



October 14, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for October 18, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from September 16, 2022 to October 14, 2022.

1. On-Going Services (10336207):

a. 8005 Anadell Street –

- On October 14, 2022, HDR provided a pre-construction inspection for 8005 Anadell Street. The inspection passed with exceptions noted.

b. 1302 Friarcreek Lane –

- On September 21, 2022, HDR received an As Built Erosion Control plan for 1302 Friarcreek Lane. The as built erosion control plan is currently being reviewed for comments.

c. 1311 Friarcreek Lane –

- On October 14, 2022, HDR reviewed and returned comments for the Drainage Plan for 1311 Friarcreek Lane.

d. 1315 Friarcreek Lane –

- On October 12, 2022, HDR received a revised Drainage Plan for 1315 Friarcreek Lane. The drainage plan is currently being reviewed for comments.



- e. 1330 Glourie Drive –
 - On September 22, 2022 and October 5, 2022, HDR provided final inspection of the parking pad, and driveway extension/ rear landscaping (artificial turf drainage) respectively for 1330 Glourie Drive. The inspection passed with exceptions noted.
- f. 7907 Hilshire Green Drive –
 - On October 13, 2022, HDR provided a re-inspection of the As Built Drainage for 7907 Hilshire Green Drive. The inspection passed with exceptions noted and the As Built Drainage Plan is currently being reviewed.
- g. 2 Pine Creek Lane –
 - On September 22, 2022, HDR provided a site visit to 2 Pine Creek Lane to review erosion control work taking place along rear property adjacent to the creek. The Contractor was continuing work to rebuild a retaining wall that had collapsed and is in coordination with the City on submitting plans and details for completing permitting and construction of the project.
- h. 12 Pine Creek Lane –
 - On October 3, 2022, HDR provided a site visit to 12 Pine Creek Lane to review the utility paving repair on Pine Creek Lane. Upon review of the paving repair, it was found that the asphalt surface course requires corrections. HDR has requested a proposed work schedule from the Contractor to perform the repairs to the asphalt paving surface. The work will be coordinated with City accordingly once a date has been scheduled.
- i. 1210 Ridgeley Drive –
 - On October 14, 2022, HDR provided a pre-construction inspection for 1210 Ridgeley Drive. The inspection passed with exceptions noted.
- j. 1310 Ridgeley Drive –
 - On September 22, 2022, HDR provided an interim site visit to review the erosion control project at 1310 Ridgeley Drive. The Contractor was reminded of maintaining drainage within the site and the ravine running through the property.
- k. 7915 S. Villa Circle –
 - On October 14, 2022, HDR requested additional information for the As Built Pool Drainage plan for 7915 S. Villa Circle and is currently being reviewed for comments.

l. 1131 Wirt Road –

- On October 14, 2022, HDR reviewed and returned comments for the Pool Drainage Plan for 1131 Wirt Road.

m. Pine Chase Grove Water Meters –

- HDR continues efforts to coordinate with the City of Houston to provide guidance on options to improve the appearance and safety of the Pine Chase Grove easement area.

n. Water Quality Issues –

- HDR has coordinated an initial meeting with the City of Houston Drinking Water Operations at the end of this month. The meeting objective is to discuss water utility operations/procedures, coordinate concerns and outstanding issues, and establish an on-going coordination effort with their team regarding operations and water service to the City of Hilshire Village.

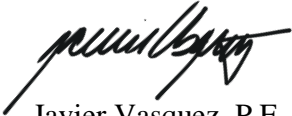
o. Wirt Road Safety Project/ Interlocal Agreements –

- HDR is currently coordinating with the Survey Subconsultant to begin the route topographic survey on the west side of Wirt Road from Hickory Shadows Drive to Westview Drive. HDR is also coordinating with private utilities requesting records research of their existing facilities within the project area that may be in conflict with the proposed work.
- After survey data is received, HDR will process the survey, prepare the plan view background, and redline the proposed sidewalk and wheelchair ramp improvements along the west side of Wirt Road. Once a preliminary schematic layout is completed, HDR will coordinate and meet with the City of Houston (COH) to obtain preliminary approval of plans and coordinate on any other requirements (i.e. crosswalks) the City may have on this project.
- As previously authorized by City Council, HDR has transmitted the Draft Interlocal Agreement (ILA) between the COH and City of Hilshire Village (HV) to the COH for review and comments. No comments have been received to date.
- HDR has also been coordinating with Ms. Amanda Jones, Director, Customer Services & Client Relations at Harris County (HC) regarding the status of the ILA between HC and HV. Ms. Jones reported that the ILA has been drafted by the County Attorney, it is currently being reviewed internally by County Staff, and once this review is completed, it will be transmitted to HV for review and comments, or approval.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read 'Javier Vasquez', written in a cursive style.

Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)