

Disbursements Presented to Council 12/21/2021

| PROFESSIONAL SERVICE: | GEN FUND | UTILITY | METRO | ANT. NOTE |
|---------------------------------|--------------------|--------------------|-------------|-------------|
| HCAD - Qtr 1 Assessment | \$ 2,860.00 | | | |
| SHI - Office 365 | \$ 1,816.38 | | | |
| SaltGrass Dues - Susan & Cassie | \$ 140.00 | | | |
| Northwest Pest Patrol | \$ 420.00 | | | |
| Amegy Credit Card | \$ 753.10 | | | |
| Petty Cash | \$ 9.74 | | | |
| Olson & Olson | \$ 1,150.00 | | | |
| BBG Consulting | \$ 2,750.00 | | | |
| TCEQ | | \$ 828.10 | | |
| Inframark | | \$ 4,061.56 | | |
| 811 | | \$ 15.20 | | |
| USIC | | \$ 294.40 | | |
| TOTAL | \$ 9,899.22 | \$ 5,199.26 | \$ - | \$ - |



HARRIS COUNTY APPRAISAL DISTRICT
BUDGET AND FINANCE DIVISION
ACCOUNTS RECEIVABLE
PO BOX 920975
HOUSTON, TX 77292-0975
PHONE 713-957-7470
FAX 713-957-7410

INVOICE

Invoice Number: PSI21002832
Invoice Date: 11/17/2021

CITY OF HILSHIRE VILLAGE
TIFFANY MORAWIEC
PO BOX 19037
HOUSTON, TX 77224-9037

CITY OF HILSHIRE VILLAGE
MAYOR RUSSELL HERRON
8301 WESTVIEW
HOUSTON, TX 77055-6737

Customer ID 060

Due Date 12/31/2021
Terms DUE LAST BUSINESS DAY OF QTR

| Item/Description | Unit | Order Qty | Quantity | Unit Price | Total Price |
|----------------------------|------|-----------|----------|------------|-------------|
| Qtr 1 QUARTERLY ASSESSMENT | | 1 | 1 | 2,860.00 | 2,860.00 |

| | |
|-------------------|-----------------|
| Subtotal: | 2,860.00 |
| Invoice Discount: | 0.00 |
| Tax: | 0.00 |
| Total: | 2,860.00 |

**PENALTY AND INTEREST APPLY IF
NOT PAID BY DUE DATE.**

* SEC 6.06(e), TEXAS PROPERTY TAX CODE

MAIL TO:

HARRIS COUNTY APPRAISAL DISTRICT
BUDGET AND FINANCE DIVISION
ACCOUNTS RECEIVABLE
PO BOX 920975
HOUSTON, TX 77292-0975



Federal tax ID: 22-3695478
3828 Pecana Trail
Austin, TX 78749
Phone: 800-845-6801
Fax: 512-732-0232

Please remit payment to:
SHI Government Solutions Inc.
P.O. Box 847434
Dallas, TX 75284-7434
ACH/Wire information:
Bank of America
Acct# 004795846371
ACH ABA# 111000025
Wire ABA# 026009593
Remittance Email:
GSremittance@shi.com

Invoice No. GB00436856

Invoice date 11/30/2021
Customer number 3000725
Sales order GS00699403

Finance charge of 1.5% per month will be charged on past due accounts-18% per year.
All returns require an RMA number supplied by your SHI GS sales team.

Bill To

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON, TX 77055
USA

Ship To

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW DR
HOUSTON, TX 77055
USA
HV-SB-21-102/Susan Blevins

| Ship Date | Salesperson | Purchase Order | Ship Via | FOB | Terms |
|------------|-----------------------------|----------------|----------|----------|--------|
| 11/30/2021 | Steve Loreti/PubSec-SLED | HV-SB-21-102 | ESD | FOB DEST | NET 30 |

| Item No. Mfg Part No. | Description | Qty Ordered | Qty Shipped | Unit Price | Extended Price |
|--|---|----------------|----------------|---------------|-------------------|
| 30728758 AAA-11650 ESD Microsoft Select | Office 365 GovG3 User Windows - Multiple Windows Platform Single Language ESD Software Contract number: DIR-TSO-4092 Agreement No.: 4100115532 Agreement Name: City of Hilshire Village Enrollment No.: 0005680936 Enrollment Name: City of Hilshire Village Country of Usage: USA Maintenance From date: 12/1/2021 Maintenance To date: 11/30/2022 | 9 | 9 | 201.82 | 1,816.38 |

Quote: 21090562

| | |
|-----------------|-----------------|
| Sales Balance | 1,816.38 |
| Freight | 0.00 |
| Recycling Fee | 0.00 |
| Sales Tax | 0.00 |
| Total | 1,816.38 |
| Currency | USD |



SALT GRASS CHAPTER
Texas Municipal Clerks, Inc.
2022 Dues Notice

Please complete this form and return with **\$70 for 2022 Salt Grass Chapter dues**
to: *(Make copies if necessary for additional member dues)*

Salt Grass Chapter
c/o Alun Thomas, Deputy City Secretary
City of Seabrook, Texas
1700 1st St
Seabrook, Texas 77586

Please make checks payable to: Salt Grass Chapter
Dues are due by January 31, 2022

Name: Cassie Stephens

Title: Assistant City Secretary

City: City of Hilshire Village

Address: 8301 Westview Drive

Houston, TX 77055

Phone Number: 713-973-1779

Email Address: Cassie.Stephens@HilshireVillageTexas.com

Salt Grass Chapter Member Since: 2018

To Be Completed by Treasurer:

Date Received: _____ Check #: _____ Initial: _____

Northwest Pest Patrol
PO Box 690548
Houston, TX 77269
281-469-7378

Invoice # 386798
Date 12/16/2021

Terms 0

Due date 12/16/2021

KONTROL 30-30 3.3 FLUID OUNCES PER MINUTE @ 15 MPH.

HILSHIRE VILLAGE
8301 Westview Dr
Houston, TX 77055-6737

Account # 32604

| Invoice date | Service | Purchase order | Price | Tax | Total | Due |
|--|----------------------------|----------------|-------|------|-------|-------|
| 8301 Westview Dr Houston, TX 77055-6737 | | | | | | |
| 11/5/2021 | MOSQUITO FOGGING WEEKLY 1X | | 60.00 | 0.00 | 60.00 | 60.00 |
| 11/9/2021 | MOSQUITO FOGGING WEEKLY 1X | | 60.00 | 0.00 | 60.00 | 60.00 |
| 11/12/2021 | MOSQUITO FOGGING WEEKLY 2X | | 60.00 | 0.00 | 60.00 | 60.00 |
| 11/15/2021 | MOSQUITO FOGGING WEEKLY 1X | | 60.00 | 0.00 | 60.00 | 60.00 |
| 11/18/2021 | MOSQUITO FOGGING WEEKLY 2X | | 60.00 | 0.00 | 60.00 | 60.00 |
| 11/22/2021 | MOSQUITO FOGGING WEEKLY 1X | | 60.00 | 0.00 | 60.00 | 60.00 |
| 11/24/2021 | MOSQUITO FOGGING WEEKLY 2X | | 60.00 | 0.00 | 60.00 | 60.00 |

SUB TOTAL \$420.00
TAX \$0.00
TOTAL \$420.00

| | |
|---------------------|-----------------|
| PLEASE REMIT | \$420.00 |
|---------------------|-----------------|

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Amt. Paid _____

Check/Card # _____

Exp. Date _____

Signature _____

Email _____

Comments _____

Northwest Pest Patrol
PO Box 690548
Houston, TX 77269

Account # 32604
HILSHIRE VILLAGE

PLEASE REMIT \$420.00

ACCOUNT SUMMARY

| | | | |
|------------------------|---------------------|------------------|----------|
| Account Number | XXXX XXXX XXXX 1719 | Previous Balance | \$578.98 |
| Credit Limit | \$2,000.00 | Payments | \$578.98 |
| Available Credit | \$1,246.00 | Credits | \$12.99 |
| Statement Closing Date | December 06, 2021 | Purchases | \$766.09 |
| Payment Due Date | December 26, 2021 | Other Charges | \$0.00 |
| Amount Past Due | \$0.00 | Cash Advances | \$0.00 |
| Min Payment Due | \$30.00 | Finance Charges | \$0.00 |
| Days in Billing Cycle | 32 | New Balance | \$753.10 |

TRANSACTIONS

| Trans Date | Post Date | Reference Number | Transaction Description | Amount |
|------------|-----------|-------------------|---|-----------|
| 11/07 | 11/07 | 24692169P2XBAS0A4 | Amazon Prime*D03EA4XQ3 Amzn.com/bill WA | \$12.99 |
| 11/11 | 11/11 | 24377359V0003PKSZ | TEXAS MUNICIPAL CLERKS AS940-5653488 TX | \$25.00 |
| 11/17 | 11/17 | 2469216A12XJ4DHZM | MERRY MAIDS HOUSTON 713-364-0094 TX | \$98.00 |
| 11/19 | 11/19 | 7476800A5BKDRVWNT | PAYMENT - THANK YOU | -\$578.98 |
| 11/23 | 11/23 | 2441295A761ELQ165 | LAUTZENHISER'S STNRY 805-483-2291 CA | \$175.24 |
| 11/29 | 11/29 | 7469216AD2XYRERDR | Amazon Prime Amzn.com/bill WA CREDIT | -\$12.99 |
| 12/01 | 12/01 | 2469216AF2X7KNQJ7 | MERRY MAIDS HOUSTON 713-364-0094 TX | \$98.00 |
| 12/02 | 12/02 | 2494300AG61KD85WP | CERTIFIED MAIL ENVELOPE 800-406-1792 FL | \$5.28 |
| 12/03 | 12/03 | 2401339AJ00QDK3QZ | 074 TORCHYS MEMORIAL CITY HOUSTON TX | \$22.58 |
| 12/04 | 12/04 | 2437735AJ0004F1NZ | TEXAS MUNICIPAL CLERKS AS940-5653488 TX | \$100.00 |
| 12/04 | 12/04 | 2437735AJ0004F1R1 | TEXAS MUNICIPAL CLERKS AS940-5653488 TX | \$229.00 |

city hall
56520-operations
56515-education
56520
56540-office supply
56520
56540-office supply
56551
56526-dues
56526
56541-election

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3 7 4 -211206 0 PAGE 1 of 2 12 5398 0000 ABBS 01AA5543 1194

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

| | |
|----------------------|---------------------|
| Account Number | XXXX XXXX XXXX 1719 |
| Payment Due Date | 12/26/21 |
| New Balance | \$753.10 |
| Minimum Payment Due | \$30.00 |
| Past Due Amount | \$0.00 |
| Cash Enclosed | |
| Total Payment Amount | \$ |

SUSAN BLEVINS
CITY OF HILSHIRE VIL
8301 WESTVIEW DR
HOUSTON TX 77055-6737



Susan Blevins

From: Amazon Prime <prime@amazon.com>
Sent: Monday, November 29, 2021 4:13 PM
To: Susan Blevins
Subject: Susan Blevins : Your Amazon Prime Membership Cancellation

Your Prime membership has been cancelled.



