

TOWN OF HILLSBOROUGH

April 5, 2018

Orange County Planning Department
Attn: Nishith Trivedi
131 W. Margaret Lane
Hillsborough, NC 27278

Orange County Public Transportation
600 NC-86
Hillsborough, NC 27278

Town of Hillsborough Public Space Manager
P.O. Box 429
Hillsborough, NC 27278

Charles N. Edwards Jr., District Engineer
N. C. Department of Transportation
Division of Highways
Division 7, District 1
P. O. Box 766
Graham, NC 27253

Dear Applicants,

At the **April 4, 2018** meeting of the Historic District Commission your application for a Certificate of Appropriateness to construct a bus shelter with aluminum columns on the site of the existing bus stop and bench in the Churton Street right of way in front of 127 N. Churton Street (9874-06-3568) was ***approved as modified by a unanimous vote*** with the following conditions:

The bus shelter shall have a sloped shed roof with cantilevered side walls.

My records indicate that you have paid the fee for the COA. Enclosed please find your approved COA permit.

Please contact me to perform an inspection of the property upon completion of the work. As a reminder, you have 1 year from the date of approval to commence work on your project or you will need to re-apply for a new Certificate of Appropriateness. Thank you for your show of good citizenship by following the requirements of our local ordinances.

Sincerely,

Justin Snyder
Planner

Town of Hillsborough
Phone: (919) 296-9473
Email: justin.snyder@hillsboroughnc.gov

TOWN OF HILLSBOROUGH

Historic District Commission Certificate of Appropriateness/Minor Works Application

9874 -06 -3568
PIN

H11H R/W1
Zoning District

127 N CHURTON ST
Address of Project

COA Fee: \$1 per \$1,000 of construction costs, or a minimum of \$10, payable when the application is submitted

Minor Works COA fee: \$10 flat fee payable when the application is submitted

After-the-Fact Application Fee: \$100 fee in addition to the required COA fee or COA fees will be doubled (whichever is higher)

Additional permit fees: Additional fees may be required for a Zoning Compliance Permit and Orange County Building Permit.

ORANGE COUNTY PLANNING DEPARTMENT

Town of Hillsborough

Applicant Name

Property Owner (if different than applicant)

131 W MARGARET LANE

P.O Box 429

Applicant's Mailing Address

Property Owner's Mailing Address

HILLSBOROUGH, NC 27278

Hillsborough, NC 27278

City, State, Zip

City, State, Zip

(919) 245-2582

919-296-9471

Applicant's Phone Number

NTRIVEDIA@ORANGECOUNTY.NC.

margaret.hauth@hillsboroughnc.gov

Applicant's Email

Property Owner's Email

Description of Proposed Work: INSTALL MIDOT + GO TRIANGLE APPROVED BUS SHEET ONTO THE EXISTING BUS STOP + BENCH IN PUBLIC RIGHT OF WAY

Estimated Cost of Construction: \$ 25,000

The Historic District Design Guidelines and Certificate of Appropriateness application process can be found on the Town of Hillsborough's website: <http://www.hillsboroughnc.gov>

Applicant and Owner Acknowledgement

I am aware that Historic District Design Guidelines and Unified Development Ordinance requirements are the criteria by which my proposal will be evaluated for compatibility. I understand that I, or my representative, must attend the HDC meeting where this application will be reviewed. I further understand that Town employees and/or Commissioners may need access to my property with reasonable notice to assess current conditions, and to assist them in making evidence-based decisions on my app

Michael J. ... 3/18/17
Applicant's Signature Date

Margaret A. Hauth 3/16/17
Property Owner's Signature Date

SUBMITTAL REQUIREMENTS: The following documents and plans are required to accompany your COA application in order for it to be deemed complete. The Historic District Commission will not accept incomplete applications. Attach as many loose sheets as necessary. Do not use staples, glossy paper or binders. Planning staff will determine when all submittal requirements have been met.

All applications must include the following documents and plans (Provide a digital copy if plans are larger than 11"x17"):

- ☐ Narrative describing the proposed work
- ☐ Existing and Proposed Dimensioned Plans
 - Site Plan (if changing building footprint or new construction)
 - Scaled architectural plans (if changing building footprint or new construction)
 - Elevations (if appropriate)
 - Landscaping Plans (if appropriate)
 - Tree Survey (if appropriate)
 - Sign Specifications (if appropriate)
- ☐ List of existing and proposed exterior materials (Siding, trim and fascia, roof and foundation materials, windows, shutters, awnings, doors, porch and deck flooring, handrails, columns, patios, walkways, driveways, fences and walls, and signs, etc.)
- ☐ Photographs, material samples, examples of comparable properties in the district (if using them as basis for specific designs), plans, or drawings that will help to clarify the proposal, if applicable

COA fee (\$1 per \$1000 of Construction Costs, \$10 minimum) or
Minor Works fee (\$10 flat fee):

Amount: \$ 25.00

☐ After-the-fact application: (\$100 or double the COA/Minor Works fee*)
*whichever is greater

Amount: \$

Total due: \$ 25.00

Received by: Justin Snyder Date: 03/14/2018

This application meets Unified Development Ordinance requirements.

☐ N/A ☒ Yes

Zoning Officer: Justin Snyder 03/14/2018

This application meets public space division requirements.

