

Disbursements Presented to Council 4/19/2022

PROFESSIONAL SERVICE:	GEN FUND	UTILITY	METRO	ANT. NOTE
Susan Cell Phone	\$ 600.00			
Susan Mileage Reimbursement	\$ 69.86			
Cassie Mileage Reimbursement	\$ 33.93			
Amegy Credit Card	\$ 695.12			
Petty Cash	\$ 46.61			
Olson & Olson	\$ 1,897.00			
BBG Consulting	\$ 2,750.00			
TML Cyber Liability	\$ 24.50			
ES&S CD2020492	\$ 1,393.75			
ES&S CD2020728	\$ 1,068.77			
ES&S CD2020916	\$ 42.95			
ES&S CD2022040	\$ 117.55			
NW Pest Control	\$ 254.40			
HDR 1200417305	\$ 6,710.76	\$ 1,721.72		
HDR 1200423384	\$ 7,257.43	\$ 992.92		
Inframark		\$ 5,261.83		
811		\$ 21.85		
USIC		\$ 883.19		
TOTAL	\$ 22,962.63	\$ 8,881.51	\$ -	\$ -

City of Hilshire Village Texas
8301 Westview
Houston, Texas 77055

CHECK REQUEST

DATE: 3/23/22

TO: SUSAN BLEVINS

REQUESTED BY: SUSAN BLEVINS

ACCOUNT NAME City Council/City Admin

ACCOUNT NUMBER 56551

TOTAL AMOUNT **\$600.00**

Cell phone for 6 months @\$100.00/month - approved in budget 10-01-21 - 03-31-22

Date of Invoice 03/22/22	Date of Check
Check Number	\$600.00
Account Number 56551	Account Name City Council/City Admin
CK Signatory #1	CK Signatory #2
Initiator's Notes and Initials	

Mileage Log and Expense Report

Employee Name **Susan Blevins**
 Authorized By **Susan Blevins**

Rate Per Mile **\$0.575**
 For Period **10/1/2021 - 3/31/2022**
 Total Mileage **122**
 Total Reimbursement **\$69.86**

Date	Starting Location	Destination	Description/Notes	Mileage	Reimbursement
10/19/21	City Hall	Village Fire Department	VMIG Meeting	4	\$2.30
10/8/21	City Hall	Drive thru City	check out job sites	2	\$1.15
10/15/22	City Hall	Guitar Store	parts for zoom meeting	26	\$14.95
11/11/21	City Hall	1226 Glourie	Job site visit	1	\$0.58
12/3/22	City Hall	Torchys	Cassie's Anniversary	6	\$3.45
12/6/21	City Hall	Archley	Verizon meeting	1	\$0.58
12/7/21	City Hall	Hunters Creek	Luncheon	4	\$2.30
12/16/22	City Hall	Federal Grille	Cassie's Birthday	2	\$1.15
12/27/21	City Hall	City-wide drive through	check on job sites	3	\$1.73
12/29/21	City Hall	City-wide drive through	Flores Tree Service trimming consult	3	\$1.73
12/30/21	City Hall	City-wide drive through	Verify address - tree trim consult	3	\$1.73
1/6/22	City Hall	1226 Glourie	check on job sites	1	\$0.58
1/12/22	City Hall	City-wide drive through	check on job sites	2	\$1.15
1/31/22	City Hall	Lift Station	Generator Meeting	2	\$1.15
2/7/22	City Hall	Salt Grass	Luncheon	3	\$1.73
2/8/22	City Hall	Home Depot	Toilet Seat	2	\$0.86
2/11/22	City Hall	Chedders	Met applicant to interview	19	\$10.93
2/15/22	City Hall	Amegy bank	had checks printed	1	\$0.58
2/17/22	City Hall	City-wide drive through	City wide drive through	3	\$1.73
2/18/22	City Hall	City of Hedwig	deliver letter	3	\$1.73
2/21/22	City Hall	City of Hedwig	deliver letter	3	\$1.73
2/21/22	City Hall	Bridle Spur	code violation	1	\$0.58
3/21/22	City Hall	Village Fire Department	deliver letter	3	\$1.73
3/23/22	City Hall	LongHorn	Met City Administrator Hedwig	3	\$1.73
3/24/22	City Hall	Bridle Spur	code violation	1	\$0.58
4/1/22	City Hall	3 entrance location	location for electrical power	2	\$1.15
4/3/22	City Hall	LongHorn	City Administrator Lunch	3	\$1.73
4/3/22	LongHorn	Hilshire Grove	check on tree being cut down	3	\$1.73

Date	Starting Location	Destination	Description/Notes	Mileage	Reimbursement
4/5/22	City Hall	USPO	Stamps	2	\$1.15
4/6/22	City Hall	SV- Mickey Way	take pictures of street lights	4	\$2.30
4/7/22	City Hall	City-wide drive through	check the city	3	\$1.73
4/7/22	City Hall	USPO	take ballots by mail	2	\$1.15
4/8/22	City Hall	Amegy bank	make deposits	1	\$0.58
Totals				121.5	\$69.86

Mileage Log and Expense Report

Employee Name **Cassie Stephens**
 Authorized By **Susan Blevins**

Rate Per Mile **\$0.575**
 For Period **Q1 & Q2 10/1/2021 - 3/31/2022**
 Total Mileage **59**
 Total Reimbursement **\$33.93**

Date	Starting Location	Destination	Description/Notes	Mileage	Reimbursement
10/1/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
10/8/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
10/15/21	City Hall	4 Major City Intersections	post recycling event signs	2	\$1.15
10/15/21	Westview & Glourie	Amegy bank	weekly deposit	1	\$0.58
10/22/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
10/25/21	City Hall	4 Major City Intersections	remove recycling event signs	2	\$1.15
10/29/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
11/1/21	City Hall	City-wide drive through	Complaint log and violation updates	5	\$2.88
11/19/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
12/3/21	City Hall	City-wide drive through	Complaint log and violation updates	3	\$1.73
12/3/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
12/17/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
12/23/21	City Hall	Office Depot	Ink Cartridge Recycling	12	\$6.90
12/30/21	City Hall	Amegy bank	weekly deposit	1	\$0.58
1/7/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
1/11/22	City Hall	City-wide drive through	Complaint log and violation updates	3	\$1.73
1/19/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
1/25/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
2/10/22	City Hall	City-wide drive through	Complaint log and violation updates	4	\$2.30
2/11/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
2/11/22	City Hall	City-wide drive through	Complaint log and violation updates	4	\$2.30
2/18/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
2/24/22	City Hall	City-wide drive through	Complaint log and violation updates	4	\$2.30
3/11/22	City Hall	City-wide drive through	Complaint log and violation updates	4	\$2.30
3/18/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
3/25/22	City Hall	Amegy bank	weekly deposit	1	\$0.58
Totals				59	\$33.93

ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 1719	Previous Balance	\$457.69
Credit Limit	\$2,000.00	Payments	\$457.69
Available Credit	\$1,248.00	Credits	\$0.00
Statement Closing Date	April 06, 2022	Purchases	\$695.12
Payment Due Date	April 26, 2022	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	33	New Balance	\$695.12

YOUR NEXT MONTHLY STATEMENT WILL CONTAIN YOUR ANNUAL FEE OF
\$30.00. SEE THE STATEMENT BACK FOR CERTAIN TERMS THAT WILL
APPLY AT RENEWAL.

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
03/04	03/05	2469216EF2XGBF09L	SQ *FAT CAT CREAMERY Houston TX	\$5.95
03/04	03/05	2494300EF61KDE7B8	CERTIFIED MAIL ENVELOPE 800-406-1792 FL	\$5.48
03/09	03/09	2469216EL2XY2JBND	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
03/17	03/17	2444500EXBLKWZZ00	SAMS CLUB #8274 JERSEY VLG TX	\$30.70
03/18	03/18	7476800EZBKDRS380	PAYMENT - THANK YOU	-\$457.69
03/23	03/23	2469216F22X4N470F	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
04/01	04/01	2476062FQ8PQNPM1F	Patriot Group Ltd 713-6641172 TX	\$242.99
04/05	04/05	2413746FG00VF26NQ	USPS PO 4801830041 HOUSTON TX	\$116.00
04/06	04/06	2469216FG2XEKVYX3	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3

7 4 220406 0

PAGE 1 of 2

12 5398 0000 ABBS 01AA5543

1184

AmegyBank of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 1719
Payment Due Date	04/26/22
New Balance	\$695.12
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

SUSAN BLEVINS
CITY OF HILSHIRE VIL
8301 WESTVIEW DR
HOUSTON TX 77055-6737



1184
Q303

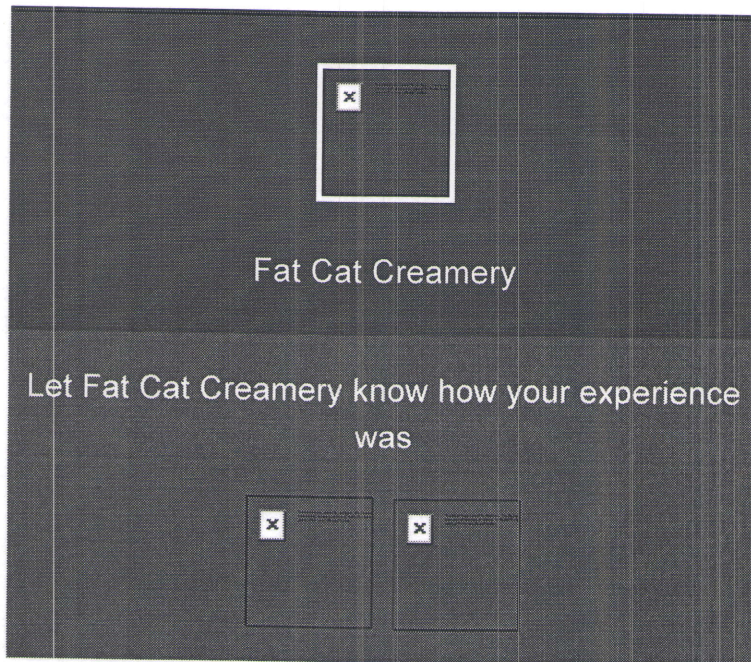
5066 000053980000000011719

Cassie Stephens

From: Fat Cat Creamery via Square <receipts@messaging.squareup.com>
Sent: Friday, March 4, 2022 3:34 PM
To: Cassie Stephens
Subject: Receipt from Fat Cat Creamery

Now when you shop at sellers who use Square, your receipts will be delivered automatically.