Your Prime | Today's Deals | Prime Insider

Dear Susan Blevins,

As you requested, we've canceled your Amazon Prime membership.

Amegy CC

Since you have not used your Amazon Prime benefits, we are refunding you \$12.99 which includes the full membership fee and any applicable fees and taxes. Your refund should be processed within the next 3-5 business days and will appear as a credit on your card's next billing statement. If your latest membership charge is still processing, we'll issue the refund as soon as the charge is completed.

If you'd like to join Amazon Prime again, start a paid membership by visiting the [Amazon Prime page](#).

Thank you,

Amazon.com Customer Service

© Amazon.com, Inc. or its affiliates. All rights reserved. Amazon, Amazon.com, Prime, the Amazon.com logo and 1-Click are registered trademarks of Amazon.com, Inc. or its affiliates. Amazon.com, 410 Terry Avenue N., Seattle, WA 98109-5210.

This message was sent to the following: susan.blevins@hilshirevillagetexas.com

Cassie Stephens

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Wednesday, November 10, 2021 10:38 AM
To: Cassie Stephens
Subject: Transaction Receipt from Texas Municipal Clerks Association Inc for \$25.00 (USD)

Order Information

Description: Time: 2021-11-10 10:38:18 EVENT_REGISTRATION: Exam Fee for TMCCP Enrollees - Dec.
10, 1:00pm CT ID: 14313 EMAIL: cassie.stephens@hilshirevillagetexas.com NEON Account
ID: 11973

TMCCP exam course 3

Billing Information

Cassandra Stephens
77055
cassie.stephens@hilshirevillagetexas.com

Shipping Information

Total: \$25.00 (USD)

Payment Information

Date/Time: 10-Nov-2021 10:38:18 CST
Transaction ID: 63353615951
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 010111

Amegy CC

Merchant Contact Information

Texas Municipal Clerks Association Inc
Denton, TX 76207
US
miriam.sheehan@unt.edu

INVOICE

merry maids[®]

Date: 12/14/2021

Work Order No: WO-69989517

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:

CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:

Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

| Description of Service | Service Date | Fee Amount |
|------------------------|---------------------|----------------|
| Regular Cleaning | 11/15/2021 | \$98.00 |
| | Sales Tax | \$0.00 |
| | Total Amount | \$98.00 |

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INVOICE

merry maids®

Date: 12/14/2021
Work Order No: WO-69989518

10611 Harwin Dr. Suite 400
Houston, TX 77036
713-541-4167
custsrv4411@merrymaids.net

BILL TO:
CASSIE STEPHENS
8301 WESTVIEW DR
HOUSTON, TX 77055-6743

Service Address:
Cassie Stephens
8301 Westview Dr
Houston, TX 77055-6743

| Description of Service | Service Date | Fee Amount |
|------------------------|---------------------|----------------|
| Regular Cleaning | 11/29/2021 | \$98.00 |
| | Sales Tax | \$0.00 |
| | Total Amount | \$98.00 |

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Cassie Stephens

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Thursday, December 2, 2021 3:37 PM
To: Cassie Stephens
Subject: Transaction Receipt from Certified Mail Envelopes, Inc. for \$5.28 (USD)

This is a receipt for a purchase made to your account for one of the following items: * Postage processing and/or supplies such as Certified Mail Envelopes or Labels.

Order Information

Description: CML Balance Update
Invoice Number 679803
Customer ID 82716

Billing Information

Cassie Stephens
8301 Westview Dr
Houston, TX 77055
US
cassie.stephens@hilshirevillagetexas.com
7139731779

Shipping Information

Ordinance violation letter RE: ^{131 Friar Creek} ~~0000~~ Total: \$5.28 (USD)

Payment Information

Date/Time: 2-Dec-2021 16:36:33 EST
Transaction ID: 43091713701
Payment Method: Visa xxxx1719
Transaction Type: Purchase Amegy CC
Auth Code: 002428

Merchant Contact Information

Certified Mail Envelopes, Inc.
Celebration, FL 34747
US

no-reply@certifiedmaillabels.com

If you have questions about this transaction or receipt, please call our corporate office at 800-406-1792. Thank you, Certified Mail Envelopes, Inc.

Torchy's - Memorial City #74

1035 Gessner Rd
Suite A
Houston TX 77055
(832) 304-2700

Friday, December 3, 2021 11:56 AM

Server(s): MaxStar

Table: Dine-In 2

Guest Name: No Guest Name

of Guests: 0

Check#: 1738653

Reprint #: 1

Order: DineIn

Area: Here

| | |
|------------------|--------|
| Queso and Chips | \$6.30 |
| No Diablo .5oz | |
| With Tacos | |
| Green Chile Pork | \$4.10 |
| No Tomatillo 1oz | |
| Corn Tortilla | |
| Diablo 1oz | |
| Fountain Drink | \$5.50 |
| 2.00 @ \$2.75 | |
| Baja Shrimp | \$4.95 |
| Corn Tortilla | |

Subtotal \$20.85

Total Taxes \$1.73

Total **\$22.58**

CreditCard **\$22.58**

15% = \$3.13 18% = \$3.75 20% = \$4.17

Suggested Gratuity

Torchy's - Memorial City #74

(832) 304-2700

Friday, December 3, 2021 11:56 AM

Server(s): MaxStar

Table: Dine-In 2

Merchant ID: -

Purchase

Visa: *****1719

Entry Method: Chip

Cardholder: BLEVINS/SUSAN

Invoice #: 1738680

Auth Code: 003146

Reference: 1738680

Approved

*Cassie
Anniversary
Lunch*

CREDITCARD PAYMENT

Amount \$22.58

Tip \$0.00

Total \$22.58

Susan Blevins

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Friday, December 3, 2021 10:35 AM
To: Susan Blevins
Subject: Transaction Receipt from Texas Municipal Clerks Association Inc for \$100.00 (USD)

Order Information

Description: Time: 2021-12-03 10:34:57 MEMBERSHIP: 2022 Regular Membership (Renew) ID: 8048
EMAIL: susan.blevins@hilshirevillagetexas.com NEON Account ID: 8339

Billing Information

Susan Blevins
77055
susan.blevins@hilshirevillagetexas.com

Shipping Information

TMCA
Susan's 2022 dues

Total: \$100.00 (USD)

Payment Information

Date/Time: 3-Dec-2021 10:34:57 CST
Transaction ID: 63400598451
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 003106

Merchant Contact Information

Texas Municipal Clerks Association Inc
Denton, TX 76207
US
miriam.sheehan@unt.edu

Cassie Stephens

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Friday, December 3, 2021 10:21 AM
To: Cassie Stephens
Subject: Transaction Receipt from Texas Municipal Clerks Association Inc for \$229.00 (USD)

Order Information

Description: Time: 2021-12-03 10:20:45 MEMBERSHIP: 2022 Regular Membership (Renew) ID: 8047
EMAIL: cassie.stephens@hilshirevillagetexas.com NEON Account ID: 11973 PRODUCT:
PREORDER Election Manual (Print) TMCA MEMBER PRICE ID: 70 EMAIL:
cassie.stephens@hilshire

TMCA

Billing Information

Susan Blevins
77055
cassie.stephens@hilshirevillagetexas.com

Shipping Information

Cassie 2022 DUES \$100
6th ed. Election Law Manual \$129

Total: \$229.00 (USD)

Payment Information

Date/Time: 3-Dec-2021 10:20:45 CST
Transaction ID: 63400560113
Payment Method: Visa xxxx1719
Transaction Type: Purchase
Auth Code: 003611

Merchant Contact Information

Texas Municipal Clerks Association Inc
Denton, TX 76207
US
miriam.sheehan@unt.edu

Cassie Stephens

From: Texas Municipal Clerks <donotreply@z2systems.com>
Sent: Friday, December 3, 2021 10:21 AM
To: Cassie Stephens
Subject: Texas Municipal Clerks has received your order



Order #: 27484
Order Date: 12/03/2021

Thank you for your order from Texas Municipal Clerks Association, Inc.!

If you have any questions about your order, please feel free to contact us: 940-565-3488 or municlerks@unt.edu.

DO NOT RESPOND TO THIS EMAIL--this email is being sent from an unmonitored account.

Purchasing Information:

E-mail Address: cassie.stephens@hilshirevillagetexas.com

Phone: 713 973-1779

Billing Address:

8301 Westview Dr
Houston, TX 77055

Shipping Address:

Order Grand Total: \$229.00

Order Summary:

Order #: 27484

2022 Regular Membership (Renew) (1x)

\$100.00

PREORDER Election Manual (Print) TMCA MEMBER PRICE (1x)

\$129.00

Tax: \$.00
Shipping: \$.00

Total for this Order: \$229.00

Thank you for your purchase.

Please save this email for your records. If you have any questions, please contact us: 940-565-3488 or municlerks@unt.edu.

NOTE: All publication sales are final. TMCA membership dues are non-refundable. Event registration sales are final after their respective deadlines; see event information for full details.

