



Minutes

Board of Commissioners Regular Meeting

7 p.m. April 13, 2026

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Mark Bell and commissioners Meaghun Darab, Robb English, Kathleen Ferguson and Matt Hughes

Absent: Commissioner Evelyn Lloyd

Staff: Assistant Town Manager and Community Services Director Matt Efird, Town Attorney Bob Hornik, Town Manager Eric Peterson, Senior Communications Specialist Cheryl Sadgrove, Human Resources Manager Haley Thore, Public Space and Sustainability Manager Stephanie Trueblood, Chief of Police Jason Winn, Police Management and Accreditation Coordinator Marshall Grayson, Diversion Social Worker Yazmin Washington

Opening of the meeting

Mayor Mark Bell called the meeting to order at 7:01 p.m.

1. Public charge

Bell did not read the public charge.

2. Audience comments not related to the printed agenda

There were none.

3. Agenda changes and approval

Motion: Commissioner Kathleen Ferguson moved to approve the agenda as presented. Commissioner Meaghun Darab seconded.

Vote: 4-0.

4. Appointments

A. Parks and Recreation Board – Reappointment of Paul Weinberg for a term ending April 13, 2029

Motion: Commissioner Matt Hughes moved to approve the appointment. Ferguson seconded.

Vote: 4-0.

5. Items for decision – consent agenda

A. Minutes

- Regular meeting March 9, 2026
- Regular meeting closed session March 9, 2026
- Work session March 23, 2026

B. Miscellaneous budget amendments and transfers

C. Proclamation – Volunteer Appreciation Week

D. Resolution declaring surplus property and donation

- E. Resolution adopting the Principles of Universal Design for Public Spaces
- F. Resolution Opposing a Proposed Constitutional Amendment Limiting Local Property Tax Authority
- G. Capital Project Ordinance Amendment – Sodium Hypochlorite Conversion
- H. Capital Project Ordinance Amendment – Cates Creek Outfall Upgrade
- I. Capital Project Ordinance Amendment – Elizabeth Brady Pump Station Upgrade
- J. Contract for year-end audit services in connection with fiscal year ending June 30, 2026
- K. Town Attorney Legal Services Memorandum of Understanding with The Brough Law Firm
- L. Updates on East Corbin Street Parking

Motion: Ferguson moved to approve all items on the consent agenda. Hughes seconded.
Vote: 4-0. Nays: None.

6. Items for decision - regular agenda

- A. Trespassing issues with the unhoused community at the Hillsborough Youth Athletic Association field

Patrick Cummings, representing the Hillsborough Youth Athletic Association, raised concerns about four recurring individuals near Collins Field engaging in behaviors including drug use, leaving paraphernalia, and approaching patrons threateningly.

Chief of Police Jason Winn explained that a property representative must issue a trespass warning in the officer's presence, which can later lead to charges upon further violations. Diversion Social Worker Yazmin Washington stated one individual had moved after being connected to services, highlighting the difficulty in resolving issues due to a lack of local shelter options.

Town Attorney Bob Hornik suggested ordinance-based solutions—such as implementing facility hours or placing no-camping signs—which might aid enforcement, though not eliminate the problem. Public Space and Sustainability Manager Stephanie Trueblood emphasized focusing on problematic behaviors rather than unsheltered status across town properties. Assistant Town Manager Matt Efirm said clearing abandoned encampments require hazmat contractors, not town staff.

The board tasked staff to explore practical solutions, including lease-consistent signage, potential ordinance changes, and encampment clean-up protocols, and come back with suggestions.

- B. General use rezoning request and development agreement for 715 US HWY 70 East (PIN 9874490155); Assistive Living Neighborhood (ALN) to Multifamily (MF) – **to be tabled** (please see 'action requested' at the end of the abstract for more information)
This item was discussed first.

Motion: Hughes moved to table per written agenda. Ferguson seconded
Vote: 4-0

- C. Proposal for Community Services Department Reorganization

Assistant Town Manager and Community Services Director Matt Efirm presented a proposal to reorganize the Community Services Department following the resignation of the public works manager in February. Rather than directly replace the position, the proposal splits the department into two: a Community Services and Sustainability Department, to be directed by Stephanie Trueblood, and a Planning and Development Services Department, with Efirm continuing as part-time department head. The former public works manager position would be converted into two lower-cost positions: an equipment operator and a transportation project coordinator, the latter to be hired no earlier than December pending budget conditions.

The estimated Year 1 cost is approximately \$60,000, with a cumulative three-year impact of roughly \$220,000 — significantly less than the estimated \$600,000 cost of filling the identified personnel gaps through conventional hiring. Town Manager Eric Peterson endorsed the proposal and noted that if the town is only able to add one position in the next three years given forecast budget pressures, this reorganization represents the best use of that capacity.

The board expressed support for the proposal and agreed to proceed with the reorganization.

