



VFD 2024 Proposed Budget

In accordance with the terms of the Interlocal Agreement, the Village Fire Department's 2024 Budget is hereby submitted for consideration and approval by the Contracting Cities. Pursuant to Section 5.02 of the Interlocal Agreement, by a unanimous vote of Commissioners, the Board has approved and recommended this budget. Please place this item on your council's agenda for consideration, and within the time and manner specified in the Interlocal, then advise the department of your City Council's action.

COMMISSIONERS 2024

City of Hedwig Village	Matt Woodruff, Chair
City of Bunker Hill Village	Keith Brown, Vice Chair
City of Piney Point Village	Zeb Nash, Secretary
City of Spring Valley Village	Allen Carpenter, Treasurer
City of Hunters Creek Village	Rob Adams, Member
City of Hilshire Village	Mayor Robert (Bob) Buesinger, Member

ALTERNATES 2024

City of Hedwig Village	Mayor Tom Jinks
City of Bunker Hill Village	Clara Towsley
City of Piney Point Village	Aliza Dutt
City of Spring Valley Village	John Lisenby
City of Hunters Creek Village	Fidel Sapien
City of Hilshire Village	Mike Garofalo

Note: (Rotation of officers will occur in April 2024)

This budget includes a 3% salary increase, allowances for step increases anticipated in 2024, continues a 2% base salary contribution to the employees' 457 Plan, and makes a \$400,000.00 contribution to the Capital Replacement Fund. The budget also includes additional funds for training to catch up on training that was not done during the COVID-19 pandemic and to ensure the department had adequate depth of personnel trained in certain specialized areas. All of this will be discussed in greater detail in the following pages.

The VFD is requesting an overall budget of **\$9,913,487.85** which is \$261,363.32, or 3%, over the FY 2023 budget, as amended.

The budget may be broken down in overarching categories as follows:

GENERAL FUND – CAPITAL – \$193, 033.25 (Page 3)

GENERAL FUND – PERSONNEL – \$8,268,375.07 (Page 3 - Page 4)

GENERAL FUND – OPERATING – \$1,052,079.53 (Page 5 - Page 6)

CAPITAL REPLACEMENT FUND – \$400,000.00 (Page 7 - Page 8)

TOTAL – \$9,913,487.85

The following is a comparison between these categories from 2022 through the proposed 2024 budget:

	FY 2022	FY 2023	FY 2023	FY 2024
	Actual (audited)	Original Budget	As Amended	Proposed
Capital	159,620.00	151,000.00	482,000.00	193,033.25
Personnel	6,742,766.00	7,417,062.53	7,795,516.53	8,268,375.07
Operating	953,900.00	921,785.25	994,608.00	1,052,079.53
Total Expenditures	7,856,286.00	8,489,847.78	9,272,124.53	9,513,487.85
\$ for Cap. Replacement Plan	180,000.00	200,000.00	380,000.00	400,000.00
Total to Fund	180,000.00	200,000.00	380,000.00	400,000.00
	8,036,286.00	8,689,847.78	9,652,124.53	9,913,487.85

Below is a breakdown of the cost to each city for this budget. The total cost for city assessments is **\$9,913,487.85**.

City	Pro-Rata Share	\$ Funded by EOY 2024	January 2024 Payment	February – November 2024 Monthly Payment	December 2024 Payment
Bunker Hill Village	19%	\$ 1,883,562.69	235,445.34	156,963.56	78,481.78
Hedwig Village	18.5%	\$ 1,833,995.25	229,249.41	152,832.94	76,416.47
Hilshire Village	3%	\$ 297,404.64	37,175.58	24,783.72	12,391.86
Hunters Creek Village	22.25%	\$ 2,205,751.05	275,718.88	183,812.59	91,906.29
Piney Point Village	21%	\$ 2,081,832.45	260,229.06	173,486.04	86,743.02
Spring Valley Village	16.25%	\$ 1,610,941.78	201,367.72	134,245.15	67,122.57
Total	100%	\$9,913,487.85			

2024 Budget Highlights

GENERAL FUND – CAPITAL – \$193, 033.25

The general fund - capital has a 60% reduction from 2023, as amended. This decrease is due to no major facility project or repairs being anticipated. This category includes:

- *Physical Plant/Facility* - \$10,000 – unanticipated building repairs
- *Misc. Tools & Equipment FIRE* - \$32,375 – various tools needed for apparatus
- *Misc. Tools & Equipment EMS* - \$26,356.25 – scheduled EMS replacement
- *Protective Gear* - \$41,680 – Bunker Gear for new hires and various other protective gear
- *Office Computers* - \$3,924 – scheduled replacement
- *Apparatus Computers* - \$13,734 – scheduled replacement
- *Radios* - \$64,964 – scheduled replacement & radios for reserve apparatus

GENERAL FUND – PERSONNEL – \$8,268,375.07

The Village Fire Department currently has fifty full-time employees and is proposing to increase the number to fifty-three full-time employees (FTEs). By doing so, the department will cease filling 3 positions needed to staff a second ambulance with overtime. The breakdown will be forty-five Fire and EMS personnel, one Fire Chief, one Fire Marshal, one administrator, one administrative specialist, and four communication specialists (dispatchers). The budget assumes the department will hire a permanent chief as of January 1, 2024, and will fill the vacant position created by the departure of the previous chief.

This category includes salary, overtime (regular, CPR, events, & EMS/Fire training), professional certification, TMRS contributions at 2:1, 2% employer contribution to 457b, health benefits cost, and meal allowance.

SALARIES - \$5,542,285

This category includes the base annual pay for 53 full-time employees. It also reflects the 3% base salary adjustment for all employees and anticipated step increases. The 9% increase from 2023, as amended, is offset in part by the reduction of overtime.

EMPLOYER 457B CONTRIBUTION - \$110,845.70

This category includes a 2% employer contribution of full-time employees after 12 months of continued employment of base salary and thereon after. The 10% increase from the 2023 budget, as amended, is due to the change in personnel numbers and salaries.

LONGEVITY - \$22,000

This category includes employees with 1 year or more of service who will be paid \$4.00 per month per year of service. The maximum annual earning is reached after 25 years of service and equates to \$1,200 annually.

HIGHER CLASS - \$18,540

Higher class is paid to an employee working a “grade” higher than their regular current job position. This rate of pay is the difference between the higher-grade hourly rate and the employee’s regular hourly rate.

OVERTIME (regular, CPR, & training) - \$261,405.76

The requested overtime cost takes into consideration the historical costs of operating the department. Due to the department hiring three new FTEs, the overtime rate is expected to decrease by ~ 59% from 2023, as amended. The category is broken down into sub-categories to include all areas of overtime for the

department. There has been concern in the past as to whether the overtime budget allowed sufficient authority for the department to call in additional staff for extraordinary events, such as major fires, floods, hurricanes and the like. It should be noted that the cost of doubling department manpower by calling in an extra shift costs approximately \$25,000 *each day*. This budget allows approximately \$50,000.00 in overtime for unknown but anticipatable events during the year. If there is a major hurricane (or more than one) or similar events that deplete this allowance, a budget amendment will be necessary to ensure the department has sufficient funds to complete the year.

PROFESSIONAL CERTIFICATION PAY - \$57,000

Employees who have obtained advanced certification from accredited continuing education programs, colleges, and/or universities earn additional compensation based on the following: Intermediate - \$67.50 per month, Advanced - \$105 per month, and Master - \$160.76 per month. At the time of this proposal, 12 employees have obtained intermediate certifications, 14 advanced certifications, and 15 master certifications.

FICA TAX EMPLOYER - \$454,512.98

The 7.65% tax on the combination of base salary, employer 457B contribution, longevity, higher class, overtime, & professional certification.

RETIREMENT (TMRS) CONTRIBUTION - \$402,809.12

The Village Fire Department provides a 2:1 ratio with the **2023** employee contribution rate of 7% and the employer contribution rate of 6.48%.

HEALTH INSURANCE - \$1,246,876.09

Medical/Dental/Vision/BAC Insurance estimate: \$1,246,876.09 employer contribution. The change from 2023 budget, as amended, is due to a planned 6% increase in FTEs and a 5% estimated cost increase based on current elections.

LIFE/LTD - \$34,448.94

The department provides employee term life, AD&D, and long-term disability coverage to its employees. The change from 2023 budget, as amended, is due to a planned 6% increase in FTEs, an increase in base salary, and a 5% estimated cost increase.