☐ N/A ☒ Yes

Public Space Manager: Stephanie Trueblood 03/15/2018

Historic Architectural Inventory Information:

Original date of construction: c. 1995 (police station)

Description of property:

Located in the public right of way in front of the Hillsborough Police Station

Police Station - This two-story, brick office building is composed of three hip-roofed brick volumes set at right angles to one another and connected by a flat-roofed, vinyl-sided section. Each brick volume is three bays wide with fixed four-light windows on the east and south elevations as well as the second-floor level of the north elevation. Recessed brick panels, mimicking bricked-in window openings are located on the first-floor level of the north elevation. The metal-framed glass doors are located in an inset entrance at the southeast corner of the vinyl-sided connector. There are solid doors on the east and west elevations. Each brick volume has a small square cupola with a copper roof and a single window on each elevation. The building was under construction during the 1994 survey.

Applicable Design Guidelines: Public Right of Way

Other reviews needed?

☒ Hillsborough Zoning Compliance Permit ☒ Orange County Building Permit ☒ Other: 2-party encroachment agreement

Certificate of Appropriateness Decision:

Application for a Certificate of Appropriateness has been:

☒ Approved ☐ Denied

Conditions (if applicable):

Bus shelter shall have a sloped shed roof with cantilevered side walls.


Zoning Officer's Signature

4/5/18

Date

I, Justin Snyder, hereby certify that all property owners within 100 feet of and the owners of PIN 9874-06-3568 (the affected property) have been sent a letter of notification of the Certificate of Appropriateness application before the Historic District Commission by first class mail in accordance with the Hillsborough Zoning Ordinance.

3-26-18
Date

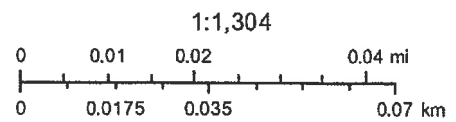

Hillsborough Planning Department

	NCDOT, ATTN: CHARLES EDWARDS, JR., DISTRICT ENGINEER	P.O. BOX 766	GRAHAM	NC	27253
	ORANGE COUNTY PLANNING ATTN: NISHITH TRIVEDI	131 W MARGARET LN	HILLSBOROUGH	NC	27278
9874061470	ALICE H SEELYE	PO BOX 1207	HILLSBOROUGH	NC	27278
9874061722	JOHN M AND GRACE JEAN ROBERTS	143 W TRYON ST	HILLSBOROUGH	NC	27278
9874062770	GLADYS S WINDHAM AND PAMELA WINDHAM JOHNSON	10101 DEEPWOOD CIRCLE	RICHMOND	VA	23238
9874063568	TOWN OF HILLSBOROUGH PUBLIC SPACE DIVISION	PO BOX 429	HILLSBOROUGH	NC	27278
9874064437	JOHN D LOFTIN	117 N CHURTON ST	HILLSBOROUGH	NC	27278
9874064444	STEFAN AND SHELIA ROGERS	404 CLAREMONT DR	CHAPEL HILL	NC	27516
9874064530	CHURTON STREET DEVELOPMENT, LLC	960 CORPORATE DR, SUITE 404	HILLSBOROUGH	NC	27278
9874066658	JAMES RAY HALL AND TERESA A SUMMERS	3606 BARN VIEW PLACE	DURHAM	NC	27705
9874066757	CLEMENTS FUNERAL SERVICE	PO BOX 148	HILLSBOROUGH	NC	27278
9874060360	118 WEST KING STREET, LLC	960 CORPORATE DR, SUITE 404	HILLSBOROUGH	NC	27278
9874061466	WESLEY D AND ALICE R WOODS	115W KING ST	HILLSBOROUGH	NC	27278
9874062364	WESLEY D AND ALICE R WOODS	115 W KING ST	HILLSBOROUGH	NC	27278
9874063482	113 NORTH CHURTON STREET LLC	504 MEADOWLANDS DR	HILLSBOROUGH	NC	27278
9874063841	DAVID S AND JOANNA M SWANSON	229 THOMAS RUFFIN ST	HILLSBOROUGH	NC	27278
9874064535	TOWN OF HILLSBOROUGH PUBLIC SPACE DIVISION	PO BOX 429	HILLSBOROUGH	NC	27278
9874064715	TOWN OF HILLSBOROUGH PUBLIC SPACE DIVISION	P O BOX 429	HILLSBOROUGH	NC	27278
9874066435	112 NORTH CHURTON STREET LLC	960 CORPORATE DR, SUITE 404	HILLSBOROUGH	NC	27278
9874066594	FPP 128, LLC	238 S NASH ST	HILLSBOROUGH	NC	27278

127 N Churton Vicinity Map



March 13, 2018



COA Narrative

Date: March 8, 2018 **Project #:** 00000
Project: Bus Shelter **Attention:** Hillsborough
Re: COA Application -- Description

We submit the following narrative is the scope of work for a Certificate of Appropriateness (COA) approval from the Town of Hillsborough Historic District Commission:

Description: This project is the installation of an NCDOT and Go Triangle approved bus shelter onto an existing bench. It is located in front of to the Hillsborough Police Station and is part of an existing Orange County Public Transportation and Go Triangle bus stop. The bus shelter will be in public Right-of-Way owned by NCDOT.

Dimensions: The dimensions of the shelter are as follows:

- Height: 7'
- Width: 5'
- Length: 10'
- Color: Black – RAL 8022



Figure 1: Example of NCDOT Approved Bus Shelter (Brasco EC-510)

Construction & Finishes: Columns and header are 6" perforated aluminum to be painted black. Roof will be arched twinwall with full side walls, which will be tempered clear glass with acrylic glazing.