D. Appointment of a voting delegate for the North Carolina League of Municipalities Board of Directors Election

Motion: Hughes moved to appoint Commissioner Ferguson as Hillsborough's voting delegate. English seconded.

Vote: 4-0.

E. Hot topics for work session April 27, 2026

Town Manager Eric Peterson said the April 27 work session agenda would include a quick budget update, presentations from nonprofit funding partners, and a possible update on a fiber project alternative.

7. Updates

A. Board members

Board members gave updates on the committees and boards on which they serve.

B. Town manager

Peterson said that he and Fire Chief Jeff Cabe met to begin drafting a memo on a potential fire station alternative focused on long-term cost savings to be emailed to the board when complete. He also confirmed that the budget document will be delivered to the board by May 8, with an overview on May 11 and a public hearing and budget workshop on May 18.

C. Staff (written reports in agenda packet)

There were no additional updates.

8. Adjournment

Motion: Hughes moved to adjourn at 8:33 p.m. Ferguson seconded.

Vote: 4-0.

Respectfully submitted,

Sarah Kimrey
Town Clerk
Staff support to the Board of Commissioners

Budget Adjustment Report

Adjustment Detail

For Date Range: 04/13/2026 - 04/13/2026

Town of Hillsborough, NC

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026						
Fund: 10 - GENERAL						
Revenue						
Department: 3100 - TAX LEVY						
10-00-3100-3101216	2016 TAX LEVY			0.00	-546.00	-546.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-546.00	
10-00-3100-3101217	2017 TAX LEVY			0.00	-529.00	-529.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-529.00	
10-00-3100-3101218	2018 TAX LEVY			0.00	-2,139.00	-2,139.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-2,139.00	
10-00-3100-3101219	2019 TAX LEVY			0.00	-2,027.00	-2,027.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-2,027.00	
10-00-3100-3101220	2020 TAX LEVY			0.00	-1,897.00	-1,897.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-1,897.00	
10-00-3100-3101221	2021 TAX LEVY			0.00	-3,204.00	-3,204.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-3,204.00	
10-00-3100-3101222	2022 TAX LEVY			0.00	-1,852.00	-1,852.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-1,852.00	
10-00-3100-3101223	2023 TAX LEVY			0.00	-6,729.00	-6,729.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-6,729.00	
10-00-3100-3101224	2024 TAX LEVY			-40,000.00	16,554.00	-23,446.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		16,554.00	
10-00-3100-3101225	2025 TAX LEVY			-10,899,000.00	-10,450.00	-10,909,450.00
BA0000349	Adj per actual	GLPKT03208	04/13/2026		-10,450.00	
Department 3100 Total:				-10,939,000.00	-12,819.00	-10,951,819.00
Department: 3300 - RESTRICTED REVENUES						
10-30-3300-3301000	POWELL BILL TAX			-330,000.00	-8,553.00	-338,553.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-8,553.00	
Department 3300 Total:				-330,000.00	-8,553.00	-338,553.00
Department: 3400 - FEE REVENUES						
10-30-3400-3401200	ENGINEERING SERVICES FEES			0.00	-55,000.00	-55,000.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-55,000.00	
Department 3400 Total:				0.00	-55,000.00	-55,000.00
Department: 3800 - NON-DEPARTMENTAL						
10-00-3800-3800510	NR FINGERPRINTING FEE			0.00	-360.00	-360.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-360.00	
Department 3800 Total:				0.00	-360.00	-360.00
Department: 3880 - NON-DEPARTMENTAL						
10-80-3880-3887000	INSURANCE PROCEEDS			0.00	-710,165.57	-710,165.57
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-710,165.57	
Department 3880 Total:				0.00	-710,165.57	-710,165.57
Department: 3900 - FUND BALANCE APPROPRIATION						
10-00-3900-3900000	FUND BALANCE APPROPRIATION			-207,819.00	733,816.57	525,997.57
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		736,316.57	
BA0000364	A250 Banners	GLPKT03317	04/13/2026		-2,500.00	
Department 3900 Total:				-207,819.00	733,816.57	525,997.57

