

# Minutes

## BOARD OF COMMISSIONERS

### Work session

7 p.m. June 27, 2022

Board Meeting Room of Town Hall Annex, 105 E. Corbin St.



Present: Mayor Jenn Weaver and commissioners Mark Bell, Kathleen Ferguson, Matt Hughes, and Evelyn Lloyd

Absent: Commissioner Robb English

Staff: Budget Director Emily Bradford, Budget and Management Analyst Josh Fernandez, Assistant Town Manager and Community Services Director Margaret Hauth, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Town Manager Eric Peterson, Communications Specialist Cheryl Sadgrove and Utilities Director Marie Strandwitz

### 1. Opening of the work session

Mayor Jenn Weaver called the meeting to order at 7:03 p.m.

### 2. Agenda changes and approval

The following changes were proposed:

- Remove item 4.A Orange County Food Council Progress Report
- Additional budget amendments – Item 3.A
- Revised budget and purchase order transfers from FY2022-23 – Item 3.C
- Add Exchange Club Rd Bridge capital project ordinance and associated budget amendments – Item 3.I

Motion: Commissioner Kathleen Ferguson moved to adopt the agenda as amended. Commissioner Matt Hughes seconded.

Vote: 3-0. Nays: None. Absent: Commissioners Robb English and Evelyn Lloyd

### 3. Items for decision — consent agenda

- A. Miscellaneous budget amendments and transfers
- B. Valley Forge project ordinance amendment and budget amendments
- C. Budget and purchase order transfers from Fiscal Year 2022 to FY2023
- D. American Rescue Plan Act (ARPA) Policies
- E. Ordinance Revising Section 14-13(a) and 14-16 of Town Code Regarding Billing and Prohibited Activities
- F. Ordinance Revising Section 14-71 and Appendix A-1 of Town Code Regarding System Development and Capital Facilities Fees
- G. ARPA Grant Project Ordinance - Water Treatment Plant Paving and Curbing Repair
- H. ARPA Grant Project Ordinance - Water Treatment Plant SCADA Update
- I. Exchange Club Rd Bridge capital project ordinance and associated budget amendments (added item)

Motion: Hughes moved to approve all items on the amended consent agenda. Ferguson seconded.

Vote: 3-0. Nays: None. Absent: English and Lloyd

#### **4. In-depth discussion and topics**

##### **~~A. Orange County Food Council Progress Report~~**

##### **B. Confirm transfer of Latimer Street parcel to Habitat for Humanity**

Lloyd joined the meeting at 7:06 p.m.

Assistant Town Manager and Community Services Director Margaret Hauth stated that the process for a local government to give land to a nonprofit is straightforward unlike the process of trying to sell land to a private owner.

Motion: Ferguson moved to approve the land transfer to Habitat for Humanity. Hughes seconded.

Hillsborough resident Beverly Payne addressed the board. She stated that she grew up and still lives in that area and nearby property belonged to her aunt and uncle until they died. She feels that the property should have been offered for sale to her or given to her. She stated that she has stormwater problems caused by the parcel of property that she would like addressed.

Hauth said the spring that exists on the parcel is noted on the plan. She has not verified that the spring will require a buffer.

The mayor suggested the town's Stormwater and Environmental Services Division would be a helpful resource for the stormwater issues.

Hauth said that she will ask staff to contact Payne regarding stormwater and the clearing of drainage ditches.

Town Attorney Bob Hornik reiterated the town cannot give land to a person. The town can give land to Habitat for Humanity because it's a nonprofit organization that is creating affordable housing, which is in the public's interest.

Payne said she would have appreciated being notified of the conveyance of the property earlier.

Vote: 4-0. Nays: None. Absent English.

##### **5. Other business**

Ferguson asked the town attorney to look into the town's options for regulating ammunition. She also asked what the town can do about one of the two driving entrances for Patriot's Pointe Apartments being blocked by a fence installation.

Lloyd shared a business owner's concerns about turkey buzzards and commercial trash pickup.

##### **6. Committee updates and reports**

Board members gave updates on the committees and boards on which they serve.

##### **7. Adjournment**

Mayor Weaver adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Sarah Kimrey  
Town Clerk  
Staff support to the Board of Commissioners

DRAFT

FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 06/27/2022 TO 06/27/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
GF- Revenue	10-00-3900-3900-000 FUND BALANCE APPROPRIATION						
	VF Rd access maint., legal fees, & remob	24631	06/27/2022	EBRADFORI	280,311.00	16,100.00	1,183,376.75
	Adj to pay cash in FY22	24633	06/27/2022	EBRADFORI	280,311.00	1,007,207.00	2,190,583.75
GF- Contingency	10-00-9990-5300-000 CONTINGENCY						
	Yr-end balancing	24623	06/27/2022	EBRADFORI	400,000.00	-5,000.00	10,605.00
Gov Body	10-10-4100-5300-041 ATTORNEY FEES						
	Yr-end balancing	24622	06/27/2022	EBRADFORI	125,000.00	5,000.00	147,599.00
Safety & Risk Mgmt	10-10-6600-5300-570 MISCELLANEOUS						
	Yr-end balancing	24602	06/27/2022	EBRADFORI	40,750.00	7,975.00	48,325.00
Safety & Risk Mgmt	10-10-6600-5500-970 SERVICE CHARGE - W&S FUND						
	Adj per actuals	24600	06/27/2022	EBRADFORI	-118,653.00	-7,668.00	-126,321.00
Safety & Risk Mgmt	10-10-6600-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Adj per actuals	24601	06/27/2022	EBRADFORI	-4,746.00	-307.00	-5,053.00
Police	10-20-5100-5300-112 POSTAGE						
	To cover yr-end overage	24581	06/27/2022	EBRADFORI	1,000.00	-13.00	987.00
Police	10-20-5100-5300-113 LICENSE FEES						
	To cover yr-end overage	24580	06/27/2022	EBRADFORI	21,282.00	13.00	21,445.00
Police	10-20-5100-5300-570 MISCELLANEOUS						
	Yr-end balancing	24599	06/27/2022	EBRADFORI	3,500.00	200.00	3,615.00
Police	10-20-5100-5300-574 MISC. - POLICE DOG						
	Yr-end balancing	24598	06/27/2022	EBRADFORI	4,000.00	-200.00	3,800.00
Fleet Maint.	10-30-5550-5300-320 SUPPLIES - OFFICE						
	Yr-end balancing	24620	06/27/2022	EBRADFORI	560.00	123.00	683.00
Fleet Maint.	10-30-5550-5300-350 UNIFORMS						
	Yr-end balancing	24621	06/27/2022	EBRADFORI	5,185.00	-123.00	5,062.00
GF- Revenue	10-70-3980-3980-001 DEBT ISSUANCE PROCEEDS						
	Adj to pay cash in FY22	24632	06/27/2022	EBRADFORI	974,000.00	-1,007,207.00	300,017.00
Streets	10-71-5600-5982-002 TRANSFER TO GEN CAP IMPROV FUND						
	VF Rd access maint., legal fees, & remob	24630	06/27/2022	EBRADFORI	0.00	16,100.00	720,717.00
W&S- Revenue	30-71-3870-3872-000 TRANSFER FROM CAPITAL RESERVE-WATER						
	Adj to send funds directly to Fund 69	24586	06/27/2022	EBRADFORI	30,000.00	-30,000.00	0.00
W&S- Revenue	30-71-3870-3872-001 TRANSFER FROM CAPITAL RESERVE-SEWER						
	Adj to send funds directly to Fund 69	24587	06/27/2022	EBRADFORI	200,000.00	-200,000.00	0.00
Admin. of Enterprise	30-71-5972-5972-002 TRANSFER TO WATER SDF RESERVE FUND						
	Adj to actual	24611	06/27/2022	EBRADFORI	0.00	149,408.00	149,408.00
Admin. of Enterprise	30-71-5972-5972-003 TRANSFER TO SEWER SDF RESERVE FUND						
	Adj to actual	24612	06/27/2022	EBRADFORI	0.00	112,424.00	112,424.00
Water Distribution	30-71-8140-5982-001 TRANSFER TO UTIL CAP IMPROV FUND						
	Adj to send funds directly to Fund 69	24588	06/27/2022	EBRADFORI	155,000.00	-30,000.00	125,000.00
WW Collection	30-71-8200-5982-001 TRANSFER TO UTIL CAP IMPROV FUND						
	Adj to send funds directly to Fund 69	24589	06/27/2022	EBRADFORI	505,000.00	-200,000.00	305,000.00
	Adj to send funds directly to Fund 69	24590	06/27/2022	EBRADFORI	505,000.00	-180,000.00	125,000.00
W&S- Revenue	30-80-3500-3523-002 WATER SYSTEM DEVELOPMENT FEES						
	EBRADFORD		06/21/2022	10:38:53PM			

FY 2021-2022

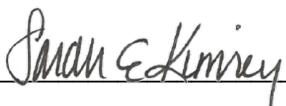
TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT

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	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	Adj to actual	24613	06/27/2022	EBRADFORI	0.00	149,408.00	149,408.00
W&S- Revenue	30-80-3500-3525-002 SEWER SYSTEM DEVELOPMENT FEES						
	Adj to actual	24614	06/27/2022	EBRADFORI	0.00	112,424.00	112,424.00
W&S- Revenue	30-80-3900-3900-000 FUND BALANCE APPROPRIATED						
	Use SDFs for WW Sys Upgrades	24591	06/27/2022	EBRADFORI	728,039.00	-180,000.00	1,248,741.36
	Yr-end balancing	24604	06/27/2022	EBRADFORI	728,039.00	13,696.00	1,262,437.36
Admin. of Enterprise	30-80-7200-5350-615 SERVICE CHARGE - SAFETY & RISK MGMT						
	Yr-end balancing	24603	06/27/2022	EBRADFORI	118,653.00	13,696.00	126,321.00
WTP	30-80-8120-5300-323 SUPPLIES - CHEMICALS						
	Yr-end caustic chemical expenses	24625	06/27/2022	JDELLAVALI	165,170.00	6,000.00	241,170.00
W&S- Contingency	30-80-9990-5300-000 CONTINGENCY						
	Yr-end caustic chemical expenses	24624	06/27/2022	JDELLAVALI	400,000.00	-6,000.00	1,913.00
Stormwater	35-30-5900-5350-615 SERVICE CHARGE - SAFETY & RISK MGMT						
	Yr-end balancing	24605	06/27/2022	EBRADFORI	4,746.00	963.00	5,053.00
Stormwater	35-80-3500-3505-104 STORMWATER CHARGES 2020						
	Yr-end balancing	24606	06/27/2022	EBRADFORI	6,000.00	963.00	6,963.00
W&S Proj. Fund	69-24-3870-3870-509 TRANSFER FROM WSF - GOV BURKE WTR						
	Adj to fund with SDFs	24593	06/27/2022	EBRADFORI	30,000.00	-30,000.00	0.00
W&S Proj. Fund	69-24-3870-3870-702 TRANSFER FROM FUND 75-GOV BURKE						
	Adj to fund with SDFs	24594	06/27/2022	EBRADFORI	0.00	30,000.00	30,000.00
W&S- Cap Reserve	70-71-6900-5970-920 TRANSFER TO WATER & SEWER FUND						
	To close out Water Tank funds	24609	06/27/2022	EBRADFORI	3,760.57	-3,760.57	0.00
W&S- Cap Reserve	70-80-3700-3701-000 DEVELOPERS/CONTRIB-WATER						
	To close out Water Tank funds	24610	06/27/2022	EBRADFORI	3,760.57	-3,760.57	0.00
SDFs - Water	75-71-3870-3870-509 TRAN FR W/S - GOV BURKE						
	To adj per FY22 budget	24584	06/27/2022	EBRADFORI	0.00	30,000.00	30,000.00
	Adj per fees collected thru 6/16/22	24616	06/27/2022	EBRADFORI	0.00	149,408.00	179,408.00
SDFs- Water	75-71-6900-5970-933 TRAN TO FUND 69 - GOV BURKE WTR						
	To adj per FY22 budget	24585	06/27/2022	EBRADFORI	0.00	30,000.00	30,000.00
	Adj per fees collected thru 6/16/22	24617	06/27/2022	EBRADFORI	0.00	149,408.00	179,408.00
SDFs- Sewer	76-71-3870-3870-154 TRAN FR W/S - RIVER PUMP UPGRAD						
	Adj per FY22 budget	24595	06/27/2022	EBRADFORI	200,000.00	200,000.00	400,000.00
	Adj per Sewer SDFs collect thru 6/16/22	24618	06/27/2022	EBRADFORI	200,000.00	112,424.00	512,424.00
SDFs- Sewer	76-71-6900-5970-926 TRAN TO UTIL CAP IMP FD - RIVER PUM						
	Adj per FY22 budget	24596	06/27/2022	EBRADFORI	200,000.00	200,000.00	400,000.00
	Adj per Sewer SDFs collect thru 6/16/22	24619	06/27/2022	EBRADFORI	200,000.00	112,424.00	512,424.00
						<u>741,324.86</u>	

APPROVED: 3/0

DATE: 6/27/22

VERIFIED: 

FY 2021-2022

TOWN OF HILLSBOROUGH  
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GF - Tax Levy	10-00-3100-3101-220 2020 TAX LEVY						
	Yr-end balancing	24671	06/28/2022	EBRADFORI	40,000.00	16,127.00	56,127.00
	Yr-end balancing	24702	06/28/2022	EBRADFORI	40,000.00	4,500.00	60,627.00
GF - Sales and Other Taxes	10-00-3110-3113-192 GROSS RECEIPTS TAX/VEHICLE						
	Yr-end balancing	24701	06/28/2022	EBRADFORI	8,000.00	-4,500.00	3,500.00
GF - License, Permits, Fees	10-00-3200-3201-000 FRANCHISE TAX						
	Yr-end balancing	24705	06/28/2022	EBRADFORI	585,000.00	-35,000.00	550,000.00
GF - Intergov. Rev.	10-00-3800-3201-002 FEDERAL - STP-BG						
	Yr-end balancing	24706	06/28/2022	EBRADFORI	60,000.00	-60,000.00	0.00
GF - Miscellaneous	10-00-3800-3800-350 MISCELLANEOUS						
	Yr-end balancing	24707	06/28/2022	EBRADFORI	32,500.00	-6,626.00	25,000.21
GF - Fund Balance	10-00-3900-3900-000 FUND BALANCE APPROPRIATION						
	Yr-end balancing	24709	06/28/2022	EBRADFORI	280,311.00	436,938.00	2,627,521.75
	Yr-end balancing	24773	06/28/2022	EBRADFORI	280,311.00	-253,251.00	2,374,270.75
GF - Contingency	10-00-9990-5300-000 CONTINGENCY						
	Yr-end balancing	24670	06/28/2022	EBRADFORI	400,000.00	-10,605.00	0.00
Governing Body	10-10-4100-5100-031 SALARIES - MAYOR						
	Yr-end balancing	24665	06/28/2022	EBRADFORI	8,400.00	100.00	8,500.00
Governing Body	10-10-4100-5110-010 SALARIES - COMMISSIONERS						
	Yr-end balancing	24666	06/28/2022	EBRADFORI	36,000.00	300.00	36,300.00
Governing Body	10-10-4100-5120-050 FICA						
	Yr-end balancing	24661	06/28/2022	EBRADFORI	3,397.00	150.00	3,547.00
Governing Body	10-10-4100-5500-970 SERVICE CHARGE - W&S FUND						
	Yr-end balancing	24759	06/28/2022	EBRADFORI	-149,515.00	-17,973.00	-167,488.00
Governing Body	10-10-4100-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24760	06/28/2022	EBRADFORI	-5,981.00	-719.00	-6,700.00
Admin. Services	10-10-4200-5125-060 HOSPITALIZATION						
	Yr-end balancing	24660	06/28/2022	EBRADFORI	82,805.00	848.00	86,153.00
Admin. Services	10-10-4200-5300-600 PERSONNEL EXPANSION - OP COSTS						
	Yr-end balancing	24662	06/28/2022	EBRADFORI	5,000.00	-5,000.00	0.00
Admin. Services	10-10-4200-5500-970 SERVICE CHARGE - W&S FUND						
	Yr-end balancing	24761	06/28/2022	EBRADFORI	-837,634.00	-66,472.00	-904,106.00
Admin. Services	10-10-4200-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24762	06/28/2022	EBRADFORI	-33,505.00	-2,659.00	-36,164.00
Accounting	10-10-4400-5300-487 TAX COLLECTION						
	Yr-end balancing	24663	06/28/2022	EBRADFORI	39,000.00	10,000.00	51,800.00
Accounting	10-10-4400-5500-970 SERVICE CHARGE - W&S FUND						
	Yr-end balancing	24763	06/28/2022	EBRADFORI	-303,351.00	-81,141.00	-384,492.00
Accounting	10-10-4400-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24764	06/28/2022	EBRADFORI	-12,134.00	-3,246.00	-15,380.00
Planning	10-10-4900-5300-467 C.S./MINUTES PREPARER						
	Yr-end balancing	24664	06/28/2022	EBRADFORI	5,000.00	1,000.00	8,000.00
Facility Mgmt	10-10-5000-5500-970 SERVICE CHARGE - W&S FUND						
	EBRADFORD		06/27/2022	10:09:16AM			
	fl142r03						

FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 06/28/2022 TO 06/28/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	Yr-end balancing	24765	06/28/2022	EBRADFORI	-66,412.00	-22,034.00	-88,446.00
Facility - Mgmt	10-10-5000-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24766	06/28/2022	EBRADFORI	-39,243.00	-13,021.00	-52,264.00
Public Space	10-10-6300-5300-130 UTILITIES						
	Yr-end balancing	24667	06/28/2022	EBRADFORI	4,105.00	1,000.00	5,105.00
Safety & Risk Mgmt	10-10-6600-5127-070 RETIREMENT						
	Yr-end balancing	24668	06/28/2022	EBRADFORI	9,092.00	1,500.00	11,592.00
Safety & Risk Mgmt	10-10-6600-5127-071 401(K) RETIREMENT SUPPLEMENT						
	Yr-end balancing	24669	06/28/2022	EBRADFORI	3,988.00	1,500.00	6,488.00
Safety & Risk Mgmt	10-10-6600-5500-970 SERVICE CHARGE - W&S FUND						
	Yr-end balancing	24769	06/28/2022	EBRADFORI	-118,653.00	-5,487.00	-131,808.00
Safety & Risk Mgmt	10-10-6600-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24770	06/28/2022	EBRADFORI	-4,746.00	-219.00	-5,272.00
Info. Services	10-10-6610-5500-970 SERVICE CHARGE - W&S FUND						
	Yr-end balancing	24771	06/28/2022	EBRADFORI	-492,896.00	-10,442.00	-503,338.00
Info. Services	10-10-6610-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24772	06/28/2022	EBRADFORI	-19,716.00	-418.00	-20,134.00
Police	10-20-5100-5100-030 BONUS PAY						
	Yr-end balancing	24652	06/28/2022	EBRADFORI	4,000.00	353.00	7,853.00
Police	10-20-5100-5120-050 FICA						
	Yr-end balancing	24672	06/28/2022	EBRADFORI	153,310.00	3,200.00	163,510.00
Police	10-20-5100-5127-070 RETIREMENT						
	Yr-end balancing	24673	06/28/2022	EBRADFORI	246,034.00	4,000.00	262,034.00
Fire & Emergency	10-20-5300-5100-020 SALARIES						
	Yr-end balancing	24653	06/28/2022	EBRADFORI	0.00	300.00	300.00
Fire & Emergency	10-20-5300-5120-050 FICA						
	Yr-end balancing	24654	06/28/2022	EBRADFORI	0.00	23.00	23.00
Fire & Emergency	10-20-5300-5125-060 HOSPITALIZATION						
	Yr-end balancing	24655	06/28/2022	EBRADFORI	0.00	13.00	13.00
Fire & Emergency	10-20-5300-5127-070 RETIREMENT						
	Yr-end balancing	24656	06/28/2022	EBRADFORI	0.00	25.00	25.00
Fire & Emergency	10-20-5300-5127-071 401(K) RETIREMENT SUPP.						
	Yr-end balancing	24657	06/28/2022	EBRADFORI	0.00	12.00	12.00
Fire Protection	10-20-5350-5300-130 UTILITIES						
	Yr-end balancing	24674	06/28/2022	EBRADFORI	9,900.00	2,000.00	11,900.00
GF - Restr. Intergov.	10-30-3300-3301-000 POWELL BILL TAX						
	Yr-end balancing	24687	06/28/2022	EBRADFORI	200,000.00	73,767.00	273,767.00
Fleet Maint.	10-30-5550-5100-020 SALARIES						
	Yr-end balancing	24658	06/28/2022	EBRADFORI	205,392.00	14,500.00	222,892.00
	Yr-end balancing	24675	06/28/2022	EBRADFORI	205,392.00	10,000.00	232,892.00
Fleet Maint.	10-30-5550-5125-060 HOSPITALIZATION						
	Yr-end balancing	24659	06/28/2022	EBRADFORI	31,216.00	108.00	29,529.00
Fleet Maint.	10-30-5550-5127-070 RETIREMENT						
	EBRADFORD		06/27/2022	10:09:16AM			

