

## Disbursements Presented to Council 5/16/2023

### FYE 2023

Professional Service	Gen Fund	Utility	Metro	Ant. Note
Amegy Credit Card	\$ 600.90			
Election Workers	\$ 710.00			
ES&S (Election Systems & Software)	\$ 108.75			
Gulf Coast Coalition of Cities Dues	\$ 37.10			
HDR Engineering	\$ 7,545.65			
Houston Chronicle	\$ 468.52			
Northwest Pest Control	\$ 254.40			
Olson & Olson	\$ 875.00			
Susan Blevins	\$ 1,890.00			
SVPD CM Security	\$ 200.00			
Texas 811		\$ 18.05		
USIC	422.88	\$ 105.72		
<b>Total</b>	<b>\$ 13,113.20</b>	<b>\$ 123.77</b>	<b>\$ -</b>	<b>\$ -</b>



## ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 6717	Previous Balance	\$1,383.56
Credit Limit	\$2,000.00	Payments	\$1,371.83
Available Credit	\$1,399.00	Credits	\$0.00
Statement Closing Date	April 28, 2023	Purchases	\$574.26
Payment Due Date	May 18, 2023	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$14.91
Days in Billing Cycle	31	New Balance	\$600.90

## TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
03/27	03/29	24431062PBLKPBWXQ	OLIVE GARDEN 0021040 HOUSTON TX	\$65.26
04/03	04/03	24226382Y2LR3G7BZ	WAL-MART #3640 HOUSTON TX	\$21.27
04/05	04/05	24692162Z332TSLGP	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
04/07	04/07	24692163134RWKPQ3	AMZN Mktp US*HS4DV2WH0 Amzn.com/bill WA	\$151.50
04/19	04/19	24692163D33WXEHRY	MERRY MAIDS HOUSTON 713-364-0094 TX	\$98.00
04/19	04/19	74768003EBKDRJ1GV	PAYMENT - THANK YOU	-\$1,371.83
04/24	04/24	24692163J2YG3IPDN	DIGITALSPACE 888-740-0502 MN	\$11.73
04/25	04/25	24692163K2Z16033D	TST* BuffBurger - Memoria281-794-3789 TX	\$53.50
04/26	04/26	24011343L000W0FF3	GUM.CO/CC* TEXAS MUNIC HTTPSGUMROAD. CA	\$75.00
04/28	04/28		*FINANCE CHARGE*	\$14.91

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.03834%	\$14.91	\$1,255.18	14.00%
Cash Advances	0.04930%	\$0.00	\$0.00	18.00%

See Reverse Side for Important Information About Your Account.

5543 0001 BAH

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230428 0

PAGE 1 of 2

11

5398

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ABBS

01AA5543

6440

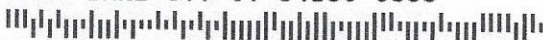
# AmegyBank of Texas

P O BOX 30833  
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.  
Payment sent to any other location may delay crediting your account.  
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER  
PO BOX 30833  
SALT LAKE CTY UT 84130-0833



## PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 6717
Payment Due Date	05/18/23
New Balance	\$600.90
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

CASSIE STEPHENS  
CITY OF HILSHIRE  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

6440

0303



5066 00005398000000 106717





10830 Northwest Freeway  
Houston, TX 77092-7304  
713-682-1465

OG ToGo Car-side\*\*\*

Check # :809778

JunaisyR

11:20 03/27/2023

Gst 5

Transaction #:489676560

ID # 4327 76793 3854

\*\*\*\*\*

\* Survey - Chance to win one of \*  
\* five \$100 gift cards! \*

\* Each month we're awarding 5 guests \*  
\* a \$100 restaurant gift card! \*

\* Visit OGTOGOSURVEY.COM and \*  
\* enter the ID # above \*

\* NO PURCHASE NECESSARY. Void where \*  
\* prohibited. See Official Rules at \*  
\* OGTOGOSURVEY.COM \*  
\* Disponible en Espanol \*

\*\*\*\*\*  
(OFFER EXPIRES Apr 3, 2023)

Card Number

xxxxxxxxxxxx6717

Auth Code

027636

Visa

Check Amount 63.26

Gratuity Not Included. Suggested amounts  
are provided for your convenience.

Suggested gratuity is	22% - \$13.92
calculated after tax	20% - \$12.65
and before discounts	18% - \$11.39

Gratuity..... \$20.00

total.... \$65.26

member agrees to pay total in  
accordance with agreement governing  
of such card.

Guest Copy

Give us feedback @ survey.walmart.com  
Thank you! ID #:7SHTY018F087



WM Supercenter  
713-797-2245 Mgr. MARDIS  
1118 SILBER RD  
HOUSTON TX 77055

ST# 03640 OP# 009050 TE# 50 TR# 04857  
GV VINEGAR 078742351990 F 1.28 N  
3M ADV ALLRG 051141910990 18.47 X

	SUBTOTAL	19.75
TAX1	8.2500 %	1.52
	TOTAL	21.27
	VISA TEND	21.27
	CHANGE DUE	0.00

VISA CREDIT- 6717 I 1 APPR#003827

21.27 TOTAL PURCHASE

REF # 309300329715

TRANS ID - 383093580269855

VALIDATION - 9N33

PAYMENT SERVICE - E

AID A0000000031010

TC 87E76FF051955B86

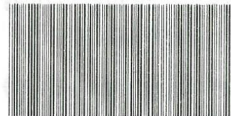
TERMINAL # 26591585

\*No Signature Required

04/03/23 11:07:06

# ITEMS SOLD 2

TC# 7102 0568 4354 1730 4129



Become a  
member today  
Scan for 30-day free trial.