[Not your receipt?](#)



\$5.95

Old Fashioned Soda × 1	\$3.75
Cherry Phosphate	\$0.00
Bottled Water × 1	\$1.75
<hr/>	
Purchase Subtotal	\$5.50
Sales Tax (8.25%)	\$0.45
<hr/>	
Total	\$5.95
Savings	\$0.00

Second interview
meeting -
Leticia Torres
Amegy CC

Cassie Stephens

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Friday, March 4, 2022 1:45 PM
To: Cassie Stephens
Subject: Transaction Receipt from Certified Mail Envelopes, Inc. for \$5.48 (USD)

This is a receipt for a purchase made to your account for one of the following items: * Postage processing and/or supplies such as Certified Mail Envelopes or Labels.

Order Information

Description: CML Balance Update
Invoice Number 718054
Customer ID 82716

Billing Information

Cassie Stephens
8301 Westview Dr
Houston, TX 77055
US
cassie.stephens@hilshirevillagetexas.com
7139731779

Shipping Information

Harris County Clerk
2022 Election Notice

Total: \$5.48 (USD)

Payment Information

Date/Time: 4-Mar-2022 14:44:42 EST
Transaction ID: 43252113447
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 004637

Merchant Contact Information

Certified Mail Envelopes, Inc.
Celebration, FL 34747
US

no-reply@certifiedmaillabels.com

If you have questions about this transaction or receipt, please call our corporate office at 800-406-1792. Thank you, Certified Mail Envelopes, Inc.

RECEIPT

merry maids®

Date: 03/14/2022
Work Order No: WO-71882631

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	03/07/2022	\$98.00
	Sales Tax	\$0.00
	Total Amount	\$98.00
	Amount Received	\$98.00

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Sam's Club

Amegy CC 3/17/2022

Drinking Water for Office

56520 City Hall Operations

Bath Tissue for Office

56520 City Hall Operations

\$30.70

SAM'S CLUB
Self Checkout

CLUB MANAGER MELISSA STAFFORD

(281) 955-2071

HOUSTON, TX

03/17/22 17:16 0583 08274 093 9093

YOU

E	514882	OZARKA	F	5.24	N
E	514882	OZARKA	F	5.24	N
1980203298	BATH TISSUE			21.18	T
U INST SU	BATH TISSUE			2.50	T
	SUBTOTAL			29.16	

TAX 1 0.250 1.54

TOTAL 30.70

VISA TEND 30.70

VISA CREDIT **** * 1719 I 2

APPROVAL # 017279

AID A0000000031010

IC 1A55C4F944F7DD7C

TERMINAL # SC011023

*NO SIGNATURE REQUIRED

CHANGE DUE 0.00

Additional Savings This Trip:

Sam's Instant Savings: \$2.50

Visit [samsclub.com](https://www.samsclub.com) to see your savings

ITEMS SOLD 3

ICN 7476 9026 3310 9322 7039



*** MEMBER COPY ***

RECEIPT



Date: 04/14/2022
Work Order No: WO-72153001

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	03/21/2022	\$98.00
	Sales Tax	\$0.00
	Total Amount	\$98.00
	Amount Received	\$98.00

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Susan Blevins

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Friday, April 1, 2022 9:42 AM
To: Susan Blevins
Subject: Transaction Receipt from Patriot Group Ltd for \$242.99 (USD)

Order Information

Description: Goods or Services
Invoice Number EC-181648824073605 PO Number EC-181648824073605
Customer ID 7304973

Billing Information

Susan Blevins
8301 Westview Dr.,
Houston, TX 77055-6737
US
susan.blevins@hilshirevillagetexas.com
7139731799

Shipping Information

Susan Blevins
City of Hilshire Village
8301 Westview Dr.,
Houston, TX 77055-6737
USA

Xerox toner cartridge

Amegy CC

Shipping: \$12.00 (USD)

Tax: \$0.00 (USD)

Total: \$242.99 (USD)

Payment Information

Date/Time: 1-Apr-2022 7:41:45 PDT
Transaction ID: 43302444896
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 001098

Merchant Contact Information

Patriot Group Ltd
Bellaire, TX 77401
US
mgianakos@patriotgroup.com

US Postal Service
Stamps - 2 Rolls

Amegy CC 4/5/2022
56540 Office Supplies

\$116.00



LONG POINT
8000 LONG POINT RD
HOUSTON, TX 77055-9998
(800)275-8777

04/05/2022

02:45 PM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

U.S. Flags Coil	2	\$58.00	\$116.00
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Grand Total:			\$116.00
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Credit Card Remitted			\$116.00
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Card Name: VISA
Account #: XXXXXXXXXXXX1719
Approval #: 005412
Transaction #: 533
AID: A0000000031010
AL: VISA CREDIT
PIN: Not Required

Chip

Every household in the U.S. is now
eligible to receive a second set
of 4 free test kits.

Go to www.covidtests.gov

In a hurry? Self-service kiosks offer
quick and easy check-out. Any Retail
Associate can show you how.

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 480183-0041
Receipt #: 840-57700658-1-7842420-1
Clerk: 06

RECEIPT



Date: 04/14/2022
Work Order No: WO-72417566

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	04/04/2022	\$98.00
	Sales Tax	\$0.00
	Total Amount	\$98.00
	Amount Received	\$98.00

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City of Hilshire Village
8301 Westview Dr
Houston, TX 77055

Date 3/31/22

Petty Cash Fund Expenditures

	Date of Purchase	Expenditure Description	GL Account ID	GL Account Name	Amount
1	3/9/22	Salt Grass Meeting Lunch	56551	Mayor/Council/Admin	\$ 20.00
2	3/23/22	Pine Creek Lane Gate Keys	56540	Office Supplies	\$ 26.61
3					
4					
5					
6					
7					
8					
9					
10					


Expenditure Total	\$ 46.61
Petty Cash Regular Balance	\$ 250.00
Currently in Petty Cash	\$ 203.39

Audited by Office Staff 
 Audited by Signatory 

Date of Invoice 3-31-2022	Date of Check
Check Number	Check Amount \$46.61
Account Number See details above	Account Name See details above
CK Signatory #1	CK Signatory #2
Initiator's Notes and	Initials

		Qty	Total
Bills	100	0	\$ -
	50	0	\$ -
	20	5	\$ 100.00
	10	5	\$ 50.00
	5	4	\$ 20.00
	1	33	\$ 33.00
Coins	Q	1	\$ 0.25
	D	1	\$ 0.10
	N	0	\$ -
	P	4	\$ 0.04

Cash Box Total **\$ 203.39**

RECEIPT		
		Texas Municipal Clerks Association, Inc. Salt Grass Chapter
From: <i>Cassie Stephens</i>		
DATE	DESCRIPTON	AMOUNT
3/9/2022	<i>March</i> Salt Grass Chapter February Meeting, Held in West University Place, Texas	\$20.00
		\$20.00

Received by:
Alun Thomas
 Alun Thomas, 2022 Treasurer

Robbie's Key and Lock

Pine Creek Lane Gate Key x 6

Replacement Key for Napkin Dispenser x1

Paper Key Labels x 6

Petty Cash 3/23/2022

56540 Office Supplies

56540 Office Supplies

56540 Office Supplies

\$26.61REG 03-23-2022 15:17
000030

KEYS	T1	\$6.46
6 X	@2.77	
STD KEY	T1	\$16.62
6 X	@0.25	
KEY RING	T1	\$1.50
TAX-AMT 1		\$24.58
TAX 1		\$2.03
CASH		\$26.61

ROBBIES
KEY AND LOCK

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
Phone No.: (713) 533-3800
Fax: (713) 533-3888

April 05, 2022

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 11927
Our File No. 1057-00000
Billing Through: 3/31/2022

City of Hilshire Village

Total Legal Services	\$1,897.00
Total Reimbursable Expenses	\$0.00

Net Balance Forward	\$0.00
Total Charge for this Bill	\$1,897.00
Total Balance Now Due	\$1,897.00

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

April 5, 2022

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 11927
Our File No. 1057-00000
Billing Through: 3/31/2022

City of Hilshire Village

3/8/2022 LSB	Review email from S. Blevins and attached investment policy changes; prepare and email response to S. Blevins [.5].	0.50 hrs	250.00 /hr	125.00
3/9/2022 LSB	Telephone conference S. Blevins re agenda and various agenda items [.4] Telephone conference S. Blevins re Centerpoint franchise [.1] review prior and proposed centerpoint franchise agreements; Telephone conference S. Blevins re same [.3].	0.80 hrs	250.00 /hr	200.00
3/10/2022 KR	Call with S. Blevins re: election and notary, resolution for GCA [.1]; review and revise resolution for GCA recommendation [.3].	0.40 hrs	180.00 /hr	72.00
3/10/2022 LSB	Attention to election question - S. Blevins [.1].	0.10 hrs	250.00 /hr	25.00
3/11/2022 LSB	Review and revise draft city agenda for 3/15 meeting [.2].	0.20 hrs	250.00 /hr	50.00
3/15/2022 LSB	Prepare for and attend regular city council meeting [3] See Discount.	3.00 hrs	250.00 /hr	750.00
3/16/2022 LSB	Email S. Blevins re items arising from city council meeting [.2]; attention to certified agenda form [.2] review and revise certified agenda from for closed meetings [.5] Received telephone call S. Blevins re construction without permit- creek and ice cream vendor [.2].	1.10 hrs	250.00 /hr	275.00

