



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 8, 2025
Department:	Planning and Economic Development
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Shannan Campbell, Planning and Economic Development Manager
Iain Banks, Nelson Nygaard Consulting

ITEM TO BE CONSIDERED

Subject: Draft Downtown and West Hillsborough Parking Study

Attachments:

Draft Downtown and West Hillsborough Parking Study

Summary:

In early 2024, the town, in partnership with Central Pines Regional Council and DCHC MPO, released a Request for letters of intent for consulting services to conduct a parking study of downtown and west Hillsborough's parking facilities, land uses, potential for growth, and to make recommendations on improvements the town can make to existing parking facilities and adding any future facilities. Consultant Nelson Nygaard was selected with a \$75,000 budget consisting predominantly of federal funds from the Surface Transportation Block Grant – Direct Attributable program.

The town has been working closely with the selected consultant and MPO on public outreach, conducting parking counts, and developing the study and recommendations over the last year and a half. The study consultant and staff are prepared to present the study, key findings and recommendations, and take any questions/comments.

Financial impacts:

Low to medium, depending on the implementation projects in the study.

Staff recommendation and comments:

Staff recommends reviewing and adopting the study as is, or if the board has significant comments/concerns to incorporate, to direct those updates to be made into the document with adoption of the final document at a future meeting date.

Action requested:

Review/comment and adoption.