Texas Municipal Clerks Association, Inc.
1155 Union Circle #305067, Denton, Texas 76203
940-565-3488 | municlerks@unt.edu | municlerks.unt.edu

City of Hilshire Village
8301 Westview Dr
Houston, TX 77055

Date 11/30/21

Petty Cash Fund Expenditures

| | Date of Purchase | Expenditure Description | GL Account ID | GL Account Name | Amount |
|----|------------------|-------------------------|---------------|-----------------|---------|
| 1 | 11/15/21 | Walgreens - Tissues | 56540 | Office Supplies | \$ 9.74 |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

231
\$50
170
44

| | |
|----------------------------|-----------|
| Expenditure Total | \$ 9.74 |
| Petty Cash Regular Balance | \$ 250.00 |
| Currently in Petty Cash | \$ 240.26 |

Audited by Office Staff *Opheer*
 Audited by Signatory *PRM*

| | | Qty | Total |
|-------|-----|-----|-----------|
| Bills | 100 | 0 | \$ - |
| | 50 | 0 | \$ - |
| | 20 | 7 | \$ 140.00 |
| | 10 | 4 | \$ 40.00 |
| | 5 | 7 | \$ 35.00 |
| | 1 | 19 | \$ 19.00 |
| Coins | Q | 18 | \$ 4.50 |
| | D | 12 | \$ 1.20 |
| | N | 9 | \$ 0.45 |
| | P | 11 | \$ 0.11 |

Cash Box Total \$ 240.26

Walgreens

#05423 1413 WIRT RD
HOUSTON, TX 77055
713-467-4585

500 9037 0021 11/15/2021 11:48 AM

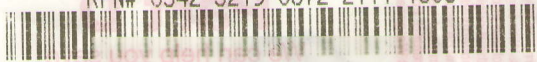
| | |
|----------------------------------|--------|
| CH FACIAL TISS CUBE 65SH 4CT PPR | |
| 04902217085 | A 4.00 |
| RETURN VALUE 4.00 | |
| KLEENEX ULTRA TISSUE 110SH 3S | |
| 03600050239 | A 5.00 |
| RETURN VALUE 5.00 | |
| SUBTOTAL | 9.00 |
| SALES TAX A=8.25% | 0.74 |
| TOTAL | 9.74 |
| CASH | 20.00 |
| CHANGE | 10.26 |

THANK YOU FOR SHOPPING AT WALGREENS

YOU COULD HAVE EARNED AN ADDITIONAL
WALGREENS CASH REWARDS BY USING YOUR
MYWALGREENS MEMBERSHIP TODAY.
RESTRICTIONS APPLY, FOR TERMS AND
CONDITIONS, VISIT MYWALGREENS.COM.

NOT A MEMBER? JOIN NOW AT ANY REGISTER,
OR GO TO MYWALGREENS.COM. ENROLLING IS
QUICK, EASY AND FREE! REDEEM WALGREENS
CASH REWARDS OFF FUTURE PURCHASES.

RFN# 0542-3219-0372-2111-1503



Petty Cash 11/15/21

Tissues for office
and council chambers

56540 - office supplies

\$9.74

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
Phone No.: (713) 533-3800
Fax: (713) 533-3888

December 02, 2021

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 11477
Our File No. 1057-00000
Billing Through: 11/30/2021

City of Hilshire Village

| | |
|-----------------------------|------------|
| Total Legal Services | \$1,150.00 |
| Total Reimbursable Expenses | \$0.00 |

| | |
|----------------------------|------------|
| Net Balance Forward | \$0.00 |
| Total Charge for this Bill | \$1,150.00 |
| Total Balance Now Due | \$1,150.00 |

Olson & Olson LLP
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019-2133
(713) 533-3800

December 2, 2021

City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Invoice No. 11477
Our File No. 1057-00000
Billing Through: 11/30/2021

City of Hilshire Village

| | | | | |
|----------------|--|----------|------------|--------|
| 11/1/2021 LSB | Email response to S. Blevins regarding purchasing policy changes [.1] email response to S. Blevins re change in records retention policy - destruction of records; review state law re same - Ch. 202 TLGC [.1] email response to S. Blevins re solar panels; email copy of applicable law [.1]. | 0.30 hrs | 250.00 /hr | 75.00 |
| 11/2/2021 LSB | Attention to emails from S. Blevins; email responses re same [.1]. | 0.10 hrs | 250.00 /hr | 25.00 |
| 11/8/2021 LSB | Revise and comment on two draft ordinances by S. Blevins re municipal court and records destruction [.3]. | 0.30 hrs | 250.00 /hr | 75.00 |
| 11/9/2021 LSB | Review and edit S. Blevins draft purchasing policy [.5] review draft resolution adopting purchasing policy; review Ch. 2251 re same; revise policy and email comments re same to S. Blevins [.2]. | 0.70 hrs | 250.00 /hr | 175.00 |
| 11/12/2021 LSB | Review city agenda and package; draft license to use right of way and email to S. Blevins [.3]. | 0.30 hrs | 250.00 /hr | 75.00 |
| 11/16/2021 LSB | Draft letter to JP Morgan Chase re conflicts of interest - constituent entity [.2] Prepare for and attend city council meeting [1.5]. | 1.70 hrs | 250.00 /hr | 425.00 |

| | | | | | |
|------------|-----|---|----------|------------|--------|
| 11/18/2021 | LSB | Received telephone call S. Blevins re street parking pads and request for proposal for backup generator [.2] draft request for quotes for generator for lift station; review and incorporate engineer's specs [.9] Received telephone call S. Blevins re December meeting date; discuss RFQ [.1]. | 1.20 hrs | 250.00 /hr | 300.00 |
|------------|-----|---|----------|------------|--------|

Total Fees for this Matter

\$1,150.00

Total

\$1,150.00

TX BBG Consulting Inc
201 Westheimer unit G
Houston, TX 77006 US
(832) 656-7136
ACCOUNTING@BBGCODE.COM



BBG CONSULTING, INC.

BILL TO

City of Hilshire Village
8301 Westview
Houston, TX 77055

INVOICE 8836

DATE 12/01/2021 **TERMS** Net 30

DUE DATE 12/31/2021

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|-----------------|---|-----|----------|----------|
| 11/30/2021 | Services | Building Official Services Monthly Contract | 1 | 2,750.00 | 2,750.00 |

TOTAL DUE

\$2,750.00



BBG CONSULTING, INC.

| Hilshire Village | | | | |
|------------------|-----------------|------------|---------------------|--|
| # | Permit | Date | Address | Inspection |
| 1 | HV-21-060B | 11/1/2021 | 1123 Guinea Dr | Foundation Pre-Pour |
| 2 | HV-21-060E | 11/1/2021 | 1123 Guinea Dr | T-Pole |
| 3 | HV-21-031GE | 11/1/2021 | 1205 Archley Dr | Electrical Reinspection |
| 4 | HV-21-066V | 11/3/2021 | 12 Hickory Shadows | Driveway Final |
| 5 | HV-21-081E | 11/3/2021 | 1315 Pine Chase Dr | Electrical Final - Patio Roof Extension |
| 6 | HV-21-029E | 11/3/2021 | 1130 Glourie Dr | Electrical Final |
| 7 | HV-21-029M | 11/3/2021 | 1130 Glourie Dr | Mechanical Final |
| 8 | HV-21-029P | 11/3/2021 | 1130 Glourie Dr | Plumbing Final |
| 9 | HV-21-029B | 11/3/2021 | 1130 Glourie Dr | Remodel Final |
| 10 | HV-20-099B | 11/3/2021 | 1326 Glourie Dr | Nail Pattern |
| 11 | HV-21-029E | 11/4/2021 | 1130 Glourie Dr | Electrical Final |
| 12 | HV-21-029B | 11/4/2021 | 1130 Glourie Dr | Building Final |
| 13 | HV-21-093AB | 11/4/2021 | 1311 Pine Chase | Shed Final |
| 14 | HV-21-014E | 11/4/2021 | 1334 Glourie | TCI |
| 15 | HV-21-069GE | 11/5/2021 | 8 Hilshire Grove | Generator Form Pre-Pour |
| 16 | HV-21-045P | 11/9/2021 | 7907 Hilshire Green | Plumbing Ground & Sewer |
| 17 | HV-21-097SPDEMO | 11/11/2021 | 8214 Mallie Ct | Swimming Pool Demo Final |
| 18 | HV-21-028E | 11/12/2021 | 1131 Glourie | Electric Cover |
| 19 | HV-21-028B | 11/12/2021 | 1131 Glourie | Framing for Cricket |
| 20 | HV-21-063GE | 11/15/2021 | 10 Hickory Shadows | Generator electrical Underground and reconnect |
| 21 | HV-21-014P | 11/15/2021 | 1334 Glourie Dr | Shower Pan |
| 22 | HV-21-045B | 11/17/2021 | 7907 Hilshire Green | Foundation |
| 23 | HV-21-016E | 11/18/2021 | 8373 Westview Dr | Electrical Final |
| 24 | HV-21-106P | 11/18/2021 | 1321 Glourie Dr | Water Heater Final |
| 25 | HV-20-099P | 11/19/2021 | 1326 Glourie Dr | Plumbing Top-Out |
| 26 | HV-21-016E | 11/19/2021 | 8373 Westview Dr | Electrical Final Reinspection |
| 27 | HV-21-028M | 11/23/2021 | 1131 Glourie Dr | HVAC Cover |
| 28 | HV-21-028B | 11/23/2021 | 1131 Glourie Dr | Framing |
| 29 | HV-21-062GE | 11/23/2021 | 8111 Bromley Rd | Electrical Underground |
| 30 | HV-21-062GE | 11/23/2021 | 8111 Bromley Rd | Electrical TCI |
| 31 | HV-21-078P | 11/23/2021 | 14 Pine Creek In | Plumbing Ground & Foundation |
| 32 | HV-21-069GP | 11/23/2021 | 8 Hilshire Grove | Gas & Underground - Generator |
| 33 | HV-21-045TE | 11/24/2021 | 7907 Hilshire Green | T-Pole |
| 34 | HV-21-095SP | 11/24/2021 | 1334 Glourie Dr | Swimming Pool Stake Out |
| 35 | HV-21-078B | 11/24/2021 | 14 Pine Creek In | Foundation |
| 36 | HV-21-062GP | 11/29/2021 | 8111 Bromley | Gas Underground & Gas Test - Generator |

| | | | | |
|-------------|-------------|----------------------------|-----------------------|---------------------------------------|
| 37 | HV-21-069GP | 11/29/2021 | 8 Hilshire Grove | Electrical Underground |
| 38 | HV-21-059GE | 11/29/2021 | 1201 Pine Chase Drive | Electrical TCI |
| 39 | HV-21-078B | 11/30/2021 | 14 Pine Creek Ln | Foundation Reinspection |
| 40 | HV-21-078P | 11/30/2021 | 14 Pine Creek Ln | Plumbing Pour Back |
| 41 | HV-21-016P2 | 11/30/2021 | 8373 Westview Dr | Plumbing Final including water heater |
| 42 | HV-21-087F | 11/30/2021 | 8 Hilshire Grove | Fence Final |
| PLAN REVIEW | | | | |
| 1 | 11/8/2021 | Wood Fence | 1119 Guinea Dr | |
| 2 | 11/8/2021 | Replacement Fence | 1228 Ridgeley | |
| 3 | 11/8/2021 | Fence Replace | 1302 Friarcreek Ln | |
| 4 | 11/15/2021 | Resubmittal - Solar Panels | 1327 Pine Chase Dr | |
| 5 | 11/12/2021 | Fence | 1334 Glourie | |
| 6 | 11/12/2021 | Generator | 7915 S Villa Cir | |

