



Regular Council Meeting Minutes

Tuesday, February 18, 2025 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

1. CALL TO ORDER Mayor Buesinger called the meeting to order at 6:30 PM.

1.A. Invocation was given by Mayor Pro Tem Carey

1.B. Pledge of Allegiance

1.C. PRESENT

Mayor Bob Buesinger
Council Member Mike Gordy
Mayor Pro Tem Andy Carey
Council Member Mark Huber

ABSENT

Council Member Justin Crawford
Council Member Kristi Cooper

Also Present: Attorney Loren Smith, Olson & Olson, HDR Engineers Him and Moylan, Spring Valley Village Police Spriggs and Menchaca, Village Fire Department Captain Kendall, Secretary Stephens

2. CITIZEN'S COMMENTS

Jennifer Leman, Mallie Court, asked that the newly installed No Parking Signs be removed. She stated that the sign was in front of her parking pad causing confusion for her visitors. She suggested street paint instead of the signs and additional stop signs to help reduce the speed in the area. Mrs. Leman later added that her neighbor Mrs. Marker expressed that she also does not want a sign in her yard, and if it was possible to only have no parking on one side of the road on Ridgeley.

Janet Wourms of Burkhart stated that she has requested multiple times that an additional stop sign be placed at Burkhart and Ridgeley. She stated it's the only four-way intersection without a stop sign and her observation is that drivers gain speed after the Ridgeley curve.

3. REPORTS TO COUNCIL

3.A. Spring Valley Police Report

Lieutenant Menchaca reported that in January, there were 980 service calls, 797 business checks, and 53 public relations. Officers conducted twenty traffic stops resulting in 32 citations. The month of January was quiet overall with no major

incidents to report. In regards to the speeding on Ridgeley, Lieutenant Menchaca said he would get with the patrolling officer and place a speed reader on the Ridgeley to report the average speed. Mayor Buesinger thanked Spring Valley Police for the home watch program. Council Member Gordy confirmed that he utilizes that program and dispatch is always very responsive.

3.B. Fire Commissioner's Report

Captain Kendall stated that one firefighter and one officer are currently out with injuries. The department is hiring to fill three open positions for firefighter and fire medic. The claim for the ladder truck was approved for the agreed value. The 2025 Deputy Chief vehicle has been ordered. The ladder truck for 2026 will be ordered once all cities approve the amendment. The new pumper, scheduled to replace Engine 2 in 2027, has been ordered.

In January, the department responded to two fire incidents and five EMS calls, with an average response time of five minutes and 39 seconds. There were no major incidents to report. The 2026 budget process is currently underway, and fire hydrant inspections are set to begin soon.

Mayor Buesinger added that the 2024 report, which details the ISO rating, the updated Mayor's Emergency Guide, and the response to the two major disasters in 2024, can be found on the Village Fire Department website.

3.C. City Engineer's Report

Engineer Him reported that residential plan reviews are status quo, with a few outstanding reviews expected to be completed by the end of the week.

Friarcreek drainage easement: A meeting with both the Archers and Mr. Lefebvre took place on February 11 to explain the different options for addressing erosion in the easement. The options discussed include installing a new pipe with a drop structure that free falls into the creek, or using a covered pipe with rip-rap in the creek. Whichever option is chosen, HCFD will need to be involved due to the creek's discharge. One issue noted is that the dedication of the easement is a straight line, which does not align with what is in the field. Earlier in the month, Mrs. Archer communicated an issue with the shared meter box and a leak that had occurred. The meter can be relocated, but the Archers will need to hire a plumber to relocate their service lines.

1209 Pine Chase drainage easement: Quotes for wing wall, slope paving, mortar, and ditch regrading are pending and will be presented at the next council meeting.

Hilshire Green Paving, Drainage & Utility Improvements: The project remains on schedule, the contractor has begun installing the new water line and associated infrastructure. There were two sets of addresses on the north side of the street which shared a sewer connection with their neighbor beyond the right of way. The contractor left the lines as is and added a cleanout at the right of way.