1. No new signage or lighting is proposed for the shelter
2. Details provided in the attached plans are to demonstrate proposed shelters will be in compliance with Go Triangle regulations as well as NCDOT guidelines.
3. Orange County Public Transportation will be responsible for any signage. Existing bus stop sign is to remain as is.

Appropriateness: We feel that the appropriateness of this structure as it pertains to the historic District will be fulfilled because of the following points:

- The existing historic building will remain the same
- The height of the bus shelter is below the height of the existing building
- The bus shelter will be painted black similar to the existing bench
- The bus shelter is reversible structure that could be removed without effecting the sidewalk
- The bus shelter is detached from the existing building and bench

Because of these criteria we feel the addition will be contextually appropriate and will not distract from the character of the Town of Hillsborough Historic District.

ECLIPSE

Highly Vandal Resistant Design with Pocketed Columns to Conceal Fasteners

twinwall, sloped shed roof, black, 6" round columns, clear tempered glass (no signage design), cantilevered side walls

The Eclipse series transit shelter delivers an urban edge to any streetscape with its contemporary roof lines and bold round columns. It features 4.5" or 6" round pocketed columns and header to conceal hardware and provide unparalleled structural integrity. The Eclipse shelter is available with a sloped or arched roof with cantilevered, full, or no walls. Roof glazing can be transparent with polycarbonate or acrylic or opaque with powder coated aluminum. Consider adding solar lighting to this shelter, which is designed with a low profile flexible solar panel and header mounted battery box. It's available with or without a front windscreen and can be paired with an AC or DC illuminated advertising display. Various wall glazing options are available, including tempered glass, laminate glass or perforated aluminum, all of which can be tailored with custom branding elements. This shelter also offers vertical column LED strip lighting. Available only in a powder coat finish, of the standard or custom color of choice.

Eclipse (EC) Standard Configurations

EC	D	L	Roof Style	Roof Material	Column	Side Walls	Front Wall	Wall Material	Advertising Box	LED Light	Power
05	08	08	SL = Sloped	AC = Acrylic	4 = 4.5" Round	C = Cantilevered	OF = None	OW = None	OA = None	OL = None	O = None
06	10	10	SL = Sloped	AL = Aluminum	6 = 6" Round	C = Cantilevered	CF = Center	LG = Laminated Glass	U2 = Unlit 2-Sided	1L = 1 LED	A = AC
	12	12		PC = Polycarbonate			LF = Left	TG = Tempered Glass	L2 = Lit 2-sided	2L = 2 LEDS	D = DC
	14	14					RF = Right	PA = Perf. Aluminum	UV = Unlit V-shaped	3L = 3 LEDS	
	16	16		TW = Twinwall					LV = Lit V-shaped	4L = 4 LEDS	

Ordering Matrix: EC- XX (D) XX (L) - XX (Roof Style) -XX (Roof Material) - X (Column) - X (Side Walls) - XX (Front Wall) - XX (Wall Material) - XX (Advertising Box) -XX (# of Lights) - X (Power)

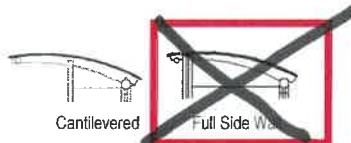
Example: EC-0512-AR-AL-4-C-OF-TG-0A-1L-A

Included

- 4" Adjustable Anchor Boots & Mounting Hardware
- Standard Powder Coat
- Fully Welded Roof Frame—Delivered Assembled
- Tamper Resistant Hardware

Optional Add-ons

- ☐ 4' x 6' Lit or Unlit Advertising Display
- ☐ Front Windscreen
- ☐ Solar Lighting with Flex Panel
- ☐ Escutcheon Covers
- ☐ USB Charging Ports
- ☐ Wall-mounted Leaning Rail
- ☐ Wall-mounted 20X30" Map Case
- ☐ Column-mounted Waste Receptacle
- ☐ Integrated Real-time Digital Display
- ☐ Wall Glazing Artwork
- ☐ Custom Powder Coat Color Match
- ☐ Woodgrain Powder Coat
- ☐ Anti-graffiti Powder Coat
- ☐ Hanging Aluminum Signage
- ☐ Vertical Column LED Accent Lighting



5x14' Eclipse with Sloped Acrylic Roof, Full Sides, Custom Wall Glazing, Aluminum Hanging Sign



5x12' Eclipse with Arched Aluminum Roof, Cantilevered Sides, Custom Wall Glazing



Eclipse Header and Side Wall Demonstrating Concealed Fasteners and Pocketed Columns



Brasco International, Inc. | (313) 393-0393 | info@brasco.com | www.brasco.com



ECLIPSE

Highly Vandal Resistant Design with Pocketed Columns to Conceal Fasteners

The Eclipse series transit shelter delivers an urban edge to any streetscape with its contemporary roof lines and bold round columns. It features 4.5" or 6" round pocketed columns and header to conceal hardware and provide unparalleled structural integrity. The Eclipse shelter is available with a sloped or arched roof with cantilevered, full, or no walls. Roof glazing can be transparent with polycarbonate or acrylic or opaque with powder coated aluminum. Consider adding solar lighting to this shelter, which is designed with a low profile flexible solar panel and header mounted battery box. It's available with or without a front windscreen and can be paired with an AC or DC illuminated advertising display. Various wall glazing options are available, including tempered glass, laminate glass or perforated aluminum, all of which can be tailored with custom branding elements. This shelter also offers vertical column LED strip lighting. Available only in a powder coat finish, of the standard or custom color of choice.