FY 2021-2022

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	Yr-end balancing	24676	06/28/2022	EBRADFORI	23,700.00	2,500.00	27,200.00
Fleet Maint.	10-30-5550-5127-071 401(K) RETIREMENT SUPP.						
	Yr-end balancing	24677	06/28/2022	EBRADFORI	10,395.00	1,100.00	11,945.00
Fleet Maint.	10-30-5550-5300-130 UTILITIES						
	Yr-end balancing	24678	06/28/2022	EBRADFORI	9,350.00	1,000.00	9,150.00
Fleet Maint.	10-30-5550-5300-330 SUPPLIES - DEPARTMENTAL						
	Yr-end balancing	24679	06/28/2022	EBRADFORI	25,385.00	10,000.00	34,385.00
Fleet Maint.	10-30-5550-5500-970 SERVICE CHARGE - W&S FUND						
	Yr-end balancing	24767	06/28/2022	EBRADFORI	-225,296.00	-28,902.00	-254,198.00
Fleet Maint.	10-30-5550-5500-980 SERVICE CHARGE - STORMWATER FUND						
	Yr-end balancing	24768	06/28/2022	EBRADFORI	-5,404.00	-518.00	-5,922.00
Streets	10-30-5600-5100-010 OVERTIME COMPENSATION						
	Yr-end balancing	24680	06/28/2022	EBRADFORI	1,000.00	2,500.00	5,250.00
Streets	10-30-5600-5100-020 SALARIES						
	Yr-end balancing	24681	06/28/2022	EBRADFORI	128,265.00	7,500.00	134,865.00
Streets	10-30-5600-5120-050 FICA						
	Yr-end balancing	24682	06/28/2022	EBRADFORI	9,889.00	500.00	10,389.00
Streets	10-30-5600-5127-070 RETIREMENT						
	Yr-end balancing	24683	06/28/2022	EBRADFORI	14,736.00	1,000.00	15,736.00
Streets	10-30-5600-5127-071 401(K) RETIREMENT SUPP.						
	Yr-end balancing	24684	06/28/2022	EBRADFORI	6,463.00	500.00	7,113.00
Streets	10-30-5600-5300-130 UTILITIES						
	Yr-end balancing	24685	06/28/2022	EBRADFORI	121,000.00	12,000.00	107,000.00
Streets	10-30-5600-5300-760 POWELL BILL						
	Yr-end balancing	24686	06/28/2022	EBRADFORI	200,000.00	73,767.00	273,767.00
Solid Waste	10-30-5800-5100-010 OVERTIME COMPENSATION						
	Yr-end balancing	24688	06/28/2022	EBRADFORI	2,000.00	1,000.00	7,775.00
Solid Waste	10-30-5800-5100-020 SALARIES						
	Yr-end balancing	24689	06/28/2022	EBRADFORI	192,794.00	10,000.00	240,794.00
Solid Waste	10-30-5800-5120-050 FICA						
	Yr-end balancing	24690	06/28/2022	EBRADFORI	14,902.00	500.00	17,252.00
Solid Waste	10-30-5800-5125-061 LIFE/DISABILITY/VISION						
	Yr-end balancing	24691	06/28/2022	EBRADFORI	1,349.00	60.00	1,409.00
Solid Waste	10-30-5800-5127-070 RETIREMENT						
	Yr-end balancing	24692	06/28/2022	EBRADFORI	22,207.00	3,200.00	27,257.00
Solid Waste	10-30-5800-5127-071 401(K) RETIREMENT SUPP.						
	Yr-end balancing	24693	06/28/2022	EBRADFORI	9,740.00	500.00	12,740.00
Solid Waste	10-30-5800-5300-110 TELEPHONE/INTERNET						
	Yr-end balancing	24694	06/28/2022	EBRADFORI	2,280.00	52.00	2,472.00
Solid Waste	10-30-5800-5300-130 UTILITIES						
	Yr-end balancing	24695	06/28/2022	EBRADFORI	3,146.00	1,000.00	3,396.00
Solid Waste	10-30-5800-5300-570 MISCELLANEOUS						
	Yr-end balancing	24696	06/28/2022	EBRADFORI	1,000.00	10,000.00	10,371.00



FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 06/28/2022 TO 06/28/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
Econ. Dev.	10-50-6250-5100-020 SALARIES Yr-end balancing	24697	06/28/2022	EBRADFORI	10,156.00	25,000.00	35,156.00
Econ. Dev.	10-50-6250-5120-050 FICA Yr-end balancing	24698	06/28/2022	EBRADFORI	5,216.00	200.00	5,416.00
Econ. Dev.	10-50-6250-5127-070 RETIREMENT Yr-end balancing	24699	06/28/2022	EBRADFORI	7,774.00	2,000.00	9,774.00
Econ. Dev.	10-50-6250-5127-071 401K RETIREMENT SUPPLEMENT Yr-end balancing	24700	06/28/2022	EBRADFORI	3,409.00	1,000.00	4,409.00
Econ. Dev.	10-50-6250-5300-001 PAYMENTS - TOURISM BOARD Yr-end balancing	24703	06/28/2022	EBRADFORI	397,000.00	103,000.00	500,000.00
Econ. Dev.	10-50-6250-5300-002 PAYMENTS - TDA Yr-end balancing	24704	06/28/2022	EBRADFORI	70,000.00	60,000.00	130,000.00
GF - Trans. In	10-71-3870-3870-012 TRANSFER FROM FUND 72 RESTRICTED RE Yr-end balancing	24708	06/28/2022	EBRADFORI	60,000.00	-60,000.00	0.00
W&S - Interest	30-00-3850-3850-000 INTEREST EARNED Yr-end balancing	24735	06/28/2022	EBRADFORI	500.00	-245.00	255.00
W&S - Fees	30-80-3500-3505-000 WATER CHARGES Yr-end balancing	24733	06/28/2022	EBRADFORI	5,204,000.00	-204,000.00	5,000,000.00
W&S - Fees	30-80-3500-3505-001 PENALTIES/DELINQUENT FEE Yr-end balancing	24734	06/28/2022	EBRADFORI	175,000.00	-5,000.00	170,000.00
W&S - Fees	30-80-3500-3523-001 WATER LATERAL FEES Yr-end balancing	24736	06/28/2022	EBRADFORI	7,500.00	-7,400.00	100.00
W&S - Fees	30-80-3500-3524-000 WATER METER FEE Yr-end balancing	24737	06/28/2022	EBRADFORI	25,000.00	-18,032.00	6,968.00
W&S - Fees	30-80-3500-3525-001 SEWER LATERAL FEES Yr-end balancing	24738	06/28/2022	EBRADFORI	10,000.00	-8,000.00	2,000.00
W&S - Fees	30-80-3500-3800-350 MISCELLANEOUS Yr-end balancing	24739	06/28/2022	EBRADFORI	10,000.00	-10,357.00	100.00
W&S - Interest	30-80-3850-3851-003 PERPETUAL MAINT. FEE INTEREST Yr-end balancing	24740	06/28/2022	EBRADFORI	20.00	-13.00	7.00
W&S - Fund Bal.	30-80-3900-3900-000 FUND BALANCE APPROPRIATED Yr-end balancing	24741	06/28/2022	EBRADFORI	728,039.00	257,047.00	1,519,484.36
	Yr-end balancing	24749	06/28/2022	EBRADFORI	728,039.00	232,451.00	1,751,935.36
	Yr-end balancing	24774	06/28/2022	EBRADFORI	728,039.00	-4,000.00	1,747,935.36
Admin. of Enterprise	30-80-7200-5300-475 C.S./UTILITY ANALYSIS Yr-end balancing	24710	06/28/2022	EBRADFORI	24,000.00	3,000.00	27,000.00
Admin. of Enterprise	30-80-7200-5300-570 MISCELLANEOUS Yr-end balancing	24731	06/28/2022	EBRADFORI	117,000.00	-95,550.00	21,225.00
Admin. of Enterprise	30-80-7200-5300-571 SAFETY AWARDS PROGRAM Yr-end balancing	24711	06/28/2022	EBRADFORI	0.00	152.00	6,180.00
Admin. of Enterprise	30-80-7200-5350-610 SERVICE CHARGE - GOVERNING BODY Yr-end balancing	24742	06/28/2022	EBRADFORI	149,515.00	17,973.00	167,488.00
Admin. of Enterprise	30-80-7200-5350-611 SERVICE CHARGE - ADMINISTRATION EBRADFORD		06/27/2022	10:09:16AM			

FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT

DATES: 06/28/2022 TO 06/28/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	Yr-end balancing	24743	06/28/2022	EBRADFORI	837,634.00	66,472.00	904,106.00
Admin. of Enterprise	30-80-7200-5350-612 SERVICE CHARGE - ACCOUNTING						
	Yr-end balancing	24744	06/28/2022	EBRADFORI	303,351.00	81,141.00	384,492.00
Admin. of Enterprise	30-80-7200-5350-613 SERVICE CHARGE - FLEET MAINTENANCE						
	Yr-end balancing	24746	06/28/2022	EBRADFORI	225,296.00	28,902.00	254,198.00
Admin. of Enterprise	30-80-7200-5350-614 SERVICE CHARGE - FACILITY MGMT						
	Yr-end balancing	24745	06/28/2022	EBRADFORI	66,412.00	22,034.00	88,446.00
Admin. of Enterprise	30-80-7200-5350-615 SERVICE CHARGE - SAFETY & RISK MGMT						
	Yr-end balancing	24747	06/28/2022	EBRADFORI	118,653.00	5,487.00	131,808.00
Admin. of Enterprise	30-80-7200-5350-616 SERVICE CHARGE - INFORMATION TECH						
	Yr-end balancing	24748	06/28/2022	EBRADFORI	492,896.00	10,442.00	503,338.00
Utilities Admin	30-80-7220-5300-310 GASOLINE						
	Yr-end balancing	24712	06/28/2022	EBRADFORI	2,129.00	500.00	2,629.00
Billing & Collections	30-80-7240-5100-020 SALARIES						
	Yr-end balancing	24713	06/28/2022	EBRADFORI	228,139.00	12,000.00	240,139.00
Billing & Collections	30-80-7240-5120-050 FICA						
	Yr-end balancing	24714	06/28/2022	EBRADFORI	17,606.00	1,000.00	18,606.00
Billing & Collections	30-80-7240-5125-060 HOSPITALIZATION						
	Yr-end balancing	24715	06/28/2022	EBRADFORI	62,431.00	-13,000.00	48,231.00
WTP	30-80-8120-5100-010 OVERTIME COMPENSATION						
	Yr-end balancing	24716	06/28/2022	EBRADFORI	25,000.00	3,000.00	43,000.00
WTP	30-80-8120-5125-060 HOSPITALIZATION						
	Yr-end balancing	24717	06/28/2022	EBRADFORI	72,509.00	-3,000.00	69,509.00
WTP	30-80-8120-5300-130 UTILITIES						
	Yr-end balancing	24718	06/28/2022	EBRADFORI	76,397.00	10,000.00	76,397.00
WTP	30-80-8120-5300-145 MAINTENANCE - BUILDINGS						
	Yr-end balancing	24719	06/28/2022	EBRADFORI	6,000.00	211.00	37,427.00
WTP	30-80-8120-5300-310 GASOLINE						
	Yr-end balancing	24720	06/28/2022	EBRADFORI	3,000.00	2,000.00	5,000.00
Water Dist.	30-80-8140-5100-020 SALARIES						
	Yr-end balancing	24721	06/28/2022	EBRADFORI	345,473.00	30,000.00	375,473.00
Water Dist.	30-80-8140-5120-050 FICA						
	Yr-end balancing	24722	06/28/2022	EBRADFORI	27,385.00	1,500.00	28,885.00
Water Dist.	30-80-8140-5127-070 RETIREMENT						
	Yr-end balancing	24723	06/28/2022	EBRADFORI	40,809.00	3,600.00	44,409.00
Water Dist.	30-80-8140-5127-071 401(K) RETIREMENT SUPP.						
	Yr-end balancing	24724	06/28/2022	EBRADFORI	17,899.00	2,000.00	19,899.00
WWTP	30-80-8220-5100-020 SALARIES						
	Yr-end balancing	24725	06/28/2022	EBRADFORI	359,975.00	34,000.00	393,975.00
WWTP	30-80-8220-5120-050 FICA						
	Yr-end balancing	24726	06/28/2022	EBRADFORI	27,921.00	2,000.00	29,921.00
WWTP	30-80-8220-5127-070 RETIREMENT						
	Yr-end balancing	24727	06/28/2022	EBRADFORI	41,259.00	4,000.00	45,259.00

FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 06/28/2022 TO 06/28/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
WWTP	30-80-8220-5127-071 401(K) RETIREMENT SUPP. Yr-end balancing	24728	06/28/2022	EBRADFORI	18,249.00	1,500.00	20,899.00
WWTP	30-80-8220-5300-310 GASOLINE Yr-end balancing	24729	06/28/2022	EBRADFORI	3,992.00	3,000.00	10,492.00
W&S - Cont.	30-80-9990-5300-000 CONTINGENCY Yr-end balancing	24730	06/28/2022	EBRADFORI	400,000.00	-1,913.00	0.00
Storm- Water	35-30-5900-5300-495 COLLECTION EXPENSE Yr-end balancing	24732	06/28/2022	EBRADFORI	23,000.00	4,000.00	27,000.00
Storm- Water	35-30-5900-5350-610 SERVICE CHARGE - GOVERNING BODY Yr-end balancing	24750	06/28/2022	EBRADFORI	5,981.00	719.00	6,700.00
Storm- Water	35-30-5900-5350-611 SERVICE CHARGE - ADMINISTRATION Yr-end balancing	24751	06/28/2022	EBRADFORI	33,505.00	2,659.00	36,164.00
Storm- Water	35-30-5900-5350-612 SERVICE CHARGE - ACCOUNTING Yr-end balancing	24752	06/28/2022	EBRADFORI	12,134.00	3,246.00	15,380.00
Storm- Water	35-30-5900-5350-613 SERVICE CHARGE - FLEET MAINTENANCE Yr-end balancing	24754	06/28/2022	EBRADFORI	5,405.00	517.00	5,922.00
Storm- Water	35-30-5900-5350-614 SERVICE CHARGE - FACILITY MGMT Yr-end balancing	24753	06/28/2022	EBRADFORI	39,243.00	13,021.00	52,264.00
Storm- Water	35-30-5900-5350-615 SERVICE CHARGE - SAFETY & RISK MGMT Yr-end balancing	24755	06/28/2022	EBRADFORI	4,746.00	219.00	5,272.00
Storm- Water	35-30-5900-5350-616 SERVICE CHARGE - INFORMATION TECH Yr-end balancing	24756	06/28/2022	EBRADFORI	19,716.00	418.00	20,134.00
Storm- Water FB	35-80-3900-3900-000 FUND BALANCE APPROPRIATED Yr-end balancing	24757	06/28/2022	EBRADFORI	0.00	20,799.00	79,733.35
	Yr-end balancing	24758	06/28/2022	EBRADFORI	0.00	4,000.00	83,733.35
Restr. Revenues	72-00-5100-3301-023 RESTRICTED REV-HILLSBOROUGH ROCKS Adj budget to match FY21 roll forawrd ar	24644	06/28/2022	EBRADFORI	1,651.55	887.96	2,539.51
Restr. Revenues	72-00-5100-3301-027 RESTRICTED REV-CHRISTMAS TOY DRIVE Adj to match FY21 roll amount	24648	06/28/2022	EBRADFORI	1,444.19	854.81	2,299.00
	Adj per FY22 donations	24650	06/28/2022	EBRADFORI	1,444.19	650.00	2,949.00
Restr. Revenues	72-00-5100-3301-052 RESTRICTED REV-ABC BOARD GRANT Adj budget to match FY21 roll forward ar	24646	06/28/2022	EBRADFORI	6,101.60	7,556.25	19,157.85
Restr. Revenues	72-20-5100-5300-023 HILLSBOROUGH ROCKS EXPENDITURES Adj budget to match FY21 roll forawrd ar	24645	06/28/2022	EBRADFORI	1,651.55	887.96	2,539.51
Restr. Revenues	72-20-5100-5300-052 ABC BOARD EXPENDITURES Adj budget to match FY21 roll forward ar	24647	06/28/2022	EBRADFORI	6,101.60	7,556.25	19,157.85
Restr. Revenues	72-20-5100-5300-357 CHRISTMAS TOY DRIVE EXPENDITURES Adj to match FY21 roll amount	24649	06/28/2022	EBRADFORI	1,444.19	854.81	2,299.00
	Adj per FY22 donations	24651	06/28/2022	EBRADFORI	1,444.19	650.00	2,949.00
APPROVED: 3/0						<u><u>758,308.04</u></u>	

DATE: 6/27/22

VERIFIED: Janet E. Kimrey



## ORDINANCE

### Capital Project Amendment

### Valley Forge Road Street & Stormwater Project

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
General Capital	\$1,187,817	\$16,100	\$1,203,917
Improvement Fund			
Valley Forge			

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
General Capital	\$1,187,817	\$16,100	\$1,203,917
Improvement Fund			
Valley Forge			

**Section 3.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 27<sup>th</sup> day of June in 2022.

Ayes: 3  
Noes: 0  
Absent or excused: 2



A handwritten signature in cursive script, reading "Sarah E. Kimrey".

Sarah E. Kimrey, Town Clerk

FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 06/27/2022 TO 06/27/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
Valley Forge	60-11-3870-3870-404 TRANSFER FROM GF-VALLEY FORGE Access maint., legal fees, & remobilizatio	24629	06/27/2022	EBRADFORI	229,263.00	16,100.00	878,180.00
Valley Forge	60-11-5600-5700-727 VALLEY FORGE RD - INFRASTRUCTURE To cover access maintenance costs	24628	06/27/2022	EBRADFORI	493,000.00	3,000.00	1,128,817.00
Valley Forge	60-11-5600-5700-781 VALLEY FORGE RD - MISCELLANEOUS Legal fees & equipment remobilization ex	24627	06/27/2022	EBRADFORI	0.00	13,100.00	13,100.00
						<u>32,200.00</u>	