Budget Adjustment Report

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Department: 3980 - DEBT ISSUANCE PROCEEDS						
10-30-3980-3900100	POWELL BILL FUND BALANCE APPROPRIATION			0.00	4,000.00	4,000.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		4,000.00	
Department 3980 Total:				0.00	4,000.00	4,000.00
Revenue Total:				-11,476,819.00	-49,081.00	-11,525,900.00
Expense						
Department: 4000 - DISASTER						
10-10-4000-5120050	FICA			0.00	15.00	15.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		15.00	
10-10-4000-5300161	MAINT - VEHICLES			0.00	367.00	367.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		367.00	
10-10-4000-5300570	MISCELLANEOUS			0.00	-382.00	-382.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		-382.00	
Department 4000 Total:				0.00	0.00	0.00
Department: 4100 - GOVERNING BODY						
10-10-4100-5100031	SALARIES - MAYOR			8,400.00	1,045.00	9,445.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		1,045.00	
10-10-4100-5110010	SALARIES - COMMISSIONERS			36,000.00	5,000.00	41,000.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		5,000.00	
Department 4100 Total:				44,400.00	6,045.00	50,445.00
Department: 4200 - ADMINISTRATION						
10-10-4200-5100020	SALARIES			633,343.00	21,657.00	655,000.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		21,657.00	
10-10-4200-5120050	FICA			44,836.00	1,164.00	46,000.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		1,164.00	
10-10-4200-5127070	RETIREMENT			90,361.00	3,639.00	94,000.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		3,639.00	
10-10-4200-5127071	401(K) RETIREMENT SUPP			31,398.00	1,302.00	32,700.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		1,302.00	
Department 4200 Total:				799,938.00	27,762.00	827,700.00
Department: 4400 - ACCOUNTING						
10-10-4400-5100020	SALARIES			499,835.00	19,265.00	519,100.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		19,265.00	
10-10-4400-5127070	RETIREMENT			67,276.00	2,624.00	69,900.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		2,624.00	
10-10-4400-5127071	401(K) RETIREMENT SUPP			23,376.00	924.00	24,300.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		924.00	
10-10-4400-5300110	TELEPHONE/INTERNET			2,760.00	1,080.00	3,840.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		1,080.00	
10-10-4400-5300112	POSTAGE			2,500.00	142.00	2,642.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		142.00	
10-10-4400-5300338	SUPPLIES - DATA PROCESSING			500.00	73.00	573.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		73.00	
10-10-4400-5300570	MISCELLANEOUS			10,210.00	-215.00	9,995.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		-215.00	
Department 4400 Total:				606,457.00	23,893.00	630,350.00
Department: 4500 - HUMAN RESOURCES						
10-10-4500-5100020	SALARIES			241,757.00	14,743.00	256,500.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		14,743.00	
10-10-4500-5120050	FICA			18,495.00	855.00	19,350.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		855.00	

Budget Adjustment Report

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
10-10-4500-5125060	INSURANCE - HEALTH			24,828.00	772.00	25,600.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		772.00	
10-10-4500-5125062	INSURANCE - DENTAL			836.00	19.00	855.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		19.00	
10-10-4500-5127070	RETIREMENT			32,832.00	2,923.00	35,755.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		2,923.00	
10-10-4500-5127071	401(K) RETIREMENT SUPP			11,408.00	1,007.00	12,415.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		1,007.00	
Department 4500 Total:				330,156.00	20,319.00	350,475.00
Department: 4600 - COMMUNICATIONS						
10-10-4600-5100020	SALARIES			282,876.00	14,724.00	297,600.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		14,724.00	
10-10-4600-5120050	FICA			21,640.00	960.00	22,600.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		960.00	
10-10-4600-5127070	RETIREMENT			40,275.00	2,330.00	42,605.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		2,330.00	
10-10-4600-5127071	401(K) RETIREMENT SUPP			13,994.00	806.00	14,800.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		806.00	
Department 4600 Total:				358,785.00	18,820.00	377,605.00
Department: 4900 - PLANNING						
10-10-4900-5100020	SALARIES			587,602.00	34,898.00	622,500.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		34,898.00	
10-10-4900-5120050	FICA			44,952.00	648.00	45,600.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		648.00	
10-10-4900-5125060	INSURANCE - HEALTH			68,512.00	2,388.00	70,900.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		2,388.00	
10-10-4900-5127070	RETIREMENT			84,125.00	5,375.00	89,500.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		5,375.00	
10-10-4900-5127071	401(K) RETIREMENT SUPP			29,231.00	1,894.00	31,125.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		1,894.00	
10-10-4900-5300467	CS - MINUTES PREPARER			6,500.00	-6,500.00	0.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		-6,500.00	
Department 4900 Total:				820,922.00	38,703.00	859,625.00
Department: 5000 - FACILITY MANAGEMENT						
10-10-5000-5100020	SALARIES			91,450.00	520.00	91,970.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		520.00	
10-10-5000-5120050	FICA			6,996.00	34.00	7,030.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		34.00	
10-10-5000-5125061	INSURANCE - LIFE/DISABILITY/VISION			150.00	5.00	155.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		5.00	
10-10-5000-5127070	RETIREMENT			13,160.00	65.00	13,225.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		65.00	
10-10-5000-5127071	401(K) RETIREMENT SUPP			4,573.00	27.00	4,600.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		27.00	
10-10-5000-5300145	MAINT - BUILDINGS			275,809.00	18,450.00	294,259.00
BA0000342	Move expense to Maintenance - Building ac...	GLPKT03132	04/13/2026		18,450.00	
10-10-5000-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			67,800.00	-18,450.00	49,350.00
BA0000342	Move expense to Maintenance - Building ac...	GLPKT03132	04/13/2026		-18,450.00	
Department 5000 Total:				459,938.00	651.00	460,589.00