3/17/2022	LSB	Review draft interlocal agreement for sidewalk improvements and mobility improvements with the City of Houston, compare to other Houston interlocals for similar projects [.6].	0.60 hrs	250.00 /hr	150.00
3/21/2022	LSB	Attention to emails regarding construction without permit and zoning issue [.2].	0.20 hrs	250.00 /hr	50.00
3/23/2022	LSB	Received telephone call S. Blevins re Schwab plat and other issues [.7].	0.70 hrs	250.00 /hr	175.00
3/24/2022	LSB	Email S. Blevins re Centerpoint franchise [.1] Received telephone call E. DuVall re Schwab plat [.1] prepare and email S. Blevins response regarding Korterra contract [.2].	0.40 hrs	250.00 /hr	100.00
3/28/2022	LSB	Prepare and email response to S. Blevins re Schwab and Kotera matters [.1].	0.10 hrs	250.00 /hr	25.00
3/30/2022	LSB	Received telephone call S. Blevins re various matters including police chief, construction fencing and plat building line [.3] Telephone conference L. Smith re same; Telephone conference S. Blevins re same [.2].	0.50 hrs	250.00 /hr	125.00
3/30/2022	LSB	Email response to S. Blevins re mayor elect [.1].	0.10 hrs	250.00 /hr	25.00
Total Fees for this Matter					<u>\$2,147.00</u>
					Discount:: -250.00
Total					<u>\$1,897.00</u>

TX BBG Consulting Inc
201 Westheimer unit G
Houston, TX 77006 US
(832) 656-7136
ACCOUNTING@BBGCODE.COM



BBG CONSULTING, INC.

BILL TO

City of Hilshire Village
8301 Westview
Houston, TX 77055

INVOICE 22-2576

DATE 04/01/2022 **TERMS** Net 30

DUE DATE 05/01/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/31/2022	Services	Building Official Services Monthly Contract	1	2,750.00	2,750.00

TOTAL DUE

\$2,750.00



BBG CONSULTING, INC.

Hilshire Village				
#	Permit	Date	Address	Inspection
1	HV-22-014B	3/1/2022	1319 Pine Chase Drive	Framing
2	HV-22-014E	3/1/2022	1319 Pine Chase Drive	Electrical Rough-In
3	HV-22-020V	3/1/2022	1019 Ridgeley Dr	Driveway and Walkway Final
4	HV-21-095SP	3/3/2022	1334 Glourie Dr	Swimming Pool Final
5	HV-21-095SPE	3/3/2022	1334 Glourie Dr	Swimming Pool Electrical Final
6	HV-21-095SPP	3/3/2022	1334 Glourie Dr	Swimming Pool Plumbing Final
7	HV-22-021P	3/7/2022	8001 Bromley Rd	Sewer Disconnect
8	HV-21-095B	3/7/2022	1334 Glourie Dr	Building Final
9	HV-21-045B	3/7/2022	7907 Hilshire Green	Framing
10	HV-21-094E	3/7/2022	8210 Mallie Ct	Electrical Final
11	HV-21-094P	3/7/2022	8210 Mallie Ct	Plumbing Final
12	HV-21-061P	3/8/2022	1123 Guinea Dr	Plumbing Top-Out
13	HV-22-028P	3/8/2022	6 Hickory Shadows	Water Heater Final
14	HV-22-028P	3/9/2022	6 Hickory Shadows	Water Heater Final
15	HV-20-034F	3/9/2022	7906 N Villa Ct	Fence Final
16	HV-20-034B	3/9/2022	7906 N Villa Ct	Building Final
17	HV-21-014B	3/9/2022	1334 Glourie Dr	Swimming Pool Final (Rear fence section has been reinstalled)
18	-032E	3/9/2022	1306 Pine Chase Dr.	Electrical Reconnect and Final
19	HV-22-021DEMO	3/11/2022	8001 Bromley Rd	Pre-Demolition - Perimeter Fencing
20	HV-21-041E2	3/14/2022	1123 Guinea Drive	Electrical Rough In
21	HV21-045B	3/15/2022	7907 Hilshire Green	Brick Ties
22	HV-22-021DEMO	3/17/2022	8001 Bromley Rd	Pre-Demolition Reinspection
23	HV-21-105GP	3/17/2022	7915 S Villa Circle	Gas Underground
24	HV-21-105GP	3/17/2022	7915 S Villa Circle	Gas Test
25	HV-21-105GE	3/17/2022	7915 S Villa Circle	Electrical Underground
26	HV-21-115F	3/22/2022	11 Pine Creek Ln	Fence Replacement - East Section
27	HV-21-086F	3/22/2022	1106 Glourie Dr	Fence Replacement - North Section
28	HV-21-004F	3/22/2022	1119 Glourie Dr	Fence Replacement - South and Rear Sections
29	HV-21-060G	3/22/2022	1210 Archley Drive	Generator Final
30	HV-22-030F	3/22/2022	1240 Archley Dr	Fence Replacement - Rear & Side wrought iron
31	HV-20-016F	3/22/2022	1242 Ridgeley Dr	Fence Replacement - Rear Section
32	HV-22-004DEMO	3/22/2022	1315 Friarcreek Ln	Demolition Final
33	HV-22-013F	3/22/2022	8201 Mallie Ct	Fence Replacement - West Section
34	HV-21-015SP	3/22/2022	8006 Anadell	Swimming Pool Final
35	HV-22-003GP	3/23/2022	1339 Friarcreek Ln	Gas Ground - Generator

36	HV-21-091M	3/25/2022	8 Hilshire Oaks Ct	HVAC Final
37	HV-22-021DEMO	3/25/2022	8001 Bromley Rd	Demolition Final
38	HV-21-078P	3/25/2022	14 Pine Creek Ln	Plumbing Top-Out
39	HV-22-001M	3/30/2022	1324 Pine Chase Dr	Mechanical Final
40	HV-22-003GE	3/30/2022	1339 Friarcreek Ln	Electrical Underground - Generator
41	HV-21-078P	3/30/2022	14 Pine Creek Ln	Plumbing Top-Out Reinspection
42	HV-21-111E	3/31/2022	8001 Bromley Rd	Electrical T-Pole
43	HV-22-036F	3/31/2022	1319 Glenhilshire	Fence Final
PLAN REVIEW				
1	3/14/2022	12 Pine Creek Ln	Resubmittal - New Home	

**Questions? Please contact Carol Platt at
cplatt@tmlirp.org or extension 2415**

Texas Municipal League
Intergovernmental Risk Pool
1821 Rutherford Lane, First Floor
Austin, Texas 78754
(512) 491-2300 • (800) 537-6655

City of Hilshire Village
Attn: Susan Blevins
8301 Westview
Houston, Texas 77055-6862

Statement Date	04/01/2022
Due Date	DUE UPON RECEIPT
Contract Number	6582

Subtotal - Contribution Installment		\$0.00
10/01/2021	Cyber Liability	\$25.00
Subtotal - Contribution Changes		\$25.00
10/01/2021	Pre-Payment Discount - Cyber Liability	(\$0.50)
Subtotal - Other Charges / (Credits)		(\$0.50)
Grand Total - New Charges / (Credits)		\$24.50

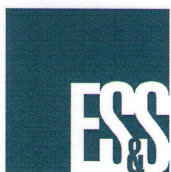
Balance from Previous Statement:	\$0.00
Total Payments Received:	\$0.00
Total New Charges / (Credits):	\$24.50
Balance:	\$24.50

RETURN THIS PORTION WITH YOUR PAYMENT[illegible]

Please send your payment to:

City of Hilshire Village
Susan Blevins
8301 Westview
Houston, Texas 77055-6862

TML Intergovernmental Risk Pool
PO Box 388
San Antonio, TX 78292-0388



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683



Invoice

Invoice Date
3/23/22
Order Date
2/4/22
Customer Number
33477
Customer's PO No
ExpressVote Rental

Terms of Payment
30 Days Net
Order Number
S669

ORIGINAL

Invoice Number
CD2020492
Election Date
05/07/2022
Page
1 (1)

Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)
8301 WESTVIEW DR
HOUSTON TX 77055-6737

Delivery Address

Hilshire Village, City of, Texas (Harris)
8301 Westview
Houston, TX 77055
US - UNITED STATES

Sales

Description	Net Amount USD
-------------	-------------------

Summary

100% of Order Total due Thirty (30) Calendar Days
after the later of
(a) Equipment Delivery, or
(b) Receipt of ES&S Invoice

Invoice Includes Rental of:

1 ExpressVote BMD Terminal with Internal Backup
Battery, Soft-Sided Carrying Case, ADA Keypad,
Headphones, Power Supply with AC Cord, One (1)
Standard 4GB Memory Device;
2 Standard 4GB Memory Device (additional);
1 ExpressVote Blank Card Stock
1 Equipment Installation

Tracking #:

Sub Total Amount	1,358.75
------------------	----------

FREIGHT	35.00
---------	-------

Total Exclusive Tax	1,393.75
---------------------	----------

Total Tax	0.00
Invoice Amount	1,393.75

Customer Number

33477

Invoice Number

CD2020492

INVOICE AMOUNT

1,393.75

Election Systems & Software

ABA Routing No: 071000039

Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683



Invoice

Invoice Date
3/24/22
Order Date
3/24/22
Customer Number
33477
Customer's PO No
Audio