WORKER'S COMPENSATION - \$71,651.48

The employer's contribution rates for workers' compensation (WC) are based on the rates with Deep East Texas Self Insurance Fund (DETSIF)- Higginbotham. (DETSIF) - Higginbotham provides the department with a proposal after a worker compensation audit is performed annually. The department receives bids for WC annually. The 7% increase from 2023 budget, as amended, is an estimated cost increase.

MEAL ALLOWANCE - \$46,000

Meal allowance provides two meals per day to all employees at the station. A 15% increase from 2023, as amended, is due to an increase in food costs.

GENERAL FUND – OPERATING – \$1,052,079.53

This category includes “red trucks and saving lives,” dispatch, fire prevention - fire marshal’s office, fire station, office, professional services, training, maintenance, and events/other (The budget categories have been reorganized for 2024, which can make year-to-year comparisons difficult but should result in greater visibility in the future as to where costs are being incurred.)

RED TRUCKS & SAVING LIVES - \$295,105.80

This category provides operating tools for “red trucks and saving lives.” In this category, there is a 113% increase due to the reorganization of the budget and increased contractual cloud services.

- *Ambulance Medical Supplies - \$70,000*
- *IT and Cloud Maintenance Contracts - \$149,666.80*
- *Uniforms - \$20,000*
- *Fuel (for vehicles) - \$48,000*
- *Licenses & Permits (for vehicles) - \$5,000*
- *Dues & Subscriptions - \$2,439*

DISPATCH - \$10,621.05

This category provides operating essentials for dispatch. This is a new category in the budget created by the reorganization of the budget.

- *Dispatch Alerting System - US Designs - \$7,921.05*
- *Electronic Protocol Cards - Pro QA - \$2,500*
- *Translation Service - Language Line - \$200*

FIRE PREVENTION - FIRE MARSHAL OFFICE - \$9,000.

This category covers the needs of the fire marshal’s office. This is a new category in the budget created by the reorganization of the budget.

- *Public Education & Relations - \$5,000*
- *Inspections - \$200*
- *Fire Investigations - \$950*
- *Law Enforcement Equipment - \$2,850*

FIRE STATION - \$172,048.54

This category covers the needs of the fire station. In this category, there is an 8% reduction due to the reorganization of the budget. (Fixed Rate \$10.00 - Rent)

- *Building Maintenance (& supplies) - \$26,892.22*
- *Station Supplies (consumable goods) - \$18,600*
- *Public Utilities - \$54,240*
- *Property/Casualty Insurance - \$72,306.32*

OFFICE - \$52,664.14

This category covers expenses for items pertaining to administration. In this category there is 60% reduction due to the reorganization of the budget.

- *Office Supplies, Chairs, Tables - \$8,000*
- *VFD Branded Stationary (*Printing) - \$500*
- *Postage Meter Rental - Pitney Bowes - \$1,800*
- *Shipping (Postage & Freight) - \$632.50*
- *Other Office Expenses (phone system, accounting, HRIS, Microsoft 365, bank service charges, etc.) - \$41,731.64*

PROFESSIONAL SERVICES - \$114,500

This category covers expenses for all outsourced services. In this category, there is a 36% reduction due to the reorganization of the budget.

- *Legal Services - \$36,000*
- *IT Services - \$28,000*
- *Health Insurance Consulting Services - \$11,500*
- *Medical Director Services - \$20,000*
- *Legal Notices & Advertising - \$3,000*
- *Other Professional Services - \$16,000*

TRAINING - \$94,060

This category exhibits an increase of 77% to catch up on needed training due to underfunding in the past.

- *Fire Training - \$37,740*
- *Fire Certification Training - \$7,320*
- *EMS Training - \$18,000*
- *EMS Certification Fees - \$6,000*
- *Emergency Management Training (TDEM) - \$7,000*
- *Fire Marshal Training - \$8,000*
- *Administration Training and Certification Fees - \$5,000*
- *General Supplies for Training - \$5,000*

MAINTENANCE - \$244,500

This category provides funding for expected maintenance. In this category, there is a 14% reduction due to the reorganization of the budget.

- *Vehicle Maintenance - \$165,000*
- *Equipment Supplies & Maintenance - \$36,400*
- *Bunker Gear Maintenance - \$26,000*
- *SCBA Maintenance - \$15,000*
- *Maintenance Contracts - \$1,200*
- *Fuel System - \$900*

EVENTS/OTHER - \$59,580

This category covers various event expenses and provides a small contingency for unknown costs.

- *VFD Fire Commission & Meeting Expenses - \$7,580*
- *VFD Events - \$25,000*
- *CPR Supplies, Cards, & Equipment - \$7,000*
- *Emergency Contingency (unforeseen circumstances) - \$20,000*

Capital Replacement Fund – \$400,000

The Capital Replacement strategic plan was developed to provide an instrument to aid the recommended replacement timeline for apparatus and equipment. Our vehicle maintenance officer reviews the cost of the vehicle, its age, and the miles and time it has on the engine. Below is a snapshot of the chart for the vehicle replacement plan. Industry standards and practices are used to determine the replacement of apparatus and equipment. Additionally, there is a breakdown of EMS equipment that our EMS coordinator reviews to help manage the life expectancy of equipment. The Strategic Plan has been estimated to be a 25-year span. There are no planned vehicle replacements in 2024.

It should be noted that the plan, based on currently planned annual assessments, will become insufficient to meet the expected needs around 2030. The Commission believes that while the \$400,000.00 allocation for 2024 is appropriate, there should be further examination of this fund in the coming months to formulate a long-range plan to ensure the fund will be adequate. This includes consideration of appropriate investment vehicles for the amounts in the fund, re-assessment of the anticipated cost of new equipment in light of the current inflationary environment, expected life of equipment based on its current condition and the like. Upon the conclusion of this analysis, the Commission will make appropriate recommendations for future-year contributions to ensure the long-term health of this fund.

Capital Replacement Fund											
		2023	2024	2025	2026	2027	2028	2029	2030	2031	
Vehicles											
2017 Ladder	Life (years)	15									
2020 Pumper 1		20									
2008 Pumper 2		20									
2014 Deputy Chief's Vehicle		10		100,000.00		1,500,000.00					
2019 Fire Chief's Vehicle		10						90,000.00			
2020 Utility Vehicle		10							75,000.00		
2023 Medic 1		10	263,889.98								
2023 Medic 2		10	263,889.98								
2014 Medic 3		10					300,000.00				
2012 Reserve Medic		10									
2017 Fire Marshal's Vehicle		10		sell (see below)							
						90,000.00					
Total to be spent for Vehicles		527,779.96	0.00	100,000.00	0.00	1,590,000.00	300,000.00	90,000.00	75,000.00	0.00	
EMS Equipment											
R3 Power Pro Cot		18		26,356.25							
R2 Lucas 2		12			19,759.12						
R3 Stair Chair		23			4,387.76						
R2 Stair Chair		22			4,387.76						
R1 Lucas 3		8				19,759.12					
Lifepack CR Plus AED		9				2,395.52					
D1 Lifepack CR Plus AED		9				2,395.52					
R1 Powerload		14					28,350.00				
E1 Lifepack 15		10						36,872.00			
L1 Lifepack 15		11							36,872.00		
FM Lifepack CR2 AED		9								2,395.52	
Event Bag Lifepack CR2 AED		9								2,395.52	
R1 Stair chair		11								4,387.76	
R2 Lifepack 15		10									
R1 Lifepack 15		11									
R1 Power Pro Cot		12									
New Resc Powerload		13									
R3 Power Pro Cot		18									
Total to be spent for EMS Equipment		0.00	0.00	26,356.25	28,534.64	24,550.16	28,350.00	36,872.00	36,872.00	11,574.32	
SCBA Equipment											
SCBA Equipment		10		226,000.00							
Total to be spent for SCBA Equipment		0.00	0.00	226,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Balance											
		2023	2024	2025	2026	2027	2028	2029	2030	2031	
	Beginning Cash	192,593.78	76,978.02	481,978.02	677,621.77	1,197,087.13	130,536.97	350,186.97	771,314.97	1,207,442.97	
	Planned Budgeted Annual Contribution	380,000.00	400,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	
	Additional Contributions	24,164.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Interest Income										
	Revenue from sale or trade-in	8,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Disbursements	(527,779.96)	0.00	(352,356.25)	(28,534.64)	(1,614,550.16)	(328,350.00)	(126,872.00)	(111,872.00)	(11,574.32)	
	Ending Cash	76,978.02	481,978.02	677,621.77	1,197,087.13	130,536.97	350,186.97	771,314.97	1,207,442.97	1,743,868.65	

The following additional documents are attached:

