



March 17, 2023

Mayor and City Council  
City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Re: Engineer's Report for March 21, 2023 Council Meeting  
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from February 17, 2023 to March 17, 2023.

1. On-Going Services (10361759):

a. 8005 Anadell Street –

- On March 17, 2023, HDR reviewed and returned comments for the Drainage Plan for 8005 Anadell Street. All previous comments/corrections were addressed by the engineer and the drainage plan was approved with exceptions noted.

b. 1200 Archley Drive (Asphalt Patch) –

- HDR has coordinated a field meeting with CenterPoint Energy contractor for Monday, March 20, 2023, to review the repair that was completed and to review site restoration to the area. An update to City Staff will be provided after the field meeting to determine what corrections will be required by the contractor.

c. 1315 Friarcreek Lane –

- On February 22, 2023, HDR provided a culvert inspection for 1315 Friarcreek Lane. The inspection passed with exceptions noted.

d. 1306 Glourie Drive –

- On March 17, 2023, HDR reviewed and returned comments for the Drainage Plan for 1306 Glourie Drive. The drainage plan shall be revised and resubmitted to address all comments.

- e. 1326 Glourie Drive –
  - On March 6, 2023, HDR provided an as-built drainage consultation for 1326 Glourie Drive. The consultation was conducted to review the as built drainage comments with the landscaping and drainage contractor onsite to address outstanding comments. The contractor will be completing the work and provide coordination for a revised as built drainage submittal for review.
  
- f. 2 & 3 Pine Creek Lane –
  - On March 7, 2023, HDR received a request to visit the ravine area along 2 & 3 Pine Creek due to a complaint of construction debris/stockpiles within the ravine area from the project taking place at the subject address. There is an erosion control project currently taking place on the lot; however, the project site is currently inactive due to a stop-work order placed on the property.
  - Two (2) areas along the ravine were noted by HDR to have construction debris/stockpiles that will need to be removed. Notification of removing the debris/stockpiles was sent by City Staff to the Contractor on March 13, 2023. Removal of the debris/stockpiles will be verified by HDR once the Contractor has notified City Staff accordingly.
  
- g. 12 Pine Creek Lane (ROW Permit) –
  - On March 2, 2023, HDR reviewed and returned comments for a right-of-way permit submitted by CenterPoint for gas service to 12 Pine Creek Lane. The permit was approved with exceptions noted.
  
- h. 14 Pine Creek Lane –
  - On March 17, 2023, HDR reviewed and returned comments for the As Built Drainage Plan for 14 Pine Creek Lane. All previous comments/corrections were addressed by the engineer and the drainage plan was approved with exceptions noted.
  
- i. 1131 Wirt Road –
  - On March 16, 2023, HDR provided a pre-construction inspection for 1131 Wirt Road. The inspection passed with exceptions noted.
  
- j. Hilshire Green Paving, Drainage & Utility Improvements –
  - HDR is currently coordinating with Geotechnical and Urban Forester Subconsultants to request proposals for geotechnical and tree protection plan services for the proposed Hilshire Green Paving, Drainage & Utility Improvements Project.

- As noted in the February 21, 2023, Regular City Council Meeting, HDR will submit and discuss the Engineering Services Proposal for the Hilshire Green Paving, Drainage & Utility Improvements Project during the April 18, 2023 Regular City Council Meeting.

k. Pine Chase Grove Water Meters –

- Relocation of above ground meter panels to a consolidated area has been completed as of last month's Council Meeting. Other options to further place the above ground meter panels away from area is being coordinated with other requested improvements.
- Additional improvements for safety, screening of the area and potential relocation of the above ground metering are still in coordination along with information regarding the existing easement that is being researched by City of Houston. This pending information is required to help determine where the remaining improvements can be installed as well as potential costs associated with relocating the above ground metering.

l. TCEQ MS4 Year 4 Annual Report –

- HDR is currently coordinating a draft report to submit to TCEQ with City Staff. Information has been provided by Staff to be included in the report and is currently being finalized.
- A final report will be provided next week for Mayor Buesinger's signature and will be processed accordingly with TCEQ.

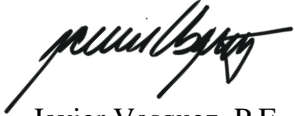
m. Wirt Road Safety Project/ Interlocal Agreements –

- HDR received the topographic survey from Landtech Consultants (HDR Survey Subconsultant) last week and we are currently processing the survey and incorporating information provided by private utility companies in the drawing backgrounds. Redline design of the proposed sidewalk will begin next week.
- HDR will coordinate with the City to schedule a public meeting to discuss the proposed sidewalk improvements and obtain feedback from the community before draft plans are submitted to the City of Houston for review and comments.
- HDR has been following up with Mr. Patrick Nguyen (City of Houston) and Mr. Embry Woods (City of Houston) on the status of the ILA between the City of Houston and Hilshire Village. The ILA is still being reviewed by their Legal Team.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read 'Javier Vasquez', written in a cursive style.

Javier Vasquez, P.E., CFM  
Civil Engineer

cc: Files (10361759)