Terms of Payment
30 Days Net
Order Number
119206

ORIGINAL

Invoice Number
CD2020728
Election Date
05/07/2022
Page
1 (1)

Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)
8301 WESTVIEW DR
HOUSTON TX 77055-6737

Delivery Address

Hilshire Village, City of, Texas (Harris)
8301 Westview
Houston, TX 77055
US - UNITED STATES

Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
							USD
1	Audio: Language Set-Up English	1.00	EA	380.000	0.00	0.00	380.00
2	Audio: Language Set-up Spanish	1.00	EA	380.000	0.00	0.00	380.00
3	Audio: Ballot Faces	1.00	EA	17.150	0.00	0.00	17.15
4	Audio: Ballot Faces	1.00	EA	17.150	0.00	0.00	17.15
5	Audio: Contests/Issues	3.00	EA	18.450	0.00	0.00	55.35
6	Audio: Contests/Issues	3.00	EA	18.450	0.00	0.00	55.35
7	Audio: Candidates/Yes-No	4.00	EA	11.150	0.00	0.00	44.60
8	Audio: Candidates/Yes-No	4.00	EA	11.150	0.00	0.00	44.60

Tracking #:

Sub Total Amount 994.20

SURCHARGE 74.57

Admin Collection Surcharge

*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

Total Exclusive Tax 1,068.77

Total Tax 0.00

Invoice Amount 1,068.77

Customer Number Invoice Number INVOICE AMOUNT
33477 CD2020728 1,068.77

Election Systems & Software
ABA Routing No: 071000039
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683



Invoice

Invoice Date

3/25/22

Order Date

3/25/22

Customer Number

33477

Customer's PO No

Layout

Terms of Payment

30 Days Net

Order Number

119469

ORIGINAL

Invoice Number

CD2020916

Election Date

05/07/2022

Page

1 (1)

Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)
8301 WESTVIEW DR
HOUSTON TX 77055-6737

Delivery Address

Hilshire Village, City of, Texas (Harris)
8301 Westview
Houston, TX 77055
US - UNITED STATES

Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
							USD
1	Layout Charge: 1 to 500 Faces	1.00	EA	39.950	0.00	0.00	39.95
	Tracking #:						

Sub Total Amount 39.95

SURCHARGE 3.00

Admin Collection Surcharge

*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

Total Exclusive Tax 42.95

Total Tax 0.00

Invoice Amount 42.95

Customer Number

33477

Invoice Number

CD2020916

INVOICE AMOUNT

42.95

Election Systems & Software

ABA Routing No: 071000039

Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683



Invoice

Invoice Date
4/4/22
Order Date
4/1/22
Customer Number
33477
Customer's PO No
Coding

Terms of Payment
30 Days Net
Order Number
121146

ORIGINAL

Invoice Number
CD2022040
Election Date
05/07/2022
Page
1 (1)

Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)
8301 WESTVIEW DR
HOUSTON TX 77055-6737

Delivery Address

Hilshire Village, City of, Texas (Harris)
8301 Westview
Houston, TX 77055
US - UNITED STATES

Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
							USD
1	Media Burn-EQC	1.00	EA	13.600	0.00	0.00	13.60
2	Media Burn-ExpressVote BMD Poll	1.00	EA	13.600	0.00	0.00	13.60
3	Rental-Media	2.00	EA	15.000	0.00	0.00	30.00
4	Election Svcs Level 1	1.00	EA	0.000	0.00	0.00	0.00

Tracking #: 1ZAT65170100011662

Sub Total Amount 57.20

FREIGHT 56.06

SURCHARGE 4.29

Admin Collection Surcharge

*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

Total Exclusive Tax 117.55

Total Tax 0.00

Invoice Amount 117.55

Customer Number 33477
Invoice Number CD2022040
INVOICE AMOUNT 117.55

Election Systems & Software
ABA Routing No: 071000039
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.

MAKE CHECK PAYABLE TO:

Northwest Pest Patrol
PO Box 690548
Houston, TX 77269
281-469-7378

RETURN SERVICE REQUESTED

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

17.1.5052 1 AB 0.458 40772S11 5052 5082 001/001



HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON TX 77055-6737

00000002461177001000000080138300000000636094

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ACCOUNT NUMBER

INVOICE DATE

BALANCE

51436NW

3/31/2022

\$254.40

Invoice # 1187431

Terms 0

Due date 3/31/2022

Northwest Pest Patrol
PO Box 690548
Houston, TX 77269

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Invoice # 1187431

Invoice date	Invoice #	Service	Price	Tax	Total	Due
8301 Westview Dr Houston, TX 77055-6737						
3/2/2022	1187431	Mosquito Control - Weekly	63.60	0.00	63.60	63.60
3/19/2022	1187433	Mosquito Control - Weekly	63.60	0.00	63.60	63.60
3/25/2022	1187434	Mosquito Control - Weekly	63.60	0.00	63.60	63.60
3/30/2022	1187435	Mosquito Control - Weekly	63.60	0.00	63.60	63.60

PLEASE REMIT

\$254.40

Northwest Pest Patrol
PO Box 690548
Houston, TX 77269
Account # 51436NW
HILSHIRE VILLAGE

PLEASE REMIT

\$254.40





Invoice

Please send remittance with copy of invoice to

HDR, Inc.

US Engineering Accounts Receivable

P. O. Box 74008202

Chicago, IL 60674-8202

susan.blevins@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055

Invoice No. **1200417305**
Invoice Date 3/16/2022
Month Ending 2/26/2022
HDR Project No. 10336207

\$8,432.48

Attn: Ms. Susan Blevins

Professional Engineering Services provided to the City of Hilshire Village for on-going services.

Invoice for services from: 01/30/22 to 02/26/22

1310 Ridgeley	erosion control SWPPP	56583	HV-21-047
Labor	Hours	Rate	Total
Javier Vasquez	1.00 ✓	\$167.17	\$ 167.17
Total:			\$ 167.17
Total This Invoice:			\$167.17

8373 Westview	coord. fire line - engineering	56585	HV-21-016
Labor	Hours	Rate	Total
Javier Vasquez	0.25 ✓	\$167.17	\$ 41.79
Total:			\$ 41.79
Total This Invoice:			\$41.79

8001 Bromley	drainage plan review	56583	HV-21-111
Labor	Hours	Rate	Total
Javier Vasquez	0.75	\$167.17	\$ 125.38
Total:			\$ 125.38
Total This Invoice:			\$125.38

Verizon	engineering	56585	
Labor	Hours	Rate	Total
Efrain Him	2.00 ✓	\$264.88	\$ 529.76
Total:			\$ 529.76
Total This Invoice:			\$529.76

12 Pine Creek	drainage plan review	56583	HV-22-018
Labor	Hours	Rate	Total
Javier Vasquez	2.00	\$167.17	\$ 334.34
Total:			\$ 334.34
Total This Invoice:			\$334.34

Miscellaneous Engineering	engineering	56585	
Labor	Hours	Rate	Total
Efrain Him	8.00	\$264.88	\$ 2,119.04
Javier Vasquez	6.25	\$167.17	\$ 1,044.81
Total:			\$ 3,163.85
Total This Invoice:			\$3,163.85

1302 Friarcreek	erosion control plan review	56583	HV-21-099
Labor	Hours	Rate	Total
Aaron Croley	2.00 ✓	\$132.37	\$ 264.74
Javier Vasquez	0.25 ✓	\$167.17	\$ 41.79
Total:			\$ 306.53
Total This Invoice:			\$306.53

Hilshire Villas S/D Replat Amendment	engineering	56585	
Labor	Hours	Rate	Total
Efrain Him	0.50 ✓	\$264.88	\$ 132.44
Total:			\$ 132.44
Total This Invoice:			\$132.44

1238 Glourie	parking pad review	56583	HV-22-023
Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$167.17	\$ 83.59
Total:			\$ 83.59
Total This Invoice:			\$83.59

Water Meters/Vaults Replacement	water system	11021	
Labor	Hours	Rate	Total
Efrain Him	3.00 ✓	\$264.88	\$ 794.64
Total:			\$ 794.64
Total This Invoice:			\$794.64 utility

1201 Pine Chase**CNP gas permit - engineering 56585**

Labor	Hours	Rate	Total
Efrain Him	1.50 ✓	\$264.88	\$ 397.32

Total: \$ 397.32

Total This Invoice: \$397.32

7906 N. Villa Ct**as-built drainage plan review 56583****HV-20-034**

Labor	Hours	Rate	Total
Javier Vasquez	2.25 ✓	\$167.17	\$ 376.13

Total: \$ 376.13

Total This Invoice: \$376.13

1238 1338 Glourie Dr**parking pad inspection 56583****HV-22-023**

Labor	Hours	Rate	Total
Javier Vasquez	0.75 ✓	\$167.17	\$ 125.38

Total: \$ 125.38

Total This Invoice: \$125.38

Wirt Road Safety Project**engineering 56585**

Labor	Hours	Rate	Total
Efrain Him	3.50 ✓	\$264.88	\$ 927.08

Total: \$ 927.08

Total This Invoice: \$927.08

TCEO Records Request & Meeting**engineering 60000**

Labor	Hours	Rate	Total
Efrain Him	3.50 ✓	\$264.88	\$ 927.08

Total: \$ 927.08

Total This Invoice: \$927.08

utility**TOTAL DUE THIS INVOICE:****\$8,432.48**

Engineering Service Codes (ESC):

- 01 - Services Requested by Mayor
- 02 - Services Requested by Member of Council
- 03 - Third Party Requests Referred by City Secretary, City Attorney or Building Official
 - 03.1 - Code/Building Ordinance Clarifications
 - 03.2 - Public/Property Owner Requests for Information
 - 03.3 - Other Governmental Agency Requests for Information