- 2024 Proposed Budget Chair Letter
- 2024 Proposed Budget PowerPoint
- 2024 Proposed Budget Spreadsheet (high level & detail)
- Capital Replacement Fund Schedule Spreadsheet
- VFD Organization Chart of Employees

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

June 5, 2023

The Honorable Tom Jinks

Mayor, City of Hedwig Village

The Honorable Robert Lord

Mayor, City of Bunker Hill Village

The Honorable Marcus Vajdos

Mayor, City of Spring Valley Village

The Honorable Mark Kobelan

Mayor, City of Piney Point Village

The Honorable Jimmy Pappas

Mayor, City of Hunters Creek Village

The Honorable Robert (Bob) Buesinger

Mayor, City of Hilshire Village

Dear Mayors:

In accordance with the terms of the Interlocal Agreement, the Village Fire Commission has unanimously approved and is forwarding for the consideration and approval of each city the following documents (along with additional supporting schedules and documents):

- **Proposed Amendment 3 to the 2022 Budget.** This is the customary post-audit true-up of the 2022 budget and does not require any additional funds from the cities.
- **Proposed Amendment 4 to the 2023 budget.** As your Commissioners should have already advised you, there was a calculation error in the 2023 budget that resulted in a significant underfunding of the costs to provide payroll and benefits

to the existing workforce. This amendment corrects that error, adjusts overtime to reflect current estimates for 2023 based on year-to-date experience, and adjusts several other budget categories to reflect currently anticipated costs for the year. All of this is explained in more detail in the attached memorandum.

- **Proposed 2024 Budget.** The budget is explained in some detail in the attached documents. To briefly summarize, the budget represents a 3% increase over the 2023 budget, as amended. It provides a 3% across the board salary increase for personnel and anticipated step increases, addresses training deficiencies and increases the contribution toward the Capital Replacement Fund. We wish to point out that the Capital Replacement Fund will be examined in detail by the Commission in the coming months. We need to ensure that we are properly accounting for the unprecedented increase in the cost of fire apparatus, properly evaluating the expected life of current apparatus and recommending the proper investment vehicles for the sums in the fund. Future year contributions to this fund may need to be adjusted to ensure the long-term solvency of this fund.

Throughout this process, it has been our goal to provide the cities with a realistic and achievable budget. We want to end the recent practice of multiple budget amendments throughout the year that require additional, unexpected contributions from the cities. While we all must recognize unforeseeable events could result in the need for additional funds, we must also recognize that some unknown events over the course of a year are foreseeable and should be accounted for in a realistic budget. Your Commissioners and VFD personnel, as well as the undersigned, are prepared to answer your questions regarding this proposed budget.

We ask that you place the three items above on your council's agenda for consideration within the time and manner specified in the Interlocal, then advise the department of your City Council's action.

Respectfully submitted,

Matt Woodruff, Chair

Village Fire Department Board of Commissioners

Attachments

cc: Village Fire Department Commissioners and Alternates

City Administrators/Secretaries

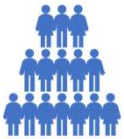


Village Fire Department FY 2024 Budget

901 Corbindale Road
Houston, TX 77024

www.villagefire.org

2024 Budget Goals



Hire 3 new FTEs to complete staffing needed to fully staff current in-service apparatuses with full-time employees (reducing overtime)



Maintain competitive pay and benefits package for employees



Provide better tools for accuracy, efficiency, & security throughout the department



Invest in training to develop skills and experience of all employees



Maintain EMS & Fire equipment/vehicles to provide the best service

2024 Proposed Budget



	FY 2024 Proposed Budget	% Change From 2023 As Amended
General Fund Expenditures:		
Capital	193,033.25	-60%
Personnel	8,268,375.07	+6%
Operating	1,052,079.53	+6%
Total General	9,513,487.85	+3%
Capital Replacement Fund:		
Funding for Capital Replacement	400,000	+5%
Total Capital Replacement	400,000	+5%
Total Cost to Cities	\$ 9,913,487.85	+3%

2024 Proposed Budget Total Cost to Cities



City	Pro Rata Share	\$ Funded By EOY 2024	January 2024 Payment	February – November 2024 Monthly Payment	December 2024 Payment
Bunker Hill Village	19.00%	1,883,562.69	235,445.34	156,963.56	78,481.78
Hedwig Village	18.50%	1,833,995.25	229,249.41	152,832.94	76,416.47
Hilshire Village	3.00 %	297,404.64	37,175.58	24,783.72	12,391.86
Hunters Creek Village	22.25%	2,205,751.05	275,718.88	183,812.59	91,906.29
Piney Point Village	21.00%	2,081,832.45	260,229.06	173,486.04	86,743.02
Spring Valley Village	16.25%	1,610,941.78	201,367.72	134,245.15	67,122.57
Total	100.00%	\$ 9,913,487.85			

2024 Proposed Budget Highlights General Fund – Capital

- 60% decrease from 2023 As Amended
 - No major facility projects anticipated
 - Scheduled replacement of EMS equipment needed
 - Purchase of gear lockers needed
 - Purchase of miscellaneous equipment to maintain ISO Class 1 rating
 - Routine replacement of protective gear (boots, helmets, gloves, hoods)
 - Bunker gear for new hires
 - Routine replacement/upgrade of IT equipment



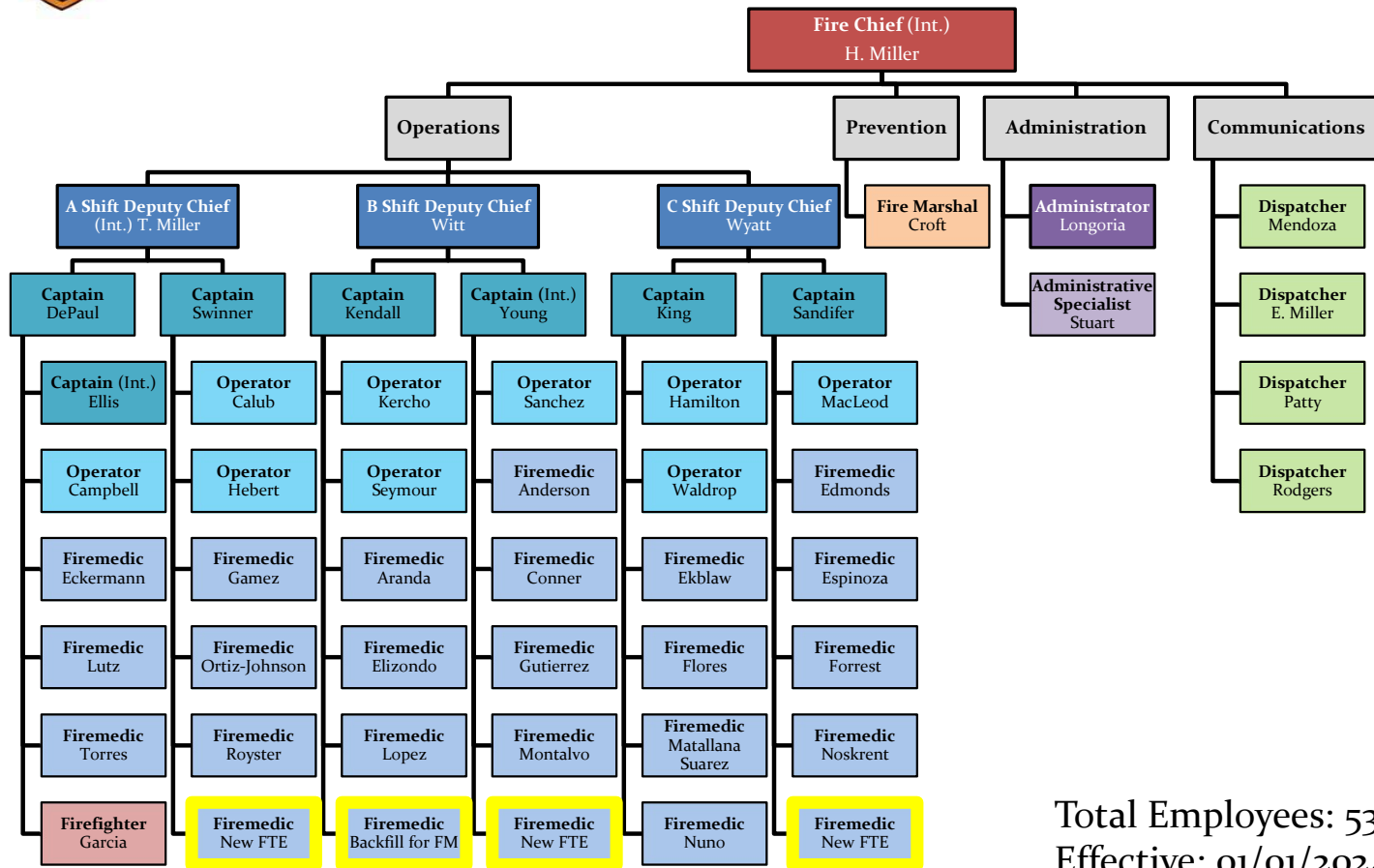


2024 Proposed Budget Highlights General Fund – Personnel

- 6% increase from 2023 As Amended
 - Hire 3 new FTEs to complete staffing of in-service apparatuses
 - Base Salary 3% increase & 1% step increases
 - Reduction in regular overtime expense with complete staffing
 - Meal Allowance 15% increase



