



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Dec. 12, 2022
Department: Community Services
Agenda Section: Regular
Public hearing: No
Date of public hearing:

PRESENTER/INFORMATION CONTACT

Margaret Hauth, Assistant Town Manager

ITEM TO BE CONSIDERED

Subject: Review of town code amendments related to appointed board procedures

Attachments:

1. Amendment summary
2. Ordinance amending Town Code

Summary:

In September, a list of amendments and adjustments related to appointed boards was discussed at the workshop. Staff have prepared the amending ordinance to implement these changes for discussion. Some amendments are straight-forward relocation of text while others are more substantive. This opportunity for more discussion is being provided to avoid unintended consequences. The amendment summary attachment helps clarify which sections of the ordinance make which changes.

These amendments do locate all appointed board language in one section of the town code, establish a consistent attendance policy, require all appointees to be sworn in, and provide clarity on volunteer orientation.

These amendments may conflict with individual board rules of procedures or other operating documents. Staff will begin that review next and resolve any conflicts in coordination with the appointed board.

These amendments do not change the membership on any board. The interest to expand membership of the Tourism Development Authority will continue to be worked on in coordination with that board.

If adopted, a training session will be held with support staff to ensure consistent implementation and coordinate rules of procedure reviews with the appointed boards.

Financial impacts:

Staff recommendation and comments:

Action requested:

Discussion and direction