



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Jan. 13, 2025
Department:	Utilities – Water & Sewer Advisory Committee
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Water and Sewer Advisory Committee Chair Jen Sykes
Utilities Director K. Marie Strandwitz, PE

ITEM TO BE CONSIDERED

Subject: Water and Sewer Advisory Committee Conversion to Ad Hoc

Attachments:

August 2024 Memorandum from the Water and Sewer Advisory Committee

Summary:

A joint meeting between the Water and Sewer Advisory Committee and the Board of Commissioners was held during the board's August 2024 workshop. The topic of discussion was the continued viability of the Water and Sewer Advisory Committee meeting routinely with request to either disband or adjust to an "ad hoc" committee for reasons as outlined in the attached memorandum presented at that time. At this joint meeting the board asked utilities staff to brainstorm additional topics for the Water and Sewer Advisory Committee to remain active and beneficial to the town board. Staff and the Water and Sewer Advisory Committee in its October 2024 meeting were unable to come up with worthwhile activities that would necessitate routine meetings. The Water and Sewer Advisory Committee discussed further to disband or become "ad hoc." In its December 2024 meeting it was discussed again with mixed member feelings between disbanding or being "ad hoc." A formal motion was held amongst the members to recommend disbanding the Water and Sewer Advisory Committee as it currently stands and to allow town staff to propose a format of an ad hoc advisory committee for critical water and sewer issues. The members overall were not committing to being part of any future ad hoc committee, however.

Financial impacts:

N/A

Staff recommendation and comments:

Staff recommends disbanding the Water and Sewer Advisory Committee per their recommendation (but after its February meeting in order to complete unfinished business), yet for the town board to make future motions as to when an ad hoc advisory committee is beneficial. Then its desired format and schedule, which would be dependent on the topic, could be prepared in individual resolutions instead of staff recommending code changes to a one size fits all requirement.

Action requested:

Consider the Water and Sewer Advisory Committee's motion to disband and for staff to bring forth town ordinance edits to reflect such at a later meeting.