



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Jan. 22, 2024
Department: Administration
Agenda Section: Consent
Public hearing: No
Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Josh Fernandez, Budget and Management Analyst

ITEM TO BE CONSIDERED

Subject: North Carolina League of Municipalities Operations Assistance Program Agreement

Attachments:

1. Resolution with Memorandum of Agreement

Summary:

The North Carolina League of Municipalities is offering operations assistance to small municipalities through its own American Rescue Plan grant. The operations assistance covers six categories: 1) Cybersecurity assessment 2) Financial software acquisition and associated hardware evaluation/acquisition 3) Grant services 4) Legal consultation relating to ARPA compliance 5) Engineering and planning 6) Communications services.

Receiving these services from the League of Municipalities requires governing board adoption of the memorandum of understanding and resolution. These documents cover the acquisition of all services listed above and will allow staff to access them at any time throughout the terms of the agreement. The resolution, as presented, includes agreements for the cybersecurity assessment and legal consultation for ARPA compliance. Town staff have considered ways of utilizing the engineering and planning services to assess the feasibility of the site planned for placement of the new fire station on North Churton Street. If staff decide to move forward with this service, Article I Section 5 of the agreement allows the town manager to add the service to the agreement without another governing board approval. The League of Municipalities would then work with the town to determine the best vendor for the proposed assessment, based on expertise and geographic proximity.

There is no cost to the town through this program. All services will be billed to the League of Municipalities.

Financial impacts:

No financial impact.

Staff recommendation and comments:

Staff recommendation is to approve the memorandum of agreement and resolution.

Action requested:

Consider approval of MOA and resolution to allow staff to receive operations services from the North Carolina League of Municipalities and its contracted vendors.