Low prices You Can Trust. Every Day.  
04/03/23 11:07:15

# INVOICE



**Date:** 05/12/2023  
**Work Order No:** WO-79224748

10611 Harwin Dr. Suite 400  
Houston, TX 77036  
713-541-4167  
office4411@merrymaids.pro

**BILL TO:**  
CASSIE STEPHENS  
8301 WESTVIEW DR  
HOUSTON, TX 77055-6743

**Service Address:**  
Cassie Stephens  
8301 Westview Dr  
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	04/17/2023	\$98.00
	Sales Tax	\$0.00
	<b>Total Amount</b>	<b>\$98.00</b>

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**Final Details for Order #114-8256058-7641031**[Print this page for your records.](#)**Order Placed:** April 6, 2023**Amazon.com order number:** 114-8256058-7641031**Order Total:** \$151.50**Shipped on April 7, 2023****Items Ordered****Price**

5 of: *Set of 105 Aluminum Emergency Whistle with Keychain Safety Survival Whistle  
Sturdy Light Whistle Keychain Whistle Key Ring Loud Sound Camping Signal Whistles for  
Women Defense Hiking Alarm, 7 Colors* \$27.99

Sold by: KangeQhing ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

**Shipping Address:**

Cassandra Stephens  
10910 West rd  
213  
HOUSTON, TX 77055  
United States

**Shipping Speed:**

FREE Shipping

**Payment information****Payment Method:**

Visa | Last digits: 6717

**Billing address**

Cassie Stephens  
8301 WESTVIEW DR  
HOUSTON, TX 77055-6737  
United States

Item(s) Subtotal: \$139.95

Shipping & Handling: \$9.08

Free Shipping: -\$9.08

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Total before tax: \$139.95

Estimated tax to be collected: \$11.55

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**Grand Total: \$151.50**

**Credit Card transactions**

Visa ending in 6717: April 7, 2023: \$151.50

To view the status of your order, return to [Order Summary](#).

# INVOICE



**Date:** 05/12/2023  
**Work Order No:** WO-79052468

10611 Harwin Dr. Suite 400  
Houston, TX 77036  
713-541-4167  
office4411@merrymaids.pro

**BILL TO:**  
CASSIE STEPHENS  
8301 WESTVIEW DR  
HOUSTON, TX 77055-6743

**Service Address:**  
Cassie Stephens  
8301 Westview Dr  
Houston, TX 77055-6743

Description of Service	Service Date	Fee Amount
Regular Cleaning	04/03/2023	\$98.00
	Sales Tax	\$0.00
	<b>Total Amount</b>	<b>\$98.00</b>

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**From:** [Susan Blevins](#)  
**To:** [Cassie Stephens](#)  
**Subject:** Fwd: Digital Space Notice | Payment Received - Thank you!  
**Date:** Monday, April 24, 2023 7:36:38 AM

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Get [Outlook for iOS](#)

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**From:** support@digitalspace.net <support@digitalspace.net>  
**Sent:** Monday, April 24, 2023 1:13 AM  
**To:** Susan Blevins  
**Subject:** Digital Space Notice | Payment Received - Thank you!



**Dear City of Hilshire Village,**

Thank you for using **DigitalSpace** for your web hosting solutions!

On 2023-04-24, a payment was due for the following shared hosting service(s):  
RServerID:91488

1	DIY Website Plan - Basic -- Ftp username: hilsh1	USD
11.00	-- Ongoing fee from Apr 23, 2023 to May 23, 2023	
	Subtotal	USD
11.00		
	Tax	USD
0.73		
	Total	USD
11.73		

A payment of \$ 11.73 was successfully charged to your credit card on 2023-04-24.

Please contact us if you have any questions or concerns.

Thank you,

**DigitalSpace.net**  
1-888-740-0502  
[support@digitalspace.net](mailto:support@digitalspace.net)



Cassie Stephens

**From:** BuffBurger <no-reply@toasttab.com>  
**Sent:** Monday, April 24, 2023 11:35 AM  
**To:** Cassie Stephens  
**Subject:** Online Order Receipt for \$53.50 at BuffBurger - Memorial/Spring Branch

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** Accounting

BuffBurger - (281) 501-9773

Check #8 for Cassie Stephens  
Pick up 11:44 AM CDT

BuffBurger  
1014 Wirt Road #220  
Houston, TX 77055

**Online  
Ordering  
Information**

BuffBurger Fans! For Curbside Pick up please call 281-501-9773 upon your arrival, and we will bring it to you!! Thank you!! Sara & Buff

**Online Ordering (Online)**

Cassie Stephens 713-973-1779  
cassie.stephens@hilshirevillagetexas.com

Check #8 Cassie Stephens  
Ordered: 4/24/23 11:34 AM  
Due: 4/24/23 11:44 AM

Mushroom	\$12.25
Swiss	
MEDIUM	
WELL	
GF Bun	\$2.00
Side Jalapeño	\$1.00
Ranch	
House Tots	\$3.95



