

Disbursements Presented to Council 1/19/2021

PROFESSIONAL SERVICE:	GEN FUND	UTILITY	METRO	ANT NOTE
Amegy Credit Card	\$ 835.26			
Olson & Olson	\$ 1,185.00			
BBG Consulting	\$ 2,750.00			
T-Construction		\$ 12,715.00		
Texas 811		\$ 14.25		
Inframark		\$ 1,766.31		
TOTAL	\$ 4,770.26	\$ 14,495.56	\$ -	\$ -

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 1719	Previous Balance	\$349.02
Credit Limit	\$2,000.00	Payments	\$349.02
Available Credit	\$72.00	Credits	\$0.00
Statement Closing Date	January 06, 2021	Purchases	\$1,927.18
Payment Due Date	January 26, 2021	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$48.00	Finance Charges	\$0.00
Days in Billing Cycle	33	New Balance	\$1,927.18

TOTAL *FINANCE CHARGE* PAID IN 2020 \$0.00

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
12/04	12/05	2469216P42XJF0P8	IN *SILVEREYE TECHNOLOGIE703-6516625 VA <u>56545</u>	\$1,091.92 PD
12/15	12/15	2437735PF0002666T	TEXAS MUNICIPAL CLERKS AS940-5653488 TX <u>56526</u>	\$100.00
12/16	12/16	2469216PF2XQ11S0W	MERRY MAIDS HOUSTON 713-364-0094 TX <u>56520</u>	\$92.01
12/16	12/16	2490641PF363E94BG	EIG*CONSTANTCONTACT.COM 855-2295506 MA <u>50545</u>	\$346.50
12/18	12/18	7476800PKBKDRV28A	PAYMENT - THANK YOU	-\$349.02
12/29	12/29	2437735PX00022K83	TEXAS MUNICIPAL CLERKS AS940-5653488 TX <u>56526</u>	\$100.00
12/30	12/30	2469216PX2XFKTSYD	MERRY MAIDS HOUSTON 713-364-0094 TX <u>56520</u>	\$92.01
01/03	01/03	2443106032DMRVRJ3	FTD.COM 800-736-3383 IL <u>50551</u>	\$104.74
				+835.210

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3 7 4 210106 0

PAGE 1 of 2

12 5398 0000 ABBS 01AA5543

3089

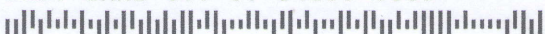
AmegyBank of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CITY UT 84130-0833



PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 1719
Payment Due Date	01/26/21
New Balance	\$1,927.18
Minimum Payment Due	\$48.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

SUSAN BLEVINS
CITY OF HILSHIRE VIL
8301 WESTVIEW DR
HOUSTON TX 77055-6737

3089
R201



5066 000053980000000011719

SUSAN BLEVINS
Account Number :
xxxx xxxx xxxx 1719

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
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Purchase	0.02533%	\$0.00	\$0.00	9.25%
Cash Advances	0.03629%	\$0.00	\$0.00	13.25%

Questions:

Cardholder Services 1-866-749-7459
Lost or Stolen 1-866-749-7459

Remit To:

Bankcard Center
PO Box 30833
Salt Lake City UT 84130

Or Write:

Bankcard Center
PO Box 25787
Salt Lake City UT 84125-0787

Visit us on the web at: www.amegybank.com

Change of address? Please call 1-866-749-7459 or visit your local branch.



Silvereye Technologies Inc
30 Main Street Suite 200 South River, NJ 08882
P. 703-651-6625
F. 703-996-4412

PAID

Invoice

Number SETI3670-01
Date 12/07/20

Remittance Address

Silvereye Technologies
c/o: Accounting
9099 Ridgefield Drive
Suite 204
Frederick, MD 21701

Sold To City of Hilshire Village Texas
Susan Blevins
8301 Westview
Houston, Texas 77055

Ship To City of Hilshire Village Texas
Susan Blevins
8301 Westview
Houston, Texas 77055

P.
F.

P.
F.

Salesperson	P.O. Number	Terms	CC Trans ID
Tamara Fisher		Credit Card	PL0065137601

Line	Qty	Description	Unit Price	Ext. Price
1	1	Acronis Cyber Backup SCS Standard Windows Server Essentials Subscription License, 3 Year (Optional - SELECTED)	\$443.11	\$443.11
2	1	Acronis Cloud Storage Subscription License 500 GB, 3 Year (Optional - SELECTED)	\$648.81	\$648.81
			Total	\$1,091.92

Notes:

Please contact me if I can be of further assistance.

Date of Invoice 12-7-20	Date of Check 12-7-20
Check Number 8396 Paid Credit Card	Check Amount 1,091.92
Account Number 56540	Account Name Computer Backup Due to Cont'd
CK Signatory #1 PRM	CK Signatory #2 [Signature]
Initiator's Notes and Initials	

<http://www.silvereyetech.com>

703-651-6625

30 Main Street, Suite 200, South River, NJ 08882

Make a Payment

RE: SETQ3670-01 - Susan Blevins_City of Hilshire Village Texas_Acronis (View)

Amount

\$1,091.92

No payments due at this time

Credit Card

\$1,091.92
Amount

\$0.00

\$1,091.92
Total

Credit Card Details

Card type

VISA

Name on card

Card number

Expiration date

09 - September

2023

Security Code

Billing Address

Country

United States

Street Address

City

State

Texas

Postal Code

Misc

Notes for Sales Rep

Submit Payment

Note: We will never ask for your Social Security Number, birth date, Login ID or password.

Payment History

QUOTE Total: \$1,091.92. Total payments made to date: \$1,091.92 (\$0.00 balance remaining)

Date/Time	Method	Status	Base Amount	Adjustment	Total Payment	Ref	Result
12/4/2020 10:29 AM	VISA (x1719)	Approved	\$1,091.92	\$0.00	\$1,091.92	Full Amount	Approved

CITY OF HILSHIRE VILLAGE
GENERAL FUND
Amegy Bank

8396

Check Number 8396
Check Date Dec 7, 2020

Check Amount \$1,091.92

Invoice	Date	Discount Taken	Amount Paid	Quantity	Description
	12/7/20		1,091.92	1.00	Silvereye- new back up system due to covid

CITY OF HILSHIRE VILLAGE
GENERAL FUND
8301 WESTVIEW
HOUSTON, TEXAS 77055
PH. 713-973-1779 FAX 713-973-7793

AmegyBank.
P.O. Box 27459
Houston, Texas 77227-7459
AmegyBank.com • 713-235-8810
35-1125/1130



8396

Memo: back up system

One Thousand Ninety-One and 92/100 Dollars

DATE
Dec 7, 2020

AMOUNT
1,091.92

PAY
TO THE
ORDER
OF
Amegy Bank
P. O. Box 30833
Salt Lake City, UT 84130-0833



Paul R. McPherson
Russell Hurd
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈00008396⑈ ⑆113011258⑆ 2500702761⑈

AmegyBank.

BR-010 (08/19)

This is a Deposit Receipt unless otherwise indicated. / A menos que se indique lo contrario, este es un Recibo de depósito.

- | | |
|--|--|
| <input type="checkbox"/> Loan Payment / Pago de un préstamo | <input type="checkbox"/> Fees / Comisiones |
| <input type="checkbox"/> Merchant Deposits / Depósitos del comerciante | <input type="checkbox"/> Other / Otro |

Checks and other items are received for deposit subject to the terms and conditions of this Bank's Rules and Regulations. / Los cheques y documentos que se reciben para depósito están sujetos a los términos y condiciones de las Normas y Reglamentos de este Banco.

TRANSACTION NUMBER, DATE AND AMOUNT OF YOUR DEPOSIT ARE SHOWN BELOW /
EL NÚMERO DE TRANSACCIÓN, FECHA Y MONTO DE SU DEPÓSITO FIGURAN ABAJO:

Account # 1719 01/08/21
Payment Amt. \$1,091.92
DDA WDL \$0.00
SAV WDL \$0.00
Cash In Amt \$0.00
Cash Out Amt \$0.00

017 04

1437 15:38

A division of Zions Bancorporation, N.A. Member FDIC

How are we doing? Click "Contact Us" at www.amegybank.com.

cassie.stephens@hilshirevillagetexas.com

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Tuesday, December 15, 2020 3:01 PM
To: Susan Blevins
Subject: Transaction Receipt from Texas Municipal Clerks Association Inc for \$100.00 (USD)

Order Information

Description: Time: 2020-12-15 15:00:39 MEMBERSHIP: 2021 Regular Membership (Join) ID: 7041
EMAIL: cassie.stephens@hilshirevillagetexas.com NEON Account ID: 11973

Billing Information

Susan Blevins
77055
cassie.stephens@hilshirevillagetexas.com

Shipping Information

Cassie TMCA dues 2021

Total: \$100.00 (USD)

Payment Information

Date/Time: 15-Dec-2020 15:00:39 CST
Transaction ID: 62736956373
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 015095

Merchant Contact Information

Texas Municipal Clerks Association Inc
Denton, TX 76207
US
peggy.burnside@unt.edu

RECEIPT

merry maids[®]

Date: 12/22/2020
Work Order No: WO-64050912

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	12/14/2020	\$92.01
	Sales Tax	\$0.00
	Total Amount	\$92.01
	Amount Received	\$92.01

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From: Constant Contact Billing <notification@constantcontact.com>
Sent: Wednesday, December 16, 2020 8:34 AM
To: susan.blevins@hilshirevillagetexas.com
Subject: Constant Contact Payment Receipt for Susan Blevins

Thank you for your recent payment. Your payment receipt is found below.



Payment Receipt
for December 16, 2020

City of Hilshire Village
Attn.: Susan Blevins
8301 Westview
Houston, TX 77055
US
7139731779

Today's Date: December 16, 2020
Payment Date: December 16, 2020
Payment Method: Visa (last 4 digits: 1719)
User Name: susan.blevins@hilshirevillagetexas.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 1719	\$346.50

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

susan.blevins@hilshirevillagetexas.com

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Tuesday, December 29, 2020 10:23 AM
To: Susan Blevins
Subject: Transaction Receipt from Texas Municipal Clerks Association Inc for \$100.00 (USD)

Order Information

Description: Time: 2020-12-29 10:22:48 MEMBERSHIP: 2021 Regular Membership (Join) ID: 7152
EMAIL: susan.blevins@hilshirevillagetexas.com NEON Account ID: 8339

Billing Information

Susan Blevins
77055
susan.blevins@hilshirevillagetexas.com

Shipping Information

Susan TMCA dues 2021

Total: \$100.00 (USD)

Payment Information

Date/Time: 29-Dec-2020 10:22:48 CST
Transaction ID: 62760615711
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 029010

Merchant Contact Information

Texas Municipal Clerks Association Inc
Denton, TX 76207
US
peggy.burnside@unt.edu

INVOICE

merry maids[®]

Date: 01/13/2021
Work Order No: WO-64050913

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	12/28/2020	\$92.01
	Sales Tax	\$0.00
	Total Amount	\$92.01

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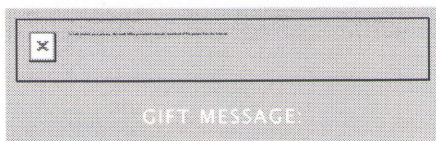
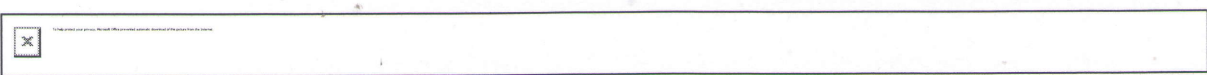
susan.blevins@hilshirevillagetexas.com

From: FTD Flowers <ftd@ereceipt.ftd.com>
Sent: Sunday, January 3, 2021 1:46 PM
To: susan.blevins@hilshirevillagetexas.com
Subject: Your FTD Order Confirmation



Susan – Great news, we have started on your order.

Thank you for trusting us with your most important occasions.



*Your friends at the City of
Hilshire Village*

The Spathiphyllum Plant

SUBORDER NO.:

60114182828 [Modify/Track Order](#)

DELIVERY ON:

Monday, 01/04/2021

DELIVER TO:

Ray Leiker

Earthman Hunters Creek Funeral Home

8303 KATY FWY

Houston, TX 77024

US

ph. 7134658900

ITEM COST \$73.00

SHIPPING/SERVICE FEES \$20.99

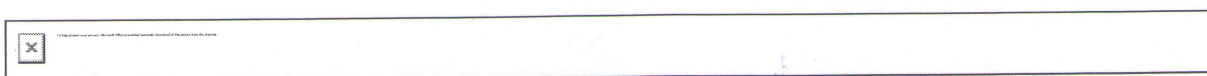
Care and Handling Charges \$2.99

TAX \$7.76

SUBTOTAL \$104.74

TOTAL CHARGE \$104.74

CREDIT CARD TYPE VISA



We're here for you!

Olson & Olson LLP

Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

January 6, 2021

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 10325
Our File No. 1057-00000
Billing Through: 12/31/2020

City of Hilshire Village

Total Legal Services	\$1,185.00
Total Reimbursable Expenses	\$0.00
Net Balances Forward	\$0.00
Total Charges for this Bill	\$1,185.00
Total Balance Now Due	\$1,185.00

Olson & Olson LLP

Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

January 6, 2021

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 10325
Our File No. 1057-00000
Billing Through: 12/31/2020

City of Hilshire Village

Balance forward as of invoice 12/3/2020	\$775.00
Payments received since last invoice	(\$775.00)
Net Balance Forward	<u>\$0.00</u>

12/8/2020	LSB	Review email from S. Blevins with attachments; review zoning ordinance re same; Telephone conference S. Blevins regarding same [.6] conference call with S. Blevins and zoning official re same [.4].	1.00 hrs	250 / hr	250.00
12/9/2020	LSB	Review draft election ordinance and email S. Blevins re same [.2].	0.20 hrs	250 / hr	50.00
12/11/2020	LSB	Review agenda and packet; email S. Blevins re same [.1].	0.10 hrs	250 / hr	25.00
12/14/2020	LSB	Review email and attachments from S. Blevins re 1210 Ridgley [.1] Received telephone call Kevin re same; review ordinance and Telephone conference Kevin [.3].	0.40 hrs	250 / hr	100.00
12/15/2020	LSB	Received telephone call S. Blevins re zoning issue; prepare for and attend conference with K. Taylor, E. Him and S. Blevins re same [.6]; prepare for and attend city council meeting [1.1].	1.70 hrs	250 / hr	425.00

12/15/2020 KG	Served as Zoom moderator for the City of Hilshire Village Regular City Council Meeting.	1.60 hrs	100 / hr	160.00
12/16/2020 LSB	Review Chapter 105 Tex.Loc.Govt re depositories; review law re O&M contracts for water / wastewater; review request for proposal by other cities, including Fulshear, Rosenberg and Houston re same; email S. Blevins re city's options regarding same [.6].	0.60 hrs	250 / hr	150.00
12/29/2020 LSB	Receive email from S. Blevins; review attachment; email response [.1].	0.10 hrs	250 / hr	25.00

Total fees for this matter

\$1,185.00

Total

\$1,185.00

BBG Consulting, Inc.
5925 Alameda Rd, Unit
11406
Houston, TX 77004 US
(972) 746-6671
ktaylor@bbgcode.com
www.bbgcode.com



BBG CONSULTING, INC.

INVOICE

BILL TO

Susan Blevins
City of Hilshire Village
8301 Westview
Houston, TX 77055

INVOICE # 2657**DATE** 01/01/2021**DUE DATE** 01/31/2021**TERMS** Net 30

DATE	DESCRIPTION	#	RATE	FEE
12/31/2020	Building Official Services Monthly Contract	1	2,750.00	2,750.00

Please note our new mailing address

BALANCE DUE

\$2,750.00

BBG Consulting, Inc.
5925 Alameda Rd #11406
Houston, TX 77004



BBG CONSULTING, INC.

Hilshire Village				
#	Permit	Date	Address	Inspection
1	HV-20-091P	12/2/2020	5 Pine Creek Ln	Bathroom Remodel Plumbing
2	HV-20-091P	12/3/2020	5 Pine Creek Ln	Pour back inspection
3	HV-20-028SP	12/7/2020	24 Hickory Shadows	Swimming Pool Final
4	HV-20-044V	12/7/2020	8302 Creekstone Cir	Patio Final: Electrical, Framing
5	HV-20-044B	12/7/2020	8302 Creekstone Cir	Occupancy Inspection
6	HV-19-080P	12/9/2020	1220 Archley	GTO
7	HV-20-098F	12/15/2020	1240 Archley Dr	Fence Final
8	HV-20-034B	12/15/2020	7906 N Villa Ct	Lath
9	HV-19-077E	12/17/2020	1306 Bridle Spur Ln	Electrical TCI
10	HV-20-104R	12/21/2020	1101 Ridgeley Dr	Roofing Final
11	HV-20-106R	12/22/2020	1214 Ridgeley	Roofing Final
12	HV-19-062P	12/23/2020	1306 Bridle Spur Ln	Plumbing Final
13	HV-20-059B	12/23/2020	1330 Glourie Dr	Hurricane Clips & Straps
14	add-on	12/23/2020	1306 Bridle Spur Ln	Gas Test
PLAN REVIEW				
1	Glourie Lot 4	New House		

OWNER:

City of Hillshire Village
4828 Loop Central Drive, Suite 800
Houston, Texas 77081

CONTRACTOR:

T-CONSTRUCTION, LLC
12605 MCNAIR ST., HOUSTON, TX 77015

ENGINEER

HDR Engineers, Inc
4828 Loop Central Drive, Suite 800
Houston, Texas 77081

City of Hillshire Village
New Sanitary Sewer Service Line and Water Service Line Connections
Glourie Drive

ESTIMATE NO:1Contract Date: 11/16/2020Final Contract Completion Date: 11/20/2020Substantial Completion Date: 11/20/2020Notice to Proceed Date: 11/16/2020Percentage By Time 33% % In Place: 100.00%Estimate Cut Off Date: 20-Nov-20Date of Estimate: 25-Nov-20

Contract Time in Calendar Days

Original Contract Time: 15 daysCurrent Approved Extensions: 0 daysPrevious Approved Extensions: 0 daysTotal Contract Time: 15 daysDays Used to Date: 5 daysDays Remaining to Date: 10 days**A. CONTRACT AMOUNT TO DATE:**1. Contract Price: \$12,715.00

2. Approved Change Orders:

Total Change Orders to Date:

+/-

TOTAL CONTRACT AMOUNT\$12,715.00**B. EARNINGS TO DATE:**1. Work Completed to Date: 100.00% % Complete \$12,715.00

2. Stored Materials

3. Stored Materials in Place:

4. Balance Materials Stored on Site: \$0.00**TOTAL EARNINGS TO DATE:**\$12,715.00**C. REDUCTIONS:**1. Retainage: 0% \$12,715.00 \$0.002. Retainage Stored Mtls: 0% \$0.00 \$0.003. Retainage Total: \$0.004. Liquidated Damages: 0 Days @ \$0 \$0.00**TOTAL REDUCTIONS:**\$0.00\$0.00**AMOUNT DUE THIS PERIOD:**1. Total Earnings This Date: \$12,715.002. Total Reductions: \$0.003. Total Payments Due: \$12,715.004. Less Previous Payments: \$0.005. Restoration Adjustment: \$0.00**TOTAL AMOUNT DUE CONTRACTOR THIS DATE:**\$12,715.00

Prepared by

Yonin Villares / T-CONSTRUCTION, LLC

Date:

11/30/2020

Approved by

Javier Vasquez (City of Hillshire Village)

Date:

Approved by

City of Hillshire Village

Date:

To: City of Hillshire Village
4828 Loop Central Drive, Suite 800
Houston, Texas 77081

INVOICE

Estimate No.: 1
Work Completed Thru: 20-Nov-20
Invoice Date: 25-Nov-20

From: YONIN VILLARES
Remit to: T CONSTRUCTION,LLC
12601 Mc Nair Street
Houston, Texas 77015

Project : New Sanitary Sewer Service Line and Water Service Line Connections
Glorie Drive

Item #	Description PAGE 1/2	Units	Cost/Unit	Orig Contract Qty	Contract Amt	Previous units billed	Current Units	Total Units complete	Previous Value	Current Value	Total Value	% Complete
General	A-Sanitary Sewer Service Items											
1	6-inch PVC service connection (by auger), all depths and lengths, including all fittings, with stack, including new cleanout w/brass cap at the right-of-way, including any hand digging, trench safety, traffic control, restoration, and silt fencing, per details, complete in place	EA	\$ 3,600.00	1	\$3,600.00	0	1	1	\$0.00	\$3,600.00	\$3,600.00	100.0%
2	6-inch PVC service connection (by open cut), all depths, including all fittings, with stack, including new cleanout w/brass cap at the right-of-way, including any hand digging, trench safety, traffic control, restoration, and silt fencing, per details, complete in place	EA	\$ 1,990.00	1	\$1,990.00	0	1	1	\$0.00	\$1,990.00	\$1,990.00	100.0%
	SUBTOTAL				\$5,590.00					\$5,590.00	\$5,590.00	

	B- Water Service Line Items											
3	1-1/2 inch diameter service line (copper or polyethylene tubing) with meter box, short side, including all fittings and testing, per details, including including any hand digging, restoration, and traffic control, complete in place	EA	\$ 1,375.00	3	\$4,125.00	0	3	3	\$0.00	\$4,125.00	\$4,125.00	100.0%
5	In lieu of Item #4, provide Alternate Item #5 as follows: 1-1/2 inch diameter service line (copper or polyethylene tubing) with meter box, long side by auger w/ PVC sleeve, per exhibit length and location, including all fittings and testing, per details, including any hand digging, restoration, and traffic control, complete in place	EA	\$ 3,000.00	1	\$3,000.00	0	1	1	\$0.00	\$3,000.00	\$3,000.00	100.0%
	SUBTOTAL				\$7,125.00					\$7,125.00	\$7,125.00	

	TOTAL AMOUNT OF CONTRACT				\$12,715.00				\$0.00	\$12,715.00	\$12,715.00	4.00
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**CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055
713 973 1779 OFFICE
713 973 7793 FAX**

PURCHASE ORDER

DATE: 10-21-20

PURCHASE ORDER # **HV-SB-20-95**

TO: T CONSTRUCTION, LLC
12601 McNair Street
Houston, TX 77015

FROM: City of Hillshire Village
8301 Westview
Houston, Texas 77055
(713) 973-1779

TAX EXEMPT –74-2162965

NEW SANITARY SEWER SERVICE LINE AND WATER SERVICE LINE
CONNECTIONS PER QUOTE TO HDR FOR JOB # 20-005 (ATTACHED)

QUOTED PRICE NOT TO EXCEED \$12,865.00

Susan Blevins
SUSAN BLEVINS
CITY SECRETARY/ADMINISTRATOR
CITY OF HILSHIRE VILLAGE

EXHIBIT "A"
QUOTE SHEET

CITY OF HILSHIRE VILLAGE, TEXAS
GLOURIE DRIVE
NEW SANITARY SEWER SERVICE LINE AND
WATER SERVICE LINE CONNECTIONS

(A) SANITARY SEWER SERVICE ITEMS					
ITEM	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL AMOUNT
1	6-inch PVC service connection (by auger), all depths and lengths, including all fittings, with stack, including new cleanout w/brass cap at the right-of-way, including any hand digging, trench safety, traffic control, restoration, and silt fencing, per details, complete in place	EA.	1	\$3,600.00	\$3,600.00
2	6-inch PVC service connection (by open cut), all depths, including all fittings, with stack, including new cleanout w/brass cap at the right-of-way, including any hand digging, trench safety, traffic control, restoration, and silt fencing, per details, complete in place	EA.	1	\$1,990.00	\$1,990.00
SUBTOTAL (A) SANITARY SEWER SERVICE ITEMS					\$ 5,590.00
(B) WATER SERVICE LINE ITEMS					
ITEM	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL AMOUNT
3	1-1/2 inch diameter service line (copper or polyethylene tubing) with meter box, short side, including all fittings and testing, per details, including including any hand digging, restoration, and traffic control, complete in place	EA.	3	\$1,375.00	\$4,125.00
4	1-1/2 inch diameter service line (copper or polyethylene tubing) with meter box, long side per exhibit length and location, including all fittings and testing, per details, including including any hand digging, restoration, and traffic control, complete in place	EA.	1	\$3,150.00	\$3,150.00
SUBTOTAL (B) WATER SERVICE LINE ITEMS					\$ 7,275.00
(C) ALTERNATE WATER SERVICE LINE ITEMS (AUGER LONG SIDE)					
ITEM	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL AMOUNT
5	In lieu of Item #4, provide Alternate Item #5 as follows: 1-1/2 inch diameter service line (copper or polyethylene tubing) with meter box, long side by auger w/ PVC sleeve, per exhibit length and location, including all fittings and testing, per details, including any hand digging, restoration, and traffic control, complete in place	EA.	1	\$3,000.00	\$3,000.00
SUBTOTAL (C) ALTERNATE WATER SERVICE LINE ITEMS					\$ 3,000.00
Option 1 (A + B)				TOTAL	\$ 12,865.00
Option 2 (A + B + C - ITEM #4)				TOTAL	\$ 12,715.00

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency CITY OF HILSHIRE VILLAGE	
Address (Street & number, PO Box or Route number) 8301 WEST VIEW	Phone (Area code and number) 713 973 1779
City, State, Zip HOUSTON, TEXAS 77055	

<p>I, the purchaser named above, claim an exemption from payment of sales and use taxes for the purchase of taxable items described below or on the attached order or invoice form:</p> <p>Seller: <u>T Constrution LLC</u></p> <p>Street Address: <u>12601 McNair Street</u> City, State, Zip <u>HOUSTON, TEXAS 77015</u></p> <p>Description of items to be purchased or on the attached order or invoice:</p> <p style="text-align: center;">Service - Installation of water and sewer lines/connections</p> <p>Purchaser claims this exemption for the following reason:</p> <p style="text-align: center;">Because the purchaser is an incorporated City Exempt Under Art. 20.04 (H) (4), Title 122A, Taxation-General</p> <p style="text-align: center;">V.T.C.S. FEI # 74-2162965</p> <p>I understand that I will be liable for payment of sales and use taxes which may become due for failure to comply with the provisions of the Tax Code: Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Service Districts in counties with a population of 125, 000 or less.</p> <p>I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than expressed in this certificate and , depending on the amount of tax evaded, the offense may range from Class C misdemeanor to a felony of the second degree.</p>		
Purchaser sign here <i>Susan Blevins</i>	Title CITY SECRETARY	Date 10/21/2020

Note: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
Sales and use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.

Texas Excavation Safety System, Inc.
PO Box 678058
(972) 231-5497
Dallas TX 75267



Invoice

#20-23558
12/31/2020

Bill To

City of Hilshire Village
Attn: Susan Blevins
8301 Westview
Houston TX 77055
United States

AMOUNT DUE

\$14.25

Due Date: 1/30/2021

Terms	Due Date	PO #	Additional Info	Status
Net 30	1/30/2021			Open

Quantity	Description	Rate	Amount
15	Message Fees for December 2020 / HLV	\$0.95	\$14.25

Total	\$14.25
Amount Paid	\$0.00
Amount Due	\$14.25



20-23558



Inframark, LLC
2002 West Grand Parkway North, Suite 100
Katy, Texas 77449
(281) 578-4200

Client ID Number	1-00121
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Invoice Number	1131712
Invoice Date	12/28/2020
Due Date	1/27/2021

To: City of Hilshire Village
 Utility Department
 Hilshire Utilities
 8301 Westview
 Houston, Texas 77055

Service Description	Total
Maintenance Services	\$1,766.31

Please Pay This Amount

Subtotal	\$1,766.31
Sales Tax	\$0.00
Total	\$1,766.31

Remit To: Inframark, LLC
 P.O. Box 733778
 Dallas, Texas 75373-3778

Please include the Project ID and the Invoice Number on the check stub of your payment.

INFRAMARK, LLC

DISTRICT : CITY OF HILSHIRE VILLAGE

INVOICE NO. 1131712 - SUMMARY

INVOICE DATE: 12/28/2020

28 Dec 2020 12:58:54PM CST

Go Green! Think before you print.

Work Type / Sub Category	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs
Maintenance, Lift Station					
LS1					
Maintenance	\$14.50	\$95.90	\$12.23	\$0.00	\$122.63
Preventative Maintenance	\$43.50	\$191.80	\$5.17	\$0.00	\$240.47
LS1 Total	\$58.00	\$287.70	\$17.40	\$0.00	\$363.10
LS Total	\$58.00	\$287.70	\$17.40	\$0.00	\$363.10
Maintenance, Water					
General Maintenance & Repairs	\$240.00	\$1,062.53	\$100.68	\$0.00	\$1,403.21
Lab Fees or Laboratory Sampling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MW Total	\$240.00	\$1,062.53	\$100.68	\$0.00	\$1,403.21
Invoice Total	\$298.00	\$1,350.23	\$118.08	\$0.00	\$1,766.31

INFRAMARK, LLC

28 Dec 2020 12:58:54PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1131712 - DETAIL

INVOICE DATE: 12/28/2020

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
Maintenance, Lift Station										
LS1										
Maintenance										
	12/2/2020	2411890	COHV District Area	General Repair of a Lift Station Asset; Alarm light	\$14.50	\$95.90	\$12.23	\$0.00	\$122.63	N
				Maintenance Total	\$14.50	\$95.90	\$12.23	\$0.00	\$122.63	
Preventative Maintenance										
	12/2/2020	2382382	COHV District Area	Three Month Communication & Alarm System PM (Electrical); Sched#: 5860 SchedType: ELEC DateSched: 11/02/20	\$43.50	\$191.80	\$5.17	\$0.00	\$240.47	N
				Preventative Maintenance Total	\$43.50	\$191.80	\$5.17	\$0.00	\$240.47	
				LS1 Total	\$58.00	\$287.70	\$17.40	\$0.00	\$363.10	
				LS Total	\$58.00	\$287.70	\$17.40	\$0.00	\$363.10	
Maintenance, Water										
General Maintenance & Repairs										
	11/22/2020	2403212	COHV District Area	Chlorine Residual in the Water System; weekend residuals 11/21-11/22	\$20.00	\$79.40	\$1.12	\$0.00	\$100.52	N
	11/25/2020	2406626	1326 Ridgeley Dr	Customer Move In - Read Meter, Reconnect or Turn On Service;	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	N
	11/25/2020	2406713	COHV District Area	Hang Tags in District Area (Delinquent, NSF, customer service notice, boil water notices (active & resend), VWU); 12 red tags	\$24.00	\$73.77	\$3.59	\$0.00	\$101.36	N
	11/25/2020	2407409	COHV District Area	Chlorine Residual in the Water System; weekend residuals 11/28-11/29	\$28.00	\$224.73	\$2.25	\$0.00	\$254.98	N

INFRAMARK, LLC

28 Dec 2020 12:58:54PM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1131712 - DETAIL

INVOICE DATE: 12/28/2020

Work Type / Sub Category	Date Complete	WO Number	Address	Task Details	Equipment Costs	Labor Costs	Materials/Other Service Costs	Sales Tax Total	Total Costs	B/C
	12/7/2020	2411706	COHV District Area	Billing Turn Off Multi-Address WO- See Bulk Accounts tab for list of Addresses;	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	N
	12/3/2020	2411923	1102 Guinea Dr	Investigate Water System Leak; customer reporting leaking meter on ridgley side	\$16.00	\$48.25	\$0.56	\$0.00	\$64.81	N
	12/6/2020	2413128	COHV District Area	Chlorine Residual in the Water System; weekend residuals for 12/5-12/6	\$36.00	\$214.39	\$1.12	\$0.00	\$251.51	N
	12/3/2020	2414388	3 Hickory Shadows Dr	Investigate a Water System Problem; Exercise Curb Stop	\$16.00	\$48.25	\$0.56	\$0.00	\$64.81	N
	12/7/2020	2414579	1101 Ridgeley Dr	Investigate a Water System Problem; INVESTIGATE PROBLEM AT HYDRANT	\$8.00	\$24.59	\$0.56	\$0.00	\$33.15	N
	12/8/2020	2415586	1102 Guinea Dr	Relocate, Repair, Replace or Recondition Water System Asset; Replace leaking/damaged gasket	\$48.00	\$144.74	\$26.54	\$0.00	\$219.28	N
	12/13/2020	2418641	COHV District Area	Chlorine Residual in the Water System; weekend residuals 12/12-12/13	\$24.00	\$142.94	\$2.92	\$0.00	\$169.86	N
	12/16/2020	2422949	10 Hickory Shadows Dr	Investigate a Water System Problem; Investigated low water pressure	\$20.00	\$61.47	\$1.46	\$0.00	\$82.93	N
				General Maintenance & Repairs Total	\$240.00	\$1,062.53	\$100.68	\$0.00	\$1,403.21	
Lab Fees or Laboratory Sampling										
	11/20/2020	2380495	COHV District Area	Purchase Laboratory Services for Water System Asset; Water Utility Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N
				Lab Fees or Laboratory Sampling Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				MW Total	\$240.00	\$1,062.53	\$100.68	\$0.00	\$1,403.21	
				Invoice Total	\$298.00	\$1,350.23	\$118.08	\$0.00	\$1,766.31	

INFRAMARK Work Order

District: COHV **WO#:** 2382382 **Dept:** 5725 **WO Type:** LS **Resp:** MTX **Issued:** 10/29/2020

Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1
110- West @ Wirt Rd at Ridgely Dr

Activity Code/Description: PM3MADLR/Three Month Communication & Alarm System PM (Electrical)

Address/Location: COHV District Area **Sched:** 11/2/2020

Additional Address/Location or Task Details: Sched#: 5860 SchedType: ELEC DateSched: 11/02/20

Req By: **Assigned To:** Accounts Receivable **GL Code:** 40800

Utility Staking #: **UCC Start:** **UCC End:**

OLD **Meter ID:** **Read:** **MIU:** **Special Class:** Planned Maintenance

NEW **Meter ID:** **Read:** **MIU:** **Gallons Flushed:**

Date Complete: 12/2/2020 4:00 PM **Attachments:** 1 **Backcharge To:** **L-B-S:**

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS0011	Paper Towel		0.25	\$0.41
SA0041	Glove - Disposable - Nitrile - XL		8.00	\$4.76

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
602849 - Shannon Anderson		12/2/2020	1.50	N	\$109.74
606044 - Justin Taylor		12/2/2020	1.50	N	\$82.06
TX115033 - Electrical Truck	ELECTRK	12/2/2020	1.50	N	\$43.50

Milestone: Closed **Invoice#:** 1131712 **Date Invoiced:** 12/28/2020 **Total Price:** \$240.47

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** No

Field Comments: Test all alarms on dialer for operation. Verify with manager that all callouts have proper numbers and names.3 month dialer PM complete. Checked and tested alarms. All ok.

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV		WO#: 2411890		Dept: 5725		WO Type: LS		Resp: MTX		Issued: 12/3/2020	
Asset ID/Description: COHV-LS1/City of Hillshire Village Lift Station # 1 I10- West @ Wirt Rd at Ridgely Dr											
Activity Code/Description: MTXLSREP/General Repair of a Lift Station Asset											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: Alarm light											
Req By: James				Assigned To: Accounts Receivable				GL Code: 40800			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class: Unplanned Maintenance	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 12/2/2020 4:30 PM				Attachments: 1		Backcharge To:			L-B-S:		

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
MS0011	Paper Towel		0.25	\$0.41
PCard	HOME DEPOT	pcard	1.00	\$11.82

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
602849 - Shannon Anderson		12/2/2020	0.50	Y	\$54.87
606044 - Justin Taylor		12/2/2020	0.50	Y	\$41.03
TX115033 - Electrical Truck	ELECTRK	12/2/2020	0.50	N	\$14.50

Milestone: Closed		Invoice#: 1131712		Date Invoiced: 12/28/2020		Total Price: \$122.63	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments: While performing dialer PM, Operator requested to check alarm light. Found light disconnected and bad bulb. Re-wired and installed new light. Tested and all ok.							
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:							

INFRAMARK Work Order

District: COHV **WO#:** 2380495 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 10/28/2020

Asset ID/Description: /

Activity Code/Description: MWLAB/Purchase Laboratory Services for Water System Asset

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: Water Utility Services

Req By:

Assigned To: Accounts Receivable

GL Code: 40400

Utility Staking #:

UCC Start:

UCC End:

OLD Meter ID:

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 11/20/2020 10:45 AM

Attachments: 1

Backcharge To:

L-B-S:

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
PO	Water Utility Services Inv # 59887	111399	1.00	\$0.00

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Time In</u>	<u>Time Out</u>	<u>OT?</u>

Milestone: Closed **Invoice#:** 1131712 **Date Invoiced:** 12/28/2020 **Total Price:** \$0.00

Mgr Rev Req: No

Bid Price: \$0.00

Manager Name:

Billing Notification: No

Field Comments:

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV	WO#: 2403212	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 11/20/2020
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Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: weekend residuals 11/21-11/22

Req By: Carl West

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
-----	-----------

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 11/22/2020 11:00 AM **Attachments:** 0

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$100.52
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: Monitor residuals 11/21/20 POE = 3.50 11/22/20 POE = 3.70

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV **WO#:** 2406626 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 11/24/2020

Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

Address/Location: 1326 Ridgeley Dr **Sched:**

Additional Address/Location or Task Details:

Req By: Billing **Assigned To:** Accounts Receivable **GL Code:** 40500

Utility Staking #: **UCC Start:** **UCC End:**

OLD Meter ID: 93268640 **Read:** 494.75 **MIU:** **Special Class:**

NEW Meter ID: **Read:** **MIU:** **Gallons Flushed:**

Date Complete: 11/25/2020 9:45 AM **Attachments:** 0 **Backcharge To:** **L-B-S:**

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.00
CSTONMVIN			1.00	\$20.00

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		11/25/2020	0.25	N	\$0.00
TX112443 - Utility Truck	UTLTRK	11/25/2020	0.25	N	\$0.00

Milestone: Closed **Invoice#:** 1131712 **Date Invoiced:** 12/28/2020 **Total Price:** \$20.00

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** Yes

Field Comments: Read meter, turned service on, meter stopped.

No Problem Found **Customer Responsibility** **New WO** **New Asset** **Void WO/Reason:**

INFRAMARK Work Order

District: COHV	WO#: 2406713	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 11/25/2020
Asset ID/Description: /					
Activity Code/Description: BILLTAGS/Hang Tags in District Area (Delinquent, NSF, customer service notice, boil water notices (active & resend), VWU)					
Address/Location: COHV District Area					Sched:
Additional Address/Location or Task Details: 12 red tags					
Req By: billing		Assigned To: Accounts Receivable		GL Code: 40500	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 11/25/2020 9:30 AM		Attachments: 0	Backcharge To:	L-B-S:	
<u>Material / Inventory ID</u>		<u>Vendor / Description</u>		<u>PO# / P-Card</u>	<u>Qty</u>
MS95		MISC. Tag. Red			12.00
SA0018		Mask - Dust			0.13
<u>Labor / Equipment ID</u>		<u>Job Class</u>		<u>Date</u>	<u>Hours</u>
605678 - Mickayla Trombley				11/25/2020	1.50
TX112443 - Utility Truck		UTLTRK		11/25/2020	1.50
Milestone: Closed		Invoice#: 1131712		Date Invoiced: 12/28/2020	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:	
Field Comments:		Total Price: \$101.36			
		Billing Notification: Yes			
Delivered bill tags to residents, was told by Susan to not put red tags at these addresses: 1102 Guinea Dr, 1031 Ridgeley Dr. 1206 Archley Dr.					
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:					

INFRAMARK Work Order

District: COHV	WO#: 2407409	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 11/26/2020
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Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: weekend residuals 11/28-11/29

Req By: Carl West

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
-----	-----------

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 11/25/2020 5:29 AM

Attachments: 0

Backcharge To:

L-B-S:

[illegible]

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
008315 - James West		11/26/2020	0.50	Y	\$64.21
008315 - James West		11/27/2020	0.50	Y	\$64.21
008315 - James West		11/28/2020	0.25	Y	\$32.10
008315 - James West		11/29/2020	0.50	Y	\$64.21
TX119056 - Utility Truck	UTLTRK	11/26/2020	0.50	N	\$8.00
TX119056 - Utility Truck	UTLTRK	11/27/2020	0.50	N	\$8.00
TX119056 - Utility Truck	UTLTRK	11/28/2020	0.25	N	\$4.00
TX119056 - Utility Truck	UTLTRK	11/29/2020	0.50	N	\$8.00

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$254.98
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments:	11/26, 11/27 input info in Birdnest. 11/28 PDE 3.50 1) 1.60	11/29 PDE 3.40 1) 2.40
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No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order

District: COHV	WO#: 2411706	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/2/2020
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Asset ID/Description: /

Activity Code/Description: I-TOFF-M/Billing Turn Off Multi-Address WO- See Bulk Accounts tab for list of Addresses

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details:

Req By: Billing

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
-----	-----------

Read:

MIU:

Special Class:

NEW	Meter ID:
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Read:

MIU:

Gallons Flushed:

Date Complete: 12/7/2020 9:00 AM

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$40.00
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	Yes
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Field Comments: postpone until monday 12/7. spoke with susan, she says customer has made payment, do not turn off service

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2411706	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/2/2020
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Asset ID/Description: /

Activity Code/Description: I-TOFF-M/Billing Turn Off Multi-Address WO- See Bulk Accounts tab for list of Addresses

Address/Location: COHV District Area

Additional Address/Location or Task Details:

<u>Address</u>	<u>Meter No</u>	<u>Reading</u>	<u>MIU</u>	<u>Time</u>	<u>Comments</u>
8108 Bromley St	60463500				
8108 Bromley St Irr 1	60540392				

INFRAMARK Work Order

District: COHV	WO#: 2411923	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/3/2020
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Asset ID/Description: /

Activity Code/Description: MWINVL/Investigate Water System Leak

Address/Location:	1102 Guinea Dr
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Sched:

Additional Address/Location or Task Details:	customer reporting leaking meter on ridgley side
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Req By: michael gust 713-875-3008

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:	60881544
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Read: 1500

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/3/2020 3:45 PM

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$64.81
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Mgr Rev Req: No

Bid Price:

\$0.00

Manager Name:

Billing Notification:	No
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Field Comments: locate problem, locate leak, turned service off, clean out meter box, read meter, talked to customer, irr or pool

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV		WO#: 2413128		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 12/4/2020	
Asset ID/Description: /											
Activity Code/Description: DCL2RES/Chlorine Residual in the Water System											
Address/Location: COHV District Area										Sched:	
Additional Address/Location or Task Details: weekend residuals for 12/5-12/6											
Req By: Carl West				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed: 3,750.00	
Date Complete: 12/6/2020 11:45 AM				Attachments: 0		Backcharge To:			L-B-S:		

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.25	\$1.12

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605236 - James Najjar		12/5/2020	1.75	Y	\$166.75
605236 - James Najjar		12/6/2020	0.50	Y	\$47.64
TX112407 - Utility Truck	UTLTRK	12/6/2020	0.50	N	\$8.00
TX112407 - Utility Truck	UTLTRK	12/5/2020	1.75	N	\$28.00

Milestone: Closed		Invoice#: 1131712		Date Invoiced: 12/28/2020		Total Price: \$251.51	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments: monitor residuals12/5/20- p.o.e 3.7012/6/20- p.o.e 3.80							

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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INFRAMARK Work Order

District: COHV	WO#: 2414388	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/7/2020
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Asset ID/Description: /

Activity Code/Description: MWINVPRB/Investigate a Water System Problem

Address/Location:	3 Hickory Shadows Dr	Sched:
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Additional Address/Location or Task Details: Exercise Curb Stop

Req By: James Horace	Assigned To: Accounts Receivable	GL Code: 40500
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Utility Staking #:	UCC Start:	UCC End:
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OLD	Meter ID: 29569133	Read: 5629.7	MIU:	Special Class:
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NEW	Meter ID:	Read:	MIU:	Gallons Flushed:
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Date Complete: 12/3/2020 2:00 PM	Attachments: 0	Backcharge To:	L-B-S:
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[illegible][illegible]

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$64.81
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: clean out meter box, read meter, try to unstick curb stop, exercise valve

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV		WO#: 2414579		Dept: 5755		WO Type: MW		Resp: OPS		Issued: 12/7/2020	
Asset ID/Description: /											
Activity Code/Description: MWINVPRB/Investigate a Water System Problem											
Address/Location: 1101 Ridgeley Dr										Sched:	
Additional Address/Location or Task Details: INVESTIGATE PROBLEM AT HYDRANT											
Req By: Mickayla Trombley				Assigned To: Accounts Receivable				GL Code: 40500			
Utility Staking #:				UCC Start:				UCC End:			
OLD	Meter ID:			Read:			MIU:			Special Class:	
NEW	Meter ID:			Read:			MIU:			Gallons Flushed:	
Date Complete: 12/7/2020 9:30 AM				Attachments: 0		Backcharge To:			L-B-S:		

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$0.56

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/7/2020	0.50	N	\$24.59
TX112443 - Utility Truck	UTLTRK	12/7/2020	0.50	N	\$8.00

Milestone: Closed		Invoice#: 1131712		Date Invoiced: 12/28/2020		Total Price: \$33.15	
Mgr Rev Req: No		Bid Price: \$0.00		Manager Name:		Billing Notification: No	
Field Comments: customer complained about ditch always being full of water. susan asked me to check it out again. ditch is dry. took pictures. sent pictures to susan. only time ditch is wet is when i flush or it rains. nothing wrong with hydrant. susan says they want us to repair ditch and use a hose to divert water, will discuss later							
No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:							

INFRAMARK Work Order

District: COHV	WO#: 2415586	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/8/2020
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Asset ID/Description: /

Activity Code/Description:	MWGENREP/Relocate, Repair, Replace or Recondition Water System Asset
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Address/Location:	1102 Guinea Dr
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Sched:

Additional Address/Location or Task Details:	Replace leaking/damaged gasket
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Req By:	Clint A
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Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:	60881544
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Read: 1500.2

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

Date Complete: 12/8/2020 11:30 AM

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$219.28
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Mgr Rev Req:	No	Bid Price:	\$0.00	Manager Name:		Billing Notification:	No
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Field Comments: Clean out meter box - Read meter - Replace gasket and bolts - Check for leak - No leak.

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2418641	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/11/2020
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Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

Address/Location:	COHV District Area
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Sched:

Additional Address/Location or Task Details: weekend residuals 12/12-12/13

Req By: Carl West

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

OLD	Meter ID:
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Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 3,750.00

Date Complete: 12/13/2020 11:10 AM

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$169.86
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Mgr Rev Req: No

Bid Price:	\$0.00
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\$0.00	Manager Name:
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Billing Notification:	No
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Field Comments: Monitor Residuals.12-12-20 POE = 3.7012-13-20 POE = 4.00

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:

INFRAMARK Work Order

District: COHV	WO#: 2422949	Dept: 5755	WO Type: MW	Resp: OPS	Issued: 12/16/2020
Asset ID/Description: /					
Activity Code/Description: MWINVPRB/Investigate a Water System Problem					
Address/Location: 10 Hickory Shadows Dr					Sched:
Additional Address/Location or Task Details: Investigated low water pressure					
Req By: Mickayla		Assigned To: Accounts Receivable		GL Code: 40500	
Utility Staking #:		UCC Start:		UCC End:	
OLD	Meter ID:	Read:	MIU:	Special Class:	
NEW	Meter ID:	Read:	MIU:	Gallons Flushed:	
Date Complete: 12/16/2020 3:00 PM		Attachments: 0	Backcharge To:	L-B-S:	

<u>Material / Inventory ID</u>	<u>Vendor / Description</u>	<u>PO# / P-Card</u>	<u>Qty</u>	<u>Price</u>
SA0018	Mask - Dust		0.13	\$1.46

<u>Labor / Equipment ID</u>	<u>Job Class</u>	<u>Date</u>	<u>Hours</u>	<u>OT?</u>	<u>Price</u>
605678 - Mickayla Trombley		12/16/2020	1.25	N	\$61.47
TX112443 - Utility Truck	UTLTRK	12/16/2020	1.25	N	\$20.00

Milestone: Closed	Invoice#: 1131712	Date Invoiced: 12/28/2020	Total Price: \$82.93
Mgr Rev Req: No	Bid Price: \$0.00	Manager Name:	Billing Notification: No
Field Comments: customer claims to have low water pressure, pressure is good, meter is fully on, house valve is fully on, talked with customer to explain drive time.			

No Problem Found	Customer Responsibility	New WO	New Asset	Void WO/Reason:
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