$247.24	\$ 370.86
Mai Tran	1.50	\$95.71	\$ 143.57
Javier Vasquez	1.25	\$139.87	\$ 174.84
Total:			\$ 689.27

Total This Invoice: \$689.27

1326 Glourie

Labor	Hours	Rate	Total
Efrain Him	1.00	\$247.24	\$ 247.24
Mai Tran	3.00	\$99.57	\$ 298.71
Javier Vasquez	1.00	\$139.87	\$ 139.87
Javier Vasquez	0.50	\$151.08	\$ 75.54
Total:			\$ 761.36

Total This Invoice: \$761.36

1317 Bridle Spur

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Efrain Him	2.50	\$247.24	\$ 618.10
Javier Vasquez	2.00	\$139.87	\$ 279.74

Total:	\$ 897.84
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Total This Invoice:	\$897.84
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1322 and 1324 Pine Chase

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Efrain Him	11.00	\$247.24	\$ 2,719.64
Efrain Him	4.00	\$254.69	\$ 1,018.76
Javier Vasquez	5.25	\$139.87	\$ 734.32
Javier Vasquez	3.75	\$151.08	\$ 566.55

Total:	\$ 5,039.27
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Total This Invoice:	\$5,039.27
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TOTAL DUE THIS INVOICE:	\$10,885.74
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Engineering Service Codes (ESC):

01 - Services Requested by Mayor

02 - Services Requested by Member of Council

03 - Third Party Requests Referred by City Secretary, City Attorney or Building Official

03.1 - Code/Building Ordinance Clarifications

03.2 - Public/Property Owner Requests for Information

03.3 - Other Governmental Agency Requests for Information

EFRAIN HIM

DATE	TASK	HOURS
11/30/20	Coord w/ City on Water Meters Installation Quote for 1330 Glourie and Lots 2 and 4 (ESC 03 - SB)	0.50
11/30/20	Coord & Review of Quotes for 1322 Pine Chase Grove Sanitary Sewer Lateral Replacement (ESC 03 - SB)	2.00
12/1/20	Coord w/ HPS on Quote for 1322 Pine Chase Grove Sanitary Sewer Lateral Replacement (ESC 03 - SB)	1.00
12/1/20	Coord on CNP Permit Review for Roadway Excavation at 1210 Ridgeley (ESC 03 - SB)	0.50
12/3/20	Coord on 7915 South Villa Ct As-Built Drainage Plan Review (ESC 03 - SB)	0.50
12/3/20	Coord on CNP Permit Review for Roadway Excavation at 1210 Ridgeley (ESC 03 - SB)	1.00
12/4/20	Coord on 1317 Bridle Spur Prop Backyard Improvements (ESC 03 - SB)	1.50
12/8/20	Coord on City Purchase Order and Field Mtgs w/ HPS (Contractor) and Residents on 1322 Pine Chase Grove Sanitary Sewer Lateral Replacement (ESC 03 - SB).	2.00
12/10/20	Prep of Engineer's Report for Monthly City Council Mtg (ESC 01 - Mayor RH)	2.50
12/14/20	Coord on 1317 Bridle Spur Patio Improvements (ESC 03 - SB)	0.50
12/14/20	Coord on 1210 Ridgeley Gazebo (ESC 03 - SB)	0.50
12/14/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB)	1.00
12/15/20	Coord on 1326 Glourie Drainage Plan Review (ESC 03 - SB)	1.00
12/15/20	Coord & Mtg w/ City, BBG & Olson & Olson on 1210 Ridgeley Gazebo (ESC 03 - SB)	1.00
12/15/20	Prep and Attendance of Zoom Monthly City Council Mtg (ESC 01 - Mayor RH)	2.50
12/16/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB)	1.00
12/16/20	Coord on 7915 South Villa Circle As-Built Drainage Plan Review (ESC 03 - SB)	1.00
12/17/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB)	1.00
12/17/20	Coord on 1324 Pine Chase Grove Sanitary Sewer Service (ESC 03 - SB)	1.00
12/18/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB)	2.00
12/18/20	Coord on 1317 Bridle Spur Backyard Improvements (ESC 03 - SB)	0.50
12/21/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB)	1.00
12/22/20	Webex Mtg w/ City, Mr. Brock Griffiths (1324 Pine Chase Grove) and InfraMark on Reimbursement for Sanitary Sewer Service Repairs (ESC 03 - SB)	1.00
12/22/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB)	1.00
12/23/20	Coord on 1330 Glourie and Three (3) Empty Lots Water and Wastewater Services Restoration Work (ESC 03 - SB)	1.00
12/23/20	Coord on 1322 Pine Chase Grove Sanitary Sewer Replacement Work (ESC 03 - SB).	1.00
12/23/20	Coord w/ City and Review of Verizon Small Cell Node Plans (ESC 03 - SB)	2.00
Total:		31.50