Strawberry	\$6.00
Buff Classic	\$9.95
MEDIUM	
WELL	
PepperJack	\$1.00
Sub VEGAN	\$4.00
Patty	
Smokey	
Queso Tots	\$7.95
(to share)	
Subtotal	\$48.10
Tax	\$3.98
Tip	\$1.42
Total	\$53.50

Visa	xxxxxxxx6717
Transaction	
Type	Sale
Authorization	Approved
Approval	
Code	
Payment ID	99qgcfkPmFnd

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**Supplier:  
Gumroad, Inc.**

**Invoice**

**Office address**

548 Market St  
San Francisco, CA 94104-5401  
United States

**Email**

support@gumroad.com

**Web**

gumroad.com

**Date**

April 26th, 2023

**Order number**

350361255

**To**

Cassie Stephens  
8301 Westview  
HOUSTON, TX 77055 United States

**Additional notes**

cassie.stephens@hilshirevillagetexas.com

**Email**

cassie.stephens@hilshirevillagetexas.com

**Item purchased**

TML Budget and Tax Rate Webinar Series

**Order Total**

\$75

**Payment Total**

\$75

**Quantity**

1

**Card**

VISA \*6717

**Hourly  
Rate**

				<b>Amount</b>	<b>Check #</b>	<b>Date</b>
\$20	Election Judge		David Hay			
		5/5 2:30p - 3p	0.5	<b>\$10</b>		
		5/6 6:45a - 8p	13.25	<b>\$265</b>		
<hr/>						
\$15	Election Day Workers	7a - 10a	Walter Tomlinson (Donate to Hilshire Village Beautification Fund)	<b>\$45</b>		
		10a - 1p	Nicholas Yu	<b>\$45</b>		
			Glennie Scott-Allen	<b>\$45</b>		
<hr/>						
		1p - 4p	Richard Raines	<b>\$45</b>		
			Gina Gunn	<b>\$45</b>		
<hr/>						
		4p - 7p	Maureen Partridge	<b>\$45</b>		
			Wally Partridge	<b>\$45</b>		
<hr/>						
\$15	Ballot Board	6p - 8p	Kathleen Stafford	<b>\$30</b>		
			Jan Fitts	<b>\$30</b>		
			Nancy Friedman	<b>\$30</b>		
			Diane Rager	<b>\$30</b>		
<hr/>						
				<hr/> <hr/>		
				\$710		





Election Systems & Software  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683



### Invoice

Invoice Date  
4/26/23  
Order Date  
3/20/23  
Customer Number  
33477  
Customer's PO No  
Ballots

Terms of Payment  
30 Days Net  
Order Number  
151040

### ORIGINAL

Invoice Number  
CD2058940  
Election Date  
05/06/2023  
Page  
1 (1)

#### Invoice Address

HILSHIRE VILLAGE, CITY OF, TEXAS (HARRIS)  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737

#### Delivery Address

Hilshire Village, City of, Texas (Harris)  
8301 Westview  
Houston, TX 77055  
US - UNITED STATES

### Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
1	<b>Absentee Ballot</b> Numbering - YES	50.00	EA	0.290	0.00	0.00	USD 14.50
2	<b>Election Day Ballot</b> Numbering - YES	250.00	EA	0.290	0.00	0.00	72.50
3	<b>Provisional Ballot</b> Numbering - YES	10.00	EA	0.290	0.00	0.00	2.90
4	<b>Sample Ballot</b>	1.00	EA	0.260	0.00	0.00	0.26
<b>Sub Total Amount</b>							<b>90.16</b>
<b>FREIGHT</b>							<b>18.59</b>
<b>Total Exclusive Tax</b>							<b>108.75</b>
<b>Total Tax</b>							<b>0.00</b>
<b>Invoice Amount</b>							<b>108.75</b>

Customer Number    Invoice Number    INVOICE AMOUNT  
33477                    CD2058940                    108.75

Election Systems & Software  
ABA Routing No: 071000039  
Account No: 5800923558

TX: Texas

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.

## Hilshire Village Invoice

Date	Invoice #
2023	Hilshire-2023

### Gulf Coast Coalition of Cities

Bill To:
City of Hilshire Village

Population	Item	Per Capita	Amount
742	2023 Membership Dues	0.05	\$37.10
<b>Total</b>			<b>\$37.10</b>

### **For EFT/ACH:**

Name of Account: Gulf Coast Coalition of Cities

Bank/Branch: Moody Bank  
128 Oyster Creek Drive  
Lake Jackson, Texas 77566

Account Number: 3010103749

Routing Number: 113100091

### **For Checks:**

Pay to: Gulf Coast Coalition of Cities

Mail to: GCCC  
c/o Sherri Russell  
City Attorney  
5B Oak Drive  
Lake Jackson, Texas 77566



**Invoice**  
Please send remittance with copy of invoice to  
**HDR, Inc.**  
**US Engineering Accounts Receivable**  
**P. O. Box 74008202**  
**Chicago, IL 60674-8202**

[cassie.stephens@hilshirevillagetexas.com](mailto:cassie.stephens@hilshirevillagetexas.com)

City of Hilshire Village  
8301 Westview  
Houston, Texas 77055

Invoice No. **1200519012**  
Invoice Date 5/3/2023  
Month Ending 4/1/2023  
HDR Project No. 10361759

\$7,545.65

Attn: Ms. Cassie Stephens

Professional Engineering Services provided to the City of Hilshire Village for on-going services.