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	06	10	SL = Sloped	AL = Aluminum	6 = 6" Round	F = Full	CF = Center	LG = Laminated Glass	U2 = Unlit 2-Sided	1L = 1 LED	A = AC
		12		PC = Polycarbonate			LF = Left	TG = Tempered Glass	L2 = Lit 2-sided	2L = 2 LEDS	D = DC
		14		TW = Twinwall			RF = Right	PA = Perf. Aluminum	UV = Unlit V-shaped	3L = 3 LEDS	
		16							LV = Lit V-shaped	4L = 4 LEDS	

Ordering Matrix: EC- XX (D) XX (L) - XX (Roof Style) -XX (Roof Material) - X (Column) - X (Side Walls) - XX (Front Wall) - XX (Wall Material) - XX (Advertising Box) -XX (# of Lights) - X (Power)

Example: EC-0512-AR-AL-4-C-0F-0A-1L-A

Included

- 4" Adjustable Anchor Boots & Mounting Hardware
- Standard Powder Coat
- Fully Welded Roof Frame—Delivered Assembled
- Tamper Resistant Hardware

Optional Add-ons

- ☐ 4' x 6' Lit or Unlit Advertising Display
- ☐ Front Windscreen
- ☐ Solar Lighting with Flex Panel
- ☐ Escutcheon Covers
- ☐ USB Charging Ports
- ☐ Wall-mounted Leaning Rail
- ☐ Wall-mounted 20X30" Map Case
- ☐ Column-mounted Waste Receptacle
- ☐ Integrated Real-time Digital Display
- ☐ Wall Glazing Artwork
- ☐ Custom Powder Coat Color Match
- ☐ Woodgrain Powder Coat
- ☐ Anti-graffiti Powder Coat
- ☐ Hanging Aluminum Signage
- ☐ Vertical Column LED Accent Lighting



5x14' Eclipse with Sloped Acrylic Roof, Full Sides. Custom Wall Glazing, Aluminum Hanging Sign



5x12' Eclipse with Arched Aluminum Roof, Cantilevered Sides, Custom Wall Glazing



Eclipse Header and Side Wall Demonstrating Concealed Fasteners and Pocketed Columns



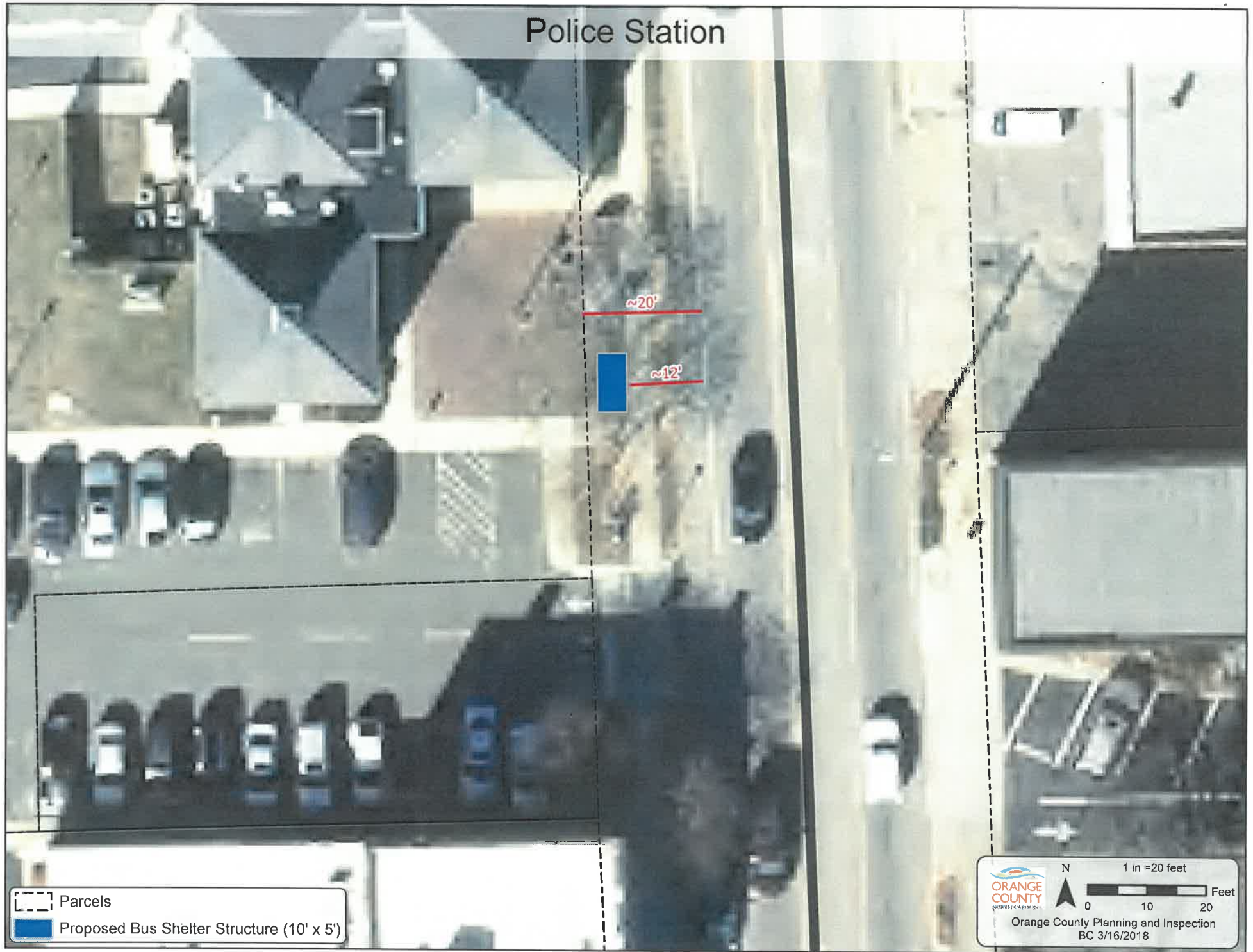
Brasco International, Inc. | (313) 393-0393 | info@brasco.com | www.brasco.com