Village Fire Department Organization Chart of Employees



Total Employees: 53
Effective: 01/01/2024

2024 Proposed Budget Highlights General Fund – Operating

- 6% increase from 2023 As Amended
 - Increase cost of medical supplies
 - Plan to gradually update uniforms
 - Upgrade dispatch protocol cards
 - Upgrade admin tools for accuracy, efficiency, & security – Microsoft 365, accounting software, & HR/payroll/benefits software solution
 - Increase to training cost to catch up on needed training for all employees
 - CPR community training costs
 - VFD Family Day & quarterly events





2024 Proposed Budget Capital Replacement

- 5% increase from 2023 As Amended
 - No Capital Replacement purchases planned for 2024
 - Next Capital Replacement purchase planned for 2025

Village Fire Department FY 2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 As Amended	FY 2024 Proposed	\$ Change from FY 2023 As Amended to FY2024 Proposed	% Change from FY 2023 As Amended to FY2024 Proposed
General Fund Expenditures:							
Capital	100,364.00	159,620.00	151,000.00	482,000.00	193,033.25	-288,966.75	-60%
Personnel	6,126,081.00	6,742,766.00	7,417,062.53	7,795,516.53	8,268,375.07	472,858.54	6%
Operating	700,656.00	953,900.00	921,785.25	994,608.00	1,052,079.53	57,471.53	6%
Total Expenditures	6,927,101.00	7,856,286.00	8,489,847.78	9,272,124.53	9,513,487.85	241,363.32	3%
Capital Replacement Fund:							
\$ for Cap. Replacement Plan	180,000.00	180,000.00	200,000.00	380,000.00	400,000.00	20,000.00	5%
Total to Fund	180,000.00	180,000.00	200,000.00	380,000.00	400,000.00	20,000.00	5%
<hr/>							
Cost to Cities	7,107,101.00	8,036,286.00	8,689,847.78	9,652,124.53	9,913,487.85	261,363.32	3%

Village Fire Department FY 2024 Proposed Budget Detail

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 As Amended	FY 2024 Proposed	\$ Change from FY 2023 As Amended to FY2024 Proposed	% Change from FY 2023 As Amended to FY2024 Proposed	Explanation of Change FY 2023 As Amended to FY2024 Proposed	FY 2024 Notes
Capital Expenditures									
Physical Plant/Facility	0.00	0.00	10,000.00	200,000.00	10,000.00	-190,000.00	-95%	once retro-roof project is completed on the annex in 2023, we do not expect any major projects for the physical plant/facility	10,000 for unknown (same as original budget line item for 2023)...Possibly 200,000 rollover for Annex Roof Replacement in 2024 if not completed in 2023
Misc. Tools & Equipment - FIRE (*prev. Misc. Tools & Equipment)	26,382.81	72,795.31	50,000.00	50,000.00	32,375.00	-17,625.00	-35%	original line item broken down into "Misc. Tools & Equipment - FIRE" and "Misc. Tools & Equipment - EMS"	5,635 for 8 sets of gear storage lockers + 3,000 for installation 9,000 (additional information) gas detectors (1) 3,000 generator upgrade for ISO requirements on fire truck (\$1380*4) Akron Scene Star portable scene light (\$255*4) Edwards cord reels (\$125*4) 100ft sections of 16 gauge electric cord w/20 amp plugs 4,700 lights/sirens for Fire Marshal Tahoe
Misc. Tools & Equipment - EMS					26,356.25	26,356.25	#DIV/0!	new line added in 2024 to break down original "Misc. Tools & Equipment"	PowerCot: 1 replaced in 2022, need to replace other cot in 2024 (cost = 26,356.25), & replace 3rd cot in 2026
Protective Gear	73,981.31	79,653.83	55,000.00	125,000.00	41,680.00	-83,320.00	-67%	big purchase of gear in 2023, expecting to purchase 4 sets of gear for new hires in 2024 & routine replacements	(\$420*12) boots, +(\$480*10) helmets, +(\$320*12) gloves, +(\$160*50) hoods (\$5,000*4) full sets for new hires (assuming hiring 4 = backfill + 3 new) *assuming inflation in prices is included
SCBA (*2023 only)			7,000.00	7,000.00		-7,000.00	-100%	SCBA moved to Capital Replacement fund/schedule beginning in 2024, next purchase will be in 2025	
Gym Equipment					0.00	0.00	#DIV/0!	new line added in 2024 - gym equipment has not been budgeted for in the past, last set of gym equipment was donated by Hedwig in 2011, equipment is wearing out and due for replacement	(4400 *1) T600 treadmill, (4400*1) Hoist V-1 Elite w/ leg press & Cable Column, & (806.00*1) Barbell bumper plates...10,000 line item - will be donated by a resident in 2023
Office Computers		16,797.47			3,924.00	3,924.00	#DIV/0!	new line in 2024 to break down original line, "Radios/Computers"	(\$1200*3) desktop replacement - Deputy Chief, Captain, Captain *9% inflation estimate
Apparatus Computers					13,734.00	13,734.00	#DIV/0!	new line in 2024 to break down original line, "Radios/Computers"	(\$3000*3) Laptops for M-1 & M-2 & D-1 touchscreens (\$1800*2) Docking stations and mounting hardware for M-1 & M-2 *9% inflation estimate
Radios (*prev. Radios/Computers)	0.00	7,171.18	29,000.00	100,000.00	64,964.00	-35,036.00	-35%	original line, "Radios/Computers", changed to "Radios" and broken down into new lines, "Office Computers" and "Apparatus Computers"	(\$600*6) lapel mics (\$8000*7) handheld radios for reserve apparatus (2 for M-3, 4 for E-2, 1 for Fire Chief) *9% inflation estimate
Capital Expenditures TOTAL	100,364.00	176,417.79	151,000.00	482,000.00	193,033.25	-288,966.75	-60%		