Invoice for services from:		02/26/23	to	04/01/23
<b>1200 Archley/Verizon Utility Pavement Repair</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	0.50	\$275.50	\$ 137.75	
Javier Vasquez	1.50	\$177.22	\$ 265.83	
Total:			\$ 403.58	Total This Invoice: \$403.58
<b>8005 Anadell</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.00	\$177.22	\$ 177.22	
Total:			\$ 177.22	Total This Invoice: \$177.22
<b>Miscellaneous Engineering</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	4.00	\$275.50	\$ 1,102.00	
Javier Vasquez	5.50	\$177.22	\$ 974.71	
Mileage: 186.00 @		\$ 0.655	\$ 121.88	
Total:			\$ 2,198.59	Total This Invoice: \$2,198.59
<b>2 &amp; 3 Pine Creek</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	0.50	\$275.50	\$ 137.75	
Javier Vasquez	1.50	\$177.22	\$ 265.83	
Total:			\$ 403.58	Total This Invoice: \$403.58
<b>1306 Glourie</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.50	\$177.22	\$ 265.83	
Remya Kumar	1.00	\$101.69	\$ 101.69	
Total:			\$ 367.52	Total This Invoice: \$367.52
<b>1326 Glourie</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.50	\$177.22	\$ 265.83	
Total:			\$ 265.83	Total This Invoice: \$265.83
<b>14 Pine Creek</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.00	\$177.22	\$ 177.22	
Total:			\$ 177.22	Total This Invoice: \$177.22
<b>TCEQ MS4</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	1.50	\$275.50	\$ 413.25	
Aaron Croley	12.00	\$139.33	\$ 1,671.96	
Total:			\$ 2,085.21	Total This Invoice: \$2,085.21
<b>1126 Guinea Dr.</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	1.00	\$177.22	\$ 177.22	
Total:			\$ 177.22	Total This Invoice: \$177.22
<b>1123 Guinea Dr.</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Javier Vasquez	2.50	\$177.22	\$ 443.05	
Total:			\$ 443.05	Total This Invoice: \$443.05
<b>Wirt Road Safety Project</b>				
<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	
Efrain Him	0.50	\$275.50	\$ 137.75	
Total:			\$ 137.75	Total This Invoice: \$137.75

**1131 Wirt Road**

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>		
Javier Vasquez	3.00	\$177.22	\$ 531.66		
	Total:		\$ 531.66	Total This Invoice:	\$531.66

**12 Pine Creek**

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>		
Javier Vasquez	1.00	\$177.22	\$ 177.22		
	Total:		\$ 177.22	Total This Invoice:	\$177.22

**TOTAL DUE THIS INVOICE: \$7,545.65**

**Engineering Service Codes (ESC):**

- 01 - Services Requested by Mayor
- 02 - Services Requested by Member of Council
- 03 - Third Party Requests Referred by City Secretary, City Attorney or Building Official
  - 03.1 - Code/Building Ordinance Clarifications
  - 03.2 - Public/Property Owner Requests for Information
  - 03.3 - Other Governmental Agency Requests for Information

**EFRAIN HIM**

<b>DATE</b>	<b>TASK</b>	<b>HOURS</b>
03-06-2023	Coord on 2 & 3 Pine Creek Erosion Control Project (ESC 03 - CS)	0.50
03-10-2023	Coord on TCEQ's Draft MS4 Public Notice (ESC 03 - CS)	0.50
03-14-2023	Coord w/ Chris Malinowski (HDR) on Utility Operators RFQ & Questions (ESC 03 - CS)	0.50
03-15-2023	Coord w/ Mr. Drake Lawsage (Prospective Buyer) on 8206 Mallie Court Floodplain & Channel Crossing D Ravine Information (ESC 03 - CS)	1.50
03-15-2023	Coord w/ Chris Malinowski (HDR) on Utility Operators RFQ & Questions (ESC 03 - CS)	0.50
03-17-2023	Coord on Prep of Engineer's Report for Monthly City Council Mtg (ESC 03 - CS).	0.50
03-20-2023	Coord on 1200 Block Archley Asphalt Pavement Repair by CenterPoint Energy (ESC 03 - CS).	0.50
03-22-2023	Coord w/ COH & Scott Bounds (Olson & Olson) on Wirt Road Safety Project ILA Status (ESC 03 - CS).	0.50
03-22-2023	Coord on TCEQ's MS4 Annual Report Prep (ESC 03 - CS).	1.00
03-22-2023	Coord on Hickory Shadows Meter Vault Hatch Damage (ESC 03 - CS).	0.50
03-28-2023	Review of Texas DSHS EPA 555.2 Haloacetic Acids & Trihalomethanes by GC/MS Analysis Reports (ESC 03 - CS).	0.50
	<b>Total:</b>	<b>7.00</b>

