



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	June 24, 2024
Department:	Planning and Economic Development
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Planning and Economic Development Manager Shannan Campbell

ITEM TO BE CONSIDERED

Subject: Special Event Permit – Team PHenomenal Hope Walk/Run 5K

Attachments:

1. Special Event Permit Application
2. Tent location and Race Map

Summary:

Team PHenomenal Hope would like to host a fundraising 5K walk/run starting and ending at Gold Park and looping through the riverwalk on Sunday, Oct. 7, 2024. There will be lawn games for kids and 5-10 tents holding registration and shade. Certificates of Insurance will be provided to the town closer to the event date. Organizers are expecting around 200 people for the race beginning at 9:30 a.m.

The rules for the use of Gold Park for large events like this were recently changed, however this permit application and park reservation came in before those rules were enacted. This will likely be the last event of this size permitted for this park.

Financial impacts:

Low; town sponsorship is requested for additional roll-out carts.

Staff recommendation and comments:

EMS is coordinating the event organizers on options for having medic support on-site. Event organizers to provide COI (certificate of insurance) closer to the event date.

Action requested:

Approve, approve with conditions, or deny the special event permit.