



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: Sept. 8, 2025  
Department: Planning and Economic Development  
Agenda Section: Regular  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Shannan Campbell, Planning and Economic Development Manager

#### ITEM TO BE CONSIDERED

**Subject:** Code Enforcement Updates to Hillsborough Code of Ordinances

##### Attachments:

1. Chapter 4 Nuisance and Abandoned Structures (New Chapter)
2. Section 10-2 Keeping farm animals inside city limits (Updated/New Section)
3. Chapter 11 Solid Waste and Environmental Regulations, Article IV Abandoned, Nuisance, and Aesthetic Nuisance Motor Vehicles (Updated)
4. Section 11-2 Accumulation of Solid Waste (Updated)
5. Section 11-9 Health and Sanitation (New Section)
6. Chapter 11, Section 11-58 Nuisance Abatement (Updated)
7. Ordinances for adoption

##### Summary:

In Fiscal Year 2025, \$50,000 was allocated to contract with a part-time (10-15 hours per week) code enforcement service that would assist the town with more comprehensive and equitable code enforcement.

Additional funds were also allocated for the contracted code enforcement service to identify and update the Hillsborough Code of Ordinances with staff to incorporate best practices as well as alignment with current state statutes for code enforcement. Staff has worked with them over the last few months to identify and correct deficiencies in the ordinances and things that need to be updated.

A few things were identified:

- Lack of language regulating vacant/abandoned and nuisance structures.
- Lack of specific language regulating farm animals and urban chickens/fowl.
- Needed updates to the language around abandoned, nuisance, and junk vehicles.
- Needed stronger language and more strict standards and definitions of what "solid waste" is and how large of an accumulation constitutes a nuisance.
- Lack of specific language regulating open wells on properties, not having stagnant water collecting, discarded appliances, and using furniture intended and customarily indoor as outdoor.
- Need options for notifying property owners who refuse certified mail by posting the property in a conspicuous manner.

**Financial impacts:**

Low to medium for enforcement.

**Staff recommendation and comments:**

Staff recommends adopting the updated code enforcement language in the Hillsborough Code of Ordinances.

**Action requested:**

Review/comment and adoption.