**JAVIER VASQUEZ**

<b>DATE</b>	<b>TASK</b>	<b>HOURS</b>
02-28-2023	ESC 03 - C. Stephens - 1131 Wirt Road Pool Drainage Plan Review and Coordination	1.00
03-02-2023	ESC 03 - C. Stephens - ROW Permit Application Review and coordination - 12 Pine Creek Ln	1.00
03-06-2023	ESC 03 - C. Stephens - 1326 Glourie Drive - As Built Drainage Consultation	1.50
03-06-2023	ESC 03 - C. Stephens - 1131 Wirt Road - Pool Drainage Plan Review	0.50
03-07-2023	ESC 03 - C. Stephens - 2 & 3 Pine Creek Lane - Site visit to review ravine conditions	1.50
03-14-2023	ESC 03 - C. Stephens - 8005 Anadell Street Drainage Plan Review and Coordination	1.00
03-15-2023	ESC 03 - C. Stephens - 1306 Glourie Drive Drainage Plan Review and Coordination	1.50
03-16-2023	ESC 03 - C. Stephens - 1131 Wirt Road Pool Drainage Plan - Pre-construction	1.50
03-17-2023	ESC 03 - C. Stephens - Monthly City Council Agenda and Engineer's Report development	3.00
03-17-2023	ESC 03 - C. Stephens - 14 Pine Creek Lane As Built Drainage Plan	1.00
03-20-2023	ESC 03 - C. Stephens - Meeting with CenterPoint Energy to review asphalt utility paving repair process/requirements	1.50
03-20-2023	ESC 03 - C. Stephens - 1123 Guinea Drive - As Built Drainage Inspection	1.50
03-20-2023	ESC 03 - C. Stephens - 1123 Guinea Drive - As Built Drainage review	1.00
03-21-2023	ESC 01 - Mayor Buesinger - March City Council Meeting	2.50
03-30-2023	ESC 03 - C. Stephens - 1126 Guinea Drive Cover Inspection	1.00
	<b>Total:</b>	<b>21.00</b>

**REMYA KUMAR**

<b>DATE</b>	<b>TASK</b>	<b>HOURS</b>
03-31-2023	ESC-03-C.Stephens - Reviewed the resubmittal on 1306 Glourie Drive Hillshire Village Drainage review	1.00
	<b>Total:</b>	<b>1.00</b>

**AARON CROLEY**

<b>DATE</b>	<b>TASK</b>	<b>HOURS</b>
03-15-2023	Review of TCEQ's Draft Public Notice for the MS4 Permit and SWMP - (ESC 03 - C. Stephens)	1.00
03-16-2023	Year 4 Annual Report for MS4 Permitting - (ESC 03 - C. Stephens)	1.50
03-20-2023	Year 4 Annual Report for TCEQ MS4 Permitting - (ESC 03 - C. Stephens)	2.00
03-21-2023	Year 4 Annual Report for TCEQ MS4 Permitting - (ESC 03 - C. Stephens)	1.00
03-24-2023	Year 4 Annual Report for TCEQ MS4 Permitting - (ESC 03 - C. Stephens)	2.00
03-27-2023	Year 4 Annual Report for MS4 Permitting - (ESC 03 - C. Stephens)	1.50
03-28-2023	Year 4 Annual Report for MS4 Permitting - (ESC 03 - C. Stephens)	1.00
03-30-2023	Year 4 Annual Report for MS4 Permitting - (ESC 03 - C. Stephens)	1.00
03-31-2023	Year 4 Annual Report for MS4 Permitting - (ESC 03 - C. Stephens)	1.00
	<b>Total:</b>	<b>12.00</b>





Employee Name	Expense Rpt#	Supplier#	Project Expenditure Organization	Submit Date	Approver	Purpose	Expense Report Total
Vasquez, Javier	4393542	30862	10191_ENG-Corpus Christi TX	17-Mar-23	Him, Efrain A	Mileage	121.88 USD

Cash Expenses

Project	Task	Expense Line#	Date	Expense Type	Receipt Amount	Attendees	Justification	Merchant Name	Location
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Per Diem Expenses

Project	Task	Expense Line#	Start/End Date	Expense Type	Amount	Number of Days	Rate	Justification	Location
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Mileage Expenses

Project	Task	Expense Line#	Start/End Date	Expense Type	Amount	Trip Distance	Rate	Justification	From/To
10361759	001	1	16-Mar-23 - 16-Mar-23	Mileage - Personal Auto	10.48 USD	16 (MILES)	0.655	1131 Wirt Road Pre-construction Inspection	Office-Hilshire Village
10361759	001	2	06-Mar-23 - 06-Mar-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	1326 Glourie Drive - As Built Drainage Consultation	Office-Hilshire Village
10361759	001	3	07-Mar-23 - 07-Mar-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	2 & 3 Pine Creek Lane - Site visit to review ravine conditions	Office-Hilshire Village
10361759	001	4	22-Feb-23 - 22-Feb-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	1315 Friarcreek Lane culvert inspection	Office-Hilshire Village
10361759	001	5	16-Feb-23 - 16-Feb-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	1315 Pinechase Drive - Driveway Inspection & 1209 Pinechase Drive - Inspect City drainage easement	Office-Hilshire Village
10361759	001	6	15-Feb-23 - 15-Feb-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	Inspection for CPE/Verizon utility paving repair	Office-Hilshire Village
10361759	001	7	23-Jan-23 - 23-Jan-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	8001 Bromley Drive drainage cover inspection & 1315 Friarcreek Lane pre-construction inspection	Office-Hilshire Village
10361759	001	8	19-Jan-23 - 19-Jan-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	1315 Friarcreek Lane Preconstruction Inspection	Office-Hilshire Village
10361759	001	9	13-Jan-23 - 13-Jan-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	1126 Guinea Drive - Preconstruction inspection	Office-Hilshire Village
10361759	001	10	10-Jan-23 - 10-Jan-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	8001 Bromley Street - Cover inspection	Office-Hilshire Village
10361759	001	11	05-Jan-23 - 05-Jan-23	Mileage - Personal Auto	11.14 USD	17 (MILES)	0.655	1311 Friarcreek - Preconstruction inspection and 1310 Ridgeley - Erosion Control inspection	Office-Hilshire Village