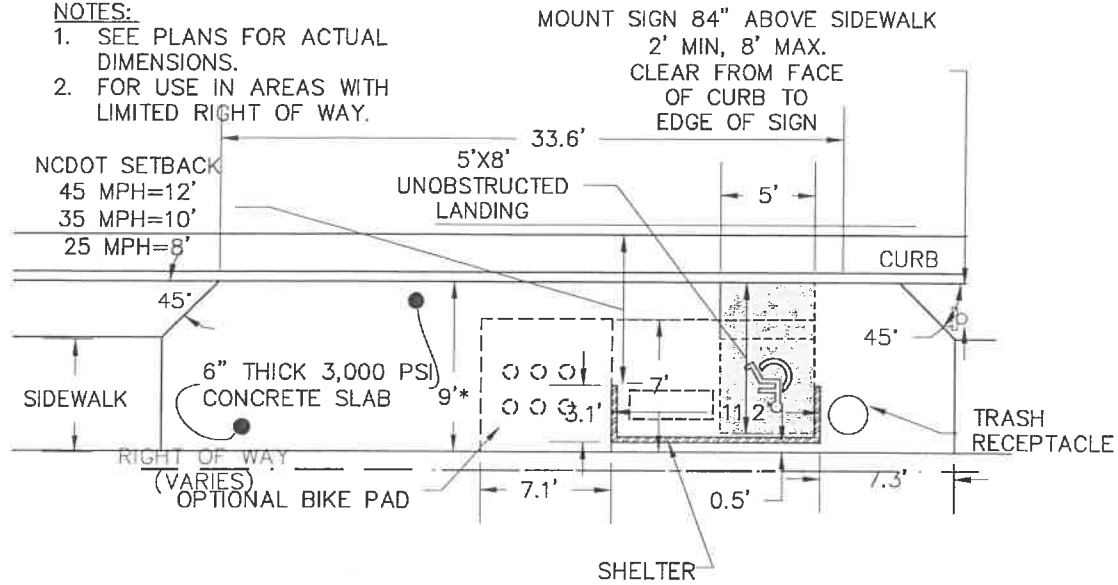
Proposed 10' x 5' Bus Shelter
Existing pavers and bench to remain

Police Station



NOTES:

1. SEE PLANS FOR ACTUAL DIMENSIONS.
2. FOR USE IN AREAS WITH LIMITED RIGHT OF WAY.

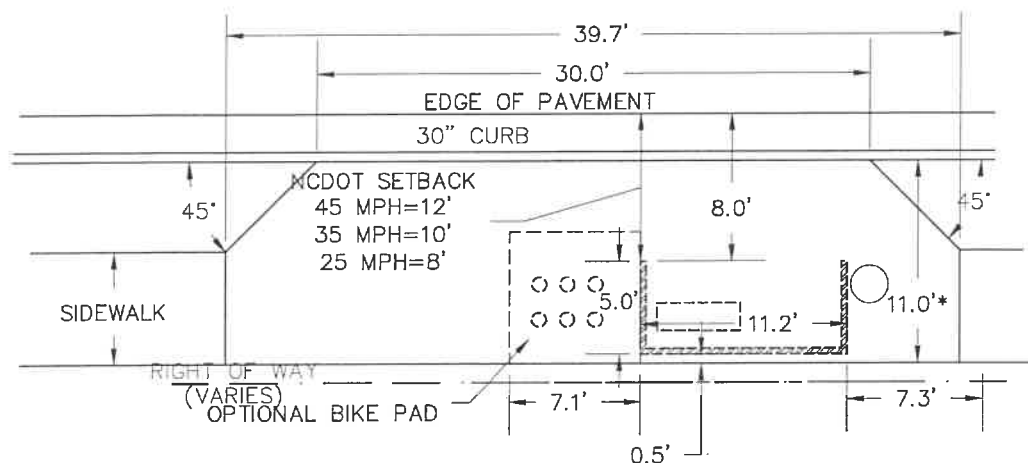


**TYPICAL SHELTER LAYOUT IN EXISTING
RIGHT OF WAY
NOT TO SCALE**



Date 4/5/17	DRAWN BY: EWS
Scale As Noted	CHECKED BY:
Capital Development Office: 4600 Emperor Blvd Suite 100 Durham, NC 27713	PO Box 13787 RTP, NC 27709 gotriangle.org (919) 485-7510 Fax: (919) 485-7541