Budget Adjustment Report

Account Number	Account Name	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date	Amount
Department: 5100 - POLICE				
10-20-5100-5100020	SALARIES			2,834,502.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026	55,918.00
10-20-5100-5127070	RETIREMENT			441,985.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026	22,015.00
10-20-5100-5127071	401(K) RETIREMENT SUPP			138,827.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026	6,823.00
10-20-5100-5127075	SEPARATION ALLOWANCE			117,128.00
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026	11,872.00
10-20-5100-5300161	MAINT - VEHICLES			3,000.00
BA0000344	Move non-capitalized expense	GLPKT03177	04/13/2026	8,491.00
10-20-5100-5300310	GASOLINE			65,000.00
BA0000352	Cover HPD vest purchases	GLPKT03244	04/13/2026	-5,000.00
10-20-5100-5300350	UNIFORMS			24,000.00
BA0000352	Cover HPD vest purchases	GLPKT03244	04/13/2026	5,000.00
10-20-5100-5700740	CAPITAL - VEHICLES			180,000.00
BA0000344	Move non-capitalized expense	GLPKT03177	04/13/2026	-8,491.00
Department 5100 Total:				3,804,442.00
				96,628.00
				3,901,070.00
Department: 5400 - ENGINEERING SERVICES				
10-30-5400-5100020	SALARIES			274,860.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	13,490.00
10-30-5400-5120050	FICA			21,027.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	1,298.00
10-30-5400-5127070	RETIREMENT			39,553.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	1,992.00
10-30-5400-5127071	401(K) RETIREMENT SUPP			13,743.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	707.00
Department 5400 Total:				349,183.00
				17,487.00
				366,670.00
Department: 5550 - FLEET MAINTENANCE				
10-30-5550-5100020	SALARIES			276,065.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	16,560.00
10-30-5550-5120050	FICA			21,119.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	266.00
10-30-5550-5127070	RETIREMENT			39,079.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	4,421.00
10-30-5550-5127071	401(K) RETIREMENT SUPP			13,579.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	1,271.00
10-30-5550-5300110	TELEPHONE/INTERNET			840.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	480.00
Department 5550 Total:				350,682.00
				22,998.00
				373,680.00
Department: 5600 - STREETS				
10-30-5600-5100010	OVERTIME COMPENSATION			3,000.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	10.00
10-30-5600-5100020	SALARIES			232,997.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	28,063.00
10-30-5600-5120050	FICA			17,825.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	975.00
10-30-5600-5125060	INSURANCE - HEALTH			42,446.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	3,954.00
10-30-5600-5125062	INSURANCE - DENTAL			1,253.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026	232.00

Budget Adjustment Report

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
10-30-5600-5127070	RETIREMENT			30,356.00	7,944.00	38,300.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		7,944.00	
10-30-5600-5127071	401(K) RETIREMENT SUPP			10,548.00	2,712.00	13,260.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		2,712.00	
10-30-5600-5300110	TELEPHONE/INTERNET			1,608.00	42.00	1,650.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		42.00	
10-30-5600-5300583	MISC - TAX, TAGS, ETC			0.00	25.00	25.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		25.00	
10-30-5600-5300760	POWELL BILL			330,000.00	4,553.00	334,553.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		4,553.00	
10-30-5600-5700741	CAPITAL - EQUIPMENT			45,000.00	10,450.00	55,450.00
BA0000349	Radar Speed Signs	GLPKT03208	04/13/2026		10,450.00	
Department 5600 Total:				715,033.00	58,960.00	773,993.00
Department: 5800 - SOLID WASTE						
10-30-5800-5100020	SALARIES			317,225.00	-47.00	317,178.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-47.00	
10-30-5800-5120050	FICA			24,268.00	22.00	24,290.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		22.00	
Department 5800 Total:				341,493.00	-25.00	341,468.00
Department: 6300 - PUBLIC SPACE						
10-10-6300-5300080	TRAINING/CONF/CONV			1,000.00	400.00	1,400.00
BA0000360	Cover training expense	GLPKT03275	04/13/2026		400.00	
10-10-6300-5300330	SUPPLIES - DEPARTMENTAL			44,000.00	-400.00	43,600.00
BA0000360	Cover training expense	GLPKT03275	04/13/2026		-400.00	
Department 6300 Total:				45,000.00	0.00	45,000.00
Department: 6510 - RAIL STATION						
10-71-6510-5982006	TRANSFER TO FUND 60 - GEN CAP IMPROV			50,000.00	-50,000.00	0.00
BA0000347	Adj per FY26 Budget	GLPKT03192	04/13/2026		-50,000.00	
Department 6510 Total:				50,000.00	-50,000.00	0.00
Department: 6600 - SAFETY & RISK MANAGEMENT						
10-10-6600-5100020	SALARIES			105,040.00	3,510.00	108,550.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		3,510.00	
10-10-6600-5125060	INSURANCE - HEALTH			10,548.00	157.00	10,705.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		157.00	
10-10-6600-5127070	RETIREMENT			15,116.00	494.00	15,610.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		494.00	
10-10-6600-5127071	401(K) RETIREMENT SUPP			5,252.00	178.00	5,430.00
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		178.00	
Department 6600 Total:				135,956.00	4,339.00	140,295.00
Department: 6610 - INFORMATION TECHNOLOGY						
10-71-6610-5982006	TRANSFER TO FUND 60 - GEN CAP IMPROV			0.00	50,000.00	50,000.00
BA0000347	Adj per FY26 Budget	GLPKT03192	04/13/2026		50,000.00	
Department 6610 Total:				0.00	50,000.00	50,000.00