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 As Amended	FY 2024 Proposed	\$ Change from FY 2023 As Amended to FY2024 Proposed	% Change from FY 2023 As Amended to FY2024 Proposed	Explanation of Change FY 2023 As Amended to FY2024 Proposed	FY 2024 Notes
Personnel Expenditures									
Payroll									
Base Pay (*prev. Salaries)	4,116,473.89	4,458,271.11	4,786,388.47	5,043,943.84	5,542,285.00	498,341.16	10%	original line, "Salaries", changed to "Base Pay", increase includes overall 3% in base pay, ~1% step increases, Fire Marshal retiring in 2023, hire 1 backfill & 3 new FTEs in 2024	increase includes overall 3% in base pay, ~1% step increases (2024 salaries calculated to include step promotions throughout year), Fire Marshal retiring in 2023, hire 1 backfill & 3 new FTEs in 2024
457 Plan Compensation		82,523.59	95,727.77	101,091.23	110,845.70	9,754.47	10%	increase calculated with increase of base pay	2% of base pay
Longevity			22,000.00	22,000.00	22,000.00	0.00	0%	previous years rolled into "Salaries"	(19,750 + 2400) * 2022 actual number \$19,750 and increase due employee number of "years" increased
Higher Class			28,000.00	28,000.00	18,540.00	-9,460.00	-34%	previous years rolled into "Salaries"	(\$4478.42*4) total for 2023 Q1 multiplied by 4
Overtime - REGULAR (*prev. Overtime)	221,675.48	418,374.30	418,098.00	504,000.00	206,000.00	-298,000.00	-59%	original line, "Overtime", changed to "Overtime - REGULAR" and broken down into new lines, "Overtime - CPR", "Overtime - EVENTS", and "Overtime - TRAINING"	additional FTEs will decrease the need for regular overtime (\$68*6hours*12classes*2employees) 6 total ET hours per class, 1 class per month, x \$68 per hour OT hourly pay rate, 2 employees
Overtime - CPR					10,085.76	10,085.76	#DIV/0!	new line in 2024 to break down original line, "Overtime"	for special events: Lacrosse, Kinkaid, St. Cecilia - expense will be reimbursed, so should net to 0
Overtime - EVENTS					0.00	0.00	#DIV/0!	new line in 2024 to break down original line, "Overtime"	45 employees x OT (\$65) rate(s) x 2 EMS trainings 5hrs ea, 45 employees x OT (65) rate(s) x 1 live burn Fire training 5hrs ea
Overtime - TRAINING					45,320.00	45,320.00	#DIV/0!	new line in 2024 to break down original line, "Overtime"	2023 As Amended is total for 2023 Q1 multiplied by 4... (14250*4), currently: 12 employees at intermediate \$67.50 per month, 14 employees at advanced \$105 per month, and 15 employees at master \$160.76 per month - annual total w/o changes = \$56,296.80
Professional Certification	54,083.37	52,785.99	46,000.00	57,000.00	57,000.00	0.00	0%		increase calculated on expected gross pay & includes new hires
FICA	333,783.76	368,380.06	412,810.39	412,810.39	454,512.98	41,702.59	10%		7.65% tax on sum of Base Pay, 457, Longevity, Higher Class, all OT, & Professional Certification
Total Payroll	4,726,016.50	5,380,335.05	5,809,024.63	6,168,845.46	6,466,589.44	297,743.98	5%		
Benefits									
Retirement - TMRS	406,825.87	334,799.41	361,546.35	372,991.07	402,809.12	29,818.05	8%	increase based on increase of base pay & additional FTEs	6.7% (based on 2023 rate letter) employer contribution on sum of Base Pay, 457, Longevity, Higher Class, all OT, & Professional Certification
Health Insurance (*prev Hospitalization)	861,536.47	909,051.31	1,120,284.00	1,120,284.00	1,246,876.09	126,592.09	11%	changed from "Hospitalization" to "Health Insurance", increase for 3 new FTEs and estimate 5% cost increase in price of medical, dental, vision, bac	includes cost for medical, dental, vision, BAC - 2023 As Amended x 1.06 for increased FTEs x 1.05 for estimated 5% increase in cost
Basic Life, ADD, & LTD Insurance (*prev. Disability)	24,715.53	27,929.95	26,432.00	26,432.00	34,448.94	8,016.94	30%	changed from "Disability" to "Basic Life, ADD, & LTD Insurance", increase based on increase of salaries & additional FTEs	based on 2024 ending annual salary rates, includes hiring backfill & 3 new FTEs, estimated 5% increase in cost
Worker's Comp. Insurance (*prev. Workmens' Comp Insurance)	39,660.21	47,216.58	59,775.55	66,964.00	71,651.48	4,687.48	7%	changed from "Wrokmens' Comp Insurance" to "Worker's Comp. Insurance", possible 7% increase in cost	2023 As Amended number with 7% increase
Unemployment Claim Payment (*2022 only)		4,741.83						deleted line item for 2024	
Meal Allowance	35,025.60	34,115.00	40,000.00	40,000.00	46,000.00	6,000.00	15%	increase in cost of food	3 shifts (A, B, C), 61 tours per year per shift (A, B, C), 2 days (48 hours) per tour, 2 meals per day, 15 employees per shift & assuming 15% increase from 2023 = \$4.18 per meal per person
Total Benefits	1,367,763.68	1,357,854.08	1,608,037.90	1,626,671.07	1,801,785.63	175,114.56	11%		
Personnel Expenditures TOTAL	6,126,081.00	6,738,189.13	7,417,062.53	7,795,516.53	8,268,375.07	472,858.54	6%		

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Operating Expenditures									
Red Trucks & Saving Lives									
Ambulance Medical Supplies	66,023.68	64,826.45	62,000.00	62,000.00	70,000.00	8,000.00	13%	increase in costs	increased EMS call volume 2 ambulance running supply usage 10%-15% increase in all drug cost, supplies, and shipping cost
IP Address VPN - PS Lightwave					8,820.00	8,820.00	#DIV/0!	new line in 2024 for specific breakdown	(\$735*12months) 2023 monthly bill multiplied by 12 months
Internet, Phones, & TV - Comcast					19,800.00	19,800.00	#DIV/0!	new line in 2024 for specific breakdown	(\$1,650*12months) 2023 monthly bill multiplied by 12 months
Mobile Device Services - T-Mobile					4,066.80	4,066.80	#DIV/0!	new line in 2024 for specific breakdown	(\$538.9*12months) 2023 monthly bill multiplied by 12 months (AT&T first net in review)
City of Houston Radio System					19,680.00	19,680.00	#DIV/0!	new line in 2024 for specific breakdown	(\$492*40radios) Annual contract for connection between City of Houston & our radios - cost of having connection - paid to City of Houston increased from 32 to 40 radios, cost is \$492 per radio
Communications - Motorola 47 & NICE					43,000.00	43,000.00	#DIV/0!	new line in 2024 for specific breakdown	annual maintenance contract for Motorola radio system & NICE recording system.
Incident Records & CAD - Propheonix					24,000.00	24,000.00	#DIV/0!	new line in 2024 for specific breakdown	annual cloud service contract for incident records & computer automated dispatch (CAD) system
EMS Protocol App - Handtevy					2,300.00	2,300.00	#DIV/0!	new line in 2024 for specific breakdown	annual for EMS protocol app by Handtevy
Training Software & Vehicle Checks - Vector Solutions					7,000.00	7,000.00	#DIV/0!	new line in 2024 for specific breakdown	annual for training management software & vehicle checks - Vector Solutions
EMS Equipment Maintenance - ProCare/Stryker					21,000.00	21,000.00	#DIV/0!	new line in 2024 for specific breakdown	provided on-site preventative maintenance, some battery replacement, parts, labor, travel for all ems equipment on apparatus (heart monitors, cpr device, power load, stair chair, power cots)
Uniforms	12,748.07	22,159.13	15,000.00	15,000.00	20,000.00	5,000.00	33%	plan to gradually replace current nomax pants and reduce cost in long-term cost polo and tactical pants cost less than and nomax pants t-shirts, polos and tactical pants (includes 4 new hires for 2024)	plan to gradually replace current nomax pants and reduce cost in long-term cost polo and tactical pants cost less than and nomax pants t-shirts, polos and tactical pants (includes 4 new FTEs for 2024)
Fuel (*prev. Gas & Oil)	37,140.97	61,101.10	55,000.00	55,000.00	48,000.00	-7,000.00	-13%	changed from "Gas & Oil" to "Fuel", cost of unleaded and diesel fuel for vehicles	(\$4000*12months) typical VFD monthly fuel cost 2023. *2022 actual cost was high due to fuel prices increasing and due to error in re-pricing: VFD did not re-invoice (ate cost of error)
Vehicle Licenses & Permits					5,000.00	5,000.00	#DIV/0!	line item added for 2024 for specific breakdown	vehicle registrations, licenses for ambulances with TDSHS
Dues & Subscriptions	1,479.91	2,108.74	6,500.00	6,500.00	2,439.00	-4,061.00	-62%	items reorganized	1,800 NFPA Standards annual subscription for Fire Marshal (138*3) IAAI association annual dues for Fire Marshal, Cody Seymour, Tommy Depaul (Fire Investigators) 50 TFMA association annual dues for Fire Marshal 175 NFPA Journal annual subscription for station
Total Red Trucks & Saving Lives	117,392.63	150,195.42	138,500.00	138,500.00	295,105.80	156,605.80	113%		
Dispatch									
Dispatch Alerting System - US Designs (Samantha)					7,921.05	7,921.05	#DIV/0!	new line in 2024 for specific breakdown	annual cloud service contract for dispatch alerting system For full package: \$96,410 start up cost after 1-year annual cost will be \$17,000. Commission decided to go with digital cards option only (1000), and agreed to set line item to \$2,500.
Electronic Protocol Cards - Pro QA					2,500.00	2,500.00	#DIV/0!	new line in 2024 for specific breakdown	
Translation Service - Language Line					200.00	200.00	#DIV/0!	new line in 2024 for specific breakdown	
Total Dispatch	0.00	0.00	0.00	0.00	10,621.05	10,621.05	#DIV/0!		
Fire Prevention - Fire Marshal's Office									
Public Education & Relations (*prev. Fire Prevention/Public Relations)	7,134.72	10,001.36	10,000.00	10,000.00	5,000.00	-5,000.00	-50%	changed from "Fire Prevention/Public Relations" to " Public Education & Relations", some items reorganized to the Events & Other section	challenge coins & pins -, promotional items (keychains, pens, lanyards, etc.) -, giveaways for kids - Positive Promotions
Inspections					200.00	200.00	#DIV/0!	new line in 2024 for specific breakdown	200 plans review table
Fire Investigations					950.00	950.00	#DIV/0!	new line in 2024 for specific breakdown	500 renew investigation equipment & supplies 350 camera & recorder 100 shirt or jumpsuit for scene investigation
Law Enforcement Equipment					2,850.00	2,850.00	#DIV/0!	new line in 2024 for specific breakdown	100 ammunition required for annual qualification 2750 vault for vehicle for investigagion and EMS equipment
Total Fire Prevention	7,134.72	10,001.36	10,000.00	10,000.00	9,000.00	-1,000.00	-10%		