MAI TRAN

DATE	TASK	HOURS
12/2/20	Coordinate with Contractor and CenterPoint on site restoration at 1210 Ridgeley (ESC 03 - SB)	0.25
12/15/20	7915 S Villa Ct As-Built Review (ESC 03 - SB)	1.50
12/23/20	1326 Glourie Drive Drainage Plan Review (ESC 03 - SB)	<u>3.00</u>
		4.75

JAVIER VASQUEZ

DATE	TASK	HOURS
11/23/20	ESC 03 - S. Blevins Glourie Drive Utility Taps Field Visit, construction coordination	1.50
11/25/20	ESC 03 - S. Blevins Glourie Drive Utility Taps construction coordination	0.50
12/2/20	ESC 03 - S. Blevins Coordination with CenterPoint Energy regarding repairs on 1210 Ridgeley Drive	0.50

12/3/20	ESC 03 - S. Blevins	7915 S. Villa Circle - As Built Drainage Plan Coordination with Contractor	0.50
12/4/20	ESC 03 - S. Blevins	1317 Bridle Spur resident coordination for proposed yard improvements	0.50
12/7/20	ESC 03 - S. Blevins	1317 Bridle Spur Ln - Resident coordination for backyard improvements	1.00
12/7/20	ESC 03 - S. Blevins	Review and coordination of Friarcreek culvert restoration work, repair patch on Ridgeley Drive	0.50
12/8/20	ESC 03 - S. Blevins	1322 Pine Chase Sanitary Sewer Replacement - Field meeting and resident coordination	1.75
12/8/20	ESC 03 - S. Blevins	7915 S. Villa Circle As Built inspection	0.75
12/10/20	ESC 03 - S. Blevins	1322 Pine Chase Sanitary Sewer Replacement - Contractor coordination	0.50
12/11/20	ESC 03 - S. Blevins	1326 Glourie Drainage Plan Review and Coordination	0.50
12/14/20	ESC 03 - S. Blevins	1317 Bridlespur Lane resident coordination for backyard project drainage	0.50
12/15/20	ESC 03 - S. Blevins	1326 Glourie Drainage Plan Review and Coordination	0.50
12/16/20	ESC 03 - S. Blevins	Construction for 1322 Pine Chase Sanitary Sewer Replacement	0.50
12/18/20	ESC 03 - S. Blevins	Site visit for 1322 Pine Chase Sanitary Sewer Replacement	2.50
12/21/20	ESC 03 - S. Blevins	1322 Pine Chase Sewer Replacement - Site visit and coordination	2.50
12/22/20	ESC 03 - S. Blevins	1322 Pine Chase Sewer Replacement - Coordination with Contractor	0.50
12/22/20	ESC 03 - S. Blevins	Glourie Drive Utility Taps - Coordination with Contractor	0.50
12/23/20	ESC 03 - S. Blevins	1322 Pine Chase Sewer Replacement - Site visit and coordination	0.75
12/23/20	ESC 03 - S. Blevins	1220 Archley Drive - Cover Inspection and Coordination	0.75
12/23/20	ESC 03 - S. Blevins	1326 Glourie Drive Drainage Plan	0.50
Total:			18.00

Texas Excavation Safety System, Inc.
PO Box 678058
(972) 231-5497
Dallas TX 75267



Invoice

#21-01549

1/31/2021

Bill To

City of Hilshire Village
Attn: Susan Blevins
8301 Westview
Houston TX 77055
United States

AMOUNT DUE

\$17.10

Due Date: 3/2/2021

Terms	Due Date	PO #	Additional Info	Status
Net 30	3/2/2021			Open

Quantity	Description	Rate	Amount
18	Message Fees for January 2021 / HLV	\$0.95	\$17.10

Total \$17.10

Amount Paid \$0.00

Amount Due \$17.10



21-01549

USIC Locating Services, LLC
P.O. Box 715409
Cincinnati, OH 45271-5409
1-317-575-7849 - Office
USICBilling@usiclcl.com - Email



Invoice No: 417402

City of Hilshire Village TX
8301 Westview
Houston, TX 77055
Attn: Susan Blevins
Additional Info: HLV | TX

Date of Invoice: 1/31/21
Due Date: 3/2/21
Period: 1/1/21 - 1/31/21

Grouping	Description	Quantity	Rate		Total
HLV	Per Ticket	3	\$	92.70	\$ 278.10
Grand Total				\$	278.10

REMITTANCE UPDATE NEEDED: Please refer to final page of this invoice for further information.