Hilshire Village Job Site Maintenance November 2021

| | | |
|--|------------------|---|
| 11/3/2021 | | |
| Interior Renovation / Commercial | 8373 Westview Dr | No violations |
| New Home | 1334 Glourie Dr | No violations |
| New Project | 1326 Glourie Dr | No violations |
| No construction yet, watch grass length | 1306 Glourie Dr | No violations |
| No construction yet watch grass and debris | 1226 Glourie Dr | No violations |
| Demo & New Construction | 1123 Guinea Dr | No violations |
| New Home | 1210 Ridgley | No violations |
| 11/10/2021 | | |
| Interior Renovation / Commercial | 8373 Westview Dr | No violations |
| New Home | 1334 Glourie Dr | No violations |
| New Project | 1326 Glourie Dr | No violations |
| No construction yet, watch grass length | 1306 Glourie Dr | No violations |
| No construction yet watch grass and debris | 1226 Glourie Dr | No violations |
| Demo & New Construction | 1123 Guinea Dr | Red tag still up and no silt fencing |
| New Home | 1210 Ridgley | No violations |
| 11/17/2021 | | |
| Interior Renovation / Commercial | 8373 Westview Dr | No violations |
| New Home | 1334 Glourie Dr | No violations |
| New Project | 1326 Glourie Dr | No violations |
| No construction yet, watch grass length | 1306 Glourie Dr | No violations |
| No construction yet watch grass and debris | 1226 Glourie Dr | No violations |
| Demo & New Construction | 1123 Guinea Dr | Silt fencing is in place. No further violations |
| New Home | 1210 Ridgley | No violations |
| 11/24/2021 | | |
| Interior Renovation / Commercial | 8373 Westview Dr | No violations |
| New Home | 1334 Glourie Dr | No violations |
| New Project | 1326 Glourie Dr | No violations |
| No construction yet, watch grass length | 1306 Glourie Dr | No violations |
| No construction yet watch grass and debris | 1226 Glourie Dr | No violations |
| Demo & New Construction | 1123 Guinea Dr | No violations |
| New Home | 1210 Ridgley | No violations |

DETACH BOTTOM PORTION AND RETURN ORIGINAL COUPON WITH PAYMENT

PAGE 1


| ACCOUNT NO. | INCLUDES PAYMENTS THROUGH: | COLL COST RECOVERY | LATE FEES | BALANCE DUE |
|-------------|----------------------------|--------------------|-----------|-------------|
| 91012987 | NOV15, 21 | 0.00 | 0.00 | 828.10 |

[illegible]

This fee is based on data reported from the last inspection. Please call 512-239-4691 for assistance with the calculation of your fee.

828.10

See REVERSE SIDE for Explanation of Charges and TCEQ Contact Telephone Numbers.

PLEASE PAY THIS AMOUNT 
INCLUDE ACCOUNT NUMBER ON CHECK



TCEQ VIPP Form AR41A 02-17-2011

NOV15, 21

DETACH THIS PORTION AND RETURN WITH
CHECK OR MONEY ORDER PAYABLE TO:



**TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY**

CITY OF HILSHIRE VILLAGE

8301 WESTVIEW DR
HOUSTON TX 77055-6737

| ACCOUNT NO. | BALANCE DUE |
|-------------|-------------|
| 91012987 | 828.10 |

☐ CHECK HERE IF YOUR ADDRESS HAS CHANGED.
PLEASE INDICATE ADDRESS CHANGE ON BACK

**INVOICES NOT PAID WITHIN
30 DAYS OF INVOICE DATE WILL
ACCRUE PENALTIES**

0091012987 1533367 00000828101231218



Inframark, LLC
2002 West Grand Parkway North, Suite 100
Katy, Texas 77449
(281) 578-4200

| | |
|------------------|---------|
| Client ID Number | 1-00121 |
|------------------|---------|

| | |
|----------------|------------|
| Invoice Number | 1135129 |
| Invoice Date | 12/14/2021 |
| Due Date | 1/13/2022 |

To: City of Hilshire Village
 Utility Department
 Hilshire Utilities
 8301 Westview
 Houston, Texas 77055

| Service Description | Total |
|----------------------|------------|
| Maintenance Services | \$4,061.56 |

Please Pay This Amount

| | |
|-----------|------------|
| Subtotal | \$4,061.56 |
| Sales Tax | \$0.00 |
| Total | \$4,061.56 |

Remit To: Inframark, LLC
 P.O. Box 733778
 Dallas, Texas 75373-3778

Please include the Project ID and the Invoice Number on the check stub of your payment.

INFRAMARK, LLC

14 Dec 2021 10:04:49AM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1135129 - SUMMARY

INVOICE DATE: 12/14/2021

| Work Type / Sub Category | Equipment Costs | Labor Costs | Materials/Other Service Costs | Sales Tax Total | Total Costs |
|----------------------------------|-----------------|-------------------|-------------------------------|-----------------|-------------------|
| Maintenance, Lift Station | | | | | |
| LS1 | | | | | |
| General Maintenance & Repairs | \$60.00 | \$187.69 | \$0.00 | \$0.00 | \$247.69 |
| Maintenance | \$87.00 | \$204.02 | \$0.00 | \$0.00 | \$291.02 |
| LS1 Total | \$147.00 | \$391.71 | \$0.00 | \$0.00 | \$538.71 |
| LS Total | \$147.00 | \$391.71 | \$0.00 | \$0.00 | \$538.71 |
| Maintenance, Sewer | | | | | |
| General Maintenance & Repairs | \$4.00 | \$12.51 | \$0.00 | \$0.00 | \$16.51 |
| MS Total | \$4.00 | \$12.51 | \$0.00 | \$0.00 | \$16.51 |
| Maintenance, Water | | | | | |
| General Maintenance & Repairs | \$548.00 | \$2,106.42 | \$118.72 | \$0.00 | \$2,773.14 |
| Lab Fees or Laboratory Sampling | \$0.00 | \$0.00 | \$343.20 | \$0.00 | \$343.20 |
| Subcontract Services | \$0.00 | \$0.00 | \$390.00 | \$0.00 | \$390.00 |
| MW Total | \$548.00 | \$2,106.42 | \$851.92 | \$0.00 | \$3,506.34 |
| Invoice Total | \$699.00 | \$2,510.64 | \$851.92 | \$0.00 | \$4,061.56 |

INFRAMARK, LLC

14 Dec 2021 10:04:49AM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1135129 - DETAIL

INVOICE DATE: 12/14/2021

| Work Type / Sub Category | Date Complete | WO Number | Address | Task Details | Equipment Costs | Labor Costs | Materials/Other Service Costs | Sales Tax Total | Total Costs | B/C |
|----------------------------------|---------------|-----------|--------------------|---|-----------------|-----------------|-------------------------------|-----------------|-----------------|-----|
| Maintenance, Lift Station | | | | | | | | | | |
| LS1 | | | | | | | | | | |
| General Maintenance & Repairs | | | | | | | | | | |
| | 11/10/2021 | 2706995 | COHV District Area | Investigate a Problem at a Lift Station; Investigate low level | \$60.00 | \$187.69 | \$0.00 | \$0.00 | \$247.69 | N |
| | | | | General Maintenance & Repairs Total | \$60.00 | \$187.69 | \$0.00 | \$0.00 | \$247.69 | |
| Maintenance | | | | | | | | | | |
| | 11/10/2021 | 2707147 | COHV District Area | General Repair of a Lift Station Asset; adjust floats fell from support bracket | \$87.00 | \$204.02 | \$0.00 | \$0.00 | \$291.02 | N |
| | | | | Maintenance Total | \$87.00 | \$204.02 | \$0.00 | \$0.00 | \$291.02 | |
| | | | | LS1 Total | \$147.00 | \$391.71 | \$0.00 | \$0.00 | \$538.71 | |
| | | | | LS Total | \$147.00 | \$391.71 | \$0.00 | \$0.00 | \$538.71 | |
| Maintenance, Sewer | | | | | | | | | | |
| General Maintenance & Repairs | | | | | | | | | | |
| | 11/15/2021 | 2710743 | COHV District Area | Investigate a Sewer System Problem; motor oil or gasoline smell in district | \$4.00 | \$12.51 | \$0.00 | \$0.00 | \$16.51 | N |
| | | | | General Maintenance & Repairs Total | \$4.00 | \$12.51 | \$0.00 | \$0.00 | \$16.51 | |
| | | | | MS Total | \$4.00 | \$12.51 | \$0.00 | \$0.00 | \$16.51 | |

INFRAMARK, LLC

14 Dec 2021 10:04:49AM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1135129 - DETAIL

INVOICE DATE: 12/14/2021

| Work Type / Sub Category | Date Complete | WO Number | Address | Task Details | Equipment Costs | Labor Costs | Materials/Other Service Costs | Sales Tax Total | Total Costs | B/C |
|-------------------------------|---------------|-----------|------------------------|---|-----------------|-------------|-------------------------------|-----------------|-------------|-----|
| Maintenance, Water | | | | | | | | | | |
| General Maintenance & Repairs | | | | | | | | | | |
| | 11/1/2021 | 2692810 | 1035 Ridgeley Dr | Investigate Water System Leak; leak at meter | \$40.00 | \$138.23 | \$4.86 | \$0.00 | \$183.09 | N |
| | 11/12/2021 | 2695138 | COHV District Area | Flushing of a Water System; Monthly Flush | \$120.00 | \$428.50 | \$0.00 | \$0.00 | \$548.50 | N |
| | 11/8/2021 | 2702704 | COHV District Area | Chlorine Residual in the Water System; WEEKEND RESIDUAL due 11/6-11/7 | \$36.00 | \$168.93 | \$0.00 | \$0.00 | \$204.93 | N |
| | 11/8/2021 | 2704914 | COHV District Area | Investigate Poor Water Quality of a Water System; Flush for residual. | \$12.00 | \$37.54 | \$0.00 | \$0.00 | \$49.54 | N |
| | 11/14/2021 | 2708949 | COHV District Area | Chlorine Residual in the Water System; weekend residual 11/13-11/14 | \$28.00 | \$131.39 | \$0.00 | \$0.00 | \$159.39 | N |
| | 11/15/2021 | 2710313 | 7903 Hilshire Green Dr | Customer Move Out - Read Meter, Disconnect or Turn Off Service; | \$0.00 | \$0.00 | \$20.00 | \$0.00 | \$20.00 | N |
| | 11/16/2021 | 2711777 | COHV District Area | Investigate Poor Water Quality of a Water System; Flush area due to nitrification | \$40.00 | \$138.22 | \$0.00 | \$0.00 | \$178.22 | N |
| | 11/16/2021 | 2712033 | 1233 Ridgeley Dr | Investigate Water System Leak; investigate leak at meter | \$32.00 | \$110.58 | \$4.86 | \$0.00 | \$147.44 | N |
| | 11/17/2021 | 2712818 | 7903 Hilshire Green Dr | Customer Move In - Read Meter, Reconnect or Turn On Service; | \$0.00 | \$0.00 | \$20.00 | \$0.00 | \$20.00 | N |
| | 11/18/2021 | 2714197 | COHV District Area | Hang Tags in District Area (Delinquent, NSF, customer service notice, boil water notices (active & resend), VWU); Deliver delinquent tags in district | \$28.00 | \$96.76 | \$2.52 | \$0.00 | \$127.28 | N |
| | 11/18/2021 | 2714422 | 8009 Bromley St | Investigate a Water System Problem; Verify meter, customer says meter in ground is not hers | \$8.00 | \$27.64 | \$1.62 | \$0.00 | \$37.26 | N |
| | 11/18/2021 | 2714425 | 1114 Glourie Dr | Investigate a Water System Problem; Investigate broken meter | \$8.00 | \$27.64 | \$1.62 | \$0.00 | \$37.26 | N |