Budget Adjustment Report

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
Department: 6900 - SPECIAL APPROPRIATIONS						
10-60-6900-5300570	MISCELLANEOUS			637,500.00	-287,499.00	350,001.00
BA0000343	Yr-end Adj	GLPKT03158	04/13/2026		-96,839.00	
BA0000344	Yr-End Adj	GLPKT03177	04/13/2026		-135,982.00	
BA0000345	Yr-end Adj	GLPKT03179	04/13/2026		-57,178.00	
BA0000364	A250 Banners	GLPKT03317	04/13/2026		2,500.00	
Department 6900 Total:				637,500.00	-287,499.00	350,001.00
Expense Total:				9,849,885.00	49,081.00	9,898,966.00
Fund 10 Total:				-1,626,934.00	0.00	-1,626,934.00
Fund: 30 - WATER/SEWER						
Revenue						
Department: 3500 - NON-DEPARTMENTAL						
30-80-3500-3528000	ENGINEERING REVIEW FEES			-5,000.00	-120,000.00	-125,000.00
BA0000351	Recognize developer contribution	GLPKT03242	04/13/2026		-120,000.00	
30-80-3500-3528001	WATER & SEWER INSPECTION FEES			-500.00	-56,986.00	-57,486.00
BA0000357	Adj per actual	GLPKT03264	04/13/2026		-56,986.00	
Department 3500 Total:				-5,500.00	-176,986.00	-182,486.00
Department: 3850 - INTEREST EARNED						
30-00-3850-3850000	INTEREST EARNED			-300,000.00	-52,004.00	-352,004.00
BA0000357	Adj per actual	GLPKT03264	04/13/2026		-52,004.00	
Department 3850 Total:				-300,000.00	-52,004.00	-352,004.00
Department: 3870 - TRANSFER FROM						
30-71-3870-3870010	TRANSFER FROM UTILITIES CAPITAL IMP			-252,884.00	-795,600.00	-1,048,484.00
BA0000358	Refund WSF for Adron Thompson Design Cos...	GLPKT03265	04/13/2026		-795,600.00	
Department 3870 Total:				-252,884.00	-795,600.00	-1,048,484.00
Department: 3880 - NON-DEPARTMENTAL						
30-80-3880-3887000	INSURANCE PROCEEDS			0.00	-205,609.00	-205,609.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		-64,599.00	
BA0000357	Adj per actual	GLPKT03264	04/13/2026		-141,010.00	
Department 3880 Total:				0.00	-205,609.00	-205,609.00
Department: 3900 - FUND BALANCE APPROPRIATION						
30-80-3900-3900000	FUND BALANCE APPROPRIATION			-675,666.00	795,600.00	119,934.00
BA0000358	Refund WSF for Adron Thompson Design Cos...	GLPKT03265	04/13/2026		795,600.00	
Department 3900 Total:				-675,666.00	795,600.00	119,934.00
Revenue Total:				-1,234,050.00	-434,599.00	-1,668,649.00
Expense						
Department: 7200 - ADMINISTRATION OF ENTERPRISE						
30-80-7200-5300570	MISCELLANEOUS			145,000.00	-144,949.00	51.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		-144,949.00	
Department 7200 Total:				145,000.00	-144,949.00	51.00
Department: 7220 - UTILITIES ADMINISTRATION						
30-80-7220-5100020	SALARIES			217,547.00	12,453.00	230,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		12,453.00	
30-80-7220-5120050	FICA			16,643.00	957.00	17,600.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		957.00	
30-80-7220-5125061	INSURANCE - LIFE/DISABILITY/VISION			347.00	10.00	357.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		10.00	
30-80-7220-5127070	RETIREMENT			31,090.00	2,010.00	33,100.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		2,010.00	
30-80-7220-5127071	401(K) RETIREMENT SUPP			10,803.00	2,727.00	13,530.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		2,727.00	
Department 7220 Total:				276,430.00	18,157.00	294,587.00