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Fire Station									
Building Maintenance (*prev. Building Supplies & Maintenance)	38,380.49	44,185.05	45,000.00	45,000.00	26,892.22	-18,107.78	-40%	original line, "Building Supplies & Maintenance", broken down to "Building Maintenance" and "Station Supplies"	17,000 for building maintenance (lawn equipment, paint, power wash, plumber, water heater, electrical, etc.) 8,532.22 annual contract for AC maintenance (includes filters) (\$85*16) cost per visit, estimate 16 visits per year at 2023 price for pest control - End-o-pest
Chemicals (*2021 only)	2,000.00							deleted line item for 2024	
Station Supplies					18,600.00	18,600.00	#DIV/0!	new line in 2024 for specific break down of original "Building Supplies & Maintenance"	(\$1,550*12months) cleaning supplies, paper goods, beverages - consumable goods
Public Utilities	44,582.23	85,716.48	75,000.00	75,000.00	54,240.00	-20,760.00	-28%	expected decrease in costs	(\$3000+\$1200+\$150+\$170)*12months 2023 is currently running per month: 3000electric + 1500gas + 150water + 170trash *removed expected 8% inflation
Rent	10.00	10.00	10.00	10.00	10.00	0.00	0%		annual rent for building/property - Spring Branch School
Property & Casualty Insurance (*prev. Insurance - Casualty)	53,782.75	71,243.70	52,253.25	67,576.00	72,306.32	4,730.32	7%	expected cost increase	review proposal for insurance - 2023 adjusted *7% increase estimate
Total Fire Station	138,755.47	201,155.23	172,263.25	187,586.00	172,048.54	-15,537.46	-8%		
Office									
Office Supplies (*prev. Office Supplies + Coffee Bar)	10,193.96	16,301.96			8,000.00	8,000.00	#DIV/0!	items reorganized	paper, staples, toner, ink, pens, pencils, folders, binders, tables, chairs, printers, etc.
VFD Branded Stationary (*prev. Printing)	0.00	1,614.53			500.00	500.00	#DIV/0!	items reorganized	VFD branded stationary (letterhead, envelopes, forms)- VistaPrint could be new vendor for this service
Postage Meter Rental - Pitney Bowes	991.93	1,573.90			1,800.00	1,800.00	#DIV/0!	based on 2023	(\$150*12months) postage meter rental
Shipping (*prev. Postage & Freight)	118.35	550.00			632.50	632.50	#DIV/0!	based on previous year with 15% increase	2022 actual spent was \$550.00 *15% increase estimate (\$485*12) 2023 monthly bill multiplied by 12 months *NO increase expected
Phones - 8x8					6,000.00	6,000.00	#DIV/0!	new line in 2024 for specific breakdown	
HRIS - Paycom, UKG, or other					18,000.00	18,000.00	#DIV/0!	new line in 2024, new HR/Payroll software for 2024, begin July 2023	1500*12 annual estimate for highest priced system (Paycom) - other options: UKG, Paylocity, Paycor - leaning towards UKG, would like to get set up July 2023
Accounting - QuickBooks					3,000.00	3,000.00	#DIV/0!	new line in 2024, new accounting software for 2024, begin July 2023	QuickBooks 200/mth = 2400 year for bookkeeping only (round up to 3000). Will likely only need for bookkeeping & would like to get set up July 2023
Office Software & Email - Microsoft 365					7,000.00	7,000.00	#DIV/0!	new office software/email for security & functionality	(\$17*13users*12months) Full Suite Package for admin & officers \$17 per person per month 8 people: fire chief, admin, admin special, fire marshal, 3 dep chiefs, 6 captains (\$10*36users*12months) Web-based Suite for operations & dispatch else \$10 per person per month 11 people: 5 dispatchers, 6 captains switching to Microsoft for security and functionality - begin July 2023
Adobe					731.64	731.64	#DIV/0!	new line item in 2024 for specific breakdown	239.88 per year (Admin Specialist) - Adobe Pro 20.99 per month & 19.99 per month (Administrator) - Adobe Pro & Dreamweaver
Office/PC Equipment Maintenance Contracts (*prev. Office Expenses/Postage/Printing/Stationary)	39,761.23	67,086.71	120,400.00	130,400.00		-130,400.00	-100%	2023 line item included all Office section items, several Red Trucks section items, and some Professional Services section items; deleted line for 2024	
Office Equipment	18,812.84	12,576.20						deleted line item for 2024	
Bank Service Charges	9,427.96	6,876.84			7,000.00	7,000.00	#DIV/0!	based on previous years spent	based on previous years spent
Miscellaneous Office Expenses (*prev. Other Office Expenses)	3,329.43	3,762.70			0.00	0.00	#DIV/0!	changed from "Other Office Expenses" to "Miscellaneous Office Expenses"	none expected in 2024
Total Office	82,635.70	110,342.84	120,400.00	130,400.00	52,664.14	-77,735.86	-60%		
Professional Services									
Accounting Services					0.00	0.00	#DIV/0!	new line in 2024 for specific breakdown	possible annual cost if we use a CPA in 2024, if only using QuickBooks this line will be 0
Legal Services					36,000.00	36,000.00	#DIV/0!	new line in 2024 for specific breakdown	2023 with a 12% increase estimate, rounded to nearest 1000
IT Services					28,000.00	28,000.00	#DIV/0!	new line in 2024 for specific breakdown	2023 with a 5% increase estimate, depends if stay with Accutek
Health Insurance Consulting Services					11,500.00	11,500.00	#DIV/0!	new line in 2024 for specific breakdown	2023 with a 15% increase estimate
Medical Director Services					20,000.00	20,000.00	#DIV/0!	new line in 2024 for specific breakdown	medical director services & insurance
Legal Notices & Advertising	0.00	4,620.47			3,000.00	3,000.00	#DIV/0!	less need for advertising expected in 2024	newspaper posting for bids - prop/casual insurance, workers comp
Other Miscellaneous	253.42	1,008.43	6,200.00	6,200.00		-6,200.00	-100%	deleted line item for 2024	
Other Professional Services	127,494.59	171,913.76	126,150.00	173,650.00	16,000.00	-157,650.00	-91%	original line item broken down into various	Audit, survey, other special audits, etc
Total Professional Services	127,748.01	177,542.66	132,350.00	179,850.00	114,500.00	-65,350.00	-36%		