INFRAMARK, LLC

14 Dec 2021 10:04:49AM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

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INVOICE NO. 1135129 - DETAIL

INVOICE DATE: 12/14/2021

| Work Type / Sub Category | Date Complete | WO Number | Address | Task Details | Equipment Costs | Labor Costs | Materials/Other Service Costs | Sales Tax Total | Total Costs | B/C |
|--------------------------|---------------|-----------|--------------------|---|-----------------|-------------------|-------------------------------|-----------------|-------------------|-----|
| | 11/21/2021 | 2715021 | COHV District Area | Chlorine Residual in the Water System; WEEKEND RESIDUAL 11/20-11/21 | \$32.00 | \$150.16 | \$0.00 | \$0.00 | \$182.16 | N |
| | 11/23/2021 | 2717751 | 1315 Friarcreek Ln | Customer Move Out - Read Meter, Disconnect or Turn Off Service; | \$0.00 | \$0.00 | \$20.00 | \$0.00 | \$20.00 | N |
| | 11/23/2021 | 2718100 | 8001 Bromley St | Relocate, Repair, Replace or Recondition Water System Asset; Check size of tapline | \$20.00 | \$69.11 | \$1.62 | \$0.00 | \$90.73 | N |
| | 11/23/2021 | 2718533 | 13 Pine Creek Ln | Relocate, Repair, Replace or Recondition Water System Asset; Check water and wastewater lines for new residents being built | \$36.00 | \$124.40 | \$0.00 | \$0.00 | \$160.40 | N |
| | 11/28/2021 | 2718961 | COHV District Area | Chlorine Residual in the Water System; WEEKEND RESIDUAL 11/27-11/28 | \$68.00 | \$319.09 | \$0.00 | \$0.00 | \$387.09 | N |
| | 11/30/2021 | 2723370 | 1031 Ridgeley Dr | Read Meter Only - Misread, High, Low, Reverse - From Billing Department; Reread meter | \$12.00 | \$41.47 | \$0.00 | \$0.00 | \$53.47 | N |
| | 12/1/2021 | 2724573 | 1210 Ridgeley Dr | Customer Move Out - Read Meter, Disconnect or Turn Off Service; | \$0.00 | \$0.00 | \$20.00 | \$0.00 | \$20.00 | N |
| | 12/1/2021 | 2724660 | 1210 Ridgeley Dr | Customer Move In - Read Meter, Reconnect or Turn On Service; | \$0.00 | \$0.00 | \$20.00 | \$0.00 | \$20.00 | N |
| | 11/30/2021 | 2724722 | COHV District Area | Meet and/or Assist Consultants or Contractors at a Water System; Discuss upcoming work for district with Tech and Account manager | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | N |
| | 12/1/2021 | 2724949 | 1210 Ridgeley Dr | Relocate, Repair, Replace or Recondition Water System Asset; drive to area-clean out meter box | \$28.00 | \$96.76 | \$1.62 | \$0.00 | \$126.38 | N |
| | | | | General Maintenance & Repairs Total | \$548.00 | \$2,106.42 | \$118.72 | \$0.00 | \$2,773.14 | |

INFRAMARK, LLC

14 Dec 2021 10:04:49AM CST

DISTRICT : CITY OF HILSHIRE VILLAGE

Go Green! Think before you print.

INVOICE NO. 1135129 - DETAIL

INVOICE DATE: 12/14/2021

| Work Type / Sub Category | Date Complete | WO Number | Address | Task Details | Equipment Costs | Labor Costs | Materials/Other Service Costs | Sales Tax Total | Total Costs | B/C |
|---------------------------------|---------------|-----------|--------------------|--|-----------------|-------------------|-------------------------------|-----------------|-------------------|-----|
| Lab Fees or Laboratory Sampling | | | | | | | | | | |
| | 11/19/2021 | 2709726 | COHV District Area | Purchase Laboratory Services for Water System Asset; Water Utility Services, IncNovember | \$0.00 | \$0.00 | \$343.20 | \$0.00 | \$343.20 | N |
| | | | | Lab Fees or Laboratory Sampling Total | \$0.00 | \$0.00 | \$343.20 | \$0.00 | \$343.20 | |
| Subcontract Services | | | | | | | | | | |
| | 11/9/2021 | 2694509 | COHV District Area | Purchase Subcontracted Services for Water System; Accurate Meter & BackflowRepair 1 1/2" water meter | \$0.00 | \$0.00 | \$390.00 | \$0.00 | \$390.00 | N |
| | | | | Subcontract Services Total | \$0.00 | \$0.00 | \$390.00 | \$0.00 | \$390.00 | |
| | | | | MW Total | \$548.00 | \$2,106.42 | \$851.92 | \$0.00 | \$3,506.34 | |
| | | | | Invoice Total | \$699.00 | \$2,510.64 | \$851.92 | \$0.00 | \$4,061.56 | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2706995 | Dept: 5755 | WO Type: LS | Resp: OPS | Issued: 11/10/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

| | |
|------------------------------|--|
| Asset ID/Description: | COHV-LS1/City of Hillshire Village Lift Station # 1 I10- West @ Wirt Rd at Ridgely Dr |
|------------------------------|--|

Activity Code/Description: LSINVPRB/Investigate a Problem at a Lift Station

| | | |
|--------------------------|--------------------|---------------|
| Address/Location: | COHV District Area | Sched: |
|--------------------------|--------------------|---------------|

| | |
|---|-----------------------|
| Additional Address/Location or Task Details: | Investigate low level |
|---|-----------------------|

| | | |
|--------------------------|---|-----------------------|
| Req By: fleetzoom | Assigned To: Accounts Receivable | GL Code: 40500 |
|--------------------------|---|-----------------------|

| | | |
|---------------------------|-------------------|-----------------|
| Utility Staking #: | UCC Start: | UCC End: |
|---------------------------|-------------------|-----------------|

| | | | | |
|------------|------------------|--------------|-------------|-----------------------|
| OLD | Meter ID: | Read: | MIU: | Special Class: |
|------------|------------------|--------------|-------------|-----------------------|

| | | | | |
|------------|------------------|--------------|-------------|-------------------------|
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: |
|------------|------------------|--------------|-------------|-------------------------|

| | | | | | |
|-----------------------|------------|---------------------|---|-----------------------|--------|
| Date Complete: | 11/10/2021 | Attachments: | 0 | Backcharge To: | L-B-S: |
|-----------------------|------------|---------------------|---|-----------------------|--------|

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$247.69 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

| | |
|------------------------|--|
| Field Comments: | LS WW was normal upon arrival. Cleaned all floats of grease. Checked for normal LS operation. LS is now normal...worked with electrician, adjusted floats... |
|------------------------|--|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2707147 | Dept: 5725 | WO Type: LS | Resp: MTX | Issued: 11/10/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

| | |
|------------------------------|--|
| Asset ID/Description: | COHV-LS1/City of Hillshire Village Lift Station # 1 I10- West @ Wirt Rd at Ridgely Dr |
|------------------------------|--|

Activity Code/Description: MTXLSREP/General Repair of a Lift Station Asset

| | | |
|--------------------------|--------------------|---------------|
| Address/Location: | COHV District Area | Sched: |
|--------------------------|--------------------|---------------|

| | |
|---|---|
| Additional Address/Location or Task Details: | adjust floats fell from support bracket |
|---|---|

| | | |
|-----------------------|---|-----------------------|
| Req By: carl w | Assigned To: Accounts Receivable | GL Code: 40800 |
|-----------------------|---|-----------------------|

| | | |
|---------------------------|-------------------|-----------------|
| Utility Staking #: | UCC Start: | UCC End: |
|---------------------------|-------------------|-----------------|

| | | | | | |
|-----|-----------|-------|------|----------------|---------------------|
| OLD | Meter ID: | Read: | MIU: | Special Class: | Planned Maintenance |
|-----|-----------|-------|------|----------------|---------------------|

| | | | | |
|------------|------------------|--------------|-------------|-------------------------|
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: |
|------------|------------------|--------------|-------------|-------------------------|

| | | | | | | | |
|-----------------------|------------|---------------------|---|-----------------------|--|---------------|--|
| Date Complete: | 11/10/2021 | Attachments: | 0 | Backcharge To: | | L-B-S: | |
|-----------------------|------------|---------------------|---|-----------------------|--|---------------|--|

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$291.02 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

| | |
|------------------------|---|
| Field Comments: | Called out to troubleshoot low wet well alarm. Found that floats were tangled and no longer set properly. Detangled floats and rehung them properly from the top of the wet well. Monitored. All seems ok at this time. |
|------------------------|---|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2710743 | Dept: 5755 | WO Type: MS | Resp: OPS | Issued: 11/15/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: MSINVPRB/Investigate a Sewer System Problem

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

| | |
|---|---|
| Additional Address/Location or Task Details: | motor oil or gasoline smell in district |
|---|---|

Req By: charles lowe

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/15/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

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|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$16.51 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

Mgr Rev Req: No

| | |
|-------------------|--------|
| Bid Price: | \$0.00 |
|-------------------|--------|

Manager Name:

| | |
|------------------------------|----|
| Billing Notification: | No |
|------------------------------|----|

Field Comments: Requested by Susan. Investigated smell, 14 pine creek has outside construction on home. Storm drain has no smell. Reported findings to Susan...

