

**Disbursements Presented to Council****6/17/2025****FYE 2025**

<b>Professional Service</b>	<b>Gen Fund</b>	<b>Utility</b>	<b>Metro</b>	<b>Ant. Note</b>
HDR Engineering Hickory Shadows		25,126.54		
HDR Engineering Hilshire Green CIP		22,217.06		
HDR Engineering Hilshire Green CIP		16,571.56		
Northwest Pest Control	96.93			
SVVPD Council Meeting Security	200.00			
Texas811		64.40		
USIC (Utility Marking)	235.54	441.63		
<b>Total</b>	<b>532.47</b>	<b>64,421.19</b>	<b>0.00</b>	<b>0.00</b>



## INVOICE

Please send remittance with copy of invoice to

**HDR, Inc.**

**US Engineering Accounts Receivable**

**P. O. Box 74008202**

**Chicago, IL 60674-8202**

City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Attn: Ms. Cassie Stephens  
[cassie.stephens@hilshirevillagetexas.com](mailto:cassie.stephens@hilshirevillagetexas.com)

Invoice No. 1200723034  
Invoice Date 20-May-25  
Invoice Amount \$22,217.06  
Month Ending 5/3/2025  
HDR Project No. 10408611

Professional engineering services provided to the City of Hilshire Village for Engineering Services for Hilshire Green Drive Paving, Drainage, & Utility Improvements Project.

Invoice in accordance with proposal dated May 11, 2023 authorized by Council on July 18, 2023 and Supplemental Authorization by Council on October 15, 2024.

Invoice No. 8

Amount not-to-exceed: \$ 225,594.00

Task 1	Basic Services:	
Task 1.01	Design Phase Services (L.S.)	\$ 79,705.00
Task 1.02	Bid Phase Services (L.S.)	\$ 9,852.00
Task 1.03	Construction Administration (L.S.)	\$ 29,571.00
Task 2	Surveying - Supplemental (Cost plus 10%)	\$ 6,463.00
Task 3	Geotechnical Investigation (Cost plus 10%)	\$ 7,040.00
Task 4	Tree Protection Plan (Cost plus 10%)	\$ 4,422.00
Task 5	Traffic Control Plan (L.S.)	\$ 11,033.00
Task 6	Storm Water Pollution Prevention Plan (L.S.)	\$ 4,530.00
Task 7	Miscellaneous Expenses (Cost plus 10%)	\$ 2,000.00
Task 8	Construction Phase Additional Services:	
Task 8.01	Construction Observation (Hourly)	\$ 67,360.00
Task 8.02	As-Built Drawings (L.S.)	\$ 3,618.00
<b>Total:</b>		<b>\$ 225,594.00</b>

**Task 1.01 - Design Phase Services (Lump Sum) \$ 79,705.00**

% Complete	Total Fee Earned	Previously Invoiced	Due This Invoice
100.00%	\$ 79,705.00	\$ 79,705.00	\$ -

**Task 1.02 - Bid Phase Services (Lump Sum) \$ 9,852.00**

% Complete	Total Fee Earned	Previously Invoiced	Due This Invoice
100.00%	\$ 9,852.00	\$ 9,852.00	\$ -

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<b><i>Task 1.03 - Construction Administration (Lump Sum)</i></b>	<b>\$ 29,571.00</b>
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<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
85.00%	\$ 25,135.35	\$ 23,656.80	\$ 1,478.55

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<b><i>Task 2 - Surveying (Cost + 10%)</i></b>	<b>\$ 6,463.00</b>
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<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
\$ 6,462.50	\$ 6,462.50	\$ -

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<b><i>Task 3 - Geotechnical Investigation (Cost + 10%)</i></b>	<b>\$ 7,040.00</b>
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<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
\$ 7,040.00	\$ 7,040.00	\$ -

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<b><i>Task 4 - Tree Protection Plan (Cost + 10%)</i></b>	<b>\$ 4,422.00</b>
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<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
\$ 4,246.00	\$ 4,246.00	\$ -

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<b><i>Task 5 - Traffic Control (Lump Sum)</i></b>	<b>\$ 11,033.00</b>
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<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
100.00%	\$ 11,033.00	\$ 11,033.00	\$ -

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<b><i>Task 6 - Storm Water Pollution Prevention Plan (Lump Sum)</i></b>	<b>\$ 4,530.00</b>
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<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
100.00%	\$ 4,530.00	\$ 4,530.00	\$ -

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**Task 7 - Miscellaneous Expenses (Cost + 10%)** **\$ 2,000.00**