Budget Adjustment Report

Account Number	Account Name	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date	Amount
Department: 7240 - BILLING AND COLLECTIONS				
30-80-7240-5100020	SALARIES			350,581.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	10,564.00
30-80-7240-5120050	FICA			26,820.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	540.00
30-80-7240-5125060	INSURANCE - HEALTH			52,347.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	883.00
30-80-7240-5127070	RETIREMENT			47,282.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	4,368.00
30-80-7240-5127071	401(K) RETIREMENT SUPP			16,429.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	1,571.00
30-80-7240-5300411	CS - SOUTH DATA			40,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	4,500.00
30-80-7240-5300585	ELECTRONIC PAYMENT FEES			188,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	17,000.00
Department 7240 Total:				721,459.00
				39,426.00
				760,885.00
Department: 8120 - WATER TREATMENT PLANT				
30-80-8120-5100010	OVERTIME COMPENSATION			25,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	16,000.00
30-80-8120-5100020	SALARIES			599,103.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	16,497.00
30-80-8120-5120050	FICA			45,832.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	4,818.00
30-80-8120-5127070	RETIREMENT			78,039.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	5,671.00
30-80-8120-5127071	401(K) RETIREMENT SUPP			27,116.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	1,999.00
Department 8120 Total:				775,090.00
				44,985.00
				820,075.00
Department: 8140 - WATER DISTRIBUTION				
30-80-8140-5100020	SALARIES			588,148.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	15,852.00
30-80-8140-5120050	FICA			44,994.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	1,506.00
30-80-8140-5127070	RETIREMENT			82,865.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	11,135.00
30-80-8140-5127071	401(K) RETIREMENT SUPP			28,793.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	5,607.00
Department 8140 Total:				744,800.00
				34,100.00
				778,900.00
Department: 8200 - WASTEWATER COLLECTION				
30-71-8200-5982001	TRANSFER TO FUND 69 - UTIL CAP IMPROV			75,000.00
BA0000351	Recognize developer contribution	GLPKT03242	04/13/2026	120,000.00
BA0000357	Apply Developer Contribution to Elizabeth B...	GLPKT03264	04/13/2026	250,000.00
30-80-8200-5100010	OVERTIME COMPENSATION			12,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	2,000.00
Department 8200 Total:				87,000.00
				372,000.00
				459,000.00
Department: 8220 - WASTEWATER TREATMENT PLANT				
30-80-8220-5100010	OVERTIME COMPENSATION			5,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	3,478.00
30-80-8220-5100020	SALARIES			576,124.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026	45,676.00
30-80-8220-5120050	FICA			44,074.00
				5,426.00
				49,500.00

Budget Adjustment Report

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		5,426.00	
30-80-8220-5125060	INSURANCE - HEALTH			72,520.00	2,480.00	75,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		2,480.00	
30-80-8220-5127070	RETIREMENT			81,620.00	10,180.00	91,800.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		10,180.00	
30-80-8220-5127071	401(K) RETIREMENT SUPP			28,360.00	3,640.00	32,000.00
BA0000350	Yr-end Adj	GLPKT03237	04/13/2026		3,640.00	
30-80-8220-5300145	MAINT - BUILDINGS			14,200.00	560.00	14,760.00
BA0000362	Cover plumbing repairs at WWTP	GLPKT03296	04/13/2026		560.00	
30-80-8220-5300158	MAINT - EQUIPMENT			130,380.00	-3,200.00	127,180.00
BA0000363	Replace gate fence	GLPKT03310	04/13/2026		-3,200.00	
30-80-8220-5300165	MAINT - INFRASTRUCTURE			38,630.00	3,200.00	41,830.00
BA0000363	Replace gate fence	GLPKT03310	04/13/2026		3,200.00	
30-80-8220-5300323	SUPPLIES - CHEMICALS			102,090.00	-560.00	101,530.00
BA0000362	Cover plumbing repairs at WWTP	GLPKT03296	04/13/2026		-560.00	
Department 8220 Total:				1,092,998.00	70,880.00	1,163,878.00
Expense Total:				3,842,777.00	434,599.00	4,277,376.00
Fund 30 Total:				2,608,727.00	0.00	2,608,727.00

Fund: 60 - GENERAL CAPITAL IMPROVEMENTS

Expense

Department: 5600 - STREETS

60-05-5600-5700570	MISCELLANEOUS			0.00	49.66	49.66
BA0000348	Adj per actual	GLPKT03193	04/13/2026		49.66	
60-05-5600-5700774	NC86 - DESIGN			325,982.00	-49.66	325,932.34
BA0000348	Adj per actual	GLPKT03193	04/13/2026		-49.66	
Department 5600 Total:				325,982.00	0.00	325,982.00
Expense Total:				325,982.00	0.00	325,982.00
Fund 60 Total:				325,982.00	0.00	325,982.00

Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS

Expense

Department: 8120 - WATER TREATMENT PLANT

69-45-8120-5700863	WTP PAVING & CURBING			90,000.00	-29,987.60	60,012.40
BA0000359	Apply remaining funds to other needs	GLPKT03269	04/13/2026		-29,987.60	
69-45-8120-5970920	TRANSFER TO FUND 30 - WATER & SEWER			0.00	29,987.60	29,987.60
BA0000359	Apply remaining funds to other needs	GLPKT03269	04/13/2026		29,987.60	
Department 8120 Total:				90,000.00	0.00	90,000.00
Expense Total:				90,000.00	0.00	90,000.00
Fund 69 Total:				90,000.00	0.00	90,000.00

Fund: 78 - COMMITTED FUNDS - GENERAL FUND

Revenue

Department: 3870 - TRANSFER FROM

78-71-3870-3870402	TRANSFER FROM GF - CONNECTIVITY			-40,000.00	-40,103.00	-80,103.00
BA0000346	Adj per FY26 Budget	GLPKT03190	04/13/2026		-40,103.00	
78-71-3870-3870410	TRANSFER FROM GF - SUSTAINABILITY			-647,000.00	-519,500.00	-1,166,500.00
BA0000346	Adj per FY26 Budget	GLPKT03190	04/13/2026		-519,500.00	
Department 3870 Total:				-687,000.00	-559,603.00	-1,246,603.00
Revenue Total:				-687,000.00	-559,603.00	-1,246,603.00

Expense

Department: 6300 - PUBLIC SPACE

78-71-6300-5970911	TRANSFER TO GF - SUSTAINABILITY			647,000.00	519,500.00	1,166,500.00
BA0000346	Adj per FY26 Budget	GLPKT03190	04/13/2026		519,500.00	

Budget Adjustment Report

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
78-71-6300-5970917	TRANSFER TO GF - CONNECTIVITY			40,000.00	40,103.00	80,103.00
BA0000346	Adj per FY26 Budget	GLPKT03190	04/13/2026		40,103.00	
Department 6300 Total:				687,000.00	559,603.00	1,246,603.00
Expense Total:				687,000.00	559,603.00	1,246,603.00
Fund 78 Total:				0.00	0.00	0.00
Budget Code 2025-2026 Total:				1,397,775.00	0.00	1,397,775.00

APPROVED: 4/0

DATE: 4/13/26

VERIFIED: _____

Smah E. Kimrey

DRAFT

Budget Adjustment Report

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026				
	10	-1,626,934.00	0.00	-1,626,934.00
	30	2,608,727.00	0.00	2,608,727.00
	60	325,982.00	0.00	325,982.00
	69	90,000.00	0.00	90,000.00
	78	0.00	0.00	0.00
Budget Code 2025-2026 Total:		1,397,775.00	0.00	1,397,775.00

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PROCLAMATION

Recognizing Volunteer Appreciation Week

April 19-25, 2026

WHEREAS, National Volunteer Week is an opportunity to recognize and honor the countless individuals who selflessly invest in the lives of others in our nation and in Hillsborough; and

WHEREAS, volunteers are finding unique and innovative ways to spread joy and meet the emotional, physical, and educational needs of others; and

WHEREAS, volunteering one's time, talents and resources has been an integral part of our heritage since the early days of our nation and it is essential that we continue this tradition of giving and sharing to preserve and improve the quality of life for all members of our community; and

WHEREAS, Hillsborough is home to a multitude of volunteer opportunities that serve our residents, visitors, and businesses and raise the overall quality of life in Hillsborough; and

WHEREAS, since 1974 a special week in April each year is designated in our nation for the dual purpose of recognizing those who give of themselves and of encouraging all to become involved in volunteer work; and it is fitting at this time that we say, "THANK YOU!" to all individuals, groups, boards and committees, and businesses who have given time, energy, and resources in the Town of Hillsborough through volunteer service;

NOW, THEREFORE, I, Mark Bell, mayor of the Town of Hillsborough, do hereby proclaim April 19-25, 2026 as Volunteer Appreciation Week in the Town of Hillsborough.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hillsborough to be affixed this 13th day of April in the year 2026.



Mark Bell

Mark Bell, Mayor
Town of Hillsborough



RESOLUTION Declaring Surplus Property and Donation

WHEREAS, it has been determined by the Board of Commissioners that certain personal property described on Exhibit A attached hereto and owned by the Town of Hillsborough is obsolete, unused or surplus; and

WHEREAS, it has been determined that the property can be utilized by Alamance Community College; and

WHEREAS, the Board of Commissioners approves the donation of the property to Alamance Community College; and

WHEREAS, North Carolina General Statute 160A-280 authorizes municipalities to donate personal property to nonprofit organizations and governmental units; and

WHEREAS, pursuant to North Carolina General Statute 160A-280, the town published notice of this resolution at least five days prior to the board's adoption;

NOW, THEREFORE, be it resolved by the Hillsborough Board of Commissioners as follows:

- The property is hereby declared surplus.
- The property shall be donated to Alamance Community College in accordance with a Donated Assets Indemnification Agreement attached hereto as Exhibit B.
- The town manager is hereby authorized to take steps necessary to donate said items to the Alamance Community College in accordance with this resolution.