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

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|--|---------------------------|---|-----------------------|-------------------------|---------------------------|
| District: COHV | WO#: 2692810 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 10/27/2021 |
| Asset ID/Description: / | | | | | |
| Activity Code/Description: MWINVL/Investigate Water System Leak | | | | | |
| Address/Location: 1035 Ridgeley Dr | | | | | Sched: |
| Additional Address/Location or Task Details: leak at meter | | | | | |
| Req By: Shannon Diaz [Billing] | | Assigned To: Accounts Receivable | | GL Code: 40500 | |
| Utility Staking #: | | UCC Start: | | UCC End: | |
| OLD | Meter ID: 53709101 | Read: N/A | MIU: | Special Class: | |
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: | |
| Date Complete: 11/1/2021 | | Attachments: 3 | Backcharge To: | L-B-S: | |

| <u>Material / Inventory ID</u> | <u>Vendor / Description</u> | <u>PO# / P-Card</u> | <u>Qty</u> | <u>Price</u> |
|--------------------------------|-----------------------------|---------------------|------------|--------------|
| MS72 | MISC. Photos | | 3.00 | \$4.86 |
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| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 604797 - James Horace | | 10/27/2021 | 1.00 | N | \$55.29 |
| 605678 - Mickayla Trombley | | 11/1/2021 | 1.50 | N | \$82.94 |
| TX119016 - Utility Truck | UTLTRK | 10/27/2021 | 1.00 | N | \$16.00 |
| TX120169 - Utility Truck | UTLTRK | 11/1/2021 | 1.50 | N | \$24.00 |
| | | | | | |
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|--|--------------------------|----------------------------------|---------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$183.09 |
| Mgr Rev Req: No | Bid Price: \$0.00 | Manager Name: | Billing Notification: No |
| Field Comments: Locate address-locate meter-could not locate meter- have to create another w/o to locate meter 1035 Ridgeley Dr is a vacant area, no house on it, property is for sale. Meter box looks like it is inside fence, fence is locked, with a "No Trespassing" sign. Notified Susan, she is going to contact customer. | | | |
| No Problem Found Customer Responsibility New WO New Asset Void WO/Reason: | | | |

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2694509 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 10/28/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|--|
| Activity Code/Description: | MWSUB/Purchase Subcontracted Services for Water System |
|-----------------------------------|--|

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

| | |
|---|---|
| Additional Address/Location or Task Details: | Accurate Meter & Backflow Repair 1 1/2" water meter |
|---|---|

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|----------------|---|-----------------------|
| Req By: | Assigned To: Accounts Receivable | GL Code: 40900 |
|----------------|---|-----------------------|

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|--------------------|------------|----------|
| Utility Staking #: | UCC Start: | UCC End: |
|--------------------|------------|----------|

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|-----|-----------|-------|------|----------------|
| OLD | Meter ID: | Read: | MIU: | Special Class: |
|-----|-----------|-------|------|----------------|

| | | | | |
|------------|------------------|--------------|-------------|-------------------------|
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: |
|------------|------------------|--------------|-------------|-------------------------|

| | | | | | | | |
|-----------------------|-----------|---------------------|---|-----------------------|--|---------------|--|
| Date Complete: | 11/9/2021 | Attachments: | 1 | Backcharge To: | | L-B-S: | |
|-----------------------|-----------|---------------------|---|-----------------------|--|---------------|--|

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|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$390.00 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

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|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

Field Comments:

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
|------------------|-------------------------|--------|-----------|-----------------|

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2695138 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 10/28/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: MWFLUSH/Flushing of a Water System

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

Additional Address/Location or Task Details: Monthly Flush

Req By: tracy b

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 87,500.00

| | |
|-----------------------|------------|
| Date Complete: | 11/12/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible]

| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 605678 - Mickayla Trombley | | 11/10/2021 | 3.00 | N | \$165.87 |
| 605678 - Mickayla Trombley | | 11/10/2021 | 0.50 | Y | \$41.47 |
| 605678 - Mickayla Trombley | | 11/10/2021 | 4.00 | N | \$221.16 |
| TX120169 - Utility Truck | UTLTRK | 11/10/2021 | 3.00 | N | \$48.00 |
| TX120169 - Utility Truck | UTLTRK | 11/10/2021 | 0.50 | N | \$8.00 |
| TX120169 - Utility Truck | UTLTRK | 11/10/2021 | 4.00 | N | \$64.00 |
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|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$548.50 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

Mgr Rev Req: No

| | |
|-------------------|--------|
| Bid Price: | \$0.00 |
|-------------------|--------|

Manager Name:

| | |
|------------------------------|----|
| Billing Notification: | No |
|------------------------------|----|

| | |
|------------------------|--------------------------------|
| Field Comments: | Monthly flushing district area |
|------------------------|--------------------------------|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
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INFRAMARK Work Order

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|--|------------------|---------------------|--|---|--|--------------------|-------------|-----------------------|--|--------------------------|--|
| District: COHV | | WO#: 2702704 | | Dept: 5755 | | WO Type: MW | | Resp: OPS | | Issued: 11/4/2021 | |
| Asset ID/Description: / | | | | | | | | | | | |
| Activity Code/Description: DCL2RES/Chlorine Residual in the Water System | | | | | | | | | | | |
| Address/Location: COHV District Area | | | | | | | | | | Sched: | |
| Additional Address/Location or Task Details: WEEKEND RESIDUAL due 11/6-11/7 | | | | | | | | | | | |
| Req By: tracey b | | | | Assigned To: Accounts Receivable | | | | GL Code: 40500 | | | |
| Utility Staking #: | | | | UCC Start: | | | | UCC End: | | | |
| OLD | Meter ID: | | | Read: | | | MIU: | | | Special Class: | |
| NEW | Meter ID: | | | Read: | | | MIU: | | | Gallons Flushed: | |
| Date Complete: 11/8/2021 | | | | Attachments: 0 | | | | Backcharge To: | | L-B-S: | |

| <u>Material / Inventory ID</u> | <u>Vendor / Description</u> | <u>PO# / P-Card</u> | <u>Qty</u> | <u>Price</u> |
|--------------------------------|-----------------------------|---------------------|------------|--------------|
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| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 700366 - Charles Lowe | | 11/6/2021 | 1.25 | Y | \$93.85 |
| 700366 - Charles Lowe | | 11/7/2021 | 1.00 | Y | \$75.08 |
| TX116022 - Utility Truck | UTLTRK | 11/6/2021 | 1.25 | N | \$20.00 |
| TX116022 - Utility Truck | UTLTRK | 11/7/2021 | 1.00 | N | \$16.00 |
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|--|--|--------------------------|--|----------------------------------|--|---------------------------------|--|
| Milestone: Closed | | Invoice#: 1135129 | | Date Invoiced: 12/14/2021 | | Total Price: \$204.93 | |
| Mgr Rev Req: No | | Bid Price: \$0.00 | | Manager Name: | | Billing Notification: No | |
| Field Comments: 11/06 DR-0.82, IC-2.32... 11/07 DR-0.64, IC-2.38... | | | | | | | |
| | | | | | | | |

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|-------------------------|--------------------------------|---------------|------------------|------------------------|
| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|-------------------------|--------------------------------|---------------|------------------|------------------------|

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|--------------------------|
| District: COHV | WO#: 2704914 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/8/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|--------------------------|

Asset ID/Description: /

Activity Code/Description: MWINVPWQ/Investigate Poor Water Quality of a Water System

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: Flush for residual.

Req By: jcw

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

| | |
|-----|-----------|
| NEW | Meter ID: |
|-----|-----------|

Read:

MIU:

Gallons Flushed: 35,000.00

Date Complete: 11/8/2021

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

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|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$49.54 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

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|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

Field Comments: Flushed hydrant for normal residuals...

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2708949 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/11/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

Additional Address/Location or Task Details: weekend residual 11/13-11/14

Req By: tracey b

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/14/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$159.39 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

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|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

Field Comments: 11/13 DR-1.55, IC-2.98... 11/14 DR-1.60, IC-2.81...

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

District: COHV **WO#:** 2709726 **Dept:** 5755 **WO Type:** MW **Resp:** OPS **Issued:** 11/12/2021

Asset ID/Description: /

Activity Code/Description: MWLAB/Purchase Laboratory Services for Water System Asset

Address/Location: COHV District Area

Sched:

Additional Address/Location or Task Details: Water Utility Services, IncNovember

Req By: **Assigned To:** Accounts Receivable **GL Code:** 40400

Utility Staking #: **UCC Start:** **UCC End:**

OLD Meter ID: **Read:** **MIU:** **Special Class:**

NEW Meter ID: **Read:** **MIU:** **Gallons Flushed:**

Date Complete: 11/19/2021 **Attachments:** 1 **Backcharge To:** **L-B-S:**

| <u>Material / Inventory ID</u> | <u>Vendor / Description</u> | | <u>PO# / P-Card</u> | <u>Qty</u> | <u>Price</u> |
|--------------------------------|---|--|---------------------|------------|--------------|
| PO | Water Utility Services, Inc 67702 | | 128737 | 1.00 | \$343.20 |
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| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Time In</u> | <u>Time Out</u> | <u>OT?</u> |
|-----------------------------|------------------|-------------|----------------|-----------------|------------|
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Milestone: Closed **Invoice#:** 1135129 **Date Invoiced:** 12/14/2021 **Total Price:** \$343.20

Mgr Rev Req: No **Bid Price:** \$0.00 **Manager Name:** **Billing Notification:** No

Field Comments:

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2710313 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/14/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|---|
| Activity Code/Description: | CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service |
|-----------------------------------|---|

| | | |
|--------------------------|------------------------|---------------|
| Address/Location: | 7903 Hilshire Green Dr | Sched: |
|--------------------------|------------------------|---------------|

Additional Address/Location or Task Details:

| | | |
|------------------------|---|-----------------------|
| Req By: Billing | Assigned To: Accounts Receivable | GL Code: 40500 |
|------------------------|---|-----------------------|

| | | |
|--------------------|------------|----------|
| Utility Staking #: | UCC Start: | UCC End: |
|--------------------|------------|----------|

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|------------|-------------------------|----------------------|-------------|-----------------------|
| OLD | Meter ID: 858585 | Read: 2302.09 | MIU: | Special Class: |
|------------|-------------------------|----------------------|-------------|-----------------------|

| | | | | |
|------------|------------------|--------------|-------------|-------------------------|
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: |
|------------|------------------|--------------|-------------|-------------------------|

| | | | | | | | |
|-----------------------|------------|---------------------|---|-----------------------|--|---------------|--|
| Date Complete: | 11/15/2021 | Attachments: | 1 | Backcharge To: | | L-B-S: | |
|-----------------------|------------|---------------------|---|-----------------------|--|---------------|--|

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|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$20.00 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | Yes |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|

Field Comments: Read meter, turned meter off. Drive time.

