



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	March 27, 2023
Department:	Utilities
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Utilities Director K. Marie Strandwitz, PE

ITEM TO BE CONSIDERED

Subject: Revisions to Appendix F of Town Code of Ordinances: Technical Specifications for Water and Sewer Systems

Attachments:

1. Ordinance to replace Appendix F of Town Code of Ordinances Chapter 14
2. Town of Hillsborough Technical Specifications and Design Standards for Water and Sanitary Sewer Systems

Summary:

The utilities department technical specifications for water and sewer, which are adopted as Appendix F of Chapter 14 of the town code, had not been updated until the board approved a major revision on March 13, 2023. It was mentioned during the meeting discussion that specifications regarding master metering and crossing private property were of concern to the Community Services Department. Discussions about this occurred too late to adjust the version in the packet, yet other specifications were important to enact. As such, the board approved the specifications as presented anticipating a future update to address the concern. This version adjusts the language of these two areas to satisfy the Community Services concerns. In essence, it provides more flexibility in these two matters. It also has a few more minor adjustments. These adjustments are on pages 2, 6, 7, 21 and 27 as numbered in the document.

It is anticipated going forward that this document will be reviewed and modified bi-annually (every six months).

Financial impacts:

These changes to master metering and crossing private property with water or sewer services could lessen financial impacts to developers, if allowable (however, crossing other's private property with private services is still not recommended as a good practice and will only be a last resort to utilize a parcel).

Staff recommendation and comments:

Action requested:

Adopt revised document into town code Appendix F.