



March 11, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for March 15, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from February 11, 2022 to March 11, 2022.

1. On-Going Services (10336207):

a. 1302 Friarcreek Lane –

- On March 3, 2022, HDR reviewed and returned the Erosion Control Plan Resubmittal for 1302 Friarcreek Lane. The erosion control plan was approved with exceptions noted.

b. 1238 Glourie Drive –

- On February 21, 2022, HDR provided inspection of parking pad installed at 1238 Glourie Drive. The parking pad was approved with exceptions noted.

c. 1334 Glourie Drive –

- On March 1, 2022, HDR received an As-Built Drainage Plan Submittal for 1334 Glourie Drive. HDR is currently reviewing the as-built drainage plan.
- On March 4, 2022 HDR provided an As-Built Drainage inspection for 1334 Glourie Drive. The inspection results are currently being coordinated with review of the as built drainage plan.

- d. 8201 Mallie Court –
 - On February 28, 2022, HDR provided an inspection for a parking pad installed at 8201 Mallie Court. The parking pad was approved with exceptions noted.
- e. 7906 N. Villa Court –
 - On February 21, 2022 HDR provided an As-Built Drainage inspection for 7906 N. Villa Ct. The inspection results are currently being coordinated with review of the as built drainage plan
 - On March 9, 2022, HDR received a complete submittal for review of the As Built Drainage Plan for the property at 7906 N. Villa Court. HDR is currently reviewing the as built drainage plan submittal.
- f. 2 Pine Creek Lane –
 - On February 17, 2022 the City provided a stop work order for work activities taking place on the creek portion of the property until coordination was made for submitting the necessary plan documents for permitting the proposed improvements.
 - On March 9, 2022, HDR coordinated requirements previously noted for installation of an Erosion Control Project at 2 Pine Creek Lane. HDR is currently awaiting coordination from the Property Owner for revisions to the proposed erosion control plan for review in order for permitting of the proposed work.
- g. 12 Pine Creek Lane –
 - On March 7, 2022, HDR received a Drainage Plan Resubmittal for 12 Pine Creek Lane for construction of a new home on the lot. HDR is currently reviewing the proposed drainage plan.
- h. 1310 Ridgeley Drive –
 - On February 28, 2022, HDR performed a pre-construction inspection at 1310 Ridgeley Drive for installation of and Erosion Control Project on the lot. The inspection was approved with exceptions noted.

- i. Street Sign Replacement –
 - HDR is currently working with Contractor on the field installation portion of the project. Utility locates for the proposed sign installation locations has been completed and installation of the signs is currently pending.
- j. Wirt Road Safety Project/City of Houston Interlocal Agreement –
 - HDR has been working on finalizing the Draft Interlocal Agreement between the City of Houston and the City of Hilshire Village for the Wirt Road Safety Project.
- k. 1122 Ridgley Drive Ditch Area Improvements (Action Item) –
 - HDR met Councilmember Byrne onsite at 1122 Ridgley Drive to review the area for potential improvements to the ditch area to allow for a parking pad to be constructed in front of the property.
 - The area was reviewed to verify improvements such as the installation and extension of the existing driveway culvert and ditch regrading can be completed in order to allow for installation of a parking pad by the resident that would allow for a vehicle to be parked completely off the street. The existing site conditions appeared to allow for the improvements; however, it would need to be verified by survey to determine elevations for the proposed culvert extension and regrading of the ditch. (See attached exhibit)
 - Pending approval of any proposed improvements of the ditch, the Resident at 1122 Ridgley Drive would be required to submit a permit for installation of a parking pad in this area and would require approval for daytime and overnight use of the parking pad.
 - The existing “No Parking” area along the east side of the Ridgley curve would be proposed to extend further north and terminating at the approximate limits of 60-ft north of the Mallie Court intersection at Ridgley Drive.
 - By completing these improvements, the objective would be to improve the sight distance along the curve to provide safety for residents and drivers that traverse along this portion of Ridgley Drive.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read 'Javier Vasquez', written in a cursive style.

Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)