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2711777 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/16/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|---|
| Activity Code/Description: | MWINVPWQ/Investigate Poor Water Quality of a Water System |
|-----------------------------------|---|

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

| | |
|---|---------------------------------|
| Additional Address/Location or Task Details: | Flush area due to nitrification |
|---|---------------------------------|

| | |
|---------|---------|
| Req By: | Clint A |
|---------|---------|

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed: 45,000.00

| | |
|-----------------------|------------|
| Date Complete: | 11/16/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

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|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$178.22 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

Mgr Rev Req: No

Invoice#: 1135129

\$0.00

| | |
|-----------------------|------------|
| Date Invoiced: | 12/14/2021 |
|-----------------------|------------|

| | |
|---------------------|-----------------|
| Total Price: | \$178.22 |
|---------------------|-----------------|

Manager Name:

| | |
|------------------------------|----|
| Billing Notification: | No |
|------------------------------|----|

| | |
|------------------------|------------------------------------|
| Field Comments: | Flushed area due to nitrification. |
|------------------------|------------------------------------|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

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|---|---------------------|---|--------------------|-------------------------|---------------------------|
| District: COHV | WO#: 2712033 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/16/2021 |
| Asset ID/Description: / | | | | | |
| Activity Code/Description: MWINVL/Investigate Water System Leak | | | | | |
| Address/Location: 1233 Ridgeley Dr | | | | | Sched: |
| Additional Address/Location or Task Details: investigate leak at meter | | | | | |
| Req By: Mickayla Trombley | | Assigned To: Accounts Receivable | | GL Code: 40500 | |
| Utility Staking #: | | UCC Start: | | UCC End: | |
| OLD | Meter ID: | Read: | MIU: | Special Class: | |
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: | |
| Date Complete: 11/16/2021 | | Attachments: 3 | | Backcharge To: | |
| L-B-S: | | | | | |

| <u>Material / Inventory ID</u> | <u>Vendor / Description</u> | <u>PO# / P-Card</u> | <u>Qty</u> | <u>Price</u> |
|--------------------------------|-----------------------------|---------------------|------------|--------------|
| MS72 | MISC. Photos | | 3.00 | \$4.86 |
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| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 605678 - Mickayla Trombley | | 11/16/2021 | 2.00 | N | \$110.58 |
| TX120169 - Utility Truck | UTLTRK | 11/16/2021 | 2.00 | N | \$32.00 |
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| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$147.44 |
| Mgr Rev Req: No | Bid Price: \$0.00 | Manager Name: | Billing Notification: No |
| Field Comments: Customer claims that he has a leak cause his bill is high. Irrigation guy did confirm that there was a sprinkler head leaking. No internal leaks, no leaks in box. Meter is not indicating a leak. Recommend to perform an accuracy test to make sure meter is working properly. Notified Susan and customer with results. | | | |
| No Problem Found Customer Responsibility New WO New Asset Void WO/Reason: | | | |

INFRAMARK Work Order

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|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2712818 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/16/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

| | |
|--------------------------|------------------------|
| Address/Location: | 7903 Hilshire Green Dr |
|--------------------------|------------------------|

Sched:

Additional Address/Location or Task Details:

Req By: Billing

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | | |
|-----|-----------|--------|
| OLD | Meter ID: | 858585 |
|-----|-----------|--------|

Read: 2302.19

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/17/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$20.00 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

Mgr Rev Req: No

Invoice#: 1135129

\$0.00

Manager Name:

Billing Notification: Yes

Field Comments: Read meter, meter was on upon arrival. Drive time.

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2714197 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/18/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|---|
| Activity Code/Description: | BILLTAGS/Hang Tags in District Area (Delinquent, NSF, customer service notice, boil water notices (active & resend), VWU) |
|-----------------------------------|---|

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

| | |
|---|-------------------------------------|
| Additional Address/Location or Task Details: | Deliver delinquent tags in district |
|---|-------------------------------------|

| | |
|---------|---------|
| Req By: | Billing |
|---------|---------|

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/18/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$127.28 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | Yes |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|

| | |
|------------------------|-----------------------------------|
| Field Comments: | Delivered bill tags to residents. |
|------------------------|-----------------------------------|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2714422 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/18/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: MWINVPRB/Investigate a Water System Problem

| | |
|--------------------------|-----------------|
| Address/Location: | 8009 Bromley St |
|--------------------------|-----------------|

Sched:

| | |
|---|---|
| Additional Address/Location or Task Details: | Verify meter, customer says meter in ground is not hers |
|---|---|

Req By: Mickayla Trombley

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | | |
|-----|-----------|----------|
| OLD | Meter ID: | 53229826 |
|-----|-----------|----------|

Read: 244.33

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/18/2021 |
|-----------------------|------------|

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$37.26 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

Mgr Rev Req: No

| | |
|-------------------|--------|
| Bid Price: | \$0.00 |
|-------------------|--------|

| | |
|--------|----------------------|
| \$0.00 | Manager Name: |
|--------|----------------------|

| | |
|------------------------------|----|
| Billing Notification: | No |
|------------------------------|----|

Field Comments: Customer was not home, verified that the meter in the box does belong to her.

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2714425 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/18/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: MWINVPRB/Investigate a Water System Problem

Address/Location: 1114 Glourie Dr

Sched:

| | |
|---|--------------------------|
| Additional Address/Location or Task Details: | Investigate broken meter |
|---|--------------------------|

Req By: Mickayla Trombley

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/18/2021 |
|-----------------------|------------|

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$37.26 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

Mgr Rev Req: No

Invoice#: 1135129

\$0.00

Manager Name:

| | |
|---------------------|----------------|
| Total Price: | \$37.26 |
|---------------------|----------------|

No

Field Comments: Broken meter has been fixed, notified Susan Blevins.

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2715021 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/18/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

Additional Address/Location or Task Details: WEEKEND RESIDUAL 11/20-11/21

Req By: tracy b

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/21/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$182.16 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

Field Comments: 11/20 DR-2.04, IC-2.77... 11/21 DR-1.65, IC-2.61...

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
|------------------|-------------------------|--------|-----------|-----------------|

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2717751 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/22/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|---|
| Activity Code/Description: | CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service |
|-----------------------------------|---|

Address/Location: 1315 Friarcreek Ln

Sched:

Additional Address/Location or Task Details:

Req By: Billing

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | | |
|-----|-----------|----------|
| OLD | Meter ID: | 49016708 |
|-----|-----------|----------|

Read: 942.05

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/23/2021 |
|-----------------------|------------|

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$20.00 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | Yes |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|

Field Comments: Read meter, turned meter off.

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2718100 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/23/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|--|
| Activity Code/Description: | MWGENREP/Relocate, Repair, Replace or Recondition Water System Asset |
|-----------------------------------|--|

| | |
|--------------------------|-----------------|
| Address/Location: | 8001 Bromley St |
|--------------------------|-----------------|

Sched:

Additional Address/Location or Task Details: Check size of tapline

Req By: Mickayla Trombley

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

| | |
|-----|-----------|
| NEW | Meter ID: |
|-----|-----------|

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/23/2021 |
|-----------------------|------------|

Attachments: 1

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$90.73 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

Mgr Rev Req: No

Invoice#: 1135129

\$0.00

Manager Name:

| | |
|------------------------------|----|
| Billing Notification: | No |
|------------------------------|----|

Field Comments: Susan asked me to check size of tapline at residents 8001 Bromley, house is eventually going to get torn town. Took picture, sent to Susan. Drive time.

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2718533 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/23/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

| | |
|-----------------------------------|--|
| Activity Code/Description: | MWGENREP/Relocate, Repair, Replace or Recondition Water System Asset |
|-----------------------------------|--|

Address/Location: 13 Pine Creek Ln

Sched:

| | |
|---|--|
| Additional Address/Location or Task Details: | Check water and wastewater lines for new residents being built |
|---|--|

Req By: Mickayla Trombley

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/23/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$160.40 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

Mgr Rev Req: No

Bid Price:

\$0.00

Manager Name:

| | |
|------------------------------|----|
| Billing Notification: | No |
|------------------------------|----|

| | |
|------------------------|---|
| Field Comments: | Drove to Hilshire Village to discuss with Susan about a new meter and curbstop being installed at 8001 Bromley and discussed about main water line and sewer line locations for new house to be built at 13 pine creek. |
|------------------------|---|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2718961 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/23/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: DCL2RES/Chlorine Residual in the Water System

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

Additional Address/Location or Task Details: WEEKEND RESIDUAL 11/27-11/28

Req By: tracy b

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/28/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible]

| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 700366 - Charles Lowe | | 11/25/2021 | 1.25 | Y | \$93.85 |
| 700366 - Charles Lowe | | 11/26/2021 | 1.00 | Y | \$75.08 |
| 700366 - Charles Lowe | | 11/27/2021 | 1.00 | Y | \$75.08 |
| 700366 - Charles Lowe | | 11/28/2021 | 1.00 | Y | \$75.08 |
| TX116022 - Utility Truck | UTLTRK | 11/25/2021 | 1.25 | N | \$20.00 |
| TX116022 - Utility Truck | UTLTRK | 11/26/2021 | 1.00 | N | \$16.00 |
| TX116022 - Utility Truck | UTLTRK | 11/27/2021 | 1.00 | N | \$16.00 |
| TX116022 - Utility Truck | UTLTRK | 11/28/2021 | 1.00 | N | \$16.00 |
| | | | | | |
| | | | | | |

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$387.09 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

Field Comments: 11/25 DR-1.91, IC-3.02... 11/26 DR-1.96, IC-2.64... 11/27 DR-2.23, IC-3.15... 11/28 DR-1.68, IC-2.88...