**PRELIMINARY - DRAFT
TYPICAL BUS SHELTER PAD
LAYOUT (1 OF 3)
PROVISIONAL DETAIL**



TYPICAL LAYOUT NCDOT 25 MPH
NOT TO SCALE

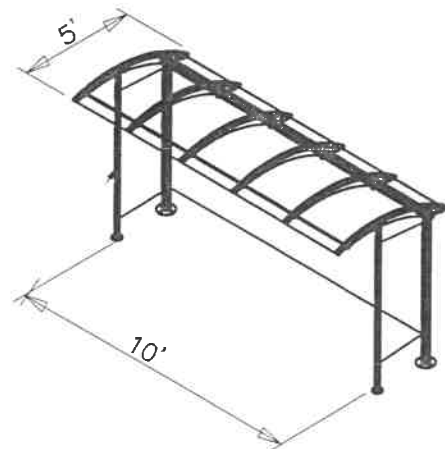
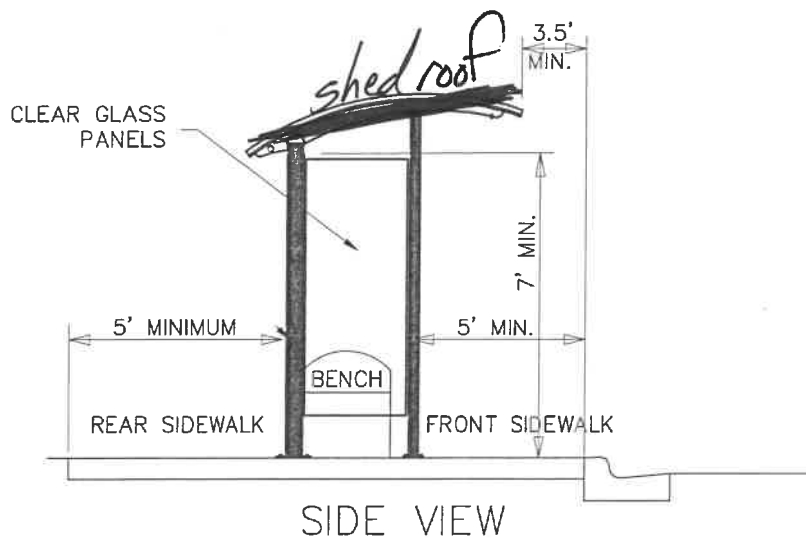
GO  **Durham**

GO  **Triangle**

Date 4/11/17	DRAWN BY: EWS
Scale As Noted	CHECKED BY:
Capital Development Office: 4600 Emperor Blvd Suite 100 Durham, NC 27713	PO Box 13787 RTP, NC 27709 gotriangle.org (919) 485-7510 Fax: (919) 485-7541

PRELIMINARY - DRAFT
TYPICAL BUS SHELTER PAD
LAYOUT
WITHIN NCDOT RIGHT OF WAYS (2 OF 3)
PROVISIONAL DETAIL

Bus Shelters will be
Black RAL - 8022



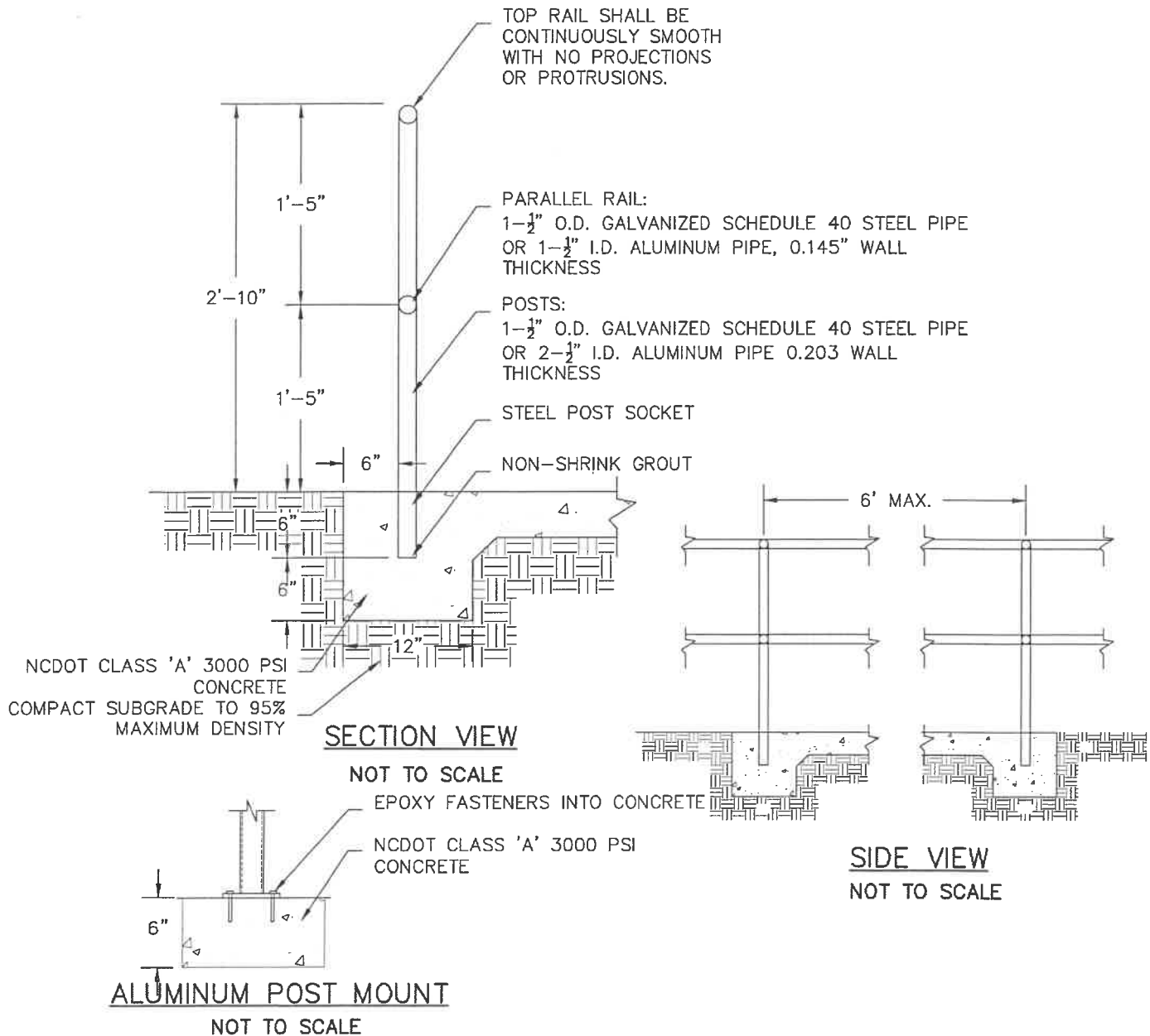
SHELTERS WITHIN NCDOT RIGHT OF WAY ARE REQUIRED
TO BE ON THE NCDOT APPROVED MANUFACTURERS LIST
[HTTPS://APPS.DOT.STATE.NC.US/VENDOR/APPROVEDPRODUCTS/](https://apps.dot.state.nc.us/vendor/approvedproducts/)



