

**Disbursements Presented to Council**

**4/18/2023**

**FYE 2023**

<b>PROFESSIONAL SERVICE:</b>	<b>GEN FUND</b>	<b>UTILITY</b>	<b>METRO</b>	<b>ANT. NOTE</b>
Amegy Credit Card (recurring from SB card, requested transfer of autopay to CS)	\$ 98.00			
Amegy Credit Card	\$ 1,383.56			
ESS (Election Systems & Software)	\$ 1,335.31			
Mileage CS	\$ 28.36			
Mileage LR	\$ 389.26			
Northwest Pest Control	\$ 254.40			
Olson & Olson	\$ 1,225.00			
Petty Cash	\$ 169.29			
Texas 811		\$ 10.45		
USIC	434.63			
<b>TOTAL</b>	<b>\$ 5,317.81</b>	<b>\$ 10.45</b>	<b>\$ -</b>	<b>\$ -</b>



## ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 1719	Previous Balance	\$196.00
Credit Limit	\$2,000.00	Payments	\$196.00
Available Credit	\$1,902.00	Credits	\$0.00
Statement Closing Date	April 06, 2023	Purchases	\$98.00
Payment Due Date	April 26, 2023	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	31	New Balance	\$98.00

YOUR NEXT MONTHLY STATEMENT WILL CONTAIN YOUR ANNUAL FEE OF \$30.00. SEE THE STATEMENT BACK FOR CERTAIN TERMS THAT WILL APPLY AT RENEWAL.

## TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
03/08	03/08	24692162334TWLSS3	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
03/24	03/24	74768002MBKDRV0WT	PAYMENT - THANK YOU	-\$196.00

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.03834%	\$0.00	\$0.00	14.00%
Cash Advances	0.04930%	\$0.00	\$0.00	18.00%

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3 7 4 230406 0

PAGE 1 of 2

12 5398 0000 ABBS 01AA5543 1164

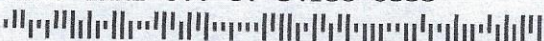
# AmegyBank of Texas

P O BOX 30833  
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.  
Payment sent to any other location may delay crediting your account.  
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER  
PO BOX 30833  
SALT LAKE CTY UT 84130-0833

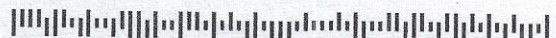


## PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 1719
Payment Due Date	04/26/23
New Balance	\$98.00
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

SUSAN BLEVINS  
CITY OF HILSHIRE VIL  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

1164  
0303





## ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 6717	Previous Balance	\$11.73
Credit Limit	\$2,000.00	Payments	\$11.73
Available Credit	\$553.00	Credits	\$0.00
Statement Closing Date	March 28, 2023	Purchases	\$1,364.56
Payment Due Date	April 17, 2023	Other Charges	\$19.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$53.00	Finance Charges	\$0.00
Days in Billing Cycle	28	New Balance	\$1,383.56

TOTAL \*FINANCE CHARGE\* PAID IN 2022 \$0.00

## TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
03/01	03/01	24492161 W001GSJ7T	SALT GRASS CHAPTER HTTPSWWW.FACE TX	\$70.00
03/06	03/06	242753921S66E8K26	ABACUS PLUMBING 713-8127070 TX	\$583.01
03/09	03/09	24943002461KQVXKJ	CERTIFIED MAIL ENVELOPE 800-406-1792 FL	\$5.80
03/09	03/09	24943002461KQVZ74	CERTIFIED MAIL ENVELOPE 800-406-1792 FL	\$5.80
03/20	03/20	24943012G09FQ02AK	THE HOME DEPOT #6985 HOUSTON TX	\$74.60
03/21	03/21	24055222H2DA836VP	SMARTSIGN 7187971900 NY	\$382.32
03/21	03/21	24427332GMHDWWHFM	H-E-B #109 HOUSTON TX	\$32.30
03/22	03/22	24492162H000YGPJK	NEWKS HTTPSORDER.NE TX	\$101.00
03/22	03/22	24692162H356MSQM7	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
03/24	03/24	24692162K2XEFLJTL	DIGITALSPACE 888-740-0502 MN	\$11.73
03/24	03/24	74768002MBKDRV0W9	PAYMENT - THANK YOU	-\$11.73
03/28	03/28		LATE FEE	\$19.00

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3 7 20 250328 0 PAGE 1 of 2 11 5398 0000 ABBS 01AA5543 2571