**THE COURIER**  
OF MONTGOMERY COUNTY

Return Service Requested

9997000117 PRESORT PBPS001


 CITY OF HILSHIRE VILLAGE  
CASSIE STEPHENS  
8301 WESTVIEW DR  
HOUSTON TX 77055-6737
**ADVERTISING INVOICE/STATEMENT**

Advertiser/Client Number: 20016860  
Advertiser/Client Name: CITY OF HILSHIRE VILLAGE  
Billed Account Number: 20016860  
Billing Date: 04/30/23  
Payment Terms: By 25th of Month  
**Total Amount Due: \$468.52**  
Amount Enclosed: \$

PLEASE INCLUDE STATEMENT NUMBER 700096625  
ON CHECK AND MAKE IT PAYABLE TO HOUSTON CHRONICLE.

**SEND PAYMENTS TO:**

HOUSTON CHRONICLE  
PO BOX 14484  
DES MOINES, IA 50306-3484



3341202304302000000000200168600017000966250000468522

Please detach, **INCLUDE STATEMENT NUMBER IN ALL REMITTANCE** and return above portion with your payment.

HOUSTON CHRONICLE


**THE COURIER**  
OF MONTGOMERY COUNTY
**ADVERTISING  
INVOICE/STATEMENT**

HOUSTON CHRONICLE  
PO BOX 14484  
DES MOINES, IA 50306-3484  
TID #: 76-0556295

Advertiser/Client Name	Adv/Client Number	Billed Acct Number	Billing Period	Sales Rep.	Total Amount Due
CITY OF HILSHIRE VILLAGE	20016860	20016860	04/01/23 - 04/30/23	Notices HOU-Legal	<b>\$468.52</b>

Date	Invoice# or Transaction#	Description/Other Comments and Charges	SAU Size Billed Units	Times Run Rate	Gross Amount	Net Amount
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04/19/23 34267922-04192023 HCN Legal Display SW  
GENERAL ELECTION  
OrdBy:Cassie Stephens

\$468.52

\$468.52

**Summary of Current Activity**

Lines: 0  
Inches: 0  
Inserts: 0  
Gross Amount:

Previous Balance: \$0.00

Current Net Charges: \$468.52

Current Payments/Credits: \$0.00

Current	30 days	60 days	90 days	120 days	Unapplied Amount	Total Amount Due
<b>\$468.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$468.52</b>

**Thank you, we value your business.**For questions regarding your bill please call 713-362-2834 or send an e-mail to [HOUCONTRACTS@CHRON.COM](mailto:HOUCONTRACTS@CHRON.COM)

34267922

# HEARST

## MEDIA SOLUTIONS

Houston Chronicle | Houston Community Newspapers & Media Group | The Courier

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW DR  
HOUSTON, TX 77055

### REMITTANCE ADDRESS

Houston Chronicle  
PO BOX 14484  
DES MOINES, IA 50306-3484

## Invoice Bill

Invoice #: 34267922

04/19/2023

Purchase Oder No.

Bill Account Number: 20016860

Adv Number	Advertiser Name	Publication	Placement	Position	Pub Date	Amount
20016860	CITY OF HILSHIRE VILLAGE	HCN Legal Display SW			04/19/23	468.52
					Total	468.52
					Payment	
					Balance Due	468.52



## AFFIDAVIT OF PUBLICATION

## STATE OF TEXAS:

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit:

CITY OF HILSHIRE VILLAGE

0034267922

HOUC030170324

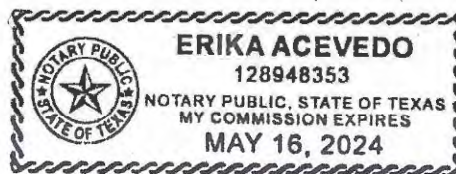
RAN A LEGAL NOTICE

SIZE BEING: 3 x5.75 | (17.25|)

Product	Date	Class	Page
HCN Examiner	Apr 19 2023	Legal Notices	A 13
HCN Examiner	Apr 19 2023	Legal Notices	A 13
HCN Memorial Examiner	Apr 19 2023	Legal Notices	
HCN Sugar Land Sun	Apr 19 2023	Legal Notices	
HCN Katy Rancher	Apr 19 2023	Legal Notices	

*Victoria Bond A/R Clark*  
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 19th Day of April A.D. 2023



*Erika Acevedo*  
Notary Public in and for the State of Texas



NOTICE OF GENERAL ELECTION  
(AVISO DE ELECCIÓN GENERAL)

To the Registered Voters of the City of Hilshire Village, Texas  
(Para los votantes habilitados de la Ciudad de Hilshire Village, Texas)

Notice is hereby given that the polling places listed below will open from  
7:00 a.m. to 7:00 p.m. on May 6, 2023, for voting in a general election to elect  
three (3) Council Members.