				Due <u>This Invoice</u>
Vehicle Mileage	187 Miles	@	\$0.70	\$ 130.90
Prev. Billed:	\$	1,868.64		
Billed to Date:	\$	1,999.54		

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**Task 8.01 - Construction Observation (Hourly)** **\$ 67,360.00**

	<u>Employee</u>	<u>Hours</u>	<u>Rate</u>	Due <u>This Invoice</u>
	Efrain Him	9.00	\$ 301.04	\$ 2,709.36
	Aamir Khan	110.00	\$ 158.60	\$ 17,446.00
	Ngoc Le	1.75	\$ 258.43	\$ 452.25
				<u>\$ 20,607.61</u>
Prev. Invoiced:	\$	46,741.35		
Billed to Date:	\$	67,348.96		

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**Task 8.02 - As-Built Drawings (Lump Sum)** **\$ 3,618.00**

	<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	Due <u>This Invoice</u>
	0.00%	\$ -	\$ -	\$ -

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<b>Amount Due This Invoice:</b>		<b>\$ 22,217.06</b>
Authorized Fee	\$	225,594.00
Invoiced to Date	\$	217,352.36
Fee Remaining	\$	<u>8,241.64</u>



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**P. O. Box 74008202**

**Chicago, IL 60674-8202**

City of Hilshire Village

8301 Westview Drive

Houston, Texas 77055

Attn: Ms. Cassie Stephens

[cassie.stephens@hilshirevillagetexas.com](mailto:cassie.stephens@hilshirevillagetexas.com)

Invoice No. 1200727064

Invoice Date 6-Jun-25

Invoice Amount \$16,571.56

Month Ending 5/31/2025

HDR Project No. 10408611

Professional engineering services provided to the City of Hilshire Village for Engineering Services for Hilshire Green Drive Paving, Drainage, & Utility Improvements Project.

Invoice in accordance with proposal dated May 11, 2023 authorized by Council on July 18, 2023 and 2 Supplemental Authorizations approved by Council on October 15, 2024 and May 20, 2025.

Invoice No. 9

Amount not-to-exceed: \$ 255,594.00

Task 1	Basic Services:		
Task 1.01	Design Phase Services (L.S.)	\$	79,705.00
Task 1.02	Bid Phase Services (L.S.)	\$	9,852.00
Task 1.03	Construction Administration (L.S.)	\$	29,571.00
Task 2	Surveying - Supplemental (Cost plus 10%)	\$	6,463.00
Task 3	Geotechnical Investigation (Cost plus 10%)	\$	7,040.00
Task 4	Tree Protection Plan (Cost plus 10%)	\$	4,422.00
Task 5	Traffic Control Plan (L.S.)	\$	11,033.00
Task 6	Storm Water Pollution Prevention Plan (L.S.)	\$	4,530.00
Task 7	Miscellaneous Expenses (Cost plus 10%)	\$	2,000.00
Task 8	Construction Phase Additional Services:		
Task 8.01	Construction Observation (Hourly)	\$	97,360.00
Task 8.02	As-Built Drawings (L.S.)	\$	3,618.00
<b>Total:</b>		<b>\$</b>	<b>255,594.00</b>

**Task 1.01 - Design Phase Services (Lump Sum) \$ 79,705.00**

% Complete	Total Fee Earned	Previously Invoiced	Due This Invoice
100.00%	\$ 79,705.00	\$ 79,705.00	\$ -

**Task 1.02 - Bid Phase Services (Lump Sum) \$ 9,852.00**

% Complete	Total Fee Earned	Previously Invoiced	Due This Invoice
100.00%	\$ 9,852.00	\$ 9,852.00	\$ -

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<b><i>Task 1.03 - Construction Administration (Lump Sum)</i></b>	<b>\$ 29,571.00</b>
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<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
88.00%	\$ 26,022.48	\$ 25,135.35	\$ 887.13

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<b><i>Task 2 - Surveying (Cost + 10%)</i></b>	<b>\$ 6,463.00</b>
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<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
\$ 6,462.50	\$ 6,462.50	\$ -

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<b><i>Task 3 - Geotechnical Investigation (Cost + 10%)</i></b>	<b>\$ 7,040.00</b>
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<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
\$ 7,040.00	\$ 7,040.00	\$ -

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<b><i>Task 4 - Tree Protection Plan (Cost + 10%)</i></b>	<b>\$ 4,422.00</b>
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<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
\$ 4,246.00	\$ 4,246.00	\$ -

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<b><i>Task 5 - Traffic Control (Lump Sum)</i></b>	<b>\$ 11,033.00</b>
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<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
100.00%	\$ 11,033.00	\$ 11,033.00	\$ -