# AmegyBank of Texas

P O BOX 30833  
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.  
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Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER  
PO BOX 30833  
SALT LAKE CTY UT 84130-0833



## PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 6717
Payment Due Date	04/17/23
New Balance	\$1,383.56
Minimum Payment Due	\$53.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

CASSIE STEPHENS  
CITY OF HILSHIRE  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737



2571  
0303



Home Depot

Air Filters

Amegy CC

3/20/2023

56540

Office Supplies

74.60



How doers  
get more done™

8400 KATY FREEWAY  
HOUSTON, TX 77024 (713)984-2741

6985 00062 94482 03/20/23 12:20 PM  
SALE SELF CHECKOUT

840100929104 20X25 FPR 10 <A> 22.97  
20X25X1 HDX FPR 10 FILTER  
840100929081 20X20 FPR 10 <A>  
20X20X1 HDX FPR 10 FILTER  
2@22.97 45.94

SUBTOTAL 68.91  
SALES TAX 5.69  
TOTAL \$74.60

XXXXXXXXXXXX6717 VISA

USD\$ 74.60  
TA

AUTH CODE 020243/3622210

Chip Read

AID A0000000031010

VISA CREDIT

P.O.#/JOB NAME: HOME DEPOT

6985 03/20/23 12:20 PM



6985 62 94482 03/20/2023 9474

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 06/18/2023

\*\*\*\*\*

DID WE NAIL IT?

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: H89 196238 189315  
PASSWORD: 23170 189253

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

HEB

Amegy CC

3/21/2023

Council Birthday Treats

56551

Mayor/Council/Admin

32.30

HEB

1098 1191 0321 2311 2600 109

1 RASPBERRY MACARONS F 19.16  
2 STRAWBERRY CUPCAKES 4 COU F 7.98  
3 SENSATIONAL CUPCAKE  
2 Ea. @ 1/ 2.58 F 5.16

\*\*\*\*\* Total Sale\*\*\* 32.30

VISA EPS 32.30

VISA CREDIT  
\*\*\*\*\*6717  
Chip Read USD\$ 32.30  
Appr No : 021542 Ref No : 946410  
Mode: Issuer  
AID : A0000000031010  
TVR : 8000008000  
IAD : 06011203402000  
TSI : 6800 ARC : 00

RECEIPT EXPIRES ON 06-19-23

1098 1191 0321 2311 2600 109

HEB Food-Drugs #54/109  
9710 Katy Freeway, Houston, TX 77055  
Phone: (713) 647-5900  
Pharmacy: (713) 647-5960  
Store Hours: 6 A.M. to 11 P.M.  
Your Cashier: SELF CHECKOUT 673  
981191 03-21-23 11:26A 673/73/00109

BUY QUICK PICKS!  
AT THE REGISTER!



10830 Northwest Freeway  
Houston, TX 77092-7304  
713-682-1465

\*\*\*ToGo Car-side\*\*\*

Check # :809778

JunaisyR

11:20 03/27/2023

Gst 5

Transaction #:489676560

ID # 4327 76793 3854

\*\*\*\*\*  
\* Survey - Chance to win one of \*  
\* five \$100 gift cards! \*  
\* \*  
\* Each month we're awarding 5 guests \*  
\* a \$100 restaurant gift card! \*  
\* \*  
\* Visit OGTGOSURVEY.COM and \*  
\* enter the ID # above \*  
\* \*  
\* NO PURCHASE NECESSARY. Void where \*  
\* prohibited. See Official Rules at \*  
\* OGTGOSURVEY.COM \*  
\* Disponible en Espanol \*  
\*\*\*\*\*  
(OFFER EXPIRES Apr 3, 2023)

Card Number  
xxxxxxxxxxxx6717

Auth Code  
027636  
Visa

Check Amount 63.26

Gratuity Not Included. Suggested amounts  
are provided for your convenience.

Suggested gratuity is	22% - \$13.92
calculated after tax	20% - \$12.65
and before discounts	18% - \$11.39

Gratuity..... \$20.00

Total... \$65.26

Cardmember agrees to pay total in  
accordance with agreement governing  
use of such card.

Guest Copy



**From:** [Auto-Receipt](#)  
**To:** [Cassie Stephens](#)  
**Subject:** Transaction Receipt from Certified Mail Envelopes, Inc. for \$5.80 (USD)  
**Date:** Thursday, March 9, 2023 2:33:12 PM

---

This is a receipt for a purchase made to your account for one of the following items: \* Postage processing and/or supplies such as Certified Mail Envelopes or Labels.