Inframark, LLC
2002 West Grand Parkway North, Suite 100
Katy, Texas 77449
(281) 578-4200

Client ID Number	1-00121
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Invoice Number	1132010
Invoice Date	1/30/2021
Due Date	3/1/2021

To: City of Hilshire Village
Utility Department
Hilshire Utilities
8301 Westview
Houston, Texas 77055

Service Description	Total
Maintenance Services	\$7,353.58

Please Pay This Amount

Subtotal	\$7,353.58
Sales Tax	\$0.00
Total	\$7,353.58

Remit To: Inframark, LLC
P.O. Box 733778
Dallas, Texas 75373-3778

Please include the Project ID and the Invoice Number on the check stub of your payment.

INFRAMARK, LLC

30 Jan 2021 07:51:46PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1132010 - SUMMARY

INVOICE DATE: 1/30/2021

Work Type / Sub Category	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs
Maintenance, Lift Station					
LS1					
General Maintenance & Repairs	\$28.00	\$144.19	\$0.09	\$0.00	\$172.28
Preventative Maintenance	\$474.52	\$407.40	\$16.21	\$0.00	\$898.13
LS1 Total	\$502.52	\$551.59	\$16.30	\$0.00	\$1,070.41
LS Total	\$502.52	\$551.59	\$16.30	\$0.00	\$1,070.41
Maintenance, Sewer					
General Maintenance & Repairs	\$24.00	\$71.41	\$0.87	\$0.00	\$96.28
MS Total	\$24.00	\$71.41	\$0.87	\$0.00	\$96.28
Maintenance, Water					
General Maintenance & Repairs	\$504.00	\$2,359.72	\$83.07	\$0.00	\$2,946.79
Lab Fees or Laboratory Sampling	\$0.00	\$0.00	\$343.20	\$0.00	\$343.20
Subcontract Services	\$0.00	\$0.00	\$2,896.91	\$0.00	\$2,896.91
MW Total	\$504.00	\$2,359.72	\$3,323.18	\$0.00	\$6,186.90
Invoice Total	\$1,030.52	\$2,982.72	\$3,340.34	\$0.00	\$7,353.58

INFRAMARK, LLC

30 Jan 2021 07:51:47PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1132010 - DETAIL

INVOICE DATE: 1/30/2021

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
Maintenance, Lift Station										
LS1										
General Maintenance & Repairs										
	12/19/2020	2424827	COHV District Area	Investigate a Problem at a Lift Station; hi wet well level	\$8.00	\$64.21	\$0.03	\$0.00	\$72.24	N
	12/18/2020	2425329	COHV District Area	Investigate a Problem at a Lift Station; check LP2	\$12.00	\$47.64	\$0.03	\$0.00	\$59.67	N
	1/19/2021	2447853	COHV District Area	Billable Operations at a Lift Station (normal hours, after normal hours, weekends & holidays); install Oder block	\$8.00	\$32.34	\$0.03	\$0.00	\$40.37	N
				General Maintenance & Repairs Total	\$28.00	\$144.19	\$0.09	\$0.00	\$172.28	
Preventative Maintenance										
	1/11/2021	2408412	COHV District Area	Six Month Check Valve PM (Mechanical) must verify work type; Sched#: 6390 SchedType: MECH DateSched: 12/01/20	\$474.52	\$407.40	\$16.21	\$0.00	\$898.13	N
				Preventative Maintenance Total	\$474.52	\$407.40	\$16.21	\$0.00	\$898.13	
				LS1 Total	\$502.52	\$551.59	\$16.30	\$0.00	\$1,070.41	
				LS Total	\$502.52	\$551.59	\$16.30	\$0.00	\$1,070.41	

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1132010 - DETAIL

INVOICE DATE: 1/30/2021

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
Maintenance, Sewer										
General Maintenance & Repairs										
	1/5/2021	2435015	2 Hickory Shadows Dr	Investigate a Sewer System Problem; Investigate sewer backup, plumber found no issues on customer line	\$24.00	\$71.41	\$0.87	\$0.00	\$96.28	N
				General Maintenance & Repairs Total	\$24.00	\$71.41	\$0.87	\$0.00	\$96.28	
				MS Total	\$24.00	\$71.41	\$0.87	\$0.00	\$96.28	
Maintenance, Water										
General Maintenance & Repairs										
	12/28/2020	2409562	COHV District Area	Flushing of a Water System; Monthly flushing	\$176.00	\$590.16	\$0.09	\$0.00	\$766.25	N
	12/20/2020	2424025	COHV District Area	Chlorine Residual in the Water System; weekend residuals 12/19-12/20	\$24.00	\$142.94	\$0.06	\$0.00	\$167.00	N
	12/17/2020	2424186	8 Hickory Shadows Dr	Repair, Replace or Adjust a Water Meter Box Assembly; replaced damaged box	\$24.00	\$73.77	\$21.86	\$0.00	\$119.63	N
	12/17/2020	2424187	10 Hickory Shadows Dr	Repair, Replace or Adjust a Water Meter Box Assembly; replaced damaged box	\$20.00	\$61.47	\$20.63	\$0.00	\$102.10	N
	12/21/2020	2426658	8001 Anadell St	Investigate a Water System Problem; low presser	\$8.00	\$31.76	\$0.03	\$0.00	\$39.79	N
	12/22/2020	2426902	8001 Anadell St	Investigate a Water System Problem; investigate low water pressure customer issue	\$12.00	\$36.88	\$0.03	\$0.00	\$48.91	N
	12/27/2020	2427418	COHV District Area	Chlorine Residual in the Water System; Weekend residuals for 12/26 - 12/27	\$52.00	\$417.35	\$0.12	\$0.00	\$469.47	N