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Training									
Fire Training	19,817.22	46,955.21	30,000.00	30,000.00	37,740.00	7,740.00	26%	catching up on needed training due to underfunding in the past	(750*6 spots) = 4500 for Swift Water Rescue (350*6 spots) = 2100 for Rope Rescue (450*6 spots) = 2700 for Boat Rescue (200*3 events) = 600 for Heavy Rescue (750*3 events) = 2250 for Fire Field (live burns) (500*3 events) = 1500 for Command Simulator *(This is an estimated price based on website searches) (385*3 spots) = 1155 for Blue Card Local Training Classes/Certs 10 per shift x 3 shifts = 30 classes \$325 x 28 = \$9100 \$750 x 2 = \$1500 (715*2 spots) = 1430 for FDIC Conference Travel Expenses (550*2) = 1100 for FDIC Flights (185*1 room *8 days) = 1480 for FDIC Hotel - 2 people, 1 room (185*3 rooms *3 days) = 1665 for Swift Water Rescue Hotel - 6 people, 3 rooms (185*3 rooms *2 days) = 1110 for Boat Rescue Hotel - 6 people, 3 rooms
Fire Certification Fees	5,057.36	4,943.66	6,000.00	6,000.00	7,320.00	1,320.00	22%	more certifications	\$88.00*30=2640.00 per new initial certification 56.49*30=1710 exam fee for certs Annual TCFP Cert Renewal (\$60 per person)*50=3000
EMS Training			17,000.00	17,000.00	18,000.00	1,000.00	6%	increase in costs	496 per class, (3*400) lab fee, and (3*400) instructor fee in 2021 (x3shifts) = 2,300 * 5 Cadavers, 3 lab fee, 3 instructor
EMS Certification Fees					6,000.00	6,000.00	#DIV/0!	new line in 2024 for specific breakdown	PALS-2500 ACLS-3500 (\$20*45employees) Handtevy Certification CPR/AED TDHS State Provider Certification
Emergency Management Training - (TDEM)					7,000.00	7,000.00	#DIV/0!	new line in 2024 for specific breakdown	conferences includes Young, Miller and Lutz training 1-2 conference per employee
Fire Marshal Training					8,000.00	8,000.00	#DIV/0!	new line in 2024 for specific breakdown	4,000 for conferences 2,000 for FEMIT 500 for TCOLE Head of Department Training 500 for CE for TCOLE 1,000 for Investigation CE
Fire Marshal Certification Fees					0.00	0.00	#DIV/0!	new line in 2024 for specific breakdown	Included in fire certs.
Dispatch Training & Certification Fees					0.00	0.00	#DIV/0!	new line in 2024 for specific breakdown	EMD dispatch training & cert
Admin Training & Certification Fees					5,000.00	5,000.00	#DIV/0!	new line in 2024 for specific breakdown	TMRS training/workshops, PFIA training & cert, Notary \$100 every 2 or 4years, HRIS conference/training & travel, salt water open records public records
General Supplies for Training					5,000.00	5,000.00	#DIV/0!	new line in 2024 for specific breakdown	supplies for training (may increase in 2025 for training equipment needs)
Other Training	4,378.04	1,254.00			0.00	0.00	#DIV/0!	original line item "licenses & permits" for misc. training fees/licenses, deleting for 2024	
Total Training	29,252.62	53,152.87	53,000.00	53,000.00	94,060.00	41,060.00	77%		

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Maintenance									
Vehicle Maintenance	158,770.69	205,435.43	285,272.00	285,272.00	165,000.00	-120,272.00	-42%		3 tahoes, 1 utility, 2 engines, 1 ladder, 3 ambulances - in 2022 spent \$218,000 total - need to see 5 year trend from per vehicle T&B decreased the number from 2022 number due to separate cost being moved to other areas
Equipment & Supplies Maintenance	580.25	863.90			36,400.00	36,400.00	#DIV/0!		increased from 2023 cost inflation 4% (35000*1.04)
Bunker Gear Maintenance					26,000.00	26,000.00	#DIV/0!	new line in 2024 for specific breakdown	Annual cleaning requires gear to be sent for commercial cleaning and inspection by TCFP any other cleaning can be performed in gear washer at station
SCBA Maintenance					15,000.00	15,000.00	#DIV/0!	new line in 2024 for specific breakdown	increase the maint. on scba - allows for sensor repair if electronic fails (Batteries, Electrical, Annual FIT testing, Compressor cascade quarterly testing) 10 year warranty on old SCBA air paks will be void in 2024 planning to replace SCBA in 2025 air paks (lifetime warranty for new air paks purchased in 2025) - 200,000.00 for replacement in 2025
Knox Contracts (* prev. Maintenance Contracts)	32,644.80	20,479.50			1,200.00	1,200.00	#DIV/0!	original line item broken down into various	Knox contracts
Fuel System	0.00	0.00			900.00	900.00	#DIV/0!	new line in 2024 for specific breakdown	fuel system cloud software annual subscription \$900
Total Maintenance	191,995.74	226,778.83	285,272.00	285,272.00	244,500.00	-40,772.00	-14%		
Events & Other									
VFD Fire Commission & Meeting Expenses					7,580.00	7,580.00	#DIV/0!	new line in 2024 for specific breakdown	food for commission meetings & workshops (\$300*16.6) meeting, commissioner photos (\$2,000), swag for commissioners (shirts, hats, etc) (\$600)
VFD Events					25,000.00	25,000.00	#DIV/0!	new line in 2024 for specific breakdown	(\$10,000) Family Day, & quarterly team-building events/gatherings (\$3,750 *4)
CPR Supplies, Cards, & Equipment					7,000.00	7,000.00	#DIV/0!	new line in 2024 for specific breakdown	5,250 reoccurring annual cost
Emergency Contingency	6,025.12	12,511.00	10,000.00	10,000.00	20,000.00	10,000.00	100%	increase for contingency - for unknown expenses	previously used for AC in Annex repair & food
Total Events & Other	6,025.12	12,511.00	10,000.00	10,000.00	59,580.00	49,580.00	496%		
Operating Expenditures TOTAL	700,656.00	941,680.21	921,785.25	994,608.00	1,052,079.53	57,471.53	6%		
	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 As Amended	FY 2024 Proposed	\$ Change from FY 2023 As Amended to FY2024 Proposed	% Change from FY 2023 As Amended to FY2024 Proposed		
TOTAL (capital, personnel, & operating)	6,927,101.00	7,856,287.13	8,489,847.78	9,272,124.53	9,513,487.85	241,363.32	3%		
Capital Replacement Budget	180,000.00	180,000.00	200,000.00	380,000.00	400,000.00	20,000.00	5%		
Total Budget	7,107,101.00	8,036,287.13	8,689,847.78	9,652,124.53	9,913,487.85	261,363.32	3%		

Capital Replacement Fund Schedule

Vehicles	Life (years)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
2017 Ladder	15										2,500,000.00
2020 Pumper 1	20										
2008 Pumper 2	20					1,500,000.00					
2014 Deputy Chief's Vehicle	10		100,000.00								
2019 Fire Chief's Vehicle	10						90,000.00				
2020 Utility Vehicle	10							75,000.00			
2023 Medic 1	10	263,889.98									
2023 Medic 2	10	263,889.98									
2014 Medic 3	10					300,000.00					
2012 Reserve Medic			sell (see below)								
2017 Fire Marshal's Vehicle	10					90,000.00					
Total to be spent for Vehicles		527,779.96	0.00	100,000.00	0.00	1,590,000.00	300,000.00	90,000.00	75,000.00	0.00	2,500,000.00

EMS Equipment		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
R3 Power Pro Cot	18			26,356.25							
R2 Lucas 2	12				19,759.12						
R3 Stair Chair	23				4,387.76						
R2 Stair Chair	22				4,387.76						
R1 Lucas 3	8					19,759.12					
Lifepack CR Plus AED	9					2,395.52					
D1 Lifepack CR Plus AED	9					2,395.52					
R1 Powerload	14						28,350.00				
E1 Lifepack 15	10							36,872.00			
L1 Lifepack 15	11								36,872.00		
FM Lifepack CR2 AED	9									2,395.52	
Event Bag Lifepack CR2 AED	9									2,395.52	
Lifepack CR2 AED	9									2,395.52	
R1 Stair chair	11									4,387.76	
R2 Lifepack 15	10										36,872.00
R1 Lifepack 15	11										
R1 Power Pro Cot	12										
New Rescu Powerload	13										
R3 Power Pro Cot	18										
Total to be spent for EMS Equipment		0.00	0.00	26,356.25	28,534.64	24,550.16	28,350.00	36,872.00	36,872.00	11,574.32	36,872.00

SCBA Equipment		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
SCBA Equipment	10			226,000.00							
Total to be spent for SCBA Equipment		0.00	0.00	226,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Balance	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Beginning Cash	192,593.78	76,978.02	481,978.02	677,621.77	1,197,087.13	130,536.97	350,186.97	771,314.97	1,207,442.97	1,743,868.65
Planned Budgeted Annual Contribution	380,000.00	400,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00
Additional Contributions	24,164.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income										
Revenue from sale or trade-in	8,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Disbursements	(527,779.96)	0.00	(352,356.25)	(28,534.64)	(1,614,550.16)	(328,350.00)	(126,872.00)	(111,872.00)	(11,574.32)	(2,536,872.00)
Ending Cash	76,978.02	481,978.02	677,621.77	1,197,087.13	130,536.97	350,186.97	771,314.97	1,207,442.97	1,743,868.65	(245,003.35)

Capital Replacement Fund Schedul

Vehicles	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043
2017 Ladder											
2020 Pumper 1								1,500,000.00			
2008 Pumper 2											
2014 Deputy Chief's Vehicle		150,000.00									
2019 Fire Chief's Vehicle						90,000.00					
2020 Utility Vehicle								75,000.00			
2023 Medic 1	350,000.00										450,000.00
2023 Medic 2	350,000.00										450,000.00
2014 Medic 3						400,000.00					
2012 Reserve Medic											
2017 Fire Marshal's Vehicle					90,000.00						
Total to be spent for Vehicles	700,000.00	150,000.00	0.00	0.00	90,000.00	400,000.00	90,000.00	1,575,000.00	0.00	0.00	900,000.00