DRAFT

APPROVED: 3/0

DATE: 6/27/22

VERIFIED: Sharon E. Kimrey

ACCOUNT	DESCRIPTION	VENDOR NAME	PO #	BALANCE	JUSTIFICATION FOR ROLL OVER
10-10-4100-5300-040	AUDIT FEES	CHERRY BEKAERT LLP	220475	\$ 74,000.00	To cover June invoice
10-10-4100-5300-041	ATTORNEY FEES	BROUGH LAW FIRM	220339	\$ 51,677.70	To cover June invoice
10-10-4200-5300-080	TRAINING/CONF./CONV.	BANK OF AMERICA NA	220894	\$ 1,300.00	Was not able to get to training this FY due to workload, but intent is to sign up for August/Sept timeframe.
10-10-4200-5300-320	SUPPLIES - OFFICE	OFFICE DEPOT	220319	\$ 770.19	back order of personnel file folders
10-10-4200-5300-451	C.S./PRINTING	SOUTH DATA INC	220100	\$ 623.96	June newsletter will be paid in early July
10-10-4200-5300-451	C.S./PRINTING	SOUTH DATA INC	221232	\$ 741.89	June insert will be paid in early July
10-10-4200-5300-454	C.S.-CATV/ASCAP-BMI/COD/TRANS/PAY S	GALLAGHER BENEFIT SERVICES	220395	\$ 9,578.79	To cover April-June quarterly invoice
10-10-4200-5300-454	C.S.-CATV/ASCAP-BMI/COD/TRANS/PAY S	MUNICIPAL CODE CORPORATION	220300	\$ 275.00	To cover June invoice
10-10-4200-5300-454	C.S.-CATV/ASCAP-BMI/COD/TRANS/PAY S	MUNICIPAL CODE CORPORATION	220302	\$ 1,268.88	To cover June invoice
10-10-4200-5300-454	C.S.-CATV/ASCAP-BMI/COD/TRANS/PAY S	TRIANGLE J COUNCIL OF GOVTS	221035	\$ 16,000.00	Class & Pay study in progress
10-10-4200-5300-458	DATA PROCESSING SERVICES	BANK OF AMERICA NA	220097	\$ 174.35	June service will be paid in early July
10-10-4200-5300-458	DATA PROCESSING SERVICES	DUNCAN, ALISON S	220430	\$ 1,242.50	Have not received requested division logos yet
10-10-4200-5300-458	DATA PROCESSING SERVICES	CIVICPLUS, LLC	221167	\$ 5,800.00	To cover software implementation (in process)
10-10-4200-5300-474	RECRUITMENT	CATAPULT	220424	\$ 215.75	June background check processing, none currently in queue but if need arises the June invoice would be received in July
10-10-4200-5300-474	RECRUITMENT	BANK OF AMERICA NA	221546	\$ 95.00	Pay June BOA invoice
10-10-4200-5300-530	DUES & SUBSCRIPTIONS	BANK OF AMERICA NA	220412	\$ 563.34	Expect to receive renewal invoice in June.
10-10-4200-5300-570	MISCELLANEOUS	NORDAN, CONSUELO	220101	\$ 120.68	Will need to translate June bill insert.
10-10-4200-5300-570	MISCELLANEOUS	UNIVERSITY OF NC AT CHAPEL HILL	221463	\$ 2,100.00	Not sure when invoice will be received.
10-10-4400-5300-320	SUPPLIES - OFFICE	SOUTH DATA INC	220807	\$ 220.20	1099's NOT INVOICED
10-10-4400-5300-440	C.S./HARRIS	HARRIS COMPUTER SYSTEMS	220719	\$ 6,232.48	UNSURE
10-10-4400-5300-459	C.S./ACCOUNTING ASSISTANCE	GREG W ISLEY, CPA	211148	\$ 61,000.00	Interim Finance Director
10-10-4400-5300-487	TAX COLLECTION	ORANGE COUNTY FINANCE DEPT	220717	\$ 661.59	HAVE NOT PAID APRIL, MAY JUNE TAX COLLECTION FEE
10-10-4400-5300-459	C.S./ACCOUNTING ASSISTANCE	NELSON, KAI	221541	\$ 24,000.00	Roll PO and funds to FY23
10-10-4900-5300-570	MISCELLANEOUS	ARC DOCUMENT SOLUTIONS, LLC	221080	\$ 10,000.00	WORK IS IN PROGRESS THROUGH AUG.
10-10-4900-5300-570	MISCELLANEOUS	SUMMIT DESIGN & ENGINEERING SVCS PLLC	221380	\$ 4,000.00	Expecting invoice
10-10-5000-5300-145	MAINTENANCE - BUILDINGS	CEDAR GROVE MAINTENANCE INC.	221141	\$ 6,260.00	materials are not available to complete the work
10-10-5000-5300-145	MAINTENANCE - BUILDINGS	ALLISON, JOE H	221492	\$ 215.00	have not received invoice - checking with Margaret - work complete?
10-10-6300-5300-155	MAINTENANCE - PARKS	SITE CONCEPTS LLC	220666	\$ 5,010.19	benches are back ordered due to covid delays. Expected to arrive in August forest service has started ut not completed the work. Hopefully, will be done in July.
10-10-6300-5300-156	MAINTENANCE - TREES	BANK OF AMERICA NA	221393	\$ 668.08	signs have been ordered but not delivered. May be July before they arrive.
10-10-6300-5300-155	MAINTENANCE - PARKS	MIRACLE RECREATION EQUIPMENT	221408	\$ 843.00	BACKORDERED UNTIL AUGUST
10-10-6300-5300-165	MAINTENANCE - INFRASTRUCTURE	BURKHALTER, DEVON ARIELE	221409	\$ 2,000.00	WORK CARRIES OVER TO FY23 DUE TO COMMITTEE PROCESS
10-10-6300-5300-570	MISCELLANEOUS	MOSCA DESIGN	221521	\$ 15,000.00	PENDING ARRIVAL OF BANNERS
10-10-6600-5300-310	GASOLINE	WRIGHT EXPRESS FSC	220243	\$ 217.63	leave open for June invoice - THEN CLOSE
10-10-6600-5300-330	SUPPLIES - DEPARTMENTAL	BANK OF AMERICA NA	221318	\$ 203.93	leave open until May transactions are entered in Smartfusion - THEN CLOSE
10-10-6600-5300-448	C.S./HEALTH NURSE & DRUG TESTING	SAFE-T-WORKS, INC	220360	\$ 2,670.60	leave open for MAY/JUNE invoices - ROLL BALANCE AFTER INVOICES ARE PAID
10-10-6600-5300-080	TRAINING/CONF./CONV.	THE MOSES H CONE MEMORIAL HO	221516	\$ 3,212.00	leave open for June invoice - THEN CLOSE
10-10-6610-5300-110	TELEPHONE/INTERNET	BRIGHTSTAR COMMUNICATIONS, INC.	220162	\$ 4,810.22	Needed to pay service call invoices
10-10-6610-5300-110	TELEPHONE/INTERNET	BANK OF AMERICA NA	220163	\$ 12,723.76	Needed to pay remaining monthly invoices
10-10-6610-5300-110	TELEPHONE/INTERNET	BANK OF AMERICA NA	220223	\$ 16,264.65	Needed to pay remaining monthly invoices
10-10-6610-5300-113	LICENSE FEES	BANK OF AMERICA NA	221271	\$ 200.00	Needed to pay upgrade invoice
10-10-6610-5300-113	LICENSE FEES	BANK OF AMERICA NA	221343	\$ 55.00	Needed to pay WavePad licensing invoice
10-10-6610-5300-113	LICENSE FEES	COMPUTERBILITIES INC	221395	\$ 6,000.00	Needed to pay remaining monthly invoices
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	HP INC	220870	\$ 1,430.55	Items on back order and not yet received
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221221	\$ 11.99	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221261	\$ 270.32	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	COW LLC	221270	\$ 33.07	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221289	\$ 104.49	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221290	\$ 189.98	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221295	\$ 3,382.18	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	COW LLC	221302	\$ 216.00	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221323	\$ 44.99	Needed to pay invoice
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	BANK OF AMERICA NA	221338	\$ 2,386.44	Items on back order and not yet received
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	COMPUTERBILITIES INC	221394	\$ 35,718.37	Items not yet received
10-10-6610-5300-338	SUPPLIES - DATA PROCESSING	COW LLC	221353	\$ 94.96	Needed to pay invoice
10-10-6610-5300-458	DATA PROCESSING SERVICES	COMPUTERBILITIES INC	220222	\$ 36,925.00	Needed to pay remaining monthly invoices
10-10-6610-5300-458	DATA PROCESSING SERVICES	MCC INNOVATIONS, LLC	220584	\$ 6,110.00	Needed to pay remaining project invoice
10-10-6610-5300-458	DATA PROCESSING SERVICES	APPLE ELECTRONICS & SECURITY	220752	\$ 995.00	Needed to pay service call invoices
10-10-6610-5300-458	DATA PROCESSING SERVICES	INFOSEC ASSOCIATES	220878	\$ 4,500.00	Needed to pay final fiscal year invoice
10-10-6610-5300-113	LICENSE FEES	COMPUTERBILITIES INC	221395	\$ 3,441.00	Need to leave open to pay final invoices
10-10-6610-5300-338	SUPPLIES - DATA	BANK OF AMERICA NA	221438	\$ 39.99	Need to leave open until all items are received
10-10-6610-5300-338	SUPPLIES - DATA	COMPUTERBILITIES INC	221480	\$ 7,670.18	Need to leave open until all items are received
10-10-6610-5300-338	SUPPLIES - DATA	BANK OF AMERICA NA	221528	\$ 119.98	Need to leave open until all items are received
10-10-6610-5300-458	DATA PROCESSING SERVICES	APPLE ELECTRONICS & SECURITY	221461	\$ 1,000.00	Need to leave open until final invoice is received
10-10-6610-5300-458	DATA PROCESSING SERVICES	NETPLANNER SYSTEMS INC	221491	\$ 1,000.00	Need to leave open until final invoice is received
10-20-5100-5300-330	SUPPLIES - DEPARTMENTAL	DANA SAFETY SUPPLY, INC	220168	\$ 4,154.16	Yes - supposed to be here by end of the month
10-20-5100-5300-330	SUPPLIES - DEPARTMENTAL	LAWMEN'S SAFETY SUPPLY	221199	\$ 2,398.00	Yes (once all items are received)
10-20-5100-5300-330	SUPPLIES - DEPARTMENTAL	LAWMEN'S SAFETY SUPPLY	221272	\$ 2,398.00	Yes (once all items are received)
10-20-5100-5300-330	SUPPLIES - DEPARTMENTAL	SIRCHIE ACQUISITION COMPANY LLC	221321	\$ 759.45	Yes (once all items are received)
10-20-5100-5300-350	UNIFORMS	GALLS, LLC	220281	\$ 62.06	Carry 62.06. Waiting on two items. Anticipated ship date mid-july
10-20-5100-5300-350	UNIFORMS	GALLS, LLC	221356	\$ 1,792.70	Carry all remaining - waiting on items
10-20-5100-5300-447	C.S./COPIER	ALFORD LEASING COMPANY, INC	220376	\$ 2,463.85	Yes (once last FY22 bill is paid)
10-20-5100-5300-447	C.S./COPIER	C E I - THE DIGITAL OFFICE COMPANY	220638	\$ 171.91	Yes (once last FY22 bill is paid)
10-20-5100-5700-740	CAPITAL - VEHICLES	DANA SAFETY SUPPLY, INC	221083	\$ 20,466.74	Still in progress. Delayed due to supply issues
10-20-5100-5300-145	MAINTENANCE - BUILDINGS	ALLISON, JOE H	221490	\$ 2,265.00	Work is still pending