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30 Jan 2021 07:51:47PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1132010 - DETAIL

INVOICE DATE: 1/30/2021

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
	12/30/2020	2430388	19 Hickory Shadows Dr	Investigate Water System Leak; investigate for leaks	\$68.00	\$245.89	\$0.03	\$0.00	\$313.92	N
	12/30/2020	2430623	1131 Glourie Dr	Customer Move Out - Read Meter, Disconnect or Turn Off Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	12/30/2020	2430856	1131 Glourie Dr	Customer Move In - Read Meter, Reconnect or Turn On Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	1/3/2021	2431854	COHV District Area	Chlorine Residual in the Water System; weekend residuals 1/02-1/03	\$64.00	\$380.64	\$0.09	\$0.00	\$444.73	N
	1/10/2021	2438655	COHV District Area	Chlorine Residual in the Water System; weekend residuals for 1/9-1/10	\$20.00	\$160.52	\$0.06	\$0.00	\$180.58	N
	1/18/2021	2444198	COHV District Area	Chlorine Residual in the Water System; weekend residuals 1/16-1/17	\$36.00	\$218.34	\$0.09	\$0.00	\$254.43	N
				General Maintenance & Repairs Total	\$504.00	\$2,359.72	\$83.07	\$0.00	\$2,946.79	
Lab Fees or Laboratory Sampling										
	12/17/2020	2406026	COHV District Area	Purchase Laboratory Services for Water System Asset; Water Utility Services, Inc	\$0.00	\$0.00	\$343.20	\$0.00	\$343.20	N
				Lab Fees or Laboratory Sampling Total	\$0.00	\$0.00	\$343.20	\$0.00	\$343.20	
Subcontract Services										
	11/28/2020	2382717	COHV District Area	Purchase Subcontracted Services for Water System; Magna Flow	\$0.00	\$0.00	\$2,896.91	\$0.00	\$2,896.91	N
				Subcontract Services Total	\$0.00	\$0.00	\$2,896.91	\$0.00	\$2,896.91	
				MW Total	\$504.00	\$2,359.72	\$3,323.18	\$0.00	\$6,186.90	
				Invoice Total	\$1,030.52	\$2,982.72	\$3,340.34	\$0.00	\$7,353.58	

INFRAMARK Work Order

District: COHV		WO#: 2408412		Dept: 5740		WO Type: LS		Resp: MTX		Issued: 11/30/2020		
Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1 I10- West @ Wirt Rd at Ridgely Dr												
Activity Code/Description: PM6MMCKLV/Six Month Check Valve PM (Mechanical) must verify work type												
Address/Location: COHV District Area										Sched: 12/1/2020		
Additional Address/Location or Task Details: Sched#: 6390 SchedType: MECH DateSched: 12/01/20												
Req By:			Assigned To: Accounts Receivable					GL Code: 40800				
Utility Staking #:			UCC Start:					UCC End:				
OLD	Meter ID:		Read:		MIU:			Special Class: Planned Maintenance				
NEW	Meter ID:		Read:		MIU:			Gallons Flushed:				
Date Complete: 1/11/2021			Attachments: 3		Backcharge To:			L-B-S:				
Material / Inventory ID		Vendor / Description			PO# / P-Card		Qty		Price			
GL0002		Degreaser - Big Orange - Aerosol					0.25		\$3.61			
HW0097		Knocker Loose					0.25		\$2.38			
SA0043		Glove - Disposable - Nitrile - L					16.00		\$10.22			
Labor / Equipment ID		Job Class			Date		Hours		OT?		Price	
700322 - Jamiyah Mitchell					1/11/2021		4.00		N		\$193.81	
605328 - Isaac Santos					1/11/2021		4.00		N		\$213.59	
TX120167 - Crane Truck		CRNTRK			1/11/2021		4.00		N		\$208.00	
CONFINGE - Confined Space Kit - General (Daily)		CONFINGE			1/11/2021		4.00		N		\$266.52	
Milestone: Closed		Invoice#: 1132010			Date Invoiced: 1/30/2021			Total Price: \$898.13				
Mgr Rev Req: No		Bid Price: \$0.00			Manager Name:			Billing Notification: No				
Field Comments: Valve system off, disassemble check valve, clean thoroughly, reassemble check valve. Test and return to service.4" (2) bg 6 month check valve pm completed, cleaned out valves and returned system back in auto												
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:												

