

# Minutes

## TREE BOARD

### Regular meeting

9 a.m. September 20, 2023

Board Meeting Room of Town Hall Annex, 105 E. Corbin St.



Present: Chair Casey Collins, Sharon Billings, Bridget Booher, Mixon Nelson, Jon Simpson, Linda Paynter and Gregory Yavelak

Staff: Public Space and Sustainability Manager Stephanie Trueblood

#### 1. Call to order, roll call and confirmation of quorum

Chair Casey Collins called the meeting to order at 9:00 a.m. Public Space and Sustainability Manager Stephanie Trueblood called the roll and confirmed the presence of a quorum.

#### 2. Agenda changes and approval

There were no changes to the agenda.

Motion: Collins moved to approve.  
Vote: 7-0.

#### 3. Minutes review and approval

Minutes from regular meeting on June 21, 2023

Motion: Linda Paynter moved approval of the June 21, 2023, minutes with the change to remove "ex-officio" from behind Gregory Yavelak's name. Yavelak seconded.  
Vote: 7-0.

#### 4. Presentations

- A. Review Proposal from Jackie Stonehuerner to donate three trees to plant in Gold Park in her late husband's honor and make recommendation on proposal.

The board discussed location and appropriate trees for the proposal. Three red maples (*acer rubrum*) grown in 7-to-15-gallon containers were decided on.

Motion: Sharon Billings moved to approve. Yavelak seconded.  
Vote: 7-0.

- B. Review Unified Development Ordinance- Administrative Manual- Planting List  
Paynter will facilitate subcommittee for updating planting list.

- C. Review Tree Board education/outreach materials  
The board discussed ways to update educational and outreach materials.

#### 5. Updates

- A. Garden Club

A Plant Fest will be held Oct. 14, 2023, at the N.C. Cooperative Extension. The Garden Club will also visit Debbie Roos' in Pittsboro, NC. This event is open to non-members.

B. Invasive Removal Team

Tim Logue and volunteers met with Pete Schubert, who gave encouraging feedback on the invasive species removal along the Riverwalk. QR signs will be created for invasive species removal team sign-up. Discussion of stilt grass management ensued.

C. Bee City Subcommittee

There was no update.

D. Staff

Trueblood conveyed the following updates:

- The town has removed a few diseased and dying trees.
- The Ridgewalk Greenway Feasibility Study will be presented to the Hillsborough Board of Commissioners Sept. 25, 2023.
- The South Churton Street Multimodal Study had a two-day design workshop.
- Collins' term has ended and Paynter will chair the next Tree Board meeting.

6. **Adjournment**

Collins adjourned the meeting at 10:42 a.m.

Respectfully submitted,



Stephanie Trueblood  
Public Space and Sustainability Manager  
Staff support to the Tree Board

Approved: Month X, 202X