Date: 4/11/17	DRAWN BY: EWS
Scale: As Noted	CHECKED BY:
Capital Development Office: 4600 Emperor Blvd Suite 100 Durham, NC 27713	PO Box 13787 RTP, NC 27709 gotriangle.org (919) 485-7510 Fax: (919) 485-7541

PRELIMINARY - DRAFT
TYPICAL BUS SHELTER
ISOMETRIC
AND GENERAL NOTES (3 OF 3)
PROVISIONAL DETAIL

Bus Shelters will be
Black RAL - 8022



NOTES:

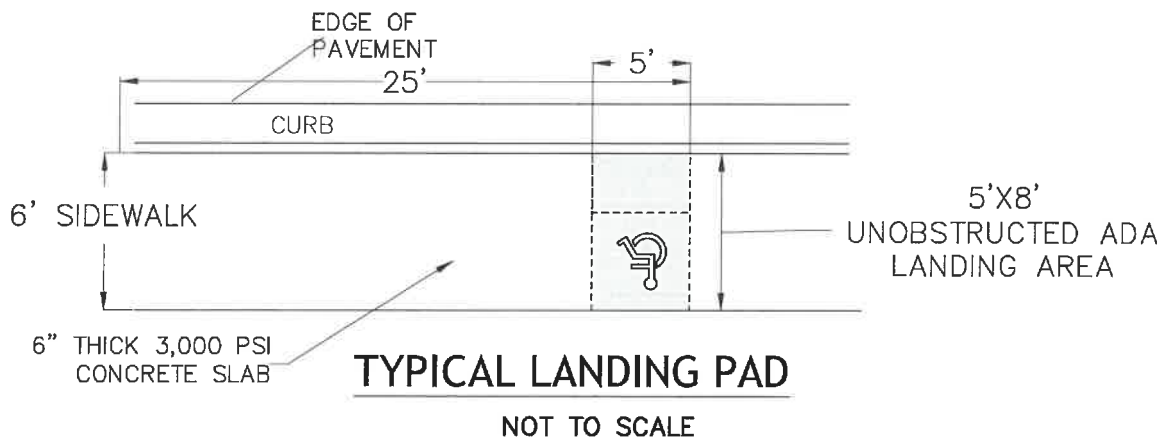
1. HANDRAIL REQUIRED AT AMENITIES AND BUS STOPS FOR ANY OF THE FOLLOWING CONDITIONS:
 - 1.1. SLOPES ADJACENT TO STOP ARE STEEPER THAN 4H:1V.
 - 1.2. NEARBY DROP OFFS OF 18" AND HIGHER.
 - 1.3. AS DETERMINED BY THE TRANSIT SAFETY AND SECURITY REVIEW.
2. CONTRACTOR SHALL FURNISH SHOP DRAWINGS.
3. WHEN IN AN NCDOT RIGHT OF WAY, THE DEVELOPER IS RESPONSIBLE FOR OBTAINING ANY ADDITIONAL APPROVALS BY NCDOT.



