



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: Oct. 14, 2024  
Department: Planning and Economic Development  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Planning and Economic Development Manager Shannan Campbell

#### ITEM TO BE CONSIDERED

**Subject:** Special Event Permit – 2024 Hillsborough Holiday Tree Lighting Ceremony

**Attachments:**

1. Special Event Permit Application: Tree Lighting Ceremony
2. Road Closure Information

**Summary:**

The annual Hillsborough Holiday Tree Lighting Ceremony is proposed to be held on Saturday, Nov. 30. Unlike in previous years, the event will not take place following the Hillsborough Holiday Parade. Instead, the event will take place at the conclusion of Shop Small Saturday.

**Financial impacts:**

Low to moderate; Public Works and Police assistance are being requested for street closures and trash collection.

**Staff recommendation and comments:**

Staff recommends approval.

**Action requested:**

Approve, approve with conditions, or deny the special event permit.