EFRAIN HIM

DATE	TASK	HOURS
01-31-2022	Coord w/ City & Dennis Telley (COH) on <u>Water Meter Replacements</u> at Pine Chase Grove, Hilshire Villas & Hickory Shadows (ESC 03 - SB)	1.50 ✓
01-31-2022	Review of CenterPoint Gas Service Permit Application for 1201 Pine Chase (ESC 03 - SB)	1.50 ✓
02-01-2022	Coord w/ Dennis Telley (COH) on <u>Water Meter Replacements</u> at Pine Chase Grove, Hilshire Villas & Hickory Shadows (ESC 03 - SB)	0.50 ✓
02-01-2022	Coord on Holy Cross Lutheran Church Water Line Easement Requirement (ESC 03 - SB)	1.00 •
02-03-2022	Coord & Prep of ILA for Wirt Road Safety Project (ESC 01 - Mayor RH)	1.00 ✓
02-04-2022	Coord w/ City on O&M Companies & RFQ Requirements (ESC 03 - SB)	0.50 •
02-04-2022	Coord & Prep of ILA for Wirt Road Safety Project (ESC 01 - Mayor RH)	0.50 ✓
02-07-2022	Coord w/ City on Lift Station Transducer Issues (ESC 03 - SB)	0.50 •
02-08-2022	Coord w/ City on Hilshire Villas Amending Plat #1 (ESC 03 - SB)	0.50 ✓
02-09-2022	Coord & Prep of Draft Interlocal Agreement for Wirt Road Safety Project (ESC 01 - Mayor RH)	2.00 ✓
02-10-2022	Coord w/ City on TCEQ Records Request (ESC 03 - SB)	1.50 ✓
02-10-2022	Coord w/ City & Update City's CIP 2022-2023 Costs (ESC 03 - SB).	1.00 •
02-10-2022	Coord w/ Mr. Dennis Telley (COH) on <u>Water Meter Replacements</u> at Interconnects (ESC 03 - SB)	0.50 ✓
02-10-2022	Coord w/ City & Review of Verizon/MCI Cabinet Locations (ESC 03 - SB)	1.00 ✓
02-11-2022	Coord on Agenda & Engineer's Report Prep for Monthly City Council Mtg (ESC 01 - Mayor RH)	1.00 •
02-11-2022	Coord & Review of Lift Station Emergency Generator Resubmittal (ESC 03 - SB)	1.50 •
02-14-2022	Coord w/ Dennis Telley (COH) on <u>Water Meter Replacements</u> at Pine Chase Grove (2), Hilshire Villas & Hickory Shadows (ESC 03 - SB)	0.50 ✓
02-14-2022	Coord w/ City & Dan Tragni (Generator of Houston) on Lift Station Generator (ESC 03 - SB)	1.50 •
02-16-2022	Coord w/ City on Verizon Cabinet Location at 8111 Bromley/1233 Pine Chase (ESC 03 - SB)	0.50 ✓
02-22-2022	Coord w/ City on COH Approved Plans for Pine Creek Water Meter Vault & Hilshire Villas Water Meter Vault for TCEQ Mtg (ESC 03 - SB)	1.00 ✓
02-23-2022	Mtg at City Hall w/ City, TCEQ & InfraMark (ESC 03 - SB)	1.00 ✓
02-23-2022	Coord w/ City on Verizon Cabinet Location at Bromley (ESC 03 - SB)	0.50 ✓
02-23-2022	Coord w/ City on 811 Utility Locate Request (ESC 03 - SB)	0.50 •
02-24-2022	Coord w/ City & Mr. Dan Tragni (Generators of Houston) on Lift Station Emergency Generator Enclosure (ESC 03 - SB)	0.50 •
Total:		22.00

AARON CROLEY

DATE	TASK	HOURS
02-03-2022	ESC 03 - S. Blevins - 1302 Friarcreek Ln erosion control plan review	1.50 ✓
02-07-2022	ESC 03 - S. Blevins - 1302 Friarcreek Ln erosion control plan review	0.50 ✓
		2.00

JAVIER VASQUEZ

DATE	TASK	HOURS
02-02-2022	ESC 03 - S. Blevins - Street Sign Project - Develop installation map and utility coordination with Contractor	1.50 •
02-03-2022	ESC 03 - S. Blevins - 8001 Bromley Street Drainage Plan Review	0.75 ✓
02-03-2022	ESC 03 - S. Blevins - 1302 Friarcreek Lane Erosion Control Plan	0.25 ✓
02-04-2022	ESC 03 - S. Blevins - 1238 Glourie Drive Parking Pad review and coordination	0.50 ✓
02-10-2022	ESC 03 - S. Blevins - 12 Pine Creek Lane Drainage Plan Review and Coordination	1.50 ✓
02-10-2022	ESC 03 - S. Blevins February Council Meeting Agenda Coordination	0.50 •
02-11-2022	ESC 01 - Mayor Herron - Development and Coordination of February 2022 Engineer's Report	1.50 •
02-15-2022	ESC 01 - Mayor Herron - February Council Meeting	1.50 •
02-15-2022	ESC 03 - S. Blevins - 12 Pine Creek Lane Drainage Plan Review	0.50 ✓
02-15-2022	ESC 03 - S. Blevins - 8373 Westview Drive - Fire Line RME coordination	0.25 ✓
02-15-2022	ESC 03 - S. Blevins - Street Sign Project Contractor Coordination	0.25 •
02-21-2022	ESC 03 - S. Blevins - 7906 N. Villa Ct As Built Drainage as built inspection	0.75 ✓

02-21-2022	ESC 03 - S. Blevins - Ridgeley Drive parking pad relocation coordination	1.00
02-21-2022	ESC 03 - S. Blevins - 1338 Glourie Drive - Parking Pad Inspection 1238	0.75 ✓
02-22-2022	ESC 03 - S. Blevins - 7906 N. Villa Ct As Built Drainage Plan Review and Coordination	1.50 ✓
02-25-2022	ESC 03 - S. Blevins - 1310 Ridgeley Drive Erosion Control - Pre-construction/SWPPP inspection	<u>1.00</u> ✓
Total:		14.00



	Amount
Gen Fund	\$ 7,257.43
Utility Fund	\$ 992.92
METRO	\$ -

Total Invoice \$ 8,250.35

Invoice

Please send remittance with copy of invoice to

HDR, Inc.

US Engineering Accounts Receivable

P. O. Box 74008202

Chicago, IL 60674-8202

susan.blevins@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055

Invoice No. **1200423384**

Invoice Date 4/8/2022

Month Ending 3/26/2022

HDR Project No. 10336207

\$8,250.35

Attn: Ms. Susan Blevins

Professional Engineering Services provided to the City of Hilshire Village for on-going services.

Invoice for services from: 02/27/22 to 03/26/22

1310 Ridgeley *erosion control pre-construction 56583 HV-21-047EC*

Labor	Hours	Rate	Total	
Javier Vasquez	1.50 ✓	\$167.17	\$ 250.76	
Total:		\$	250.76	Total This Invoice: \$250.76

2 Pine Creek *erosion control w/o permit 56583*

Labor	Hours	Rate	Total	
Efrain Him	3.00 ✓	\$264.88	\$ 794.64	
Javier Vasquez	3.50 ✓	\$167.17	\$ 585.10	
Total:		\$	1,379.74	Total This Invoice: \$1,379.74

8001 Bromley *pre-construction 56583 HV-22-021*

Labor	Hours	Rate	Total	
Javier Vasquez	0.75 ✓	\$167.17	\$ 125.38	
Total:		\$	125.38	Total This Invoice: \$125.38

Verizon *engineering 56585*

Labor	Hours	Rate	Total	
Efrain Him	1.00 ✓	\$264.88	\$ 264.88	
Total:		\$	264.88	Total This Invoice: \$264.88

12 Pine Creek *drainage plan review 56583 HV-22-018*

Labor	Hours	Rate	Total	
Remya Kumar	1.00 ✓	\$97.77	\$ 97.77	
Javier Vasquez	1.50 ✓	\$167.17	\$ 250.76	
Total:		\$	348.53	Total This Invoice: \$348.53

Miscellaneous Engineering *engineering 56585*

Labor	Hours	Rate	Total	
Javier Vasquez	4.00 ✓	\$167.17	\$ 668.68	
Total:		\$	668.68	Total This Invoice: \$668.68

1302 Friarcreek *erosion control plan review 56583 HV-21-099EC*

Labor	Hours	Rate	Total	
Aaron Croley	1.00 ✓	\$132.37	\$ 132.37	
Javier Vasquez	1.00 ✓	\$167.17	\$ 167.17	
Efrain Him	1.00 ✓	\$264.88	\$ 264.88	
Total:		\$	564.42	Total This Invoice: \$564.42

7903 South Villa *engineering 56585*

Labor	Hours	Rate	Total	
Efrain Him	1.50 ✓	\$264.88	\$ 397.32	
Javier Vasquez	1.00 ✓	\$167.17	\$ 167.17	
Total:		\$	564.49	Total This Invoice: \$564.49

Pine Chase Grove Cul-De-Sac engineering

56585

Labor	Hours	Rate	Total
Efrain Him	0.50 ✓	\$264.88	\$ 132.44
Javier Vasquez	2.25 ✓	\$167.17	\$ 376.13
Total:		\$	508.57

Total This Invoice:

\$508.57

TCEQ MS4

TCEQ

55563

Labor	Hours	Rate	Total
Efrain Him	1.00 ✓	\$264.88	\$ 264.88
Aaron Croley	5.50 ✓	\$132.37	\$ 728.04
Total:		\$	992.92

Total This Invoice:

\$992.92

7906 N. Villa Ct

as-built drainage plan review

56583

HV-20-034

utility

Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$167.17	\$ 83.59
Total:		\$	83.59

Total This Invoice:

\$83.59

8201 Mallie

erosion control / parking pad review

56583

Labor	Hours	Rate	Total
Aaron Croley	0.50 ✓	\$132.37	\$ 66.19
Javier Vasquez	0.50 ✓	\$167.17	\$ 83.59
Total:		\$	149.78

Total This Invoice:

\$149.78

7919 Hilshire Green

pre-development meeting- engineering

56585

Labor	Hours	Rate	Total
Javier Vasquez	0.50 ✓	\$167.17	\$ 83.59
Total:		\$	83.59

Total This Invoice:

\$83.59

1122 Ridgelev

engineering- ditch improvements

56585

Labor	Hours	Rate	Total
Javier Vasquez	1.00 ✓	\$167.17	\$ 167.17
Total:		\$	167.17

Total This Invoice:

\$167.17

1334 Glourie Dr

as-built drainage plan review

56583

HV-21-014

Labor	Hours	Rate	Total
Javier Vasquez	2.25 ✓	\$167.17	\$ 376.13
Total:		\$	376.13

Total This Invoice:

\$376.13

Wirt Road Safety Project

engineering

56585

Labor	Hours	Rate	Total
Efrain Him	6.50 ✓	\$264.88	\$ 1,721.72
Total:		\$	1,721.72

Total This Invoice:

\$1,721.72

TOTAL DUE THIS INVOICE:**\$8,250.35**

Engineering Service Codes (ESC):

- 01 - Services Requested by Mayor
- 02 - Services Requested by Member of Council
- 03 - Third Party Requests Referred by City Secretary, City Attorney or Building Official
 - 03.1 - Code/Building Ordinance Clarifications
 - 03.2 - Public/Property Owner Requests for Information
 - 03.3 - Other Governmental Agency Requests for Information

DATE	EFRAIN HIM TASK	HOURS
03-03-2022	Coord on 1302 Friarcreek Lane Erosion Control Improvements Review (ESC 03 - SB)	1.00 ✓
03-08-2022	Coord & MS-Team Coord Mtg w/ Mike Vandewater, P.E. (HCFCD) on 2 Pine Creek Lane Erosion Control Improvements (ESC 03 - SB)	1.50 ✓
03-14-2022	Coord w/ Mr. Scott Lisman (Mr. Stearns Attorney) on 2 & 3 Pine Creek Erosion Control Improvements (ESC 03 - SB)	1.00 ✓
03-14-2022	Coord w/ City on Verizon Cabinet Location at Bromley (ESC 03 - SB)	1.00 ✓
03-15-2022	Coord & Prep of Draft ILA for <u>Wirt Road Safety Project</u> (ESC 01 - Mayor RH)	2.00 ✓
03-17-2022	Coord w/ City & Scott Bounds (Olson & Olson) on Draft ILA for <u>Wirt Road Safety Project</u> (ESC 01 - Mayor RH)	1.00 ✓
03-18-2022	Coord w/ City on Draft ILA for <u>Wirt Road Safety Project</u> (ESC 01 - Mayor RH)	0.50 ✓
03-18-2022	Coord w/ City on 2 & 3 Pine Creek Erosion Control Improvements (ESC 03 - SB)	0.50 ✓
03-18-2022	Coord w/ City on Pine Chase Grove Cul-De-Sac (ESC 03 - SB)	0.50 ✓
03-21-2022	Coord & Zoom Coord Mtg w/ City on <u>Wirt Road Safety Project</u> ILA (ESC 01 - Mayor RH)	2.00 ✓
03-22-2022	Coord w/ COH on <u>Wirt Road Safety Project</u> ILA (ESC 01 - Mayor RH)	1.00 ✓
03-23-2022	Coord on <u>TCEQ MS4</u> Year 3 Annual Report (ESC 03 - SB)	0.50 ✓
03-24-2022	Coord on <u>TCEQ MS4</u> Year 3 Annual Report (ESC 03 - SB)	0.50 ✓
03-24-2022	Coord w/ City on 7903 South Villa Circle (Lot 7 Hilshire Villas S/D) Proposed Garage & Building Setbacks (ESC 03-SB)	1.50 ✓
Total:		14.50

DATE	AARON CROLEY TASK	HOURS
02-28-2022	ESC 03 - S. Blevins 8201 Mallie Ct erosion control plan review	0.50 ✓
03-01-2022	ESC 03 - S. Blevins 1302 Friarcreek Ln erosion control plan review	1.00 ✓
03-18-2022	ESC 03 - S. Blevins <u>TCEQ MS4</u> Permitting Annual Report	1.50 ✓
03-22-2022	ESC 03 - S. Blevins <u>TCEQ MS4</u> Permitting Annual Report	1.00 ✓
03-23-2022	ESC 03 - S. Blevins <u>TCEQ MS4</u> Permitting Annual Report	1.00 ✓
03-24-2022	ESC 03 - S. Blevins <u>TCEQ MS4</u> Permitting Annual Report	1.00 ✓
03-25-2022	ESC 03 - S. Blevins <u>TCEQ MS4</u> Permitting Annual Report	1.00 ✓
		7.00

DATE	JAVIER VASQUEZ TASK	HOURS
02-28-2022	ESC 03 - S. Blevins - 1310 Ridgeley Erosion Control Project pre-construction inspection	1.50 ✓
02-28-2022	ESC 03 - S. Blevins - 8201 Mallie Court Parking Pad Review	0.50 ✓
03-03-2022	ESC 03 - S. Blevins - 1302 Friarcreek Lane Erosion Control Plan Review	1.00 ✓
03-03-2022	ESC 03 - S. Blevins - <u>Street Sign Project</u> construction coordination	0.50 ✓
03-04-2022	ESC 03 - S. Blevins-Meeting to review improvements to Pinechase Grove water meter/RPZ area for water testing discharge	1.00 ✓
03-04-2022	ESC 03 - S. Blevins - 1334 Glourie Drive As Built Drainage Plan Inspection and Plan Review	1.50 ✓
03-07-2022	ESC 03 - S. Blevins - 2 Pine Creek Lane coordination for erosion control stop work order	1.00 ✓
03-08-2022	ESC 03 - S. Blevins - 2 Pine Creek Lane coordination for erosion control stop work order	1.50 ✓
03-11-2022	ESC 03 - S. Blevins - <u>Council Meeting</u> Engineers Report and Agenda	2.00 ✓
03-11-2022	ESC 03 - S. Blevins - Site meeting at Pine Chase Grove cul-de-sac to review drainage, parking, and water utility flushing	0.75 ✓
03-11-2022	ESC 03 - S. Blevins - 8001 Bromley Pre-con inspection	0.75 ✓
03-15-2022	ESC 01 - Mayor Herron - Attend <u>March Council Meeting</u> and Coordination	1.50 ✓
03-16-2022	ESC 03 - S. Blevins - 1334 Glourie Drive Drainage Plan Review	0.75 ✓
03-17-2022	ESC 03 S. Blevins - 12 Pine Creek Lane Drainage Plan Review	1.00 ✓
03-17-2022	ESC 03 S. Blevins - 1122 Ridgeley Drive Ditch Area Improvements coordination	0.50 ✓
03-17-2022	ESC 03 S. Blevins - Pine Chase Grove drainage improvements coordination	0.50 ✓
03-18-2022	ESC 03 S. Blevins - Coordination for 2 Pine Creek Lane	1.00 ✓
03-18-2022	ESC 03 S. Blevins - 1122 Ridgeley Drive Ditch Area Improvements coordination	0.50 ✓
03-23-2022	ESC 03 - S. Blevins - 7903 South Villa Ct driveway review and coordination	1.00 ✓
03-24-2022	ESC 03 - S. Blevins - 7919 Hilshire Green Pre-Development Meeting	0.50 ✓
03-24-2022	ESC 03 - S. Blevins - 12 Pine Creek Lane Drainage Plan review and coordination	0.50 ✓
03-25-2022	ESC 03 - S. Blevins - 7906 N. Villa Ct As Built Drainage Plan review and coordination	0.50 ✓
Total:		20.25

DATE	REMYA KUMAR TASK
03-23-2022	12 Pine Creek Lane Drainage Plan Review and Coordination with Javier
03-24-2022	12 Pine Creek Drainage Review letter

HOURS
0.50 ✓
<u>0.50</u> ✓
1.00



Inframark, LLC
2002 West Grand Parkway North, Suite 100
Katy, Texas 77449
(281) 578-4200

Client ID Number	1-00121
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Invoice Number	1137190
Invoice Date	4/11/2022
Due Date	5/11/2022

To: City of Hilshire Village
Utility Department
Hilshire Utilities
8301 Westview
Houston, Texas 77055

Service Description	Total
Maintenance Services	\$7,829.67

previously paid -\$2,567.84
for 16 storz connectors
check # 4133

TOTAL DUE \$5,261.83

Please Pay This Amount

Subtotal	\$7,829.67
Sales Tax	\$0.00
Total	\$7,829.67

Remit To: Inframark, LLC
P.O. Box 733778
Dallas, Texas 75373-3778

Please include the Project ID and the Invoice Number on the check stub of your payment.