(Se notifica por el presente que los lugares de votación indicados abajo estarán abiertos de  
7:00 a.m. a 7:00 p.m. el día 6 de Mayo de 2023 para votar en una elección general para elegir  
tres (3) Concejales.)

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055

Early voting by personal appearance will be conducted at the above address on:  
(La votación anticipada en persona se llevará a cabo en la dirección indicada arriba los días)

Monday, April 24, 2023	9:00 a.m. - 5:00 p.m.
Tuesday, April 25, 2023	9:00 a.m. - 5:00 p.m.
Wednesday, April 26, 2023	9:00 a.m. - 5:00 p.m.
Thursday, April 27, 2023	9:00 a.m. - 5:00 p.m.
Friday, April 28, 2023	9:00 a.m. - 5:00 p.m.
Monday, May 1, 2023	7:00 a.m. - 7:00 p.m.
Tuesday, May 2, 2023	7:00 a.m. - 7:00 p.m.
Early Voting Ends	

Lunes 24 de Abril de 2023	9:00 a.m. - 5:00 p.m.
Martes 25 de Abril de 2023	9:00 a.m. - 5:00 p.m.
Miércoles 26 de Abril de 2023	9:00 a.m. - 5:00 p.m.
Jueves 27 de Abril de 2023	9:00 a.m. - 5:00 p.m.
Viernes 28 de Abril de 2023	9:00 a.m. - 5:00 p.m.
Lunes 1 de Mayo de 2023	7:00 a.m. - 7:00 p.m.
Martes 2 de Mayo de 2023	7:00 a.m. - 7:00 p.m.
Termina la Votación Anticipada	

Applications for ballot by mail shall be mailed to or emailed to:

Las solicitudes de boletas de votación para votar por correo deben ser enviadas por correo o por correo electrónico:

Cassie Stephens, Early Voting Clerk

8301 Westview  
Houston, Texas 77055  
713-973-1779  
Cassie.Stephens@hilshirevillagetexas.com

Applications for ballot by mail must be received no later than the close  
of business on April 25, 2023.

(Las solicitudes de boletas de votación por correo deben ser recibidas no más tarde que al cierre del horario de  
oficina del 25 de Abril de 2023.)

Issued this the 5th day of April, 2023 (Emitido el 5 de Abril de 2023)

Robert Buesinger, Mayor (Alcalde)

MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



EXP. DATE

AMOUNT PAID

ADDRESSEE

ACCOUNT NUMBER	INVOICE DATE	BALANCE
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\$254.40

00000002461177001000000000000000000000000000004

**PLEASE RETURN THIS PORTION WITH YOUR PAYMENT**

**Invoice # 1191693**

Invoice date	Invoice #	Service	Price	Tax	Total	Due
8301 Westview Dr Houston, TX 77055-6737						
4/4/2023	1191693	Mosquito Control - Weekly	63.60	0.00	63.60	63.60
4/10/2023	1191723	Mosquito Control - Weekly	63.60	0.00	63.60	63.60
4/17/2023	1259477	Mosquito Control - Weekly	63.60	0.00	63.60	63.60
4/24/2023	1259649	Mosquito Control - Weekly	63.60	0.00	63.60	63.60

**\$254.40**

Northwest Pest Patrol  
PO Box 690548  
Houston, TX 77269  
Account # 51436NW  
HILSHIRE VILLAGE

**PLEASE REMIT**

**\$254.40**

**Olson & Olson LLP**  
Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019-2133  
Phone No.: (713) 533-3800  
Fax: (713) 533-3888

May 01, 2023

City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Invoice No. 13396  
Our File No. 1057-00000  
Billing Through: 4/30/2023

**City of Hilshire Village**

Total Legal Services	\$875.00
Total Reimbursable Expenses	\$0.00

Net Balance Forward	\$0.00
Total Charge for this Bill	\$875.00
Total Balance Now Due	\$875.00

**Olson & Olson LLP**  
Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019-2133  
(713) 533-3800

May 1, 2023

City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Invoice No. 13396  
Our File No. 1057-00000  
Billing Through: 4/30/2023

**City of Hilshire Village**

4/17/2023 LSB	Review email from Mayor re S. Blevins; prepare and email response including rough draft of consulting agreement [.9].	0.90 hrs	250.00 /hr	225.00
4/18/2023 LSB	Received telephone call D. Schwartz; review agenda and packet re same; Telephone conference D. Schwartz [.1]; prepare for and attend regular city council meeting [2].	2.10 hrs	250.00 /hr	525.00
4/19/2023 LSB	Email response to Mayor re pending legislation - affect on zoning for Hilshire Village [.3] email response to C. Stephens re Centerpoint resolution; authorize signature [.1].	0.40 hrs	250.00 /hr	100.00
4/20/2023 LSB	Email response to the Mayor re legislation [.1].	0.10 hrs	250.00 /hr	25.00

Total Fees for this Matter

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\$875.00

Total

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\$875.00



SUSAN BLEVINS  
8405 ACHGILL  
HOUSTON, TEXAS 77040

INVOICE # 23-05-01

INVOICE DATE:  
05-09--23

BILL TO:

CITY OF HILSHIRE VILLAGE  
8301 Westview  
Houston, Texas 77055

ACCOUNTING SERVICES PROVIDED

3/27/23	2.5 Hours	Confirm auditors' year end WTB to City's WTB for General Fund, Utility Fund and HVCEFFC AND HVHEFC. Entered Auditors Adjusting Entries and confirm WTB after adjusting entries.
3/28/23	2.0 Hours	Met with Cassie to discuss City's loans, debt and other accounting processes.
3/29/23	1 Hour	Worked with Lisa on printing all the necessary year end documents
3/30/23	4 Hours	Reviewed October 2022 General Fund and Utility financials. Worked with Cassie to make corrections. Reversed necessary adjusting entries from year end process. Closed month
3/31/23	3 Hours	Reviewed November 2022 General Fund and Utility financials. Worked with Cassie to make corrections. Closed month.
3/31/23	3 Hours	Reviewed December 2022 General Fund and Utility financials. Worked with Cassie to make corrections. Closed month
4/04/23	3.5 Hours	Reviewed January 2023 General Fund and Utility financials. Worked with Lisa on payroll setting in Sage. Worked with Cassie to make any necessary corrections
4/10/23	3 Hours	Reviewed February 2023 General Fund and Utility financials. Worked with Cassie to correct any necessary corrections
4/11/23	3.5 Hours	Reviewed March 2023 General Fund and Utility Financials. Made adjusting entries for prepaids that cleared the bank. Worked with Cassie on other entries.
4/17/23	4.0 Hours	Prepared Excel worksheet to be used for monthly financials. Used actual Budget and imported year to date actual for March 2023. Prepared funds worksheet. Closed month
4/18/23	2 Hours	Printed financials and presented to Council.
<b>TOTAL</b>	<b>31.5</b>	

TOTAL HOURS

31.5 HOURS @ \$60.00/HOUR

TOTAL INVOICE

**\$1,890.00**



Texas Excavation Safety System, Inc.  
PO Box 678058  
Dallas TX 75267  
(972) 280-8630

# Invoice

#23-07425

4/30/2023

## Bill To

City of Hilshire Village  
Attn: Cassie Stephens  
8301 Westview Dr  
Houston TX 77055  
United States

## AMOUNT DUE

**\$18.05**

**Due Date: 6/14/2023**

Account Number	Terms	Due Date	PO #	Additional Info	Status
B03364	Net 45	6/14/2023			Open

Quantity	Description	Rate	Amount
19	Message Fees for April 2023 / HLV	\$0.95	\$18.05

Total	\$18.05
<b>Amount Paid</b>	\$0.00
<b>Amount Due</b>	\$18.05

## Payment Options

- 1) Check
- 2) Credit card via this link: <https://www.texas811.org/i-want-to-pay-my-invoice>
- 3) ACH: Contact accounting at [accountsreceivable@texas811.org](mailto:accountsreceivable@texas811.org) for details



23-07425

USIC Locating Services, LLC  
P.O. Box 715409  
Cincinnati, OH 45271-5409  
1-317-575-7849 - Office  
USICBilling@usidllc.com - Email



Invoice No: 582960

City of Hilshire Village TX  
8301 Westview  
Houston, TX 77055  
Attn: Cassie Stephens  
Additional Info: HLV | TX

Date of Invoice: 4/30/23  
Due Date: 5/30/23  
Period: 4/1/23 - 4/30/23

Grouping	Description	Quantity	Rate	Total
HLV	Per Ticket	5	\$ 105.72	\$ 528.60
HLV	Quarter Hour	3	\$ 0.00	\$ 0.00
Total				\$ 528.60

GEN Fund - Construction Related Permit						
request_no	contractor	address	cost	dateofwork	WorkType	workfor
2361432512-	M.J. Sheridan of Texas	1126 GUINEA DR HOUSTON BURKHART	105.72	04/24/2023	Installation of gas service line	CENTERPOINT ENERGY
2361432512-	M.J. Sheridan of Texas	1126 GUINEA DR HOUSTON BURKHART	0	04/24/2023	Installation of gas service line	CENTERPOINT ENERGY
			105.72			
2361126565-	RD CRUMLEY & CO	12 PINE CREEK LN HOUSTON WESTVIEW DR	105.72	04/24/2023	INSTALLING NEW GAS COMMERCIAL SVC LINES	CENTERPOINT
2361126565-	RD CRUMLEY & CO	12 PINE CREEK LN HOUSTON WESTVIEW DR	0	04/24/2023	INSTALLING NEW GAS COMMERCIAL SVC LINES	CENTERPOINT
			105.72			
2360052995-	AMAILEY PLUMBING	1306 GLOURIE DR HOUSTON BROMLEY ST	105.72	04/13/2023	New Construction-Plumbing Rough in	NEWMARK HOMES
2360052995-	AMAILEY PLUMBING	1306 GLOURIE DR HOUSTON BROMLEY ST	0	04/13/2023	New Construction-Plumbing Rough in	NEWMARK HOMES
2359061575-	INFRAMARK	1306 Glourie Dr. HILSHIRE VILLAGE Bromley St.	105.72	04/03/2023	Install-Water meter	inframark
			211.44			

Utility Fund - MISC Locate Requests						
request_no	contractor	address	cost	dateofwork	WorkType	workfor
2359520473-	MP TECHNOLOGIES LLC	0 EDGEWAY DR HOUSTON WIRT RD	105.72	04/05/2023	INSTALL STL POLES URD ELECT	CNP 106662572 MIKE