10-20-5100-5300-320	SUPPLIES - OFFICE	TBD	221504	\$	3,000.00	Still working to determine needs and vendor
10-20-5100-5300-330	SUPPLIES - DEPARTMENTAL	BANK OF AMERICA NA	221400	\$	90.25	Still waiting on item
10-20-5100-5300-350	UNIFORMS	GALLS, LLC	221419	\$	110.47	parker pants - trying to figure out credit issue
10-20-5100-5300-470	HIRING SELECTION PROCESS	PAGE, WILLIAM STERLING	221451	\$	3,850.00	Work still in progress
10-20-5100-5300-570	MISCELLANEOUS	THE FMRT GROUP	221503	\$	1,250.00	
10-20-5100-5700-735	CAPITAL - BUILDINGS & IMPROVEMENTS	CEDAR GROVE MAINTENANCE IN	221482	\$	30,960.00	work in progress. No eta on completion We have activities planned that will use some of these funds. Exact amount still not known.
10-20-5350-5300-498	C.S./ORANGE COUNTY	ORANGE COUNTY - EMS	220269	\$	135,952.00	
10-30-5550-5300-145	MAINTENANCE - BUILDINGS	DAC AWNNINGS, INC	221515	\$	6,137.00	JOB WILL NOT BE COMPLETED BEFORE JULY
10-30-5550-5300-350	UNIFORMS	LEGGETT TOWN & COUNTRY	221494	\$	183.20	JACKETS HAD TO BE ORDERED
10-30-5600-5300-455	C.S./ENGINEERING	SUMMIT DESIGN & ENGINEERING SVCS PLLC	210679	\$	5,688.75	\$5688.75 PROJECT STILL GOING
10-30-5600-5300-455	C.S./ENGINEERING	SUMMIT DESIGN & ENGINEERING SVCS PLLC	210809	\$	4,965.75	\$4965.75 PROJECT STILL GOING
10-30-5600-5300-455	C.S./ENGINEERING	SUMMIT DESIGN & ENGINEERING SVCS PLLC	210836	\$	12,730.00	\$12,730 PROJECT STILL GOING
10-30-5600-5300-455	C.S./ENGINEERING	SUMMIT DESIGN & ENGINEERING SVCS PLLC	220571	\$	45,940.00	\$45,940 PROJECT STILL GOING
10-30-5600-5300-760	POWELL BILL	ARCADIS G&M OF NORTH CAROLINA, INC	221377	\$	3,200.00	\$3200 WORK IN PROGRESS
10-30-5600-5700-729	CAPITAL - INFRASTRUCTURE	TRAFFIC AND PARKING CONTROL CO, INC	221317	\$	9,464.40	\$9464.40 HAVE NOT RECEIVED YET
10-30-5600-5700-740	CAPITAL - VEHICLES	UNIVERSITY FORD, INC	220296	\$	32,490.00	\$32,490 HAVE NOT RECEIVED YET
10-30-5600-5700-740	CAPITAL - VEHICLES	FREIGHTLINER OF ARIZONA, LLC	220332	\$	142,988.00	\$142,988 HAVE NOT RECEIVED YET
10-30-5600-5700-740	CAPITAL - VEHICLES	UNIVERSITY FORD, INC	221218	\$	7,730.00	\$7730 HAVE NOT RECEIVED YET
10-30-5600-5700-740	CAPITAL - VEHICLES	BANK OF AMERICA NA	221220	\$	2,006.00	\$2006 HAVE NOT RECEIVED YET
10-30-5600-5700-740	CAPITAL - VEHICLES	BANK OF AMERICA NA	221341	\$	980.70	\$980.70 HAVE NOT RECEIVED YET
10-30-5600-5700-741	CAPITAL - EQUIPMENT	DEERE & COMPANY	220331	\$	130,553.79	\$130,553.79 HAVE NOT RECEIVED
10-30-5600-5700-741	CAPITAL - EQUIPMENT	JOE JOHNSON EQUIPMENT LLC	221263	\$	79,811.00	\$79,811 HAVE NOT RECEIVED
10-30-5600-5700-741	CAPITAL - EQUIPMENT	BANK OF AMERICA NA	221340	\$	2,400.33	\$2400.33 HAVE NOT RECEIVED
10-30-5600-5700-740	CAPITAL - VEHICLES	UNIVERSITY FORD, INC	221508	\$	1,375.00	Have not received vehicle
10-30-5800-5700-740	CAPITAL - VEHICLES	UNIVERSITY FORD, INC	220295	\$	32,490.00	\$32,490 HAVE NOT RECEIVED
10-30-5800-5700-740	CAPITAL - VEHICLES	BANK OF AMERICA NA	221342	\$	980.70	\$980.70 HAVE NOT RECEIVED YET
10-30-5800-5700-740	CAPITAL - VEHICLES	AMICK EQUIPMENT CO INC	221496	\$	329,369.06	Have not received vehicle
10-30-5800-5700-740	CAPITAL - VEHICLES	BANK OF AMERICA NA	221497	\$	2,006.00	Have not received vehicle
10-50-6250-5300-120	ADVERTISING	SHANNON MEDIA, INC.	220171	\$	902.00	SHANNAN TO CONFIRM
10-60-6900-5300-570	MISCELLANEOUS	VHB ENGINEERING, P.C.	210769	\$	6,000.00	project is on-going
10-60-6900-5300-911	MAINTENANCE - TOWN CLOCK	RICKS TIME SHOP	220177	\$	725.00	DUSTIN TO CHECK ON 2ND MTCE INVOICE
10-60-6900-5300-145	MAINTENANCE - BUILDINGS	FAIRVIEW COMMUNITY WATCH	221465	\$	5,000.00	UPGRADES NOT STARTED
30-80-7220-5300-320	SUPPLIES - OFFICE	OFFICE DEPOT	220946	\$	140.87	YES IF BILLED
30-80-7220-5300-330	SUPPLIES - DEPARTMENTAL	U S A BLUE BOOK	220103	\$	129.79	YES IF BILLED
30-80-7220-5300-350	UNIFORMS	TOTAL EXPOSURE DESIGNS	221258	\$	173.85	YES IF BILLED
30-80-7220-5300-455	C.S./ENGINEERING	MERRICK & COMPANY	220554	\$	5,900.00	Ongoing project
30-80-7220-5300-455	C.S./ENGINEERING	I C F CONSULTING GROUP, INC	220606	\$	20,000.00	Ongoing project
30-80-7220-5300-493	C.S./GIS	SUMMIT DESIGN & ENGINEERING SVCS PLLC	211194	\$	9,000.00	Ongoing project
30-80-7220-5300-493	C.S./GIS	SUMMIT DESIGN & ENGINEERING SVCS PLLC	220645	\$	2,500.00	Ongoing project
30-80-7220-5300-570	MISCELLANEOUS	DAVENPORT & COMPANY LLC	221065	\$	20,000.00	Anticipate that work will get started later this summer
30-80-7220-5300-350	UNIFORMS	TOTAL EXPOSURE DESIGNS	221459	\$	293.73	Order pending - backordered items
30-80-7220-5300-455	C.S./ENGINEERING	H D R ENGINEERING, INC OF THE CA	221464	\$	32,763.60	Ongoing project
30-80-7220-5300-455	C.S./ENGINEERING	HAZEN AND SAWYER, P.C.	221520	\$	23,300.00	Ongoing project
30-80-7220-5300-493	C.S./GIS	SUMMIT DESIGN & ENGINEERING S	221479	\$	14,600.00	Ongoing project
30-80-7240-5300-334	DEPT SUPP-METER READING	CORE & MAIN LP	220305	\$	72,832.25	OPEN ORDERS ARE STILL PENDING - PER TH
30-80-8120-5300-158	MAINTENANCE - EQUIPMENT	GOPHER UTILITY SERVICES	220348	\$	477.91	Waiting on invoice/product
30-80-8120-5300-158	MAINTENANCE - EQUIPMENT	CITI LLC	220935	\$	7,978.00	
30-80-8120-5300-572	CONSUMER CONFIDENCE REPORT	NORDAN, CONSUELO	220237	\$	600.00	Ongoing project
30-80-8120-5300-145	MAINTENANCE - BUILDINGS	WARREN-HAY MECHANICAL CON	221401	\$	2,250.00	Pending work
30-80-8120-5300-158	MAINTENANCE - EQUIPMENT	BRYANT-DURHAM ELECTRIC CO, IN	221414	\$	4,364.40	Pending work
30-80-8120-5300-158	MAINTENANCE - EQUIPMENT	U S A BLUE BOOK	221509	\$	3,418.50	Pending invoice
30-80-8120-5300-158	MAINTENANCE - EQUIPMENT	U S A BLUE BOOK	221510	\$	3,542.01	Pending invoice
30-80-8120-5300-158	MAINTENANCE - EQUIPMENT	U S A BLUE BOOK	221511	\$	3,542.01	Pending invoice
30-80-8120-5300-323	SUPPLIES - CHEMICALS	UNIVAR USA INC	221416	\$	13,964.98	Pending invoice
30-80-8120-5300-323	SUPPLIES - CHEMICALS	SOUTHEASTERN LABORATORIES, IN	221439	\$	1,451.72	
30-80-8130-5300-152	AQUATIC WEED CONTROL	NC DENR	210202	\$	3,108.12	Ongoing project
30-80-8130-5300-152	AQUATIC WEED CONTROL	NC DENR	220488	\$	8,300.00	Ongoing project
30-80-8130-5300-154	MAINTENANCE - GROUNDS	JOHN WILKERSON GENERAL SVCS	220288	\$	7,000.00	JUST CHANGED TO WELLMONT (DOUG M)
30-80-8130-5300-158	MAINTENANCE - EQUIPMENT	CITI LLC	221203	\$	6,975.00	INVOICE FORTHCOMING BY 6/30
30-80-8130-5300-153	DAM INSPECTION & EVALUATION	ALTHISER, KENTON	221522	\$	6,500.00	Ongoing project
30-80-8130-5300-153	DAM INSPECTION & EVALUATION	SCHNABEL ENGINEERING LLC	221545	\$	2,500.00	PO ISSUED - STILL NEED QUOTES
30-80-8130-5300-154	MAINTENANCE - GROUNDS	4 S SIGN & SUPPLY INC	221513	\$	500.00	Order placed awaiting product
30-80-8130-5300-158	MAINTENANCE - EQUIPMENT	CITI LLC	221523	\$	12,599.00	Work underway but not sure if complete by 6/30
30-80-8140-5300-145	MAINTENANCE - BUILDINGS	APPLE ELECTRONICS & SECURITY	221247	\$	1,098.00	Waiting on work to be completed.
30-80-8140-5300-154	MAINTENANCE - GROUNDS	MALINOWSKI, DOUGLAS P	220621	\$	13,440.00	Not sure if the work will be completed by the end of the month
30-80-8140-5300-158	MAINTENANCE - EQUIPMENT	MANAGED GENERATOR SERVICES	221326	\$	1,049.80	Service has not been completed.
30-80-8140-5300-330	SUPPLIES - DEPARTMENTAL	DILLON SUPPLY CO	221250	\$	135.00	Waiting to receive the parts.
30-80-8140-5300-330	SUPPLIES - DEPARTMENTAL	CORE & MAIN LP	221369	\$	4,927.77	Waiting to receive the parts.
30-80-8140-5300-330	SUPPLIES - DEPARTMENTAL	HACH COMPANY	221370	\$	608.57	Still waiting on the other half of the order.
30-80-8140-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221387	\$	3,294.00	Waiting to receive the parts.
30-80-8140-5300-331	SUPPLIES - SAFETY	LEGGETT TOWN & COUNTRY	221052	\$	120.00	Waiting on one pair of boots.
30-80-8140-5700-729	CAPITAL - INFRASTRUCTURE	TAYLOR ENGINEERING & CONSULTING	27025	\$	10,082.00	Ongoing project
30-80-8140-5700-729	CAPITAL - INFRASTRUCTURE	N C D E N R	27079	\$	150.00	Ongoing project
30-80-8140-5700-740	CAPITAL - VEHICLES	UNIVERSITY FORD, INC	221042	\$	69,775.00	Waiting on truck.
30-80-8140-5300-165	MAINTENANCE - INFRASTRUCTURE	GEL SOLUTIONS	221411	\$	1,878.00	Waiting to be invoiced.
30-80-8140-5300-165	MAINTENANCE - INFRASTRUCTURE	MCKIM & CREED, INC	221544	\$	40,000.00	PROJECT NOT STARTED YET
30-80-8140-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221387	\$	1,657.00	Waiting on the rest of the parts to come in.
30-80-8140-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221426	\$	140.00	Waiting on the parts to come in.
30-80-8200-5300-145	MAINTENANCE - BUILDINGS	APPLE ELECTRONICS & SECURITY	221247	\$	1,098.00	Waiting on work to be completed.
30-80-8200-5300-154	MAINTENANCE - GROUNDS	MALINOWSKI, DOUGLAS P	220621	\$	13,440.00	Not sure if the work will be completed by the end of the month
30-80-8200-5300-158	MAINTENANCE - EQUIPMENT	MANAGED GENERATOR SERVICES	221223	\$	1,857.97	Service has not been completed.
30-80-8200-5300-158	MAINTENANCE - EQUIPMENT	MANAGED GENERATOR SERVICES	221326	\$	5,069.05	Service has not been completed.
30-80-8200-5300-165	MAINTENANCE - INFRASTRUCTURE	ELLINGTON CONTRACTORS	210905	\$	11,500.00	Work has not been completed.
30-80-8200-5300-165	MAINTENANCE - INFRASTRUCTURE	ELLINGTON CONTRACTORS	210980	\$	2,702.00	Service has not been completed.



30-80-8200-5300-165	MAINTENANCE - INFRASTRUCTURE	TPT COATING INC	220386	\$	8,245.00	Waiting on one more MH to be completed.
30-80-8200-5300-322	SUPPLIES - LIFT STATION PUMPS	CLEAR WATER, INC.	221222	\$	13,294.00	Waiting on parts.
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	BANK OF AMERICA NA	221202	\$	37.42	Marie.
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	DILLON SUPPLY CO	221250	\$	135.00	Waiting on parts.
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221275	\$	3,765.10	Waiting on parts.
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221336	\$	3,420.00	Waiting on parts.
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221386	\$	1,992.00	Waiting on parts.
30-80-8200-5300-331	SUPPLIES - SAFETY	LEGGETT TOWN & COUNTRY	221052	\$	60.63	Waiting on one pair of boots.
30-80-8200-5700-740	CAPITAL - VEHICLES	UNIVERSITY FORD, INC	221042	\$	69,775.00	Waiting on truck.
30-80-8200-5700-741	CAPITAL - EQUIPMENT	MIZELLE CONSTRUCTION SERVICES INC	220827	\$	139,590.00	Ongoing project
30-80-8200-5300-158	MAINTENANCE - EQUIPMENT	MANAGED GENERATOR SERVICES	221445	\$	4,829.49	Waiting on the service to be completed.
30-80-8200-5300-322	SUPPLIES - LIFT STATION PUMPS	CLEAR WATER, INC.	221543	\$	7,350.00	WAITING ON PUMP
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	INFRASTRUCTURE SOLUTIONS GRO	221413	\$	2,653.57	Waiting on the rest of the parts to come in.
30-80-8200-5300-330	SUPPLIES - DEPARTMENTAL	T E C UTILITIES SUPPLY INC	221426	\$	140.00	Waiting on the parts to come in.
69-21-8200-5700-739	WASTEWATER SYSTEM REHAB	TPT COATING INC	221517	\$	78,417.49	Waiting on the service to be completed.
30-80-8220-5300-158	MAINTENANCE - EQUIPMENT	TENCARVA MACHINERY COMPANY	221333	\$	8,023.47	WORK IS NOT COMPLETE YET
30-80-8220-5300-158	MAINTENANCE - EQUIPMENT	MCMMASTER-CARR SUPPLY CO	221360	\$	4,978.19	ONE ITEM BACKORDERED
30-80-8220-5300-165	MAINTENANCE - INFRASTRUCTURE	KEMP CONSTRUCTION INC	221352	\$	47,020.00	PROJECT IS ONGOING
60-03-6300-5700-728	CONNECTIVITY INFRASTRUCTURE	SUMMIT DESIGN & ENGINEERING SVCS PLLC	210827	\$	1,475.00	Capital project that has just started construction
60-11-5600-5700-718	VALLEY FORGE RD CONSTRUCTION ADMIN	SUMMIT DESIGN & ENGINEERING SVCS PLLC	211208	\$	44,975.00	capital project is on-going
60-11-5600-5700-727	VALLEY FORGE RD INFRASTRUCTURE	SUMMIT DESIGN & ENGINEERING SVCS PLLC	210461	\$	3,794.63	capital project is on-going
60-11-5600-5700-727	VALLEY FORGE RD INFRASTRUCTURE	CHATHAM CIVIL CONTRACTING LLC	220747	\$	809,438.25	capital project is on-going
60-11-5600-5700-781	VALLEY FORGE RD - MISC LEGAL & DELAY COSTS	CHATHAM CIVIL CONTRACTING LLC	221547	\$	13,100.00	legal fees - invoice should come in July
60-23-6510-5700-045	DESIGN	CLEARSCAPES, PA	221536	\$	799,800.00	train station design
61-11-5900-5700-727	VALLEY FORGE RD INFRASTRUCTURE	CHATHAM CIVIL CONTRACTING LLC	220747	\$	100,000.00	capital project is on-going
67-80-8130-5700-570	MISCELLANEOUS	KBS EARTHWORKS, INC.	221396	\$	88,647.00	Ongoing project
69-21-8200-5700-739	WASTEWATER SYSTEM REHAB	MERRICK & COMPANY	220554	\$	84,600.00	Ongoing project
72-10-3000-5300-800	CDBG-CV - ADMINISTRATION	ORANGE COUNTY HOUSING	220529	\$	52,737.48	project is on-going
72-10-3000-5300-801	CDBG-CV - PUBLIC SERVICES	ORANGE COUNTY HOUSING	220529	\$	467,374.85	project is on-going
72-20-5100-5300-052	ABC BOARD EXPENDITURES	FREEDOM HOUSE RECOVERY CENTER, INC.	220601	\$	3,040.00	We have activities planned that will use some of these funds. Exact amount
73-51-6250-5300-040	AUDIT FEES	CHERRY BEKAERT LLP	220473	\$	5,840.00	For FY21 Audit
73-51-6250-5300-458	DATA PROCESSING SERVICES	HEARTY PIXEL, LLC	220401	\$	337.50	waiting on final invoice
74-51-6250-5300-040	AUDIT FEES	CHERRY BEKAERT LLP	220474	\$	1,650.00	For FY21 Audit
74-51-6250-5300-486	C.S./ALLIANCE	ALLIANCE-VISITOR SERVICES	220443	\$	33,333.32	waiting on final invoice
10-10-4200-5300-080	TRAINING/CONF./CONV.	NO PO		\$	11,500.00	rollover funds for racial equity training for all employees
10-30-5600-5300-760	FDP of streets	NO PO		\$	100,000.00	Waitng on Contract paperwork
10-30-5600-5700-729	FDP of streets	NO PO		\$	116,600.17	Waitng on contract to write PO
10-10-5000-5700-740	Capital vehicles	NO PO		\$	24,000.00	carry over to purchase vehicle for Rod Jones
10-10-5000-53000-583	Misc-Tax, Tags, etc.	NO PO		\$	1,200.00	carry over taxes & license for vehicle
10-10-6600-5300-080	TRAINING/CONF./CONV.	ROLL OVER BALANCE TO FY23	NO PO	\$	7,443.16	Still catching up on trainings that were missed in the last 2 years
10-10-6600-5300-158	MAINTENANCE - EQUIPMENT	ROLL OVER BALANCE TO FY23	NO PO	\$	3,000.00	Repair of lift for confined space (Tripod) identified in the last 3-4 weeks.
10-10-6600-5300-320	SUPPLIES - OFFICE	ROLL OVER BALANCE TO FY23	NO PO	\$	500.00	Restocking supplies due to increased demand and supply chain irregularities over the last 2 years
10-10-6600-5300-330	SUPPLIES - DEPARTMENTAL	ROLL OVER BALANCE TO FY23	NO PO	\$	5,377.07	Restocking supplies due to increased demand and supply chain irregularities over the last 2 years
10-10-6600-5300-332	SUPPLIES - OSHA	ROLL OVER BALANCE TO FY23	NO PO	\$	12,577.64	Restocking supplies due to increased demand and supply chain irregularities over the last 2 years
10-10-6600-5300-448	C.S./HEALTH NURSE & DRUG TESTING	ROLL OVER BALANCE TO FY23	NO PO	\$	1,750.00	Verbal announcement from vendor that a price increase is expected which was not included in FY23 budget
10-10-6600-5300-570	MISCELLANEOUS	ROLL OVER BALANCE TO FY23	NO PO	\$	29,235.00	For vending machine purchase dependent on 86N renovations
10-60-6900-5300-145	MAINTENANCE - BUILDINGS	ROLL OVER BALANCE TO FY23	NO PO	\$	30.00	For Fairview Community Center Upgrades
30-80-7220-5300-477	CS/Update Sewer Cap Fees	ROLL OVER BALANCE TO FY23	NO PO	\$	30,000.00	Fee analysis has not yet started





## ORDINANCE

### Amending Chapter 14, Section 14-13(a) and 14-16, Bills and Prohibited Activities

**WHEREAS**, the Town of Hillsborough, a North Carolina municipal corporation (the "Town") has a duly adopted Town Code of Ordinances (the "Code"); and

**WHEREAS**, Chapter 14 of the Code establishes regulations related to water and sewer services provided by the Town; and

**WHEREAS**, Sections 14-13(a) and 14-16 includes billing stipulations and prohibited activities and provisions allowing penalties for tampering with the Town-owned water or sewer system, including water meters and hydrants, some of which provisions were previously believed to be superseded by State law; and

**WHEREAS**, on June 29, 2020, the code was modified to remove tampering fees which have since been found to be allowable in the opinion of the town's legal staff; and,

**WHEREAS**, the Code is being amended to return language allowing tampering fees and civil penalties for tampering with the water system, including water meters or hydrants amongst other water theft instances.