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<b><i>Task 6 - Storm Water Pollution Prevention Plan (Lump Sum)</i></b>	<b>\$ 4,530.00</b>
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<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
100.00%	\$ 4,530.00	\$ 4,530.00	\$ -

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**Task 7 - Miscellaneous Expenses (Cost + 10%)** **\$ 2,000.00**

Prev. Billed: \$ 1,999.54

Billed to Date: \$ 1,999.54

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**Task 8.01 - Construction Observation (Hourly)** **\$ 97,360.00**

**Additional \$30,000 Approved by Council 5/20/2025**

			Due
<u>Employee</u>	<u>Hours</u>	<u>Rate</u>	<u>This Invoice</u>
Montreal Bailey	2.00	\$ 173.85	\$ 347.70
Efrain Him	1.00	\$ 301.04	\$ 301.04
Aamir Khan	75.00	\$ 158.60	\$ 11,895.00
Ngoc Le	3.50	\$ 258.43	\$ 904.51
Emily Moylan	1.25	\$ 110.01	\$ 137.51
John Peterson	2.00	\$ 326.99	\$ 653.98
Syeda Zehra	3.00	\$ 117.33	\$ 351.99
<u>Expense</u>	<u>Miles</u>	<u>Rate</u>	
Vehicle Mileage	1561.00	\$ 0.70	\$ 1,092.70
			<u>\$ 15,684.43</u>

Prev. Invoiced: \$ 67,348.96

Billed to Date: \$ 83,033.39

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**Task 8.02 - As-Built Drawings (Lump Sum)** **\$ 3,618.00**

<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
0.00%	\$ -	\$ -	\$ -

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**Amount Due This Invoice: \$ 16,571.56**

Authorized Fee \$ 255,594.00

Invoiced to Date \$ 233,923.92

Fee Remaining \$ 21,670.08



# INVOICE

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**HDR, Inc.**

**US Engineering Accounts Receivable**

**P. O. Box 74008202**

**Chicago, IL 60674-8202**

City of Hilshire Village

8301 Westview Drive

Houston, Texas 77055

Attn: Ms. Cassie Stephens

[cassie.stephens@hilshirevillagetexas.com](mailto:cassie.stephens@hilshirevillagetexas.com)

Invoice No. 1200721965

Invoice Date 16-May-25

Invoice Amount \$25,126.54

HDR Project No. 10418041

Engineering Services for Hickory Shadows Paving, Drainage & Water Line Improvements

Invoice No. 6

Service Period: March 30, 2025 to May 3, 2025

Amount not-to-exceed: \$461,203.00

<b>Task 1</b>	<b>Basic Services:</b>	<b>\$ 198,124.00</b>
Task 1.01	Design Phase Services (L.S.)	\$ 136,201.00
Task 1.02	Bid Phase Services (L.S.)	\$ 13,688.00
Task 1.03	Construction Administration (L.S.)	\$ 48,235.00
<b>Task 2</b>	<b>Design Phase &amp; Bidding Phase Additional Services</b>	<b>\$ 71,873.00</b>
Task 2.01	Topographical Survey (Cost + 10%)	\$ 24,860.00
Task 2.02	Geotechnical Investigation (Cost + 10%)	\$ 10,522.00
Task 2.03	Tree Protection Plan (Cost + 10%)	\$ 8,393.00
Task 2.04	Traffic Control Plan (L.S.)	\$ 22,210.00
Task 2.05	Storm Water Pollution Prevention Plan (L.S.)	\$ 5,388.00
Task 2.06	Miscellaneous Expenses (Cost + 10%)	\$ 500.00
<b>Task 3</b>	<b>Construction Phase Additional Services:</b>	<b>\$ 191,206.00</b>
Task 3.01	Construction Observation (Hourly)	\$ 184,159.00
Task 3.02	Record Drawings (L.S.)	\$ 5,047.00
Task 3.03	Miscellaneous Expenses (Cost + 10%)	\$ 2,000.00
<b>Total:</b>		<b>\$ 461,203.00</b>

***Design Phase Services (Lump Sum)*** **\$ 136,201.00**

% Complete	Total Fee Earned	Previously Invoiced	Due This Invoice
77.00%	\$ 104,874.77	\$ 85,806.63	\$ 19,068.14

***Bid Phase Services (Lump Sum)*** **\$ 13,688.00**

% Complete	Total Fee Earned	Previously Invoiced	Due This Invoice
0.00%	\$ -	\$ -	\$ -



