



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Nov. 28, 2022
Department:	Administrative Services
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Budget Director Emily Bradford
Administrative Services Director Jen Della Valle

ITEM TO BE CONSIDERED

Subject: Fiscal Year 2024 Budget Retreat Discussion

Attachments:

No attachments.

Summary:

Retreat Date

The budget team would like to go ahead and reserve a date for our FY24 budget retreat. We've held the retreat on a weeknight rather than a Saturday the last few years and that seems to have worked well. Staff would like to hold the retreat earlier in the year to allow the board to provide early feedback on major projects and key initiatives to help with budget development. Due to the likelihood of an evening retreat during the workweek, staff is planning for the retreat to last roughly 2.5 hours again.

Below are dates that staff is targeting for the retreat:

- January 23 (board workshop)
- Week of January 30 (Saturday, Feb. 4 is option)

Retreat Agenda

Staff have developed a *draft* FY23 Budget Retreat Agenda. We welcome the town board's feedback on the topics that have been identified as well as if there are other topics of interest to discuss.

1. Financial Overview – Provide high-level overview of the financial picture.
2. Strategic Plan – Provide any updates that were made after the November workshop and receive feedback from the board.
3. Major Capital Projects & Initiatives – Receive feedback, respond to questions or identify any major gaps with what is being requested.

If there is additional conversation needed after the retreat on any of the topics discussed, the conversation can be picked up at a subsequent board meeting. Budget staff feels comfortable facilitating the retreat again this year.

Financial impacts:

No financial impacts.

Staff recommendation and comments:

None.

Action requested:

Confirm schedule availability and reserve date. Provide feedback on draft agenda.