



November 11, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for November 15, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from October 14, 2022 to November 11, 2022.

1. On-Going Services (10336207):

a. 1311 Friarcreek Lane –

- On November 2, 2022, HDR received a Drainage Plan resubmittal for 1311 Friarcreek Lane. The drainage plan is currently being reviewed for comments.

b. 1315 Friarcreek Lane –

- On November 11, 2022, HDR reviewed and returned comments for the Drainage Plan for 1315 Friarcreek Lane.

c. 7907 Hilshire Green Drive –

- On October 19, 2022, HDR reviewed and returned the As-Built Drainage Plan for 7907 Hilshire Green Drive. All comments/corrections coordinated with the Contractor were addressed on October 13, 2022. The as built drainage plan resubmittal was approved with exceptions noted.

d. 1210 Hilshire Villa Drive –

- On November 11, 2022, HDR reviewed and returned comments for the Drainage Plan for 1210 Hilshire Villa Drive.



- e. 1209 Pine Chase Drive –
 - On October 31, 2022, HDR provided a site visit to the drainage easement near 1209 Pine Chase Drive to review existing conditions regarding a concern of the vegetation/landscaping that could cause a drainage/flooding issue. At the time of the site visit, the existing vegetation/landscaping did not visibly appear to be a drainage concern within the existing easement.

- f. 2 Pine Creek Lane –
 - On November 3, 2022, HDR provided a site visit to 2 Pine Creek Lane to review erosion control work taking place along rear property adjacent to the creek. The Contractor was nearing completion of rebuilding a retaining wall that had collapsed. HDR and the City have been in coordination with the Property Owner’s representatives to request a complete submittal of the project plans and details for completing permitting and construction of the project.

- g. 12 Pine Creek Lane –
 - On November 10, 2022, the Utility Contractor that performed the initial asphalt paving utility repair in front of 12 Pine Creek Lane performed a surface repair to correct the asphalt surfacing. The work was completed and will be monitored accordingly.

- h. 7915 S. Villa Circle –
 - On November 11, 2022, HDR reviewed and returned the As-Built Pool Drainage Plan for 7915 S. Villa Circle. All comments/corrections coordinated with the Engineer on October 14, 2022 were addressed. The as built pool drainage plan resubmittal was approved with exceptions noted.

- i. Pine Chase Grove Water Meters –
 - HDR continues efforts to coordinate with the City of Houston to provide guidance on options to improve the appearance and safety of the Pine Chase Grove easement area.

- j. Water Quality Issues –
 - HDR held an initial meeting with the City of Houston Drinking Water Operations on October 24, 2022. The following was discussed and administered during the meeting:
 - Future regular scheduled meetings.
 - Currently, the points of contact within the City of Houston for all water quality related issues were provided: Phillip Goodwin, Lin Shih, and Venus Price.

- The 311 system will still be used to report issues for record keeping; however, additional efforts will be made to have them addressed timely.
- City of Houston water sampling and procedures were provided to coordinate future procedures to monitor the water quality for the Hilshire Village drinking water.


k. Wirt Road Safety Project/ Interlocal Agreements –

- HDR coordinated with Harris County (HC) on the Interlocal Agreement (ILA) between the City of Hilshire Village (HV) and HC. On October 24, 2022, HC sent the ILA to the HV and HDR for review. The City's Legal Counsel (Mr. Scott Bounds – Olson & Olson, LLP) and HDR reviewed the ILA. The ILA was reviewed and approved by City Council during the November 7, 2022 Special Council Meeting. The City transmitted the executed ILA to HC on the same date to be added into the November 29, 2022 Commissioners Court Agenda for final review and approval.
- HDR has also been coordinating with the City of Houston (COH) regarding ILA between HV and COH. On October 17, 2022 and November 8, 2022, HDR followed up with the COH (Mr. Patrick Nguyen – COH Transportation and Drainage Operations Division Manager) on the status of the ILA and were informed that it is still under review by the COH's Contract/Agreement Section.
- HDR has coordinated with the private utility companies (i.e. CenterPoint Energy Gas & Electric, AT&T, Verizon, and Comcast) to request record drawing information on their facilities within the project area in order to include in this information in the drawings.
- HDR has been coordinating with Landtech, Inc. (Survey Subconsultant) on the survey work schedule for this project. We anticipate survey work will be completed before the end of November 2022.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)