#### Order Information

Description: CML Balance Update  
Invoice Number 899887  
Customer ID 82716

#### Billing Information

City of Hilshire  
8301 Westview Dr  
Houston, TX 77055  
US  
cassie.stephens@hilshirevillagetexas.com  
7139731779

#### Shipping Information

Harris County Clerk - Election Notice 2023

**Total: \$5.80 (USD)**

#### Payment Information

Date/Time: 9-Mar-2023 15:33:02 EST  
Transaction ID: 43986537381  
Payment Method: Visa xxxx6717  
Transaction Type: Purchase  
Auth Code: 009121

#### Merchant Contact Information

Certified Mail Envelopes, Inc.  
Celebration, FL 34747  
US

[no-reply@certifiedmaillabels.com](mailto:no-reply@certifiedmaillabels.com)

If you have questions about this transaction or receipt, please call our corporate office at 800-406-1792. Thank you, Certified Mail Envelopes, Inc.

**From:** [Auto-Receipt](#)  
**To:** [Cassie Stephens](#)  
**Subject:** Transaction Receipt from Certified Mail Envelopes, Inc. for \$5.80 (USD)  
**Date:** Thursday, March 9, 2023 12:36:49 PM

---

This is a receipt for a purchase made to your account for one of the following items: \* Postage processing and/or supplies such as Certified Mail Envelopes or Labels.

#### Order Information

Description: CML Balance Update  
Invoice Number 899717  
Customer ID 82716

#### Billing Information

City of Hilshire  
8301 Westview Dr  
Houston, TX 77055  
US  
cassie.stephens@hilshirevillagetexas.com  
7139731779

#### Shipping Information

Harris County Voter Registrar - 2023 Election Notice

**Total: \$5.80 (USD)**

#### Payment Information

Date/Time: 9-Mar-2023 13:36:37 EST  
Transaction ID: 43986268222  
Payment Method: Visa xxxx6717  
Transaction Type: Purchase  
Auth Code: 009562

#### Merchant Contact Information

Certified Mail Envelopes, Inc.  
Celebration, FL 34747  
US

no-reply@certifiedmaillabels.com

If you have questions about this transaction or receipt, please call our corporate office at 800-406-1792. Thank you, Certified Mail Envelopes, Inc.





A SmartSign Store  
300 Cadman Plaza West, Suite 1303  
Brooklyn, NY 11201  
Billing: (718) 797-1900 x117  
Sales: (800) 952-1457

# INVOICE

Order Date	Order #
3/8/2023	SMT-578745

Bill To	Ship To
<b>Cassie Stephens</b> Hilshire Village City Hall 8301 WESTVIEW DR HOUSTON, TX 77055 6737 United States	<b>Cassie Stephens</b> Hilshire Village City Hall 8301 WESTVIEW DR HOUSTON, TX 77055 6737 United States

Amegy CC

Terms: <b>Due on Receipt</b>			
CC: <b>VisaCard</b>	Name: <b>City of Hilshire</b>	Card #***** <b>6717</b>	Expiry: <b>01/27</b>

	Item Description	Unit Price	Qty.	Amount
1.	Label Plastic - 3" Circle Size: 3" x 3" • Part#: LQ-3022 -DL-YC-Lam-3x3-C  <u>Adders:</u> +Additional Color Printing +Additional Color Printing	\$274.2400 /Roll Pkg: 250 Labels/Roll  \$54.0400 /Roll \$54.0400 /Roll	1 Roll  1 1	\$274.24  \$54.04 \$54.04
Thanks for purchasing from SmartSign .com				

The amount shown on this invoice are in **US Dollars**.

Please make checks payable to **SmartSign** and mail to the following address:  
Xpressmyself.Com LLC  
DEPT CH 18136, PALATINE IL 60055-8136

If you will be sending remittances via overnight express mail, please remit to:  
Xpressmyself.Com LLC  
Lockbox #18136  
5505 N. Cumberland Ave Ste 307, Chicago IL 60656-1471

Product Subtotal: **\$382.32**

Shipping Charges: **Free**

Order Total (in US Dollars): **\$382.32**

# Receipt

# Salt Grass Chapter

Invoice number 3A008520-0001  
Receipt number 2816-7481  
Date paid March 1, 2023  
Payment method Visa - 6717

Salt Grass Chapter  
+1 281-652-1655

Bill to  
Lisa Ray  
lisa.ray@hilshirevillagetexas.com

## \$70.00 paid on March 1, 2023

[Join It] 2023 Dues for Lisa Ray (lisa.ray@hilshirevillagetexas.com)

