



April 12, 2024

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for April 16, 2024 Council Meeting
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from March 15, 2024 to April 12, 2024.

1. On-Going Services (10361759):

a. 8002 Burkhart Road –

- On March 19, 2024, HDR provided a cover re-inspection for 8002 Burkhart Road. The re-inspection passed with exceptions noted.

b. 1311 Friarcreek Lane –

- On April 12, 2024, HDR received additional information for an As Built Drainage Plan submittal for 1311 Friarcreek Lane. The as built drainage plan is currently being reviewed for comments.

c. 1222 Glourie Drive –

- On April 2, 2024, HDR received additional information for a Drainage Plan submittal for 1222 Glourie Drive. The as built drainage plan is currently being reviewed for comments.

d. 1118 Guinea Drive –

- On March 21, 2024, HDR reviewed and returned comments for the Drainage Plan Resubmittal for 1118 Guinea Drive. All previous comments/corrections were addressed by the engineer on March 15, 2024 and the drainage plan was approved with exceptions noted.
- On March 22, 2024, HDR attended the pre-construction meeting for 1118 Guinea Drive. The Contractor was made aware of the pertinent construction items for drainage as noted in the City Code of Ordinances.

- e. 1210 Ridgeley Drive –
 - On March 27, 2024, HDR reviewed and returned comments for the As Built Drainage Plan for 1210 Ridgeley Drive. The as built drainage plan shall be revised and resubmitted to address all comments.
 - On March 13, 2024, HDR provided an as built drainage inspection for 1210 Ridgeley Drive. The inspection is currently being coordinated for reinspection and approval.
- f. 1310 Ridgeley Drive –
 - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being coordinated for review completion.
- g. 1131 Wirt Road –
 - On February 20, 2024, HDR received a complete As Built Pool Drainage Plan Resubmittal for 1131 Wirt Road. The as built pool drainage plan is currently being reviewed for comments.
- h. Ditch Regrading and Drainage Easement Improvements
 - HDR is currently coordinating with potential Contractors and Erosion Control Contractor to review and price the work associated with ditch regrading and improvements to the drainage easements located in Friarcreek Lane and Pine Chase Drive.
- i. Hilshire Green Paving, Drainage & Utility Improvements –
 - Project survey for the area is currently being processed and Geotechnical report and findings have been received and are currently being reviewed.
- j. Pine Chase Grove Water Meters –
 - HDR is currently in the process of completing design information and opinion of probable construction cost and coordination with City of Houston for the proposed improvements.
- k. Street Pavement Point Repairs
 - HDR provided coordination with three (3) general contractors to review three areas in the City that require pavement point repair improvements and to provide quotation of the construction cost associated with each of the repairs. The Contractors provided revised quotes for point repairs to the areas identified on Pine Creek, and Burkhart Road/Guinea Drive. Bromley Road will be coordinated separately for addressing the street paving and drainage between Ridgeley Drive and Pine Chase Drive. The final quotes and recommendation are being provided for consideration and approval in this month's regular City Council Meeting for consideration and approval.

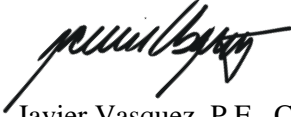
1. Wirt Road Safety Project/ Interlocal Agreements –

- HDR, City of Hilshire Village and City of Houston held virtual meeting to look over comments issued by the MSDB Department as well as resolution of the necessary right of way along the School of the Woods to accommodate the project needs. The COH Interagency Coordinator requested that HDR provide response to the initial comments in order to get responses from respective departments and that a meeting with COH Real Estate be held to coordinate resolution of the area near the School of the Woods.
- HDR provided responses on April 4, 2024 to the COH Interagency Coordinator Shapoor Golsham to have the respective departments review and respond accordingly.
- HDR coordinated with Shapoor Golsham to setup a meeting on April 16, 2024 to meet with COH Real Estate. Any findings from this meeting will be presented as an update during the Regular City Council meeting.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
City Engineer for City of Hilshire Village

cc: Files (10361759)