



May 20, 2024

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for May 21, 2024 Council Meeting
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from April 12, 2024 to May 20, 2024.

1. On-Going Services (10361759):

a. 8002 Anadell Street –

- On April 26, 2024, HDR attended the pre-construction meeting for 8002 Anadell Street. The Contractor was made aware of the pertinent development items for drainage as noted in the City Code of Ordinances.

b. 1311 Friarcreek Lane –

- On May 3, 2024, HDR reviewed and returned comments for the As Built Drainage Plan Resubmittal for 1311 Friarcreek Lane. All previous comments/corrections were addressed by the engineer on April 16, 2024 and the as built drainage plan was approved with exceptions noted.

c. 1315 Friarcreek Lane –

- On May 13, 2024, HDR reviewed and returned comments for the As Built Drainage Plan for 1315 Friarcreek Lane. The as built drainage plan shall be revised and resubmitted to address all comments.

d. 1222 Glourie Drive –

- On May 16, 2024, HDR received a Drainage Plan resubmittal for 1222 Glourie Drive. The drainage plan is currently being reviewed for comments.

e. 1117 Guinea Drive –

- On May 2, 2024, HDR received a Drainage Plan submittal for 1117 Guinea Drive. The drainage plan is currently being reviewed for comments.

- f. 1123 Guinea Drive –
 - On May 20, 2024, HDR received a Pool Drainage Plan submittal for 1123 Guinea Drive. The pool drainage plan is currently being reviewed for comments.
- g. 1210 Ridgeley Drive –
 - On May 10, 2024, HDR reviewed and returned comments for the As Built Drainage Plan resubmittal for 1210 Ridgeley Drive. The as built drainage plan shall be revised and resubmitted to address all comments.
 - On May 14, 2024, HDR provided an as built drainage reinspection for 1210 Ridgeley Drive. The inspection is currently being coordinated for approval.
- h. 1214 Ridgeley Drive –
 - On May 1, 2024, HDR provided a pre-demolition inspection for 1214 Ridgeley Drive. The inspection passed with exceptions noted.
- i. 1218 Ridgeley Drive –
 - On May 10, 2024, HDR reviewed and returned comments for the As Built Pool Drainage Plan submittal for 1218 Ridgeley Drive. The as built pool drainage plan shall be revised and resubmitted to address all comments.
- j. 1242 Ridgeley Drive –
 - On May 20, 2024, HDR received a Drainage Plan Amendment submittal for 1242 Ridgeley Drive. The drainage plan is currently being reviewed for comments.
- k. 1310 Ridgeley Drive –
 - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being coordinated for review completion.
- l. 1131 Wirt Road –
 - On February 20, 2024, HDR received a complete As Built Pool Drainage Plan Resubmittal for 1131 Wirt Road. The as built pool drainage plan is currently being reviewed for comments.
- m. Ditch Regrading and Drainage Easement Improvements –
 - HDR is currently coordinating with potential Contractors and Erosion Control Contractor to review and price the work associated with ditch regrading and improvements to the drainage easements located in Friarcreek Lane and Pine Chase Drive.

- n. Hilshire Green Paving, Drainage & Utility Improvements –
 - Project survey for the project area is being processed and background information including recording drawing and utility mapping have been researched and requested respectively.
- o. Lead Service Line Inventory (LSLI Survey)
 - HDR has been in coordination with the sub-consultant (RJN Engineering) performing the LSLI survey within the City. RJN has completed the field work for the survey and is currently in the process of finalizing the field data for GIS integration and mapping.
 - There are a few services that are being requested for investigation of their location and is estimated to be completed by the City's utility operator to allow RJN to confirm the meters for the inventory.
- p. Pine Chase Grove Water Meters –
 - HDR is currently in the process of completing design information and opinion of probable construction cost and coordination with City of Houston for the proposed improvements.
- q. Street Pavement Point Repairs –
 - HDR has requested a potential change of pricing associated with the traffic control of the project; however, the Contractor confirmed that the project time would remain the same and would not be significant enough to reduce their pricing.
 - HDR is coordinating the schedule of the repairs with the Contractor for the two project areas and will provide an update to City Staff for notifying affected residents in the project areas. It is anticipated that that these repairs will be completed prior to next month's Council Meeting.
- r. Wirt Road Safety Project/ Interlocal Agreements –
 - HDR and City Staff have coordinated and requested the documents necessary for completing the 584 easement dedication for the portion of the project along the School of the Woods over the last three weeks. The documents were recently received on May 14, 2024 from Jordan Fairchild of the City of Houston Real Estate Group for Capital Projects. It was requested that the City of Hilshire Village complete the Exhibit A information for the easement dedication which includes the metes and bounds survey required to process the easement dedication. HDR is currently requesting a proposal from a Surveyor to complete this work.
 - HDR is in the process of completing a milestone plan set to submit to the City of Houston for permitting and review by the necessary review groups for comment. It is anticipated that these plans will be submitted by May 22, 2024.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read "Javier Vasquez".

Javier Vasquez, P.E., CFM
City Engineer for City of Hilshire Village

cc: Files (10361759)