Approved this 13th day of April of the year 2026.



Mark Bell

Mark Bell, Mayor
Town of Hillsborough

Attestation:

Sarah E. Kimrey

Sarah Kimrey, Town Clerk



RESOLUTION

Adopting the Principles of Universal Design for Public Spaces

WHEREAS, Universal Design is a philosophy that advocates for the creation and composition of environments that can be accessed, understood, and used by all people, to the greatest extent possible, without the need for adaptation or specialized features; and

WHEREAS, Universal Design creates inclusive solutions and promotes accessibility and usability, allowing people with all levels of ability to live independently; and

WHEREAS, this approach seeks to proactively remove barriers that could limit participation in social, economic, and cultural life; and

WHEREAS, the implementation of universal design principles—including equitable use, flexibility, simplicity, and safety—enhances accessibility for all individuals regardless of their age, size, ability or disability, and the general public; and

WHEREAS, designing for accessibility from the outset reduces the need for costly, reactive retrofitting of public spaces; and

WHEREAS, incorporating universal design principles improves the quality of life, fosters independence, and supports inclusion in community life;

NOW, THEREFORE, be it resolved that the Hillsborough Board of Commissioners hereby adopts the principles of Universal Design as a standard for all future planning, and construction of public spaces.

Approved this 13th day of April in the year 2026.



Mark Bell

Mark Bell, Mayor
Town of Hillsborough

RESOLUTION# 20260413-5.F



RESOLUTION

Opposing a Proposed Constitutional Amendment Limiting Local Property Tax Authority

WHEREAS, property taxes are the primary source of revenue for Hillsborough and municipalities in North Carolina and are essential to funding core public services, including police, fire protection, roads, solid waste, and transportation; and

WHEREAS, in North Carolina cities and towns, property tax revenues fund, on average, approximately 50% of municipal budgets for police and fire protection and approximately 20% for streets and transportation infrastructure; fire and police services in Hillsborough comprise 41.% of the General Fund budget; streets make up nearly 10% of the budget and when combined with public works, operations total 20%; and

WHEREAS, these services are fundamental to public safety, economic stability, and quality of life for residents, businesses, and visitors; and

WHEREAS, the House Select Committee on Property Tax Reduction and Reform is advancing a potential constitutional amendment that would impose rigid and inflexible constraints on local property tax authority; and

WHEREAS, such constraints would undermine local fiscal stability by increasing borrowing costs through reduced bond ratings, limiting the town's ability to respond to rising costs, and restricting the capacity to recover from natural disasters and other emergencies; and

WHEREAS, municipalities across North Carolina are already facing substantial cost increases in delivering essential services, including approximately an 80% increase in street resurfacing costs, a 33% increase in entry-level police officer market-rate salaries, and a 50% increase in the cost of fire trucks and other public safety vehicles over the past five years; Hillsborough has also experienced significant increases similar to other North Carolina local governments; and

WHEREAS, these fiscal pressures require local governments to retain flexibility to responsibly manage revenues in order to maintain service levels and meet community expectations; and

WHEREAS, property taxes fund the basic services and infrastructure that support businesses, attract investment, and sustain economic growth across North Carolina; and

WHEREAS, undermining local revenue authority risks shifting costs, reducing service quality, and weakening the economic competitiveness of North Carolina communities;

NOW, THEREFORE, be it resolved that the Hillsborough Board of Commissioners strongly opposes any open-ended constitutional amendment that lacks clear parameters and would significantly restrict local government revenue authority and the ability to provide essential services; and

BE IT FURTHER RESOLVED that the Hillsborough Board of Commissioners calls on the North Carolina General Assembly to reject proposals that would impose inflexible and subjective constraints on municipal property tax authority and instead work in partnership with local governments to support sustainable economic growth and service delivery; and

RESOLUTION# 20260413-5.F

BE IT FURTHER RESOLVED should a constitutional amendment be placed on the November 2026 ballot, the Town of Hillsborough urges voters to vote against the amendment; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be transmitted to the Chapel Hill Town Council, the Carrboro Town Council, the Mebane City Council, and the Orange County Board of Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be transmitted to Senator Jonah Garson and Representative Renee Price; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the House Select Committee on Property Tax Reduction and Reform.

Approved this 13th day of April in the year 2026.



Mark Bell

Mark Bell, Mayor
Town of Hillsborough

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Budget Adjustment Report Adjustment Detail

For Date Range: 04/13/2026 - 04/14/2026

Town of Hillsborough, NC

Account Number Adjustment Number	Account Name Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026						
Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS						
Revenue						
69-47-3870-3870522 BA0000353	TRANSFER FROM WSF SODIUM HYPOCHLORITE Apply remaining project funds	GLPKT03259	04/14/2026	0.00	-79,