**NOW, THEREFORE**, the Hillsborough Board of Commissioners ordains:

**Section 1.** Section 14-13(a) is hereby struck in its entirety and replaced with the following:

- (a) Bills shall be mailed out at the beginning of each month and will become delinquent if not paid by the date stated on the bill, typically the 25<sup>th</sup> of each month.
  - (1) A late penalty charge will be assessed on the penalty date for all delinquent accounts.
  - (2) If the bill is not paid in full or otherwise resolved by the close of the business day on the disconnect date, the meter will be turned off and locked. There will also be a delinquency fee (refer to the town's fees, rates, and charges schedule) added to the account.
  - (3) Service will be reconnected when the total balance due is paid in full.
  - (4) Termination of service for non-payment will not take place on Friday or the day before a holiday.
  - (5) If any tampering to the meter or service connection occurs, the meter will be locked, and a tampering fee and civil penalty will be assessed per Section 14-16(a)(6). Service will not be reconnected until all fees are paid in full.
  - (6) Repeated tampering will result in removal of the meter, also incurring additional fees to reset and reactivate it, and potential civil or criminal charges.

**Section 2.** Section 14-16 is struck in its entirety and replaced with the following:

- (a) No unauthorized person may:
- (1) Supply or sell water from the town system to other persons or carry away water from any hydrant, public water fountain, or other such public outlet without specific authorization from the town.
  - (2) Manipulate, tamper with, bypass, obstruct, alter, or harm in any manner whatsoever any waterline, sewer line, main, or appurtenance or any other part of the water or sewer system including, but not limited to, any testing or inspection device used to measure the character or concentration of wastes discharged into the sanitary sewer system.
  - (3) Tamper with, bypass, obstruct or alter the water meter that results in altering the true reading of water consumed, affix personal monitoring devices to the water meter which may inhibit access or remote reading of the meter or turn on a water meter that has been turned off by the town for failure to pay a bill.
  - (4) Attach or cause to be attached any connection to the waterline before the water meter or between the water meter and a backflow prevention device that is an unprotected cross-connection.
  - (5) Knowingly make any false statement, representation, or certification in any application, record, report, plan, or other document filed or required to be maintained under this chapter.
  - (6) Use of water from the town system without written permission from the town. A water system tampering fee and civil penalty will be charged as below in addition to estimated water taken without payment. Failure to pay will result in a civil action to collect the debt and may result in referral for criminal prosecution.
    - (i) A meter tampering fee of \$350 shall be charged along with a civil penalty of \$500, of which the civil penalty shall be doubled for any future offenses within a two-year period.
    - (ii) A hydrant tampering fee of \$500 will be charged along with a civil penalty of \$3000, of which the civil penalty shall be doubled for any future offenses by the same Person.

**Section 3.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 4.** This ordinance shall become effective upon adoption.

The foregoing ordinance having been submitted to a vote, received the following vote, and was duly adopted this 27<sup>th</sup> day of June in 2022.

Ayes: 3  
Noes: 0  
Absent or excused: 2



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Amending Chapter 14, Section 14-71 and Appendix A-I, System Development and Capital Facilities Fees

The Hillsborough Board of Commissioners ordains:

- Section 1.** The title of the Section shall read "Payment of system development and capital facilities fees."
- Section 2.** Section 14-71(a) is hereby struck in its entirety and replaced with the following:
- (a) System development fees or capital facilities fees set forth in the schedule of rates and charges referenced in section 14-9, and in appendix A to this chapter, shall be paid by the developer or owner of property being developed, or redeveloped.
    - (i) The System Development Fee shall be applied to new development that connects to the utility system. New development shall be defined as any of the following: 1) the subdivision of land, 2) the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure which increases the number of meters or increases the meter size which began after July 1, 2017.
    - (ii) The Capital Facilities Fee shall apply to existing development that connects to the system for the first time, or redevelopment of a parcel, vacant or otherwise, with a prior water or sewer connection that was in existence before February 12, 1990.
    - (iii) The collection of the fees shall be in accordance with G.S. 162A-213.
- Section 3.** Section 14-71(b) is hereby deleted.
- Section 4.** Section 14-71(c) is hereby deleted.
- Section 5.** Appendix A-1. One-time fees and charges for making water and sewer service available, Item 1 is to be changed to "Water System Development or Capital Facilities" as the fee title and the examples under purpose column are to be deleted.
- Section 6.** Appendix A-1 One-time fees and charges for making water and sewer service available, Item 5 definition is to be changed to "Sewer System Development or Capital Facilities" as the fee title and the examples under the purpose column are to be deleted.
- Section 7.** Appendix A-1 One-time fees and charges for making water and sewer service available, Item 9 Service initiation fee is to delete the last sentence of the purpose description and only keep the words, "See section 14-6(c)."
- Section 8.** All provisions of any town ordinance in conflict with this ordinance are repealed.
- Section 9.** This ordinance shall become effective upon adoption.

The foregoing ordinance having been submitted to a vote, received the following vote, and was duly adopted this 27<sup>th</sup> day of June in 2022.

Ayes: 3

Noes: 0

Absent or excused: 2



A handwritten signature in cursive script, reading "Sarah E. Kimrey", written over a horizontal line.

Sarah E. Kimrey, Town Clerk

DRAFT



## ORDINANCE

### Grant Project

### American Rescue Plan Act - Water Treatment Plant Paving & Curbing Repair

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1.** This ordinance is a grant project ordinance hereby authorizing paving and curbing repair at the Water Treatment Plant.

**Section 2.** Revenues anticipated to be available to the town to complete the project are as follows.

American Rescue Plan	<u>\$90,000</u>
TOTAL	\$90,000

**Section 3.** Amounts appropriated for the project are as follows.

WTP Paving & Curbing Repair	<u>\$90,000</u>
TOTAL	\$90,000


**Section 4.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing projects, and/or add a new project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 27th day of June in 2022.

Ayes: 3  
Noes: 0  
Absent or excused: 2



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk

TOWN OF HILLSBOROUGH  
UPDATE BUDGET CHANGES

FY 2021-2022

PRINT ONLY

2021-2022 BUDGET

	<u>ACCOUNT</u>	<u>DATE</u>	<u>CHANGE NUMBER</u>	<u>CURRENT BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	<b>Revenue</b>					
	<b>77</b>					
ARPA	77-25-3001-3310-008 GRANT - ARPA - WTP	6/27/2022	24638	0.00	90,000.00	90,000.00
	PAVING & CURBING					
	To establish project					
	<b>Total for 77</b>			0.00	90,000.00	90,000.00
	<b>Total for Revenue</b>			0.00	90,000.00	90,000.00
	<b>Expenditure</b>					
	<b>77</b>					
ARPA	77-25-3001-5700-783 ARPA - WTP PAVING &	6/27/2022	24639	0.00	90,000.00	90,000.00
	CURBING REPAIR					
	To establish project					
	<b>Total for 77</b>			0.00	90,000.00	90,000.00
	<b>Total for Expenditure</b>			0.00	90,000.00	90,000.00
	<b>Grand Total</b>			0.00	180,000.00	180,000.00

APPROVED: 3/0

DATE: 6/27/22

VERIFIED: \_\_\_\_\_

*Sam E. Kimrey*

DRAFT



## ORDINANCE

### Grant Project

### American Rescue Plan Act - Water Treatment Plant SCADA Update

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1.** This ordinance is a grant project ordinance hereby authorizing the update of the Water Treatment Plant's SCADA system.

**Section 2.** Revenues anticipated to be available to the town to complete the project are as follows.

American Rescue Plan	<u>\$50,000</u>
TOTAL	\$50,000

**Section 3.** Amounts appropriated for the project are as follows.

WTP SCADA Update	<u>\$50,000</u>
TOTAL	\$50,000

**Section 4.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing projects, and/or add a new project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 27<sup>th</sup> day of June in 2022.

Ayes: 3  
Noes: 0  
Absent or excused: 2



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk

TOWN OF HILLSBOROUGH  
UPDATE BUDGET CHANGES

FY 2021-2022

PRINT ONLY

2021-2022 BUDGET

	<u>ACCOUNT</u>	<u>DATE</u>	<u>CHANGE NUMBER</u>	<u>CURRENT BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
	<b>Revenue</b>					
	<b>77</b>					
ARPA	77-25-3001-3310-009 GRANT - ARPA - WTP SCADA UPDATE To establish project	6/27/2022	24640	0.00	50,000.00	50,000.00
	<b>Total for 77</b>			0.00	50,000.00	50,000.00
	<b>Total for Revenue</b>			0.00	50,000.00	50,000.00
	<b>Expenditure</b>					
	<b>77</b>					
ARPA	77-25-3001-5700-784 ARPA - WTP SCADA UPDATE To establish project	6/27/2022	24641	0.00	50,000.00	50,000.00
	<b>Total for 77</b>			0.00	50,000.00	50,000.00
	<b>Total for Expenditure</b>			0.00	50,000.00	50,000.00
	<b>Grand Total</b>			0.00	100,000.00	100,000.00

APPROVED: 3/0

DATE: 6/27/22

VERIFIED: Shan E. Kimrey





## ORDINANCE

### Capital Project

### Exchange Club Road Bridge Repair

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1.** This ordinance is a capital project ordinance hereby authorizing the repair of the Exchange Club Road bridge.

**Section 2.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

Exchange Club Rd Bridge Repair	<u>\$170,000</u>
TOTAL	\$170,000

**Section 3.** Amounts appropriated for the capital project are hereby amended as follows.

Exchange Club Rd Bridge Repair	<u>\$170,000</u>
TOTAL	\$170,000


**Section 4.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 27th day of June in 2022.

Ayes: 3  
Noes: 0  
Absent or excused: 2



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk

FY 2021-2022

TOWN OF HILLSBOROUGH  
BUDGET CHANGES REPORT  
DATES: 06/29/2022 TO 06/29/2022

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
Streets	10-30-5600-5700-729 CAPITAL - INFRASTRUCTURE						
	Move Exchange Club Bridge Repairs to F	24779	06/29/2022	EBRADFORD	205,000.00	-43,553.00	123,447.00
Streets	10-71-5600-5982-002 TRANSFER TO GEN CAP IMPROV FUND						
	Move Exchange Club Bridge Repairs to F	24778	06/29/2022	EBRADFORD	0.00	43,553.00	764,270.00
Exchange Club	60-32-3800-3201-002 FEDERAL - ST-BG						
	To est project	24783	06/29/2022	EBRADFORD	0.00	126,447.00	126,447.00
Exchange Club	60-32-3870-3870-411 TRANSFER FROM GF - EXCHANGE CLUB RD						
	To est project	24784	06/29/2022	EBRADFORD	0.00	43,553.00	43,553.00
Exchange Club	60-32-5600-5700-852 EXCHANGE CLUB RD BRIDGE REPAIRS						
	To est project	24785	06/29/2022	EBRADFORD	0.00	170,000.00	170,000.00
						<u>340,000.00</u>	

APPROVED: 3/0

DATE: 6/27/22

VERIFIED: Sam E Kimrey

DRAFT