INFRAMARK Work Order

District: COHV	WO#: 2424827	Dept: 5755	WO Type: LS	Resp: OPS	Issued: 12/19/2020
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Asset ID/Description:	COHV-LS1/City of Hillshire Village Lift Station # 1 I10- West @ Wirt Rd at Ridgely Dr
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Activity Code/Description: LSINVPRB/Investigate a Problem at a Lift Station

Address/Location:	COHV District Area	Sched:
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Additional Address/Location or Task Details:	hi wet well level
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Req By: fleet zoom alarm	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID:	Read:	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	12/19/2020	Attachments:	0	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$72.24
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:	We got the call, was headed there when it called; back to normal.
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV		WO#: 2425329		Dept: 5755		WO Type: LS		Resp: OPS		Issued: 12/21/2020	
Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1 110- West @ Wirt Rd at Ridgely Dr											
Activity Code/Description: LSINVPRB/Investigate a Problem at a Lift Station											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: check LP2											
Req By: jn				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 12/18/2020				Attachments: 0		Backcharge To:			L-B-S:		

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.03

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605236 - James Najjar		12/18/2020	0.75	N	\$47.64
TX112407 - Utility Truck	UTLTRK	12/18/2020	0.75	N	\$12.00

Milestone: Closed		Invoice#: 1132010		Date Invoiced: 1/30/2021		Total Price: \$59.67	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments: While checking lift station noticed pump #2 running, checked wet well and level wasn't dropping or rising. So turned off, ran pump #1, worked just fine. Set #2 back to auto and started working just fine. Will monitor.							
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:							

INFRAMARK Work Order

District: COHV	WO#: 2447853	Dept: 5755	WO Type: LS	Resp: OPS	Issued: 1/20/2021
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Asset ID/Description:	COHV-LS1/City of Hillshire Village Lift Station # 1 I10- West @ Wirt Rd at Ridgely Dr
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Activity Code/Description:	LSBILOPS/Billable Operations at a Lift Station (normal hours, after normal hours, weekends & holidays)
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Address/Location:	COHV District Area	Sched:
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Additional Address/Location or Task Details:	install Oder block
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Req By: jn	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID:	Read:	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	1/19/2021	Attachments:	0	Backcharge To:	L-B-S:
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[illegible][illegible]

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$40.37
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: installed new odor block, hung it behind panel

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV		WO#: 2435015		Dept: 5755		WO Type: MS		Resp: OPS		Issued: 1/5/2021	
Asset ID/Description: /											
Activity Code/Description: MSINVPRB/Investigate a Sewer System Problem											
Address/Location: 2 Hickory Shadows Dr										Sched:	
Additional Address/Location or Task Details: Investigate sewer backup, plumber found no issues on customer line											
Req By: Clint A				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 1/5/2021				Attachments: 0				Backcharge To:		L-B-S:	

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.87

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
700366 - Charles Lowe		1/5/2021	1.50	N	\$71.41
TX116022 - Utility Truck	UTLTRK	1/5/2021	1.50	N	\$24.00

Milestone: Closed		Invoice#: 1132010		Date Invoiced: 1/30/2021		Total Price: \$96.28	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments: Talked to cust. Invid. Problem. Customer cleanout closest to the home is charged. Driveway cleanout & both main sewer manholes for the street are clear. Talked to customer, customer will contact a professional.							
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:							

INFRAMARK Work Order

District: COHV	WO#: 2382717	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 10/29/2020
Asset ID/Description: /					
Activity Code/Description: MWSUB/Purchase Subcontracted Services for Water System					
Address/Location: COHV District Area					Sched:
Additional Address/Location or Task Details: Magna Flow					
Req By:		Assigned To: Accounts Receivable		GL Code: 40900	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 11/28/2020		Attachments: 1		Backcharge To:	
L-B-S:					

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
PO	Magna Flow	111495	1.00	\$2,896.91

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Time In</u>	<u>Time Out</u>	<u>OT?</u>

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$2,896.91
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments:			

No Problem Found
Customer Responsibility
New WO
New Asset
Void WO/Reason:

Page 1 of 1

INFRAMARK Work Order

District: COHV		WO#: 2406026		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 11/24/2020	
Asset ID/Description: /											
Activity Code/Description: MWLAB/Purchase Laboratory Services for Water System Asset											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: Water Utility Services, Inc											
Req By:				Assigned To: Accounts Receivable				GL Code: 40400			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 12/17/2020				Attachments: 1		Backcharge To:			L-B-S:		

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
PO	Water Utility Services	112781	1.00	\$343.20

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Time In</u>	<u>Time Out</u>	<u>OT?</u>

Milestone: Closed		Invoice#: 1132010		Date Invoiced: 1/30/2021		Total Price: \$343.20	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments:							

No Problem Found
Customer Responsibility
New WO
New Asset
Void WO/Reason:

Page 1 of 1

INFRAMARK Work Order

District: COHV	WO#: 2409562	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/1/2020
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Asset ID/Description: /

Activity Code/Description: MWFLUSH/Flushing of a Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details:	Monthly flushing
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Req By:	Clint A
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Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
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Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 67,500.00

Date Complete:	12/28/2020
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Attachments: 3

Backcharge To:

L-B-S:

[illegible]

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/21/2020	1.00	Y	\$73.77
605678 - Mickayla Trombley		12/21/2020	2.00	N	\$98.36
605678 - Mickayla Trombley		12/22/2020	4.00	N	\$196.72
605678 - Mickayla Trombley		12/28/2020	1.00	Y	\$73.77
605678 - Mickayla Trombley		12/28/2020	3.00	N	\$147.54
TX112443 - Utility Truck	UTLTRK	12/22/2020	4.00	N	\$64.00
TX112443 - Utility Truck	UTLTRK	12/21/2020	2.00	N	\$32.00
TX112443 - Utility Truck	UTLTRK	12/21/2020	1.00	N	\$16.00
TX112443 - Utility Truck	UTLTRK	12/28/2020	4.00	N	\$64.00

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$766.25
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:	Monthly flushing District Area.
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2424025	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/18/2020
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Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: weekend residuals 12/19-12/20

Req By: Carl West

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
-----	-----------

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 7,750.00

Date Complete:	12/20/2020
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Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$167.00
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Mgr Rev Req: No

Invoice#: 1132010

\$0.00

Date Invoiced: 1/30/2021

Total Price:	\$167.00
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Mgr Rev Req: No

Bid Price:

\$0.00

Manager Name:

Billing Notification:	No
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Field Comments:	Monitor district residual12/19/20 - POE: 4:3012/20/20 - POE: 3.90
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV **WO#:** 2424186 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/18/2020

Asset ID/Description: /

Activity Code/Description: MWRPLMTRBX/Repair, Replace or Adjust a Water Meter Box Assembly

Address/Location: 8 Hickory Shadows Dr **Sched:**

Additional Address/Location or Task Details: replaced damaged box

Req By: Mickayla Trombley **Assigned To:** Accounts Receivable **GL Code:** 40500

Utility Staking #: **UCC Start:** **UCC End:**

OLD Meter ID: **Read:** **MIU:** **Special Class:**

NEW Meter ID: **Read:** **MIU:** **Gallons Flushed:**

Date Complete: 12/17/2020 **Attachments:** 0 **Backcharge To:** **L-B-S:**

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$1.46
MB0009	Meter Box with Lid		1.00	\$20.40

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/17/2020	1.50	N	\$73.77
TX112443 - Utility Truck	UTLTRK	12/17/2020	1.50	N	\$24.00

Milestone: Closed **Invoice#:** 1132010 **Date Invoiced:** 1/30/2021 **Total Price:** \$119.63

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** No

Field Comments: replaced damaged box lots of thick roots

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV **WO#:** 2424187 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/18/2020

Asset ID/Description: /

Activity Code/Description: MWRPLMTRBX/Repair, Replace or Adjust a Water Meter Box Assembly

Address/Location: 10 Hickory Shadows Dr

Sched:

Additional Address/Location or Task Details: replaced damaged box

Req By: Mickayla Trombley

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/17/2020

Attachments: 0

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MB0009	Meter Box with Lid		1.00	\$20.40
SA0018	Mask - Dust		1.00	\$0.23

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/17/2020	1.25	N	\$61.47
TX112443 - Utility Truck	UTLTRK	12/17/2020	1.25	N	\$20.00

Milestone: Closed **Invoice#:** 1132010 **Date Invoiced:** 1/30/2021 **Total Price:** \$102.10

Mgr Rev Req: No

Bid Price: \$0.00

Manager Name:

Billing Notification: No

Field Comments: replaced damaged meter box lots of thick roots

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV	WO#: 2426658	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/22/2020
Asset ID/Description: /					
Activity Code/Description: MWINVPRB/Investigate a Water System Problem					
Address/Location: 8001 Anadell St					Sched:
Additional Address/Location or Task Details: low presser					
Req By: jn		Assigned To: Accounts Receivable		GL Code: 40500	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID: 51736571	Read: 1623.60	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 12/21/2020		Attachments: 0		Backcharge To:	
L-B-S:					

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.03

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605236 - James Najjar		12/21/2020	0.50	N	\$31.76
TX112407 - Utility Truck	UTLTRK	12/21/2020	0.50	N	\$8.00

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$39.79
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments: Customer called for low pressure, made sure his meter was all the way on. It was. Took a pressure test, 40 PSI is what it read which is normal out there. Customer said he cleaned his water softener filter and it got better. Explained to him if this IRRG system is going and he tied to turn off the same tie it could chap same.			

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order

District: COHV **WO#:** 2426902 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/22/2020

Asset ID/Description: /

Activity Code/Description: MWINVPRB/Investigate a Water System Problem

Address/Location: 8001 Anadell St

Sched:

Additional Address/Location or Task Details: investigate low water pressure customer issue

Req By: maikaila

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/22/2020

Attachments: 0

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.03

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/22/2020	0.75	N	\$36.88
TX112443 - Utility Truck	UTLTRK	12/22/2020	0.75	N	\$12.00

Milestone: Closed **Invoice#:** 1132010 **Date Invoiced:** 1/30/2021 **Total Price:** \$48.91

Mgr Rev Req: No

Bid Price: \$0.00

Manager Name:

Billing Notification: No

Field Comments: checked all spigots around house, pressure is good, house valve is completely on, meter is on, made customer contact, he does have water softener he is having plumber come out

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV	WO#: 2427418	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/22/2020
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Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: Weekend residuals for 12/26 - 12/27

Req By: James West

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
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Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete:	12/27/2020
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Attachments: 0

Backcharge To:

L-B-S:

[illegible]

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
008315 - James West		12/24/2020	0.75	Y	\$96.31
008315 - James West		12/25/2020	1.00	Y	\$128.42
008315 - James West		12/26/2020	0.75	Y	\$96.31
008315 - James West		12/27/2020	0.75	Y	\$96.31
TX119056 - Utility Truck	UTLTRK	12/24/2020	0.75	N	\$12.00
TX119056 - Utility Truck	UTLTRK	12/25/2020	1.00	N	\$16.00
TX119056 - Utility Truck	UTLTRK	12/26/2020	0.75	N	\$12.00
TX119056 - Utility Truck	UTLTRK	12/27/2020	0.75	N	\$12.00

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$469.47
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: 12/24 POE 3.51 D 3.30 12/25 POE 2.95 D. 2.22 12/26 POE 3.20 D. 0.71 12/27 POE 3.40 D. 1.88

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV **WO#:** 2430388 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/29/2020

Asset ID/Description: /

Activity Code/Description: MWINVL/Investigate Water System Leak

Address/Location: 19 Hickory Shadows Dr

Sched:

Additional Address/Location or Task Details: investigate for leaks

Req By: shrestha 713-530-7571

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/30/2020

Attachments: 2

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.03

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/29/2020	0.25	N	\$12.29
605678 - Mickayla Trombley		12/29/2020	1.50	Y	\$110.65
605678 - Mickayla Trombley		12/30/2020	2.50	N	\$122.95
TX112443 - Utility Truck	UTLTRK	12/29/2020	0.25	N	\$4.00
TX112443 - Utility Truck	UTLTRK	12/29/2020	1.50	N	\$24.00
TX112443 - Utility Truck	UTLTRK	12/30/2020	2.50	N	\$40.00

Milestone: Closed **Invoice#:** 1132010 **Date Invoiced:** 1/30/2021 **Total Price:** \$313.92
Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** No

Field Comments: will return next day need saw for roots, leak is not charging customer, made customer contactCurbstop needs to be replaced, does not shut off water, tap line is copper. Will create CD WO.

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV **WO#:** 2430623 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/29/2020

Asset ID/Description: /

Activity Code/Description: CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service

Address/Location: 1131 Glourie Dr **Sched:**

Additional Address/Location or Task Details:

Req By: Billing **Assigned To:** Accounts Receivable **GL Code:** 40500

Utility Staking #: **UCC Start:** **UCC End:**

OLD Meter ID: 86454460 **Read:** 1029.63 **MIU:** **Special Class:**

NEW Meter ID: **Read:** **MIU:** **Gallons Flushed:**

Date Complete: 12/30/2020 **Attachments:** 0 **Backcharge To:** **L-B-S:**

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.00
CSTOFMVOUT			1.00	\$20.00

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/30/2020	0.25	N	\$0.00
TX112443 - Utility Truck	UTLTRK	12/30/2020	0.25	N	\$0.00

Milestone: Closed **Invoice#:** 1132010 **Date Invoiced:** 1/30/2021 **Total Price:** \$20.00

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** Yes

Field Comments: Read meter and turned service off.