Description	Qty	Unit price	Amount
2023 Dues	1	\$70.00	\$70.00
Subtotal			\$70.00
Total			\$70.00
Amount paid			\$70.00



**WalMart****Amegy CC****4/3/2023****Vinegar & (1) Air Filter****56540****Office Supplies****21.27**

Give us feedback @ [survey.walmart.com](https://survey.walmart.com)  
Thank you! ID #:7SHTY018F087

**Walmart** 

WM Supercenter  
713-797-2245 Mgr. MARDIS  
1118 SILBER RD  
HOUSTON TX 77055

ST# 03640 OP# 009050 TE# 50 TR# 04857  
GV VINEGAR 078742351990 F 1.28 N  
3M ADV ALLRG 051141910990 18.47 X

	SUBTOTAL	19.75
TAX1	8.2500 %	1.52
	TOTAL	21.27
	VISA TEND	21.27
	CHANGE DUE	0.00

VISA CREDIT - 6717 I 1 APPR#003827  
21.27 TOTAL PURCHASE

REF # 309300329715

TRANS ID - 383093580269855

VALIDATION - 9N33

PAYMENT SERVICE - E

AID A0000000031010

TC 87E76FF051955B86

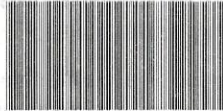
TERMINAL # 26591585

\*No Signature Required

04/03/23 11:07:06

# ITEMS SOLD 2

TC# 7102 0568 4354 1730 4129

**Walmart** 

Become a  
member today  
Scan for 30-day free trial.

Low prices You Can Trust. Every Day.

04/03/23 11:07:15



Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



### Invoice

Invoice Date  
3/20/23  
Order Date  
3/20/23  
Customer Number  
33477  
Customer's PO No  
Audio

Terms of Payment  
30 Days Net  
Order Number  
150980

### ORIGINAL

Invoice Number  
CD2055184  
Election Date  
05/06/2023  
Page  
1 (1)

#### Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

#### Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

### Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
1	Audio: Contests/Issues	3.00	EA	19.000	0.00	0.00	USD 57.00
2	Audio: Contests/Issues	3.00	EA	19.000	0.00	0.00	57.00
3	Audio: Candidates/Yes-No	6.00	EA	12.000	0.00	0.00	72.00
4	Audio: Candidates/Yes-No	6.00	EA	12.000	0.00	0.00	72.00
5	Audio: Language Set-Up English	1.00	EA	400.000	0.00	0.00	400.00
6	Audio: Language Set-up Spanish	1.00	EA	400.000	0.00	0.00	400.00
7	Audio: Ballot Faces	1.00	EA	18.000	0.00	0.00	18.00
8	Audio: Ballot Faces	1.00	EA	18.000	0.00	0.00	18.00

Tracking #:

Sub Total Amount **1,094.00**

**SURCHARGE 82.05**

Admin Collection Surcharge

\*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

Total Exclusive Tax **1,176.05**

Total Tax **0.00**  
Invoice Amount **1,176.05**

Customer Number Invoice Number INVOICE AMOUNT  
33477 CD2055184 1,176.05

Election Systems & Software  
ABA Routing No: 071000039  
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.





Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



## Invoice

Invoice Date  
3/20/23  
Order Date  
3/20/23  
Customer Number  
33477  
Customer's PO No  
Layout

Terms of Payment  
30 Days Net  
Order Number  
151041

## ORIGINAL

Invoice Number  
CD2055185  
Election Date  
05/06/2023  
Page  
1 (1)

### Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

### Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

### Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
1	Layout Charge: 1 to 500 Faces Tracking #:	1.00	EA	41.950	0.00	0.00	USD 41.95

**Sub Total Amount** 41.95

**SURCHARGE** 3.15

Admin Collection Surcharge

\*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

**Total Exclusive Tax** 45.10

**Total Tax** 0.00  
**Invoice Amount** 45.10

Customer Number 33477  
Invoice Number CD2055185  
INVOICE AMOUNT 45.10

Election Systems & Software  
ABA Routing No: 071000039  
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



## Invoice

Invoice Date  
3/21/23  
Order Date  
3/17/23  
Customer Number  
33477  
Customer's PO No  
KIT 2023 Election

Terms of Payment  
30 Days Net  
Order Number  
150853

## ORIGINAL

Invoice Number  
CD2055316  
Election Date  
05/06/2023  
Page  
1 (2)

### Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

### Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

### Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
1	Precinct Kits-AutoMARK-Early Voting (Box)	1.00	EA	43.180	0.00	0.00	USD 43.18
2	Precinct Kits-AutoMARK-Election Day (Box)	1.00	EA	37.840	0.00	0.00	37.84
3	Precinct Kit-Absentee Mail	1.00	EA	1.300	0.00	0.00	1.30
4	Application for Early Voting and Affidavits (English)	1.00	EA	0.250	0.00	0.00	0.25
5	Election Day Combination Form	10.00	EA	0.200	0.00	0.00	2.00
6	Early Voting Combination Form	10.00	EA	0.200	0.00	0.00	2.00
7	Statement of Compensation and Oaths	2.00	EA	0.500	0.00	0.00	1.00
8	Early Voting Ballot Box Security Form	1.00	EA	0.250	0.00	0.00	0.25
9	M100 Pollworker Checklist, Procedures and Troubleshooting Guide Book	1.00	EA	0.000	0.00	0.00	0.00
10	Poll List of Early Voting by Mail Ballots Returned (for Primary and General Elections)	1.00	EA	0.300	0.00	0.00	0.30
11	Ballot Box and Seal Certificate	2.00	EA	0.200	0.00	0.00	0.40
12	AutoMARK Pollworker Checklist, Procedures and Troubleshooting Guide Book	1.00	EA	0.500	0.00	0.00	0.50
13	Oaths of Assistance and Interpreter	1.00	EA	0.150	0.00	0.00	0.15
14	Record of Early Voting Ballot Seals	1.00	EA	0.200	0.00	0.00	0.20

Tracking #: 1ZAT65170302365336

Sub Total Amount

89.37

FREIGHT

13.70

Total Exclusive Tax

103.07





Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



## Invoice

Invoice Date  
3/30/23  
Order Date  
3/30/23  
Customer Number  
33477  
Customer's PO No  
Coding

Terms of Payment  
30 Days Net  
Order Number  
152026

## ORIGINAL

Invoice Number  
CD2056360  
Election Date  
05/06/2023  
Page  
1 (1)

### Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

### Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

### Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
1	Media Burn-EQC	1.00	EA	14.250	0.00	0.00	USD 14.25
2	Media Burn-ExpressVote BMD Poll	2.00	EA	14.250	0.00	0.00	28.50
3	Election Svcs Level 1	1.00	EA	0.000	0.00	0.00	0.00

Tracking #: 1ZAT65170106762895

Sub Total Amount **42.75**

FREIGHT **24.60**

SURCHARGE **3.21**

Admin Collection Surcharge

\*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

Total Exclusive Tax **70.56**

Total Tax **0.00**

Invoice Amount **70.56**

Customer Number

33477

Invoice Number

CD2056360

INVOICE AMOUNT

70.56

Election Systems & Software

ABA Routing No: 071000039

Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



# Invoice

Invoice Date  
3/28/23  
Order Date  
3/22/23  
Customer Number  
33477  
Customer's PO No  
Thermal

Terms of Payment  
30 Days Net  
Order Number  
151226

# ORIGINAL

Invoice Number  
CD2055956  
Election Date  
05/06/2023  
Page  
1 (1)

## Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

## Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

Tracking #: 1Z3312700398953355

Sub Total Amount			0.00
FREIGHT			13.70
Total Exclusive Tax			13.70
Total Tax			0.00
Invoice Amount	USD		13.70

Customer Number	Invoice Number	INVOICE AMOUNT
33477	CD2055956	13.70

Election Systems & Software  
ABA Routing No: 071000039  
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.





Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



## Invoice

Invoice Date  
3/24/23  
Order Date  
3/22/23  
Customer Number  
33477  
Customer's PO No  
Thermal

Terms of Payment  
30 Days Net  
Order Number  
151226

## ORIGINAL

Invoice Number  
CD2055666  
Election Date  
05/06/2023  
Page  
1 (1)

### Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

### Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

### Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
1	Activation Card Thermal 14"	250.00	EA	0.000	0.00	0.00	USD 0.00
2	Thermal Minimum Fee	1.00	EA	75.000	0.00	0.00	75.00
	Tracking #:						

Sub Total Amount **75.00**

Total Exclusive Tax **75.00**

Total Tax **0.00**  
Invoice Amount **75.00**

Customer Number 33477      Invoice Number CD2055666      INVOICE AMOUNT 75.00

Election Systems & Software  
ABA Routing No: 071000039  
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.

