



December 16, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for December 20, 2022 Council Meeting
HDR Job No. 10336207

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from November 11, 2022 to December 16, 2022.

1. On-Going Services (10336207):

a. 8005 Anadell Street –

- On December 2, 2022, HDR received a Drainage Plan for 8005 Anadell Street. The drainage plan is currently being reviewed for comments.

b. 1311 Friarcreek Lane –

- On December 15, 2022, HDR reviewed and returned comments for the Drainage Plan for 1311 Friarcreek Lane.

c. 1315 Friarcreek Lane –

- On December 15, 2022, HDR received a Drainage Plan resubmittal for 1315 Friarcreek Lane. The drainage plan is currently being reviewed for comments.

d. 1326 Glourie Drive –

- On November 29, 2022, HDR reviewed the As Built Drainage Plan and provided an As Built Drainage Inspection for 1326 Glourie Drive. The inspection failed and comments were returned on December 1, 2022.



- e. 1126 Guinea Drive –
 - On December 16, 2022, HDR reviewed and returned comments for the Drainage Plan for 1126 Guinea Drive.
- f. 1210 Hilshire Villa Drive –
 - On December 16, 2022, HDR reviewed and returned comments for the Drainage Plan for 1210 Hilshire Villa Drive.
- g. 1209 Pine Chase Drive –
 - On December 9, 2022, HDR, City Staff, Council Member Maddock and Resident Mr. Bill Bristow conducted a meeting to visit the drainage easement near 1205 and 1209 Pine Chase Drive.
 - The existing conditions of the easement area were walked and reviewed by the meeting attendees to address drainage concerns noted by Mr. Bristow. Discussion was made to identify what existing features were of concern regarding a potential drainage/flooding issue. It was concluded that the area was to be maintenance by removing items identified such as an existing palm tree, saplings and any dead landscaping subject to coordination with the residents at 1205 and 1209 Pine Chase prior to removal.
 - Based on the meeting discussion, it is recommended that City Staff coordinate landscaping services to improve the area as noted and to notify and coordinate with the residents at 1205 and 1209 Pine Chase prior to commencing any scheduled maintenance.
- h. 1131 Wirt Road –
 - On December 1, 2022, HDR received a Drainage Plan for 1131 Wirt Road. The drainage plan is currently being reviewed for comments.
- i. Pine Chase Grove Water Meters –
 - HDR continues efforts to coordinate with the City of Houston to provide guidance on options to improve the appearance and safety of the Pine Chase Grove easement area.
- j. Wirt Road Safety Project/ Interlocal Agreements –
 - HDR has been coordinating with Landtech, Inc. (Survey Subconsultant) on the survey work for this project. Due to the end of year holidays and prior commitments, the survey work for this project will be conducted at the

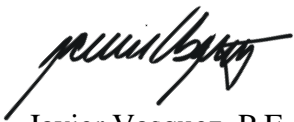
beginning of the year. Landtech will coordinate with 811 (Call Before You Dig) to get existing utilities marked in the ground before they conduct the survey.

- HDR has received record drawings information from AT&T and CenterPoint Electric & Gas. HDR is still waiting on record drawings information from Verizon and Comcast, if any. This information will be incorporated with the survey data in order to prepare the drawing backgrounds.
- HDR has also been coordinating with Mr. Jose Laguna (COH InterAgency Coordinator) on the tentative schedule for the Wirt Road Sidewalk Improvements Preliminary Plans, anticipated on early February 2023, to begin design coordination efforts accordingly.
- On December 8, 2022, HDR followed up with Ms. Weona Dean (Harris County Engineering) regarding the status of the Interlocal Agreement (ILA) between Harris County and Hilshire Village. The ILA was not included in the November 29, 2022 Commissioners Court Agenda as initially planned due to some issues on their end; however, they are aiming to place it in the December 13, 2022 Agenda, or the January 10, 2023 Agenda at the latest.
- Similarly, on December 8, 2022, HDR followed up with Mr. Patrick Nguyen on the status of the ILA between the City of Houston and Hilshire Village. Mr. Nguyen noted that it is still under review by the City's Legal Department and he will follow up with any updates.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)