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV **WO#:** 2430856 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 12/29/2020

Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

Address/Location: 1131 Glourie Dr **Sched:**

Additional Address/Location or Task Details:

Req By: Billing **Assigned To:** Accounts Receivable **GL Code:** 40500

Utility Staking #: **UCC Start:** **UCC End:**

OLD Meter ID: 86454460 **Read:** 1029.63 **MIU:** **Special Class:**

NEW Meter ID: **Read:** **MIU:** **Gallons Flushed:**

Date Complete: 12/30/2020 **Attachments:** 0 **Backcharge To:** **L-B-S:**

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.00
CSTONMVIN			1.00	\$20.00

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/30/2020	0.25	N	\$0.00
TX112443 - Utility Truck	UTLTRK	12/30/2020	0.25	N	\$0.00

Milestone: Closed **Invoice#:** 1132010 **Date Invoiced:** 1/30/2021 **Total Price:** \$20.00

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** Yes

Field Comments: Read meter, turned service on and meter stopped.

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV	WO#: 2431854	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/31/2020
Asset ID/Description: /					
Activity Code/Description: DCL2RES/Chlorine Residual in the Water System					
Address/Location: COHV District Area					Sched:
Additional Address/Location or Task Details: weekend residuals 1/02-1/03					
Req By: Carl West		Assigned To: Accounts Receivable		GL Code: 40500	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 1/3/2021		Attachments: 0		Backcharge To:	
L-B-S:					

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.03
SA0018	Mask - Dust		0.13	\$0.03
SA0018	Mask - Dust		0.13	\$0.03

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
604339 - Juan C Lara		1/1/2021	1.50	Y	\$142.74
604339 - Juan C Lara		1/2/2021	1.25	Y	\$118.95
604339 - Juan C Lara		1/3/2021	1.25	Y	\$118.95
TX112069 - Utility Truck	UTLTRK	1/3/2021	1.25	N	\$20.00
TX112069 - Utility Truck	UTLTRK	1/2/2021	1.25	N	\$20.00
TX112069 - Utility Truck	UTLTRK	1/1/2021	1.50	N	\$24.00

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$444.73
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments: Monitor Residuals on weekend. Read I/C'S 1/1/21 DR 3.50 POE 2.501/2/21 DR 2.90 POE 3.10DE 2.90 POE 2.20			

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order

District: COHV		WO#: 2438655		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 1/8/2021	
Asset ID/Description: /											
Activity Code/Description: DCL2RES/Chlorine Residual in the Water System											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: weekend residuals for 1/9-1/10											
Req By: Carl West				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 1/10/2021				Attachments: 0				Backcharge To:		L-B-S:	

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.25	\$0.06

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
008315 - James West		1/9/2021	0.50	Y	\$64.21
008315 - James West		1/10/2021	0.75	Y	\$96.31
TX119056 - Utility Truck	UTLTRK	1/10/2021	0.75	N	\$12.00
TX119056 - Utility Truck	UTLTRK	1/9/2021	0.50	N	\$8.00

Milestone: Closed		Invoice#: 1132010		Date Invoiced: 1/30/2021		Total Price: \$180.58	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments: 1/9 p.o.e 281 dr 3.12 1-10 poe 315 dr 20.							

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2444198	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 1/15/2021
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Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: weekend residuals 1/16-1/17

Req By: Carl West

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
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Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 2.50

Date Complete:	1/18/2021
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Attachments: 0

Backcharge To:

L-B-S:

[illegible]

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605236 - James Najar		1/16/2021	0.75	Y	\$72.78
605236 - James Najar		1/17/2021	0.75	Y	\$72.78
605236 - James Najar		1/18/2021	0.75	Y	\$72.78
TX110117 - Utility Truck	UTLTRK	1/16/2021	0.75	N	\$12.00
TX110117 - Utility Truck	UTLTRK	1/17/2021	0.75	N	\$12.00
TX110117 - Utility Truck	UTLTRK	1/18/2021	0.75	N	\$12.00

Milestone: Closed	Invoice#: 1132010	Date Invoiced: 1/30/2021	Total Price: \$254.43
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: Monitor District Residual. 01/16/21 P.O.E.: 4.10 - 1/17/21 P.O.E.: 4.30 - 1/18/21 P.O.E.: 4.20

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason: