



June 12, 2026

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for June 16, 2026, Council Meeting
HDR Job No. 10420677

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from May 16, 2026 to June 12, 2026:

1) On-Going Services (10420677):

a) 8006 Anadell Drive –

- On June 3, 2026, HDR reviewed and returned the 3rd Drainage Plan Submittal for 8006 Anadell Drive. The drainage plan was approved with exceptions as noted.

b) 1311 Friarcreek Lane –

- On May 12, 2026, HDR conducted the retaining wall inspection at 1311 Friarcreek Lane. The inspection failed since the Contractor did not anchor the gabion basket retaining wall as required in the approved Retaining Wall Plans (e.g. steel cables and bearing plates were attached only to the gabion basket's cage back wire).

c) 1306 Glourie Drive –

- On May 27, 2026, HDR reviewed and returned the 3rd As-Built Submittal for 1306 Glourie Drive. The As-Built was approved with exceptions as noted.

d) 1114 Guinea Drive –

- On June 9, 2026, HDR received the 1st Drainage Plan Submittal for 1114 Guinea Drive. The plan is currently under review.

e) 1119 Guinea Drive –

- On June 12, 2026, HDR reviewed and returned the 2nd Retaining Wall Submittal for 1119 Guinea Drive. The Retaining Wall Plan requires corrections (e.g. retaining wall proposed within the existing ravine's drainage easement); therefore, the plan needs to be revised and resubmitted.

f) 6 Hilshire Oaks Court –

- On June 2, 2026, HDR received the 1st As-Built Plan Submittal for 6 Hilshire Oaks. The plan is currently under review.
- On June 8, 2026, HDR conducted the drainage cover and driveway inspection for 6 Hilshire Oaks. The inspection failed since the proposed driveway and garage expansion improvements layout were different from what was previously approved. Also, the proposed sidewalk between the dwelling and the driveway has not been completed and the silt fencing has been removed.

g) 1210 Hilshire Villa Drive –

- On June 8, 2026, HDR received the 1st Drainage Plan Submittal for 1210 Hilshire Villa Drive. The plan is currently under review.

h) 2 & 3 Pine Creek –

- On May 26, 2026, HDR received the 3rd Retaining Wall Submittal for 2 & 3 Pine Creek. HDR requested additional information (missing Drawing sheet from the set) on May 27, 2026, and received updates on May 28, 2026. The plan is currently under review.

i) 16 Pine Creek –

- On June 8, 2026, HDR received the 1st As-Built Plan Submittal for 16 Pine Creek. The plan is currently under review.
- On June 9, 2026, HDR conducted final drainage cover as-built inspection for 16 Pine Creek. The inspection passed.

b) 7907 South Villa Court –

- On May 27, 2026, HDR conducted the second drainage cover inspection for 7907 South Villa Court. The inspection failed since most of the previous deficiencies identified during the April 27, 2026 inspection were not addressed (e.g. storm sewer pipes partially covered, downspouts connected to storm sewer, no cleanouts installed, etc.)

- On June 10, 2026, HDR conducted the third drainage cover inspection for 7907 South Villa Court. The inspection passed.

j) CNP Gas Right-of-Way Permit for Ridgeley, Bridle Spur, and Glenhilshire –

- On May 28, 2026, HDR reviewed and returned the 3rd ROW Permit Application from CNP Gas for gas distribution and service improvements along Ridgeley Drive, Bridle Spur Lane and Glenhilshire Drive. The plan was approved with exceptions as noted.

k) 1303 & 1307 Friarcreek Drainage Easement Improvements –

- HDR has prepared an Engineering Services Proposal for the Design and Construction Phase Services for the 1303 and 1307 Friarcreek Drainage Easements Improvements Project and will present it at the June 16, 2026 City Council Meeting for review and approval.

2) Wirt Road Safety Project –

ANTICIPATED PROJECT TIMELINE:

Approval from COH:	<i>March 18, 2025 (Updated)</i>
Construction NTP:	<i>March 4, 2026 (Updated)</i>
Construction Completion:	<i>August 2026 (Estimated)</i>

- a) Based on HDR field observations and site visits, the Contractor has completed approximately 80% of the sidewalk work.
- b) Due to the existing AC water line break at the north end of Hickory Shadows Drive and the Wirt Road intersection, the City and HDR coordinated with Harris County (HC) and their Contractor to request they work in other areas while the emergency repair is completed in this area. The HC Contractor had already set the sidewalk forms in this area and was advised that our Contractor (Arnold & Co.) may need to remove them in order to perform the water line emergency repair.
- c) As previously reported, the City is currently coordinating with The School of the Woods to secure the updated sidewalk easement dedication documents to submit to the COH.

3) Hickory Shadows Paving, Drainage & Water Line Improvements Project –

ANTICIPATED PROJECT TIMELINE:

70% Submittal:	<i>Tuesday, April 22, 2025 (Completed)</i>
Public Meeting:	<i>Wednesday, May 14, 2025 (Completed)</i>
100% Submittal:	<i>Thursday, June 4, 2025 (Completed)</i>
City Council (Authorization to Bid):	<i>Tuesday, June 17, 2025 (Completed)</i>
Advertisements (2 weeks):	<i>Weeks of July 9/16, 2025 (Completed)</i>
Pre-Bid Meeting:	<i>Thursday, July 17, 2025 (Completed)</i>

Bid Opening:	Thursday, August 7, 2025 <i>(Completed)</i>
Recommendation to Award:	Friday, October 3, 2025 <i>(Completed)</i>
City Council (Contract Award):	Tuesday, October 21, 2025 <i>(Completed)</i>
Second Public Meeting:	Wednesday, Dec 11, 2025 <i>(Completed)</i>
Construction NTP:	Monday, January 5, 2026 <i>(Completed)</i>

- a) HDR Inspector and Contractor performed a preliminary Substantial Completion inspection and prepared a Punch List. HDR is coordinating with the Contractor to schedule the Final Completion Inspection for the project, tentatively on June 25, 2026, and prepare a Punch List if necessary. Once the Punch List items are resolved/addressed by Contractor, HDR will coordinate with City and Contractor on the Project Closeout.
 - b) On May 28, 2026, a water line leak/break was reported at the north end of Hickory Shadows Drive and the Wirt Road intersection. The Contractor in coordination with InfraMark were able to isolate the leaking water line segment while maintaining service to the Hickory Shadows Subdivision. After further investigation by the Contractor, it was determined that the existing Asbestos Cement (AC) water line pipe had a radial crack/break causing the leak. On May 30, 2026, the Contractor performed and completed the emergency repair which, as recommended by HDR, included the replacement of the AC water line pipe under the road.
 - c) HDR and the Contractor are currently coordinating on the associated costs for this emergency repair to be processed as a Change Order to the project or as a separate Purchase Order in order to avoid delays in the project closeout.
 - d) As reported before, due to the existing AC water line break at the north end of Hickory Shadows Drive and the Wirt Road intersection, the City and HDR coordinated with HC and their Contractor to request they work in other areas while the emergency repair was completed.
 - e) On June 8, 2026, HDR reviewed, processed and transmitted to the City the Contractor's Pay Estimate No. 5 for \$64,838.02 for the period ending on May, 31, 2026. The total billing for the project represents 84.76% of the contract amount and the contract time expended as of the Pay Estimate cut-off date is 69.34%.
- 4) City-Wide Ditch Regrading & Cleaning –
- a) On May 21, 2026, HDR met with the Contractor on site to go over the outstanding corrective and additional ditch cleaning and regrading work. Due to recent wet weather events, the Contractor noted that it will be at least 3 weeks before they can come back since the ditches and ground are too wet to work on; however, he will schedule this work as soon as the weather and ground conditions permit.

- b) HDR is currently reviewing/processing the Contractor's Invoice #1, which includes partial payment for work completed and inspected, except areas where deficient work needs corrective action.

5) Mallie Court Ravine/Gully Erosion Issues –

- a) As previously reported, the ravine/gully at 8205 & 8209 Mallie Court is experiencing significant erosion which has undermined some of the erosion control measures previously performed by 8201 Mallie Court. Also, the S-shape configuration of the ravine has further exacerbated the erosion issues herein to the point that several tree roots have been exposed and pose a safety/risk issue of falling trees at any time.
- b) On April 16, 2026, HDR secured a proposal from Landtech, Inc. to perform the topographic survey required to design the proposed erosion control improvements along the Mallie Court ravine. HDR presented the proposal at the April 23, 2026, meeting and was asked by City Council to secure two (2) additional quotes.
- c) HDR received two (2) additional quotes from other surveying firms –Ellis Surveying, and MBCO. HDR will present the additional two (2) quotes, along with the Landtech, Inc. quote, during the June 16, 2026 City Council Meeting.
- d) HDR will also evaluate the option or alternative to use erosion control blankets instead of rip rap, or a combination of both, to determine the best solution to address the erosion issues at this ravine/gully. This evaluation will be performed once the survey is completed and HDR can better assess what the current impact on the ravine/gully is.

6) Pine Chase Grove Cul-De-Sac Brick Wall Replacement

- a) The City requested that HDR secure proposals for the removal and replacement of 188 linear feet of brick-and-mortar wall at the Pine Chase Grove Cul-De-Sac.
- b) HDR received four (4) quotes from Contractors (Expert Underground Solutions, Arnold & Co., Infrastructure Construction Services, and J Rivas Construction) for the replacement. HDR will present the quotes for discussion and possible approval during the June 16, 2026 City Council Meeting.

7) City's 2026-2027 Capital Improvements Projects (CIP) Update

- a) As requested by the City, HDR updated the City's CIP with the recommended project priorities and escalated cost for 2027, assuming a 5% escalation factor.
- b) HDR will present and discuss this CIP Update during the June 16, 2026 City Council Meeting. Alternatively, a separate Workshop Meeting may be scheduled to discuss details, possible revisions, etc. of the CIP List.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'E. Him', is positioned above the printed name.

Efrain Him, P.E.
City Engineer for City of Hilshire Village

cc: Files (10420677)