# Mileage Log and Expense Report

Employee Name **Cassie Stephens**

Rate Per Mile

For Period

Total Mileage

Total Reimbursement

Q1

Q2

<b>\$0.585</b>	<b>\$0.655</b>
10/1/2022 - 12/31/2022	1/1/2023 - 3/31/2023
<b>45</b>	<b>45</b>
<b>\$9.36</b>	<b>\$19.00</b>

Date	Starting Location	Destination	Description/Notes	Mileage	Reimbursement
9/30/22	City Hall	Amegy bank	weekly deposit	1	\$0.59
10/4/22	City Hall	HV	city-wide inspection	5	\$2.93
11/14/22	City Hall	HV	city-wide inspection	5	\$2.93
11/29/22	City Hall	HV	city-wide inspection	5	\$2.93
1/18/23	City Hall	Amegy bank	deposit	1	\$0.66
1/19/23	City Hall	Stafford Centre	Olson & Olson Annual Seminar	17	\$11.14
1/25/23	City Hall	HV	city-wide inspection	5	\$3.28
2/15/23	City Hall	Bunker Hill City Hall	VFD Administrator Breakfast	6	\$3.93
				<b>Totals</b>	<b>\$28.36</b>



# Mileage Log and Expense Report

Employee Name **Lisa Ray**

Rate Per Mile

For Period

Total Mileage

Total Reimbursement

Q1

Q2

**\$0.585**

**\$0.655**

10/1/2022 - 12/31/2022

1/1/2023 - 3/31/2023

**665**

**665**

**\$22.82**

**\$357.08**

Date	Starting Location	Destination	Description/Notes	Mileage	Reimbursement
9/19/2022	8301 Westview	City Hall	Inspection	5	\$2.93
9/20/2022	8301 Westview	City Hall	Dinner for Council	6	\$3.51
9/26/2022	8301 Westview	City Hall	Inspection	5	\$2.93
10.07.2022	8301 Westview	City Hall	Inspection	3	\$1.76
10.10.2022	8301 Westview	1114 Glourie	Water Meter Check	2	\$1.17
10.11.2022	8301 Westview	1114 Glourie	Water Meter Check	2	\$1.17
10.17.2022	8301 Westview	8005 Anadell	Are lines still marked	1	\$0.59
10/18/22	8301 Westview	Kroger	Cassie's CS celebration	1	\$0.59
10/20/22	8301 Westview	City Hall	Inspection	3	\$1.76
11/7/22	8301 Westview	City Hall	Inspection	3	\$1.76
11/10/22	8301 Westview	City Hall	Inspection	3	\$1.76
11/29/22	8301 Westview	City Hall	Inspection	3	\$1.76
11/29/22	8301 Westview	City Hall	Deliver Invitations	2	\$0.88
11/30/22	8301 Westview	Lift Station	Lift Station	2	\$0.88
12/9/22	8301 Westview	Home Depot	Air Filters	4	\$2.34
12/15/22	8301 Westview	1241 Ridegely	Compliant Inspection	1	\$0.59
12/19/22	8301 Westview	City Hall	HEB/Bank	9	\$5.27
12/22/22	8301 Westview	1018 Ridgeley	Lift Station/Bank	1	\$0.59
1/4/22	8301 Westview	1205 Pine Chase	Easement	1	\$0.59
1/5/23	8301 Westview	Amegy Bank	Deposit	1	\$0.70
1/11/23	8301 Westview	Denton	Election Law Seminar	587	\$343.40
1/16/23	8301 Westview	Amegy Bank	Deposit	1	\$0.70
1/20/23	8301 Westview	Amegy Bank	Deposit	1	\$0.59
1/27/23	8301 Westview	Amegy Bank	Deposit	1	\$0.59
2/20/23	8301 Westview	City Hall	Inspection	3	\$1.76
3/10/23	8301 Westview	Post Office	Mail	1	\$0.59
3/22/23	8301 Westview	Newks	Lunch for Utility Meeting	6	\$3.51
3/27/23	8301 Westview	Olive Garden	Lunch for Utility Meeting	8	\$4.68
<b>Totals</b>				<b>665.4</b>	<b>\$389.26</b>

MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD	
NAME	
ADDRESS	
CITY	
STATE	
ZIP	
PHONE	
CREDIT CARD #	
EXPIRATION DATE	
CARD TYPE	
SIGNATURE	



**\$254.40**



**Olson & Olson LLP**  
Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019-2133  
Phone No.: (713) 533-3800  
Fax: (713) 533-3888

April 04, 2023

City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Invoice No. 13288  
Our File No. 1057-00000  
Billing Through: 3/31/2023

**City of Hilshire Village**

Total Legal Services	\$1,225.00
Total Reimbursable Expenses	\$0.00

Net Balance Forward	\$0.00
Total Charge for this Bill	\$1,225.00
Total Balance Now Due	\$1,225.00

**Olson & Olson LLP**  
Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019-2133  
(713) 533-3800

April 4, 2023

City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Invoice No. 13288  
Our File No. 1057-00000  
Billing Through: 3/31/2023

**City of Hilshire Village**

3/1/2023 LSB	Attention to emails from S. Blevins and Mayor [1] review interlocal for police/municipal court services; email to client [4] Received telephone call Mayor re same [1] prepare and email client additional information regarding allocation of costs and MVPD agreement [4].	1.00 hrs	250.00 /hr	250.00
3/15/2023 LSB	Review email and agenda packet from C. Stephens; prepare and email comments to same [3].	0.30 hrs	250.00 /hr	75.00
3/16/2023 LSB	Review email and attachments from C. Stephens re Centerpoint emergency operations plan - EOP [1].	0.10 hrs	250.00 /hr	25.00
3/17/2023 LSB	Review final agenda; email C. Stephens re same [1].	0.10 hrs	250.00 /hr	25.00
3/21/2023 LSB	Prepare for and attend city council meeting [2].	2.00 hrs	250.00 /hr	500.00
3/22/2023 LSB	Attention to Houston Interlocal Agreement for Wirt Road improvements [1] Telephone conference C. Stephens re same; prepare and email A. Colunga, Houston Legal re same [2] email C. Stephens re street markings [2].	0.50 hrs	250.00 /hr	125.00
3/23/2023 LSB	Email Arnold Colunga, City of Houston, information regarding interlocal agreement with Harris County and Hilshire for Wirt Road project; revise draft agreement [7].	0.70 hrs	250.00 /hr	175.00



3/28/2023	LSB	Received telephone call Mayor re utility operator [.2].	0.20 hrs	250.00 /hr	50.00
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Total Fees for this Matter

---

\$1,225.00

Total

---

\$1,225.00

City of Hilshire Village  
8301 Westview Dr  
Houston, TX 77055

Date 2/28/23

**Petty Cash Fund Expenditures**

	Date	Expenditure Description	GL Acct ID	GL Acct Name	Amount
1	3/16/23	Costco	56540	Office Supplies	\$ 155.23
2	3/27/23	Office Max Reimbursed to LR	56540	Office Supplies	\$ 14.06
3					
4					
5					
6					
7					
8					
9					
10					

Expenditure Total

**\$ 169.29**

Petty Cash Regular Balance

\$ 250.00

Currently in Petty Cash

\$ 80.71

Audited by Office Staff CS

Audited by Signatory \_\_\_\_\_

Costco

Water, TP, Paper Towels, Creamer, Dish  
Soap, Soda, Tissues

Petty Cash 3/16/2023

56540 Office Supplies 155.23  
\$155.23



Katy Freeway #680  
50 Bunker Hill Road  
Houston, TX 77065

47 Member 11925634128  
782796 \*\*\*KSWTR40PK 3.99  
782796 \*\*\*KSWTR40PK 3.99  
312796 \*SCOTT BATH\* 26.99 A  
512599 \*\*\*KS TOWEL\*\* 19.99 A  
541334 COFFEE MATE 7.79  
179794 DAWN POWER 9.99 A  
000297597 /1797974 2.00-A  
354330 CLS COKE 35 17.89 A  
221663 \*\*\*LNX ULTR\* 19.99 A  
TOTAL NUMBER OF ITEMS SOLD = 8  
107979 KS CHOC. BAG 18.99 A  
481907 KS FUNHOUSE 16.99 A  
SUBTOTAL 144.60  
TAX 10.63  
\*\*\* TOTAL 155.23  
CASH 150.23  
SUBTOTAL 5.63-  
TAX 10.63  
\*\*\* TOTAL 5.00

XXXXXXXXXXXX9228 CHIP Read  
AID: A0000000042203 VERIFIED BY PIN  
Seq# 2750 App#: 196002  
EFT/Debit Resp: APPROVED  
Tran ID#: 307500002750....

