

**From:** Scott Bounds <sbounds@olsonllp.com>  
**Sent:** Tuesday, October 11, 2022 12:16 PM  
**To:** Susan Blevins <susan.blevins@hilshirevillagetexas.com>  
**Subject:** FW: Information regarding 10/4/2022

Susan,

The commission's guidance is generally inconsistent with the advice I give my Councils and Boards.

I generally advise:

- 1) An emergency meeting can be called on one hour notice;
- 2) The City Manager/Mayor may expend money in an emergency up to the amount provided in the City/Board's internal policy delegating such authority to the City Manager/Mayor. NOTE: the issue here is not state law, but the City's own operating policy.
- 3) In no event can a City Manager/Mayor expend more money than budgeted without approval of Council/Board in advance. (Again- a meeting may be called on one hour notice).

Scott Bounds