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1137190 - SUMMARY

INVOICE DATE: 4/11/2022

11 Apr 2022 04:48:23PM CST

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Work Type / Sub Category	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs
Administrative					
Administrative Services	\$0.00	\$83.95	\$0.00	\$0.00	\$83.95
AD Total	\$0.00	\$83.95	\$0.00	\$0.00	\$83.95
Maintenance, Lift Station					
LS1					
General Maintenance & Repairs	\$8.00	\$54.78	\$0.00	\$0.00	\$62.78
Other Maintenance	\$954.75	\$289.36	\$227.84	\$0.00	\$1,471.95
LS1 Total	\$962.75	\$344.14	\$227.84	\$0.00	\$1,534.73
LS Total	\$962.75	\$344.14	\$227.84	\$0.00	\$1,534.73
Maintenance, Water					
General Maintenance & Repairs	\$388.00	\$1,492.48	\$141.08	\$0.00	\$2,021.56
Lab Fees or Laboratory Sampling	\$0.00	\$0.00	\$501.24	\$0.00	\$501.24
Subcontract Services	\$0.00	\$0.00	\$3,688.19	\$0.00	\$3,688.19
MW Total	\$388.00	\$1,492.48	\$4,330.51	\$0.00	\$6,210.99
Invoice Total	\$1,350.75	\$1,920.57	\$4,558.35	\$0.00	\$7,829.67

INFRAMARK, LLC

11 Apr 2022 04:48:24PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1137190 - DETAIL

INVOICE DATE: 4/11/2022

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
Administrative										
Administrative Services										
	2/25/2022	2819097	COHV District Area	Texas Water Development Board Annual Report; Prepare and submit the 2021 TWDB Water Use Survey	\$0.00	\$83.95	\$0.00	\$0.00	\$83.95	N
				Administrative Services Total	\$0.00	\$83.95	\$0.00	\$0.00	\$83.95	
				AD Total	\$0.00	\$83.95	\$0.00	\$0.00	\$83.95	
Maintenance, Lift Station										
LS1										
General Maintenance & Repairs										
	3/9/2022	2808709	COHV District Area	Meet and/or Assist Consultants or Contractors at a Lift Station; Meet Tracy.	\$8.00	\$54.78	\$0.00	\$0.00	\$62.78	N
				General Maintenance & Repairs Total	\$8.00	\$54.78	\$0.00	\$0.00	\$62.78	
Other Maintenance										
	2/10/2022	2773467	COHV District Area	Lift Station Cleanup; Sched#: 6959 SchedType: CSEM DateSched: 02/01/22	\$954.75	\$289.36	\$227.84	\$0.00	\$1,471.95	N
				Other Maintenance Total	\$954.75	\$289.36	\$227.84	\$0.00	\$1,471.95	
				LS1 Total	\$962.75	\$344.14	\$227.84	\$0.00	\$1,534.73	
				LS Total	\$962.75	\$344.14	\$227.84	\$0.00	\$1,534.73	

INFRAMARK, LLC

11 Apr 2022 04:48:24PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1137190 - DETAIL

INVOICE DATE: 4/11/2022

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
Maintenance, Water										
General Maintenance & Repairs										
	12/16/2021	2736546	1326 Ridgeley Dr	Customer Move Out - Read Meter, Disconnect or Turn Off Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	3/8/2022	2799633	COHV District Area	Flushing of a Water System; Monthly Flush	\$152.00	\$525.26	\$1.62	\$0.00	\$678.88	N
	3/7/2022	2805409	2 Hickory Shadows Dr	Customer Move Out - Read Meter, Disconnect or Turn Off Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	3/7/2022	2805493	2 Hickory Shadows Dr	Customer Move In - Read Meter, Reconnect or Turn On Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	3/9/2022	2808708	COHV District Area	Meet and/or Assist Consultants or Contractors at a Water System; Meet at Pine Chase interconnect.	\$84.00	\$471.06	\$0.00	\$0.00	\$555.06	N
	3/11/2022	2809859	7906 N Villa Ct	Customer Move Out - Read Meter, Disconnect or Turn Off Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	3/11/2022	2809870	7906 N Villa Ct	Customer Move In - Read Meter, Reconnect or Turn On Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	3/16/2022	2813945	7906 N Villa Ct	Relocate, Repair, Replace or Recondition Water System Asset; Lower ABox valves	\$152.00	\$496.16	\$19.46	\$0.00	\$667.62	N
	3/30/2022	2825354	1222 Glourie Dr	Customer Move Out - Read Meter, Disconnect or Turn Off Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
				General Maintenance & Repairs Total	\$388.00	\$1,492.48	\$141.08	\$0.00	\$2,021.56	
Lab Fees or Laboratory Sampling										
	1/10/2022	2755850	COHV District Area	Purchase Laboratory Services for Water System Asset; DSHS	\$0.00	\$0.00	\$138.84	\$0.00	\$138.84	N

INFRAMARK, LLC

11 Apr 2022 04:48:24PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1137190 - DETAIL

INVOICE DATE: 4/11/2022

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
	4/2/2022	2810787	COHV District Area	Purchase Laboratory Services for Water System Asset; Water Utility Services, IncMarch	\$0.00	\$0.00	\$362.40	\$0.00	\$362.40	N
				Lab Fees or Laboratory Sampling Total	\$0.00	\$0.00	\$501.24	\$0.00	\$501.24	
Subcontract Services										
	2/14/2022	2784601	COHV District Area	Purchase Subcontracted Services for Water System; Accurate Utility Supply	\$0.00	\$0.00	\$606.78	\$0.00	\$606.78	N
	3/7/2022	2806124	COHV District Area	Purchase Subcontracted Services for Water System; Edustrial Solutions	\$0.00	\$0.00	\$3,081.41	\$0.00	\$3,081.41	N
				Subcontract Services Total	\$0.00	\$0.00	\$3,688.19	\$0.00	\$3,688.19	
				MW Total	\$388.00	\$1,492.48	\$4,330.51	\$0.00	\$6,210.99	
				Invoice Total	\$1,350.75	\$1,920.57	\$4,558.35	\$0.00	\$7,829.67	

INFRAMARK Work Order

District: COHV	WO#: 2819097	Dept: 5004	WO Type: AD	Resp: OPS	Issued: 3/22/2022
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Asset ID/Description: /

Activity Code/Description:	ENVTWDBAR/Texas Water Development Board Annual Report
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Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details:	Prepare and submit the 2021 TWDB Water Use Survey
---	---

Req By: Brissa Smith

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
-----	-----------

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 2/25/2022

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$83.95
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:	Prepare and submit the 2021 TWDB Water Use Survey
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV		WO#: 2773467		Dept: 5060		WO Type: LS		Resp: CSEM		Issued: 1/31/2022		
Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1 110- West @ Wirt Rd at Ridgely Dr												
Activity Code/Description: PMLSCLEAN/Lift Station Cleanup												
Address/Location: COHV District Area										Sched: 2/1/2022		
Additional Address/Location or Task Details: Sched#: 6959 SchedType: CSEM DateSched: 02/01/22												
Req By:				Assigned To: Accounts Receivable				GL Code: 41400				
Utility Staking #:				UCC Start:				UCC End:				
OLD	Meter ID:			Read:			MIU:			Special Class: Planned Maintenance		
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:		
Date Complete: 2/10/2022				Attachments: 4		Backcharge To:			L-B-S:			
<u>Material / Inventory ID</u>		<u>Vendor / Description</u>			<u>PO# / P-Card</u>		<u>Qty</u>		<u>Price</u>			
SA0012		Gloves - Sol-Vex - Green					2.00		\$6.44			
MS72		MISC. Photos					2.00		\$3.24			
PO		K3BMI 226010			132729		1.00		\$218.16			
<u>Labor / Equipment ID</u>		<u>Job Class</u>			<u>Date</u>		<u>Units</u>		<u>OT?</u>		<u>Price</u>	
700529 - Jose Angel					2/8/2022		3.00		N		\$0.00	
700529 - Jose Angel					2/8/2022		1.00		Y		\$0.00	
700529 - Jose Angel					2/8/2022		0.50		N		\$0.00	
701406 - Kevin Gutierrez					2/8/2022		3.00		N		\$161.50	
701406 - Kevin Gutierrez					2/8/2022		1.00		Y		\$80.75	
701406 - Kevin Gutierrez					2/8/2022		0.50		N		\$26.92	
700529 - Jose Angel					2/10/2022		0.25		Y		\$0.00	
701406 - Kevin Gutierrez					2/10/2022		0.25		Y		\$20.19	
TX621142 - Vactor Truck w/ Operator		VTRTRK			2/8/2022		4.50		N		\$765.00	
TX112130 - Maintenance Truck		MTRK			2/8/2022		4.50		N		\$139.50	
TX621142N - Vactor Truck w/Operator (No Min)		VTRTRKNMIN			2/10/2022		0.25		N		\$42.50	
TX112130 - Maintenance Truck		MTRK			2/10/2022		0.25		N		\$7.75	
Milestone: Closed		Invoice#: 1137190			Date Invoiced: 4/11/2022			Total Price:		\$1,471.95		
Mgr Rev Req: No		Bid Price: \$0.00			Manager Name:			Billing Notification:		No		
Field Comments: Clean Lift Station per PM Schedule 1025 Ridgeley dr. Houston Tx 77055 Disposal at k3BMI												
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:												

INFRAMARK Work Order

District: COHV		WO#: 2808709		Dept: 5755		WO Type: LS		Resp: OPS		Issued: 3/9/2022	
Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1 110- West @ Wirt Rd at Ridgely Dr											
Activity Code/Description: LSMEETASST/Meet and/or Assist Consultants or Contractors at a Lift Station											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: Meet Tracy.											
Req By: jcw				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 3/9/2022				Attachments: 0				Backcharge To:		L-B-S:	
<u>Material / Inventory ID</u>		<u>Vendor / Description</u>				<u>PO# / P-Card</u>		<u>Qty</u>		<u>Price</u>	
<u>Labor / Equipment ID</u>		<u>Job Class</u>				<u>Date</u>		<u>Units</u>		<u>OT?</u>	
008315 - James West						3/9/2022		0.25		N	
606038 - Tracy Butcher						3/9/2022		0.25		N	
TX119056 - Utility Truck		UTLTRK				3/9/2022		0.25		N	
TX999999 - Utility Truck		UTLTRK				3/9/2022		0.25		N	
Milestone: Closed		Invoice#: 1137190				Date Invoiced: 4/11/2022				Total Price: \$62.78	
Mgr Rev Req: No		Bid Price: \$0.00				Manager Name:				Billing Notification: No	
Field Comments: Met Tracy at the LS, showed him where the new generator was going to be set. also did a quick audit.											
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:											