EMS Equipment	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043
R3 Power Pro Cot											26,356.25
R2 Lucas 2						19,759.12					
R3 Stair Chair											
R2 Stair Chair											
R1 Lucas 3			19,759.12								19,759.12
Lifepack CR Plus AED				2,395.52							
D1 Lifepack CR Plus AED				2,395.52							
R1 Powerload									28,350.00		
E1 Lifepack 15							36,872.00				
L1 Lifepack 15								36,872.00			
FM Lifepack CR2 AED								2,395.52			
Event Bag Lifepack CR2 AED								2,395.52			
Lifepack CR2 AED								2,395.52			
R1 Stair chair										4,387.76	
R2 Lifepack 15										36,872.00	
R1 Lifepack 15	36,872.00										
R1 Power Pro Cot		26,356.25									
New Rescu Powerload			28350								
R3 Power Pro Cot										26356.25	
Total to be spent for EMS Equipment	36,872.00	26,356.25	48,109.12	4,791.04	0.00	19,759.12	36,872.00	44,058.56	0.00	95,966.01	46,115.37

SCBA Equipment	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043
SCBA Equipment			226,000.00								
Total to be spent for SCBA Equipment	0.00	0.00	226,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Balance	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043
Beginning Cash	(245,003.35)	(433,875.35)	(62,231.60)	211,659.28	754,869.24	1,212,869.24	1,341,110.12	1,762,238.12	691,179.56	1,239,179.56	1,691,213.55
Planned Budgeted Annual Contribution	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00
Additional Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income											
Revenue from sale or trade-in	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Disbursements	(736,872.00)	(176,356.25)	(274,109.12)	(4,791.04)	(90,000.00)	(419,759.12)	(126,872.00)	(1,619,058.56)	0.00	(95,966.01)	(946,115.37)
Ending Cash	(433,875.35)	(62,231.60)	211,659.28	754,869.24	1,212,869.24	1,341,110.12	1,762,238.12	691,179.56	1,239,179.56	1,691,213.55	1,293,098.18

Capital Replacement Fund Schedul

Vehicles	2044	2045	2046	2047	2048
2017 Ladder				2,500,000.00	
2020 Pumper 1					
2008 Pumper 2				1,500,000.00	
2014 Deputy Chief's Vehicle	150,000.00				
2019 Fire Chief's Vehicle					
2020 Utility Vehicle					
2023 Medic 1					
2023 Medic 2					
2014 Medic 3					
2012 Reserve Medic					
2017 Fire Marshal's Vehicle				90,000.00	
Total to be spent for Vehicles	150,000.00	0.00	0.00	4,090,000.00	0.00

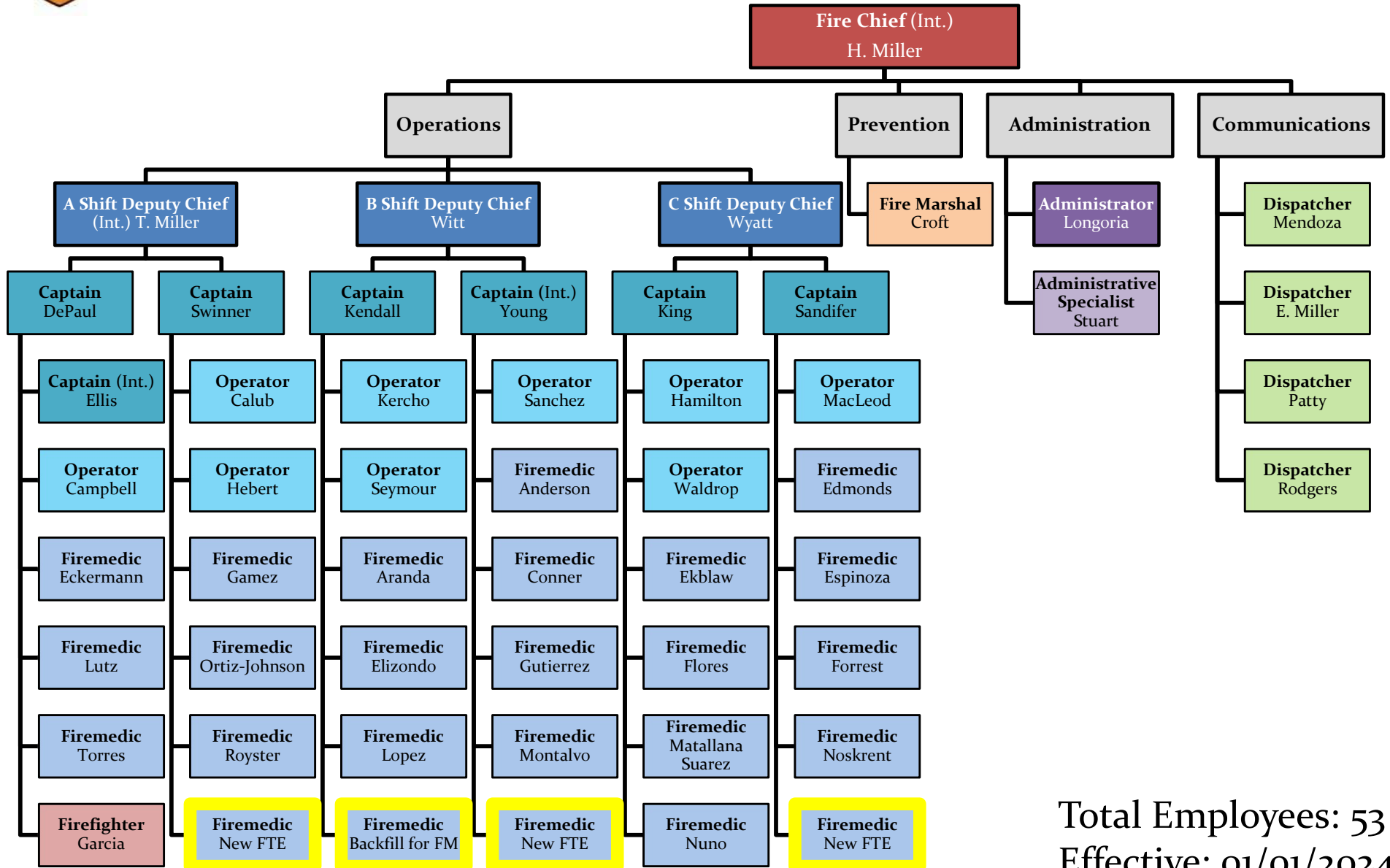
EMS Equipment	2044	2045	2046	2047	2048
R3 Power Pro Cot					
R2 Lucas 2					
R3 Stair Chair			4,387.76		
R2 Stair Chair		4,387.76			
R1 Lucas 3					
Lifepack CR Plus AED		2,395.52			
D1 Lifepack CR Plus AED		2,395.52			
R1 Powerload					
E1 Lifepack 15					
L1 Lifepack 15					
FM Lifepack CR2 AED					
Event Bag Lifepack CR2 AED					
Lifepack CR2 AED					
R1 Stair chair					
R2 Lifepack 15					
R1 Lifepack 15	36,872.00				
R1 Power Pro Cot			26,356.25		
New Rescu Powerload					28350
R3 Power Pro Cot					
Total to be spent for EMS Equipment	36,872.00	9,178.80	30,744.01	0.00	28,350.00

SCBA Equipment	2044	2045	2046	2047	2048
SCBA Equipment		226,000.00			
Total to be spent for SCBA Equipment	0.00	226,000.00	0.00	0.00	0.00

Balance	2044	2045	2046	2047	2048
Beginning Cash	1,293,098.18	1,654,226.18	1,967,047.38	2,484,303.37	(1,057,696.63)
Planned Budgeted Annual Contribution	548,000.00	548,000.00	548,000.00	548,000.00	548,000.00
Additional Contributions	0.00	0.00	0.00	0.00	0.00
Interest Income					
Revenue from sale or trade-in	0.00	0.00	0.00	0.00	0.00
Disbursements	(186,872.00)	(235,178.80)	(30,744.01)	(4,090,000.00)	(28,350.00)
Ending Cash	1,654,226.18	1,967,047.38	2,484,303.37	(1,057,696.63)	(538,046.63)



Village Fire Department Organization Chart of Employees



Total Employees: 53
Effective: 01/01/2024