Date 4/11/17	DRAWN BY: EWS
Scale As Noted	CHECKED BY:
Capital Development Office: 4600 Emperor Blvd Suite 100 Durham, NC 27713	PO Box 13787 RTP, NC 27709 gotriangle.org (919) 485-7510 Fax: (919) 485-7541

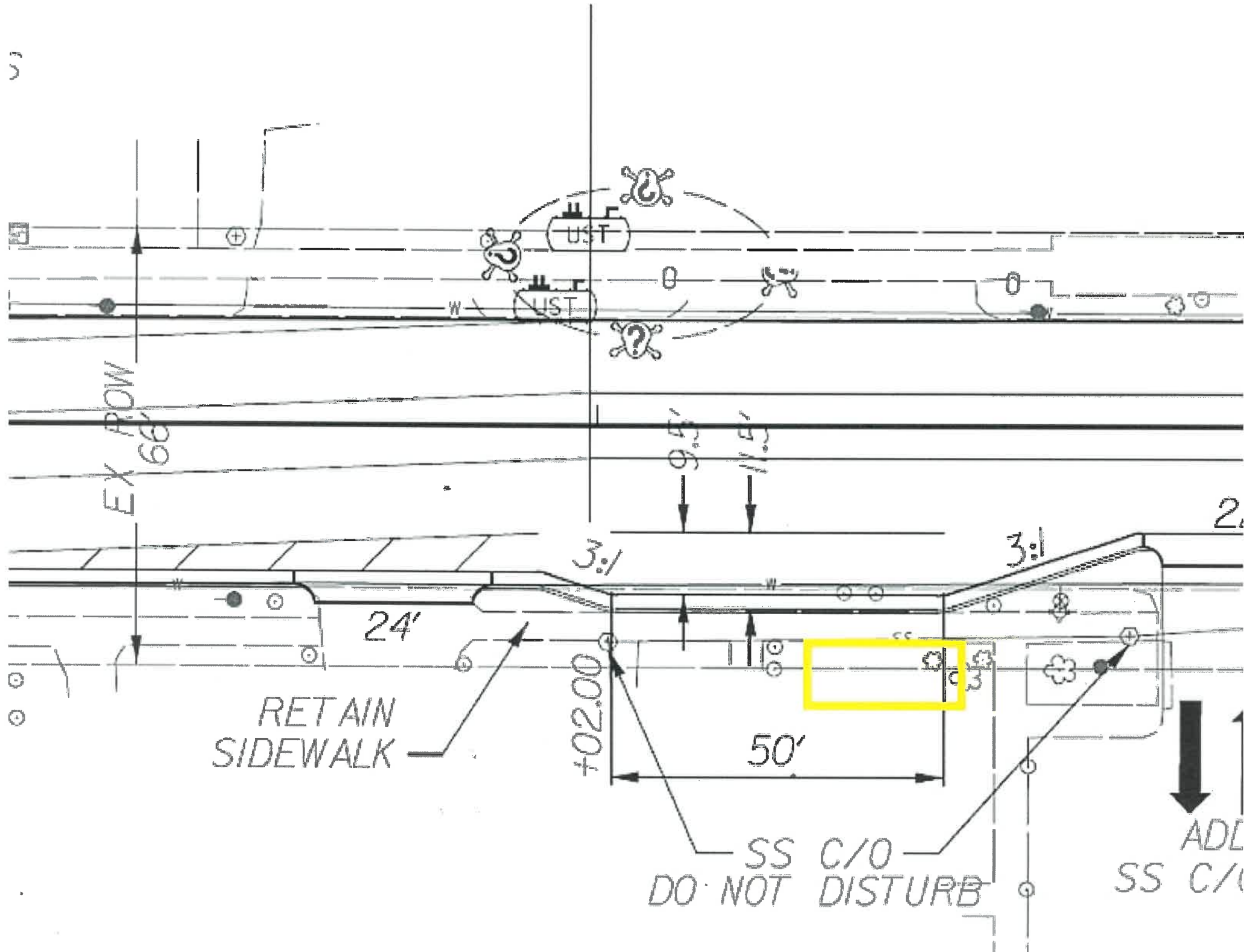
PRELIMINARY - DRAFT
HANDRAIL

PROVISIONAL DETAIL



Date 8/12/15	DRAWN BY: EWS
Scale As Noted	CHECKED BY:
Capital Development Office: 4600 Emperor Blvd Suite 100 Durham, NC 27713	PO Box 13787 RTP, NC 27709 gotriangle.org (919) 485-7510 Fax: (919) 485-7541

PRELIMINARY - DRAFT
TYPICAL LANDING PAD
LAYOUT
PROVISIONAL DETAIL





March 26, 2018

Dear Property Owner,

The Rules of Procedure of the Town of Hillsborough Historic District Commission require that all property owners within 100 feet of any proposed exterior alteration, addition, major landscaping, or signs be notified before a Certificate of Appropriateness is granted.

The Historic District Commission is concerned primarily with preserving the historic character and appearance of the Historic District and reviews only the appropriateness of the proposed project. ***The Commission does not mediate any type of dispute. Issues such as Unified Development Ordinance or Town Code requirements are not considered during deliberations.*** Questions or concerns about ordinance compliance should be asked of the Planning Department before the Commission meets.

Applicant: Orange County

Property Owner: Town of Hillsborough

Property: North Churton Street Right of Way in front of 127 N. Churton St. (PIN: 9874-06-3568)

Proposal: Application for a Certificate of Appropriateness to construct a bus shelter with aluminum columns on the site of the existing bus stop and bench in the Churton Street right of way in front of 127 N. Churton Street.

This proposal will be discussed at the HDC meeting to be held on ***Wednesday, April 4, 2018 at 7:00 pm in the Town Barn.*** If you wish to have more information about this application, have any comments on the proposal, or if you would like to see the plans, please contact staff.

You may attend this meeting as well as a member of the general public, and if you have factual evidence to present in favor of or in opposition to this proposal, you may request permission from the Chairman to speak at the meeting.

Sincerely,



Justin Snyder
Planner

Town of Hillsborough
919-296-9473

justin.snyder@hillsboroughnc.gov