INFRAMARK Work Order

District: COHV	WO#: 2736546	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/15/2021
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Asset ID/Description: /

Activity Code/Description:	CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service
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Address/Location:	1326 Ridgeley Dr	Sched:
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Additional Address/Location or Task Details:

Req By: Billing	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID: 20947745	Read:	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	12/16/2021	Attachments:	1	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$20.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: Drive to area-read meter-turned services off

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2755850	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 1/10/2022
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Asset ID/Description: /

Activity Code/Description:	MWLAB/Purchase Laboratory Services for Water System Asset
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Address/Location:	COHV District Area	Sched:
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Additional Address/Location or Task Details: DSHS

Req By:	Assigned To: Accounts Receivable	GL Code: 40400
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID:	Read:	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	1/10/2022	Attachments:	1	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$138.84
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2784601	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 2/11/2022
Asset ID/Description: /					
Activity Code/Description: MWSUB/Purchase Subcontracted Services for Water System					
Address/Location: COHV District Area					Sched:
Additional Address/Location or Task Details: Accurate Utility Supply					
Req By:		Assigned To: Accounts Receivable		GL Code: 40900	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 2/14/2022		Attachments: 1		Backcharge To:	
L-B-S:					

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
PO	Accurate Utility Supply 178329	133591	1.00	\$606.78

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Time In</u>	<u>Time Out</u>	<u>OT?</u>

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$606.78
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments:			

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2799633	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 2/28/2022
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Asset ID/Description: /

Activity Code/Description: MWFLUSH/Flushing of a Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: Monthly Flush

Req By: tracy b

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
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Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 75,000.00

Date Complete: 3/8/2022

Attachments: 1

Backcharge To:

L-B-S:

[illegible]

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		3/7/2022	1.00	N	\$55.29
605678 - Mickayla Trombley		3/7/2022	3.50	N	\$193.52
605678 - Mickayla Trombley		3/8/2022	5.00	N	\$276.45
TX120169 - Utility Truck	UTLTRK	3/7/2022	1.00	N	\$16.00
TX120169 - Utility Truck	UTLTRK	3/7/2022	3.50	N	\$56.00
TX120169 - Utility Truck	UTLTRK	3/8/2022	5.00	N	\$80.00

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$678.88
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:	Monthly flushing district area
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order

District: COHV	WO#: 2805409	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/6/2022
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Asset ID/Description: /

Activity Code/Description: CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service

Address/Location:	2 Hickory Shadows Dr	Sched:
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Additional Address/Location or Task Details:

Req By: Billing	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID: 50891329	Read: 286.28	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	3/7/2022	Attachments:	1	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$20.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments:	Read meter, turned meter off.
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2805493	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/6/2022
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Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

Address/Location:	2 Hickory Shadows Dr	Sched:
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Additional Address/Location or Task Details:

Req By: Billing	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID: 50891329	Read: 286.28	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	3/7/2022	Attachments:	1	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$20.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: Read meter, turned meter on. Meter stopped.

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV		WO#: 2806124		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 3/7/2022	
Asset ID/Description: /											
Activity Code/Description: MWSUB/Purchase Subcontracted Services for Water System											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: Edustrial Solutions											
Req By:				Assigned To: Accounts Receivable				GL Code: 40900			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:		MIU:		Special Class:			
NEW	Meter ID:			Read:		MIU:		Gallons Flushed:			
Date Complete: 3/7/2022				Attachments: 1		Backcharge To:		L-B-S:			

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
PO	Edustrial Solutions	134913	1.00	\$3,081.41

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Time In</u>	<u>Time Out</u>	<u>OT?</u>

Milestone: Closed		Invoice#: 1137190		Date Invoiced: 4/11/2022		Total Price: \$3,081.41	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments:							

No Problem Found
Customer Responsibility
New WO
New Asset
Void WO/Reason:

Page 1 of 1

INFRAMARK Work Order

District: COHV	WO#: 2808708	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/9/2022
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Asset ID/Description: /

Activity Code/Description: MWMEETASST/Meet and/or Assist Consultants or Contractors at a Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: Meet at Pine Chase interconnect.

Req By: jcw

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
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Read:

MIU:

Special Class:

NEW	Meter ID:
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Read:

MIU:

Gallons Flushed:

Date Complete: 3/9/2022

Attachments: 0

Backcharge To:

L-B-S:

[illegible]

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
008315 - James West		3/9/2022	1.75	N	\$152.83
700366 - Charles Lowe		3/9/2022	1.75	N	\$87.59
606038 - Tracy Butcher		3/9/2022	1.75	N	\$230.64
TX119056 - Utility Truck	UTLTRK	3/9/2022	1.75	N	\$28.00
TX116022 - Utility Truck	UTLTRK	3/9/2022	1.75	N	\$28.00
TX999999 - Utility Truck	UTLTRK	3/9/2022	1.75	N	\$28.00

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$555.06
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: Met with Susan, went over what kind of drain system to put in to keep homeowners happy. what need to be done about the 10" backflow preventer (valve seems to not be working). To have COH lock the vaults.

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2809859	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/10/2022
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Asset ID/Description: /

Activity Code/Description: CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service

Address/Location:	7906 N Villa Ct
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Sched:

Additional Address/Location or Task Details:

Req By: Billing

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:	20943031
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Read: .153

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 3/11/2022

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$20.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: Read meter, turned meter off. Drive time.

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2809870	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/10/2022
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Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

Address/Location:	7906 N Villa Ct
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Sched:

Additional Address/Location or Task Details:

Req By: Billing

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:	20943031
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Read: .153

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 3/11/2022

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$20.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: Read meter, turned meter on. Meter stopped.

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2810787	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/11/2022
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Asset ID/Description: /

Activity Code/Description:	MWLAB/Purchase Laboratory Services for Water System Asset
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Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details:	Water Utility Services, IncMarch
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Req By:	Assigned To: Accounts Receivable	GL Code: 40400
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID:	Read:	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	4/2/2022	Attachments:	1	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$362.40
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2813945	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/16/2022
Asset ID/Description: /					
Activity Code/Description: MWGENREP/Relocate, Repair, Replace or Recondition Water System Asset					
Address/Location: 7906 N Villa Ct					Sched:
Additional Address/Location or Task Details: Lower ABox valves					
Req By: Mickayla Trombley		Assigned To: Accounts Receivable		GL Code: 40500	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 3/16/2022		Attachments: 7		Backcharge To:	
L-B-S:					

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS72	MISC. Photos		7.00	\$11.34
HL53	HDW. Paint. Spray. Blue		1.00	\$8.12

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Units</u>	<u>OT?</u>	<u>Price</u>
701171 - Daniel Wall		3/16/2022	4.00	N	\$192.06
605678 - Mickayla Trombley		3/16/2022	5.50	N	\$304.10
TX110117 - Utility Truck	UTLTRK	3/16/2022	4.00	N	\$64.00
TX120169 - Utility Truck	UTLTRK	3/16/2022	5.50	N	\$88.00

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$667.62
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments: There were 3 valves I had to lower, I asked Daniel for help. The first 2 valves were difficult to dig up, lots of hard clay. Dug up ABox, cut PVC, Put ABox back on to check and see if it is leveled to the ground. Put dirt back around ABox, painted all Valve Caps Blue. The third valve we had to lower, we let hydrant run on it to loosen up dirt for about 25 minutes. Took pictures and cleaned up area. Drive time.			
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:			

INFRAMARK Work Order

District: COHV	WO#: 2825354	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 3/29/2022
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Asset ID/Description: /

Activity Code/Description:	CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service
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Address/Location:	1222 Glourie Dr	Sched:
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Additional Address/Location or Task Details:

Req By: Billing	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID: 17867101	Read: 443.35	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete:	3/30/2022	Attachments:	2	Backcharge To:		L-B-S:	
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[illegible][illegible]

Milestone: Closed	Invoice#: 1137190	Date Invoiced: 4/11/2022	Total Price: \$20.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: Read meter, turned meter off. Drive time.

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

Texas Excavation Safety System, Inc.
PO Box 678058
Dallas TX 75267



Invoice

#22-04840

3/31/2022

Bill To

City of Hilshire Village
Attn: Susan Blevins
8301 Westview
Houston TX 77055
United States

AMOUNT DUE

\$21.85

Due Date: 4/30/2022

Terms	Due Date	PO #	Additional Info	Status
Net 30	4/30/2022			Open

Quantity	Description	Rate	Amount
23	Message Fees for March 2022 / HLV	\$0.95	\$21.85

Total \$21.85

Amount Paid \$0.00

Amount Due \$21.85



22-04840

USIC Locating Services, LLC
P.O. Box 715409
Cincinnati, OH 45271-5409
1-317-575-7849 - Office
USICBilling@usiclcl.com - Email



Invoice No: 500705

City of Hilshire Village TX
8301 Westview
Houston, TX 77055
Attn: Susan Blevins
Additional Info: HLV | TX

Date of Invoice: 3/31/22
Due Date: 4/30/22
Period: 3/1/22 - 3/31/22

Grouping	Description	Quantity	Rate	Total
HLV	Per Ticket	9	\$ 95.48	\$ 859.32
HLV	Project Time	1	\$ 23.87	\$ 23.87
HLV	Quarter Hour	3	\$ 0.00	\$ 0.00
Total				\$ 883.19