



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date:	Oct. 10, 2022
Department:	Community Services
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	NA

#### PRESENTER/INFORMATION CONTACT

Senior Planner/Secretary to the BOA (Board of Adjustment), Tom King  
Planning & Economic Development Division Manager, Shannan Campbell

#### ITEM TO BE CONSIDERED

**Subject:** Board of Adjustment – Appointment of Portia Made-Jamison to fill vacancy for a term ending Sept. 30, 2023

##### Attachments:

Volunteer application for Portia Made-Jamison

##### Summary:

On Sept. 14, 2020, Joe Becker was appointed as a Board of Adjustment in-town regular member with a term expiring Sept. 30, 2023. Becker resigned on June 3, 2022, after serving one year and eight months of a three-year term.

Two citizens submitted applications to serve on the BOA. Both have attended a BOA meeting and have interviewed with the BOA chair and secretary, as required by the town board's current appointed board member recruitment policy. Applicant interviews were conducted on Sept. 29, 2022; the chair and secretary discussed the candidates' merits by phone on Oct. 3, 2022. The chair and secretary believe that, while both applicants are qualified for the position and would serve the BOA and town admirably, Made-Jamison's background and experience make her the best candidate for the position.

##### Financial impacts:

None beyond necessary occasional training opportunities.

##### Staff recommendation and comments:

Appoint Portia Made-Jamison as an in-town regular Board of Adjustment member effective Nov. 1, 2022, with a term ending Sept. 30, 2023.

##### Action requested:

Consider appointing Made-Jamison as an in-town regular BOA member filling Joe Becker's unexpired term, with a term beginning date of Nov. 1, 2022, and ending date of Sept. 30, 2023.