APPROVED - Purchase  
AMOUNT: \$5.00  
3/16/2023 14:10 680 2 224 802

EFT/Debit 5.00  
CHANGE 0.00

8.25 % TAX RATE 10.63  
TOTAL TAX 10.63  
TOTAL NUMBER OF ITEMS SOLD = 10  
INSTANT SAVINGS \$ 2.00  
3/16/2023 14:10 680 2 224 802



068000202242303161410

002 Name: Michael C.



Recordable CDs for Open Record Request 56540 Office Supplies

14.06

\$14.06

**OfficeMax®**

HOUSTON - (713) 467-7807

03/27/2023 4:02 PM



EV2VTPGUPXQ5YXR84B

SALE 15-2-362-1028371-22.12.2  
598495 CD-R AUDIO 25P 12.99 SS  
Subtotal: 12.99  
Sales and Use Tax 1.07  
Total: 14.06  
Visa 5681: 14.06

AUTH CODE 094953

TDS Chip Read

AID A0000000980840 US DEBIT

TVR 8000088000

CVS No Signature Required

CITY OF HILSHIRE VILLAGE 75\*\*\*\*459

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account at [officedepot.com/rewards](http://officedepot.com/rewards).  
You must complete your account to  
claim your rewards and view your  
status.

Shop online at [www.officedepot.com](http://www.officedepot.com)

\*\*\*\*\*

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and enter the survey code below

X6HY X4K0 AAV

or scan the below QR code



\*\*\*\*\*



Texas Excavation Safety System, Inc.  
PO Box 678058  
Dallas TX 75267  
(972) 280-8630

# Invoice

#23-04870

3/31/2023

## Bill To

City of Hilshire Village  
Attn: Cassie Stephens  
8301 Westview Dr  
Houston TX 77055  
United States

## AMOUNT DUE

**\$10.45**

**Due Date: 5/15/2023**

Account Number	Terms	Due Date	PO #	Additional Info	Status
B03364	Net 45	5/15/2023			Open

Quantity	Description	Rate	Amount
12	Message Fees for March 2023 / HLV	\$0.95	\$11.40
1	Credit for cancelled notifications / HLV	\$-0.95	\$-0.95

Total \$10.45

Amount Paid \$0.00

Amount Due \$10.45

## Payment Options

- 1) Check
- 2) Credit card via this link: <https://www.texas811.org/i-want-to-pay-my-invoice>
- 3) ACH: Contact accounting at [accountsreceivable@texas811.org](mailto:accountsreceivable@texas811.org) for details



23-04870

USIC Locating Services, LLC  
P.O. Box 715409  
Cincinnati, OH 45271-5409  
1-317-575-7849 - Office  
USICBilling@usiclcl.com - Email



Invoice No: 576734

City of Hilshire Village TX  
8301 Westview  
Houston, TX 77055  
Attn: Cassie Stephens  
Additional Info: HLV | TX

Date of Invoice: 3/31/23  
Due Date: 4/30/23  
Period: 3/1/23 - 3/31/23

Grouping	Description	Quantity	Rate	Total
HLV	Emergency Normal Hour	1	\$ 117.47	\$ 117.47
HLV	Per Ticket	3	\$ 105.72	\$ 317.16
HLV	Quarter Hour	2	\$ 0.00	\$ 0.00
Total				\$ 434.63



GEN Fund - Construction Related Permit

request_no	type	contractor	address	cost	dateofwork	WorkType	workfor
2358248150-	NORMAL NOTICE	Strutton Plumbing Company	1126 Guinea Drive HILSHIRE VILLAGE Burkhart Road	105.72	03/27/2023	Install-sewer system	Enterprise Builders
2358248150-	NORMAL NOTICE	Strutton Plumbing Company	1126 Guinea Drive HILSHIRE VILLAGE Burkhart Road	0.00	03/27/2023	Install-sewer system	Enterprise Builders
				105.72			
2357682986-	NORMAL NOTICE	WHALE POOLS	1131 Wirt Rd HILSHIRE VILLAGE Wirt Rd	105.72	03/21/2023	Install-Swimming Pool	Lin Ding
				105.72			
2358015564-	EMERGENCY	WEDGEWORTH PLUMBING	12 HILSHIRE OAKS CT HOUSTON RIDGELEY DR	117.47	03/21/2023	Emergency-Sewer REPAIR	STEPHANIE BRIGNOLI
2358015564-	EMERGENCY	WEDGEWORTH PLUMBING	12 HILSHIRE OAKS CT HOUSTON RIDGELEY DR	0.00	03/21/2023	Emergency-Sewer REPAIR	STEPHANIE BRIGNOLI
				117.47			
2356519475-	NORMAL NOTICE	Allison Griffiths	1324 PINE CHASE DR HOUSTON Glourie	105.72	03/06/2023	tree removal	Self
				105.72			