Wirt Road Safety Project: Engineer Him said he anticipates approval from the City of Houston (COH) by February 28th. HDR has resubmitted drawings per COH's request. Council Member Gordy asked that HDR continue to coordinate a schedule of construction with Harris County Precinct 3. The City is also working with property owners regarding tree impacts due to sidewalk construction.

Hickory Shadows Paving, Drainage & Water Line Improvements: HDR has resolved survey discrepancies and updated design drawings. A minor delay in 30% design submittal will not impact the overall schedule. HDR continues work on drainage, paving, and water line design.

Pine Chase Grove Water Meters: The contract was awarded at the previous council meeting. HDR is coordinating with the City of Houston to finalize scheduling before issuing the Notice to Proceed.

City-Wide Ditch Cleaning: HDR submitted an exhibit and photos for City review before requesting contractor proposals.

3.D. Building Official's Report

Secretary Stephens presented the permit and plan review logs, noting that there were no outstanding items to discuss. The Council had no questions.

3.E. Mayor Buesinger's Report

Mayor Buesinger stated that he did not have any outstanding items to report.

3.F. City Secretary's Report:

Secretary Stephens reported that she spoke with Flock regarding the construction on Hilshire Green, one of the new LPR camera locations. Flock offered to install the camera temporarily at another location during construction. Hilshire Villas Drive was chosen as the temporary location. Once construction is complete, the camera will be relocated to Hilshire Green at no cost.

Secretary Stephens has received one response to the RFQ for IT Services so far, and additional vendors have requested a copy of the RFQ for response. More submittals are expected closer to the March 14th deadline.

3.G. City Treasurer's Report

Secretary Stephens said that the final payment has been made on the 2018 Debt Series and the first installment will be due on the 2024 Debt Series on March 1st.

4. CONSENT AGENDA

Motion made by Council Member Huber, Seconded Mayor Pro Tem Carey

4.A. Approve Disbursements

4.B. Approve Minutes from the Regular Council Meeting January 28, 2025

4.C. Approve January 2025 Check Registers

Voting Yea: Council Member Gordy, Mayor Pro Tem Carey, Council Member Huber

The motion carried 3-0.

5. DISCUSSION AND POSSIBLE ACTION

5.A. Discussion and possible action to modify the placement of certain No Parking Zone signs.

Motion made by Mayor Pro Tem Carey, Seconded by Council Member Gordy

The Council discussed the existing No Parking Zones and the goal of reducing on-street parking in the most hazardous areas of the city. Citizens and Council members exchanged concerns about vehicle speeds, challenges navigating certain sign placements, and alternative safety measures, including the potential addition of a stop sign at the Burkhart and Ridgeley intersection.

No formal action was taken. Instead, the Council requested additional information, potentially through a traffic study. Attorney Smith and HDR Engineer Him offered assistance in connecting with traffic engineers for further evaluation.

The item was postponed.

5.B. Discussion and possible action on electing directors to the Texas 811 Board of Directors.

Motion made by Mayor Pro Tem Carey, Seconded by Council Member Gordy

Secretary Stephens reported that the City has five votes to cast for five open positions. She noted that the City may distribute its votes in any manner, as long as the total does not exceed five.

After discussion, the Council agreed to distribute the votes evenly, assigning one vote to each candidate.

The motion was amended to reflect that each candidate received one vote.

The amended motion carried 3-0.

5.C. Discussion and possible action on the approval of the proposed amendments to the Texas 811 Bylaws.

Motion made by Council Member Gordy, Seconded Council Member Huber

Secretary Stephens stated that she reviewed the bylaws and amendments and found them to reflect good practices. She recommended that the Council approve them.

Voting Yea: Council Member Gordy, Mayor Pro Tem Carey, Council Member Huber

The motion carried 3-0.

6. FUTURE AGENDA TOPICS

Secretary Stephens said that the City is celebrating 70 years since incorporation in April, future topics include updates on the RFQ for IT Services and traffic study information.

7. ADJOURNMENT

With no further agenda items Mayor Buesinger adjourned the meeting at 8:01 P.M.

Robert F. Buesinger, Mayor

ATTEST:

Cassie Stephens, City Secretary