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|---|---------------------|---|--------------------|-------------------------|---------------------------|
| District: COHV | WO#: 2723370 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/30/2021 |
| Asset ID/Description: / | | | | | |
| Activity Code/Description: BREREAD/Read Meter Only - Misread, High, Low, Reverse - From Billing Department | | | | | |
| Address/Location: 1031 Ridgeley Dr | | | | | Sched: |
| Additional Address/Location or Task Details: Reread meter | | | | | |
| Req By: Mickayla Trombley | | Assigned To: Accounts Receivable | | GL Code: 40500 | |
| Utility Staking #: | | UCC Start: | | UCC End: | |
| OLD | Meter ID: | Read: | MIU: | Special Class: | |
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: | |
| Date Complete: 11/30/2021 | | Attachments: 0 | | Backcharge To: | |
| L-B-S: | | | | | |

| <u>Material / Inventory ID</u> | <u>Vendor / Description</u> | <u>PO# / P-Card</u> | <u>Qty</u> | <u>Price</u> |
|--------------------------------|-----------------------------|---------------------|------------|--------------|
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| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 605678 - Mickayla Trombley | | 11/30/2021 | 0.75 | N | \$41.47 |
| TX120169 - Utility Truck | UTLTRK | 11/30/2021 | 0.75 | N | \$12.00 |
| | | | | | |
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|---|--------------------------|----------------------------------|----------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$53.47 |
| Mgr Rev Req: No | Bid Price: \$0.00 | Manager Name: | Billing Notification: Yes |
| Field Comments: Destination has no house, gates are locked with signs that say no trespassing. Meter is possibly inside gate. Notified Cassie. Drive time. | | | |
| | | | |
| | | | |

| | | | | |
|------------------|-------------------------|--------|-----------|-----------------|
| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|

INFRAMARK Work Order

| | | | | | |
|---|---------------------------|---|-----------------------|-------------------------|---------------------------|
| District: COHV | WO#: 2724573 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/30/2021 |
| Asset ID/Description: / | | | | | |
| Activity Code/Description: CSTOFMVOUT/Customer Move Out - Read Meter, Disconnect or Turn Off Service | | | | | |
| Address/Location: 1210 Ridgeley Dr | | | | | Sched: |
| Additional Address/Location or Task Details: | | | | | |
| Req By: Billing | | Assigned To: Accounts Receivable | | GL Code: 40500 | |
| Utility Staking #: | | UCC Start: | | UCC End: | |
| OLD | Meter ID: 65891373 | Read: 4146.2 | MIU: | Special Class: | |
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: | |
| Date Complete: 12/1/2021 | | Attachments: 1 | Backcharge To: | L-B-S: | |

| <u>Material / Inventory ID</u> | <u>Vendor / Description</u> | <u>PO# / P-Card</u> | <u>Qty</u> | <u>Price</u> |
|--------------------------------|-----------------------------|---------------------|------------|--------------|
| MS72 | MISC. Photos | | 1.00 | \$0.00 |
| CSTOFMVOUT | | | 1.00 | \$20.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| <u>Labor / Equipment ID</u> | <u>Job Class</u> | <u>Date</u> | <u>Units</u> | <u>OT?</u> | <u>Price</u> |
|-----------------------------|------------------|-------------|--------------|------------|--------------|
| 604797 - James Horace | | 12/1/2021 | 0.50 | N | \$0.00 |
| TX119016 - Utility Truck | UTLTRK | 12/1/2021 | 0.50 | N | \$0.00 |
| | | | | | |
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|--|--------------------------|----------------------------------|----------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$20.00 |
| Mgr Rev Req: No | Bid Price: \$0.00 | Manager Name: | Billing Notification: Yes |
| Field Comments: Drive to area-read meter-turned service off | | | |
| | | | |

No Problem Found Customer Responsibility New WO New Asset Void WO/Reason:

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|
| District: COHV | WO#: 2724660 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 11/30/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|---------------------------|

Asset ID/Description: /

Activity Code/Description: CSTONMVIN/Customer Move In - Read Meter, Reconnect or Turn On Service

| | | |
|--------------------------|------------------|---------------|
| Address/Location: | 1210 Ridgeley Dr | Sched: |
|--------------------------|------------------|---------------|

Additional Address/Location or Task Details:

| | | |
|------------------------|---|-----------------------|
| Req By: Billing | Assigned To: Accounts Receivable | GL Code: 40500 |
|------------------------|---|-----------------------|

| | | |
|--------------------|------------|----------|
| Utility Staking #: | UCC Start: | UCC End: |
|--------------------|------------|----------|

| | | | | |
|------------|---------------------------|---------------------|-------------|-----------------------|
| OLD | Meter ID: 65891378 | Read: 4146.2 | MIU: | Special Class: |
|------------|---------------------------|---------------------|-------------|-----------------------|

| | | | | |
|------------|------------------|--------------|-------------|-------------------------|
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: |
|------------|------------------|--------------|-------------|-------------------------|

| | | | | | | | |
|-----------------------|-----------|---------------------|---|-----------------------|--|---------------|--|
| Date Complete: | 12/1/2021 | Attachments: | 1 | Backcharge To: | | L-B-S: | |
|-----------------------|-----------|---------------------|---|-----------------------|--|---------------|--|

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|-----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$20.00 |
|--------------------------|--------------------------|----------------------------------|-----------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | Yes |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|-----|

Field Comments: Read meter-turned service on -check for leaks -no leaks

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|--------------------------|
| District: COHV | WO#: 2724722 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 12/1/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|--------------------------|

Asset ID/Description: /

Activity Code/Description: MWMEETASST/Meet and/or Assist Consultants or Contractors at a Water System

| | |
|--------------------------|--------------------|
| Address/Location: | COHV District Area |
|--------------------------|--------------------|

Sched:

Additional Address/Location or Task Details: Discuss upcoming work for district with Tech and Account manager

Req By: Clint a.

Assigned To: Accounts Receivable

GL Code: 40500

Utility Staking #:

UCC Start:

UCC End:

| | |
|-----|-----------|
| OLD | Meter ID: |
|-----|-----------|

Read:

MIU:

Special Class:

NEW Meter ID:

Read:

MIU:

Gallons Flushed:

| | |
|-----------------------|------------|
| Date Complete: | 11/30/2021 |
|-----------------------|------------|

Attachments: 0

Backcharge To:

L-B-S:

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|----------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$0.00 |
|--------------------------|--------------------------|----------------------------------|----------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

| | |
|------------------------|---|
| Field Comments: | Discussed upcoming work at 13 Pine Creek Ln to locate sewer and water mains. Also discussed meter size upgrade to 8001 Bromley. |
|------------------------|---|

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
|------------------|-------------------------|--------|-----------|-----------------|

INFRAMARK Work Order

| | | | | | |
|-----------------------|---------------------|-------------------|--------------------|------------------|--------------------------|
| District: COHV | WO#: 2724949 | Dept: 5755 | WO Type: MW | Resp: OPS | Issued: 12/1/2021 |
|-----------------------|---------------------|-------------------|--------------------|------------------|--------------------------|

Asset ID/Description: /

Activity Code/Description: MWGENREP/Relocate, Repair, Replace or Recondition Water System Asset

| | | |
|--------------------------|------------------|---------------|
| Address/Location: | 1210 Ridgeley Dr | Sched: |
|--------------------------|------------------|---------------|

Additional Address/Location or Task Details: drive to area-clean out meter box

| | | |
|-----------------------------|---|-----------------------|
| Req By: James Horace | Assigned To: Accounts Receivable | GL Code: 40500 |
|-----------------------------|---|-----------------------|

| | | |
|--------------------|------------|----------|
| Utility Staking #: | UCC Start: | UCC End: |
|--------------------|------------|----------|

| | | | | |
|------------|---------------------------|---------------------|-------------|-----------------------|
| OLD | Meter ID: 65891378 | Read: 4146.2 | MIU: | Special Class: |
|------------|---------------------------|---------------------|-------------|-----------------------|

| | | | | |
|------------|------------------|--------------|-------------|-------------------------|
| NEW | Meter ID: | Read: | MIU: | Gallons Flushed: |
|------------|------------------|--------------|-------------|-------------------------|

| | | | | | |
|-----------------------|-----------|---------------------|---|-----------------------|--------|
| Date Complete: | 12/1/2021 | Attachments: | 1 | Backcharge To: | L-B-S: |
|-----------------------|-----------|---------------------|---|-----------------------|--------|

[illegible][illegible]

| | | | |
|--------------------------|--------------------------|----------------------------------|------------------------------|
| Milestone: Closed | Invoice#: 1135129 | Date Invoiced: 12/14/2021 | Total Price: \$126.38 |
|--------------------------|--------------------------|----------------------------------|------------------------------|

| | | | | | | | |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|
| Mgr Rev Req: | No | Bid Price: | \$0.00 | Manager Name: | | Billing Notification: | No |
|---------------------|----|-------------------|--------|----------------------|--|------------------------------|----|

Field Comments: Drive to area-clean out meter box

| No Problem Found | Customer Responsibility | New WO | New Asset | Void WO/Reason: |
|------------------|-------------------------|--------|-----------|-----------------|
| | | | | |

Texas Excavation Safety System, Inc.
PO Box 678058
Dallas TX 75267



Invoice

#21-25288

11/30/2021

Bill To

City of Hilshire Village
Attn: Susan Blevins
8301 Westview
Houston TX 77055
United States

AMOUNT DUE

\$15.20

Due Date: 12/30/2021

| Terms | Due Date | PO # | Additional Info | Status |
|--------|------------|------|-----------------|--------|
| Net 30 | 12/30/2021 | | | Open |

| Quantity | Description | Rate | Amount |
|----------|--|---------|---------|
| 17 | Message Fees for November 2021 / HLV | \$0.95 | \$16.15 |
| 1 | Credit for cancelled notifications / HLV | \$-0.95 | \$-0.95 |

Total \$15.20

Amount Paid \$0.00

Amount Due \$15.20



21-25288

USIC Locating Services, LLC
P.O. Box 715409
Cincinnati, OH 45271-5409
1-317-575-7849 - Office
USICBilling@usicllc.com - Email



Invoice No: 478439

City of Hilshire Village TX
8301 Westview
Houston, TX 77055
Attn: Susan Blevins
Additional Info: HLV | TX

Date of Invoice: 11/30/21
Due Date: 12/30/21
Period: 11/1/21 - 11/30/21

| Grouping | Description | Quantity | Rate | | Total |
|-------------|-----------------------|----------|------|--------|-----------|
| HLV | After Hours | 1 | \$ | 116.70 | \$ 116.70 |
| HLV | Emergency Normal Hour | 1 | \$ | 106.09 | \$ 106.09 |
| HLV | Project Time | 3 | \$ | 23.87 | \$ 71.61 |
| HLV | Quarter Hour | 1 | \$ | 0.00 | \$ 0.00 |
| Grand Total | | | | \$ | 294.40 |