<b><i>Construction Administration (Lump Sum)</i></b>		<b>\$ 48,235.00</b>	
<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
0.00%	\$ -	\$ -	\$ -
<b><i>Topographic Survey (Cost + 10%)</i></b>		<b>\$ 24,860.00</b>	
	<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
	\$ 24,859.99	\$ 24,859.99	\$ -
<b><i>Geotechnical Investigation (Cost + 10%)</i></b>		<b>\$ 10,522.00</b>	
	<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
	\$ -	\$ -	\$ -
<b><i>Tree Protection Plan (Cost + 10%)</i></b>		<b>\$ 8,393.00</b>	
	<u>Billed To Date</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
	\$ -	\$ -	\$ -
<b><i>Traffic Control Plan (Lump Sum)</i></b>		<b>\$ 22,210.00</b>	
<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
50.00%	\$ 11,105.00	\$ 6,663.00	\$ 4,442.00
<b><i>Storm Water Pollution Prevention Plan (Lump Sum)</i></b>		<b>\$ 5,388.00</b>	
<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
50.00%	\$ 2,694.00	\$ 1,077.60	\$ 1,616.40
<b><i>Construction Observation (Hourly)</i></b>		<b>\$ 184,159.00</b>	
Prev. Invoiced:	\$ -		
Billed to Date:	\$ -		
<b><i>Record Drawings (Lump Sum)</i></b>		<b>\$ 5,047.00</b>	
<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Due This Invoice</u>
0.00%	\$ -	\$ -	\$ -

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<i>Miscellaneous Expenses (Cost + 10%)</i>	\$	2,500.00
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Prev. Billed:	\$	9.80
Billed to Date:	\$	9.80

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<b>Amount Due This Invoice:</b>	\$	<b>25,126.54</b>
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Authorized Fee	\$	461,203.00
Invoiced to Date	\$	143,543.57
Fee Remaining	\$	317,659.43

MAKE CHECK PAYABLE TO:

Cypress Creek Pest Control of Texas  
Po Box 690548  
Houston, TX 77269  
281-469-2679, Fax:281-469-4720

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

HILSHIRE VILLAGE  
8301 Westview Dr  
Houston, TX 77055-6737

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

Invoice 1596661  
Purchase order

ACCOUNT NUMBER

DATE

BALANCE

255237

5/18/2025

\$96.93

Cypress Creek Pest Control of Texas  
Po Box 690548  
Houston, TX 77269

00000002552371002000000106899900000000969306

Please Return this portion with your payment

### Invoice 1596661

Date	Description	Quantity	Amount	Tax	Total
<b>HILSHIRE VILLAGE   8301 Westview Dr Houston, TX 77055-6737</b>					
5/14/2025	Comm Pest Control - Bi-Monthly		\$96.93	\$0.00	\$96.93
				<b>Discount</b>	\$0.00
				<b>Adjustment</b>	\$0.00
Account # 255237				Lic#: TPCL 2052	AMOUNT DUE
					\$96.93



Texas Excavation Safety System, Inc.  
PO Box 678058  
Dallas TX 75267  
(972) 280-8630

# Invoice

#25-09111

5/31/2025

## Bill To

City of Hilshire Village  
Attn: Cassie Stephens  
8301 Westview Dr  
Houston TX 77055  
United States

## AMOUNT DUE

**\$64.40**

**Due Date: 7/15/2025**

Account Number	Terms	Due Date	PO #	Additional Info	Status
B03364	Net 45	7/15/2025			Open

Quantity	Description	Rate	Amount
56	Message Fees for May 2025 / HLV	\$1.15	\$64.40

Total	\$64.40
<b>Amount Paid</b>	\$0.00
<b>Amount Due</b>	\$64.40

## Payment Options

- 1) Check
- 2) Credit card via this link: <https://www.texas811.org/i-want-to-pay-my-invoice>
- 3) ACH: Contact accounting at [accountsreceivable@texas811.org](mailto:accountsreceivable@texas811.org) for details



25-09111

USIC Locating Services, LLC  
P.O. Box 715409  
Cincinnati, OH 45271-5409  
1-317-575-7849 - Office  
USICBilling@usiclcl.com - Email



Invoice No: 736611

City of Hilshire Village TX  
8301 Westview  
Houston, TX 77055  
Attn: Cassie Stephens  
Additional Info: HLV | TX

Date of Invoice: 5/31/25  
Due Date: 6/30/25  
Period: 5/1/25 - 5/31/25

Grouping	Description	Quantity	Rate	Total
HLV	Per Ticket	5	\$ 117.77	\$ 588.85
HLV	Project Time	3	\$ 29.44	\$ 88.32
HLV	Quarter Hour	4	\$ 0.00	\$ 0.00
Total				\$ 677.17