



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 8, 2025
Department:	Utilities
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Utilities Director K. Marie Strandwitz, PE

ITEM TO BE CONSIDERED

Subject: Ordinance amending town code Section 14-71(a)1 – Payment of system development and capital facilities fees and Chapter 14 Appendix C – Water meter capacity factors

Attachments:

Ordinance

Summary:

The June 2025 amendment to Section 14-71 missed removing reference to meter size. Meter size was our former basis of charging system development fees. The last system development fee analysis performed by Raftelis in accordance with state statute modified our collection of fees to be based upon bedrooms (residential) and flow values in state wastewater regulations for non-residential. Appendix C of Chapter 14 is also proposed to be deleted as it has no other meaning or reference in the current code.

Financial impacts:

N/A

Staff recommendation and comments:

Removing reference to meter size in our code regarding fees will remove conflicts with our adopted fee schedule and general confusion to those impacted. Appendix C of Chapter 14 is also a long-term holdover for something no longer referenced elsewhere in the code or utilized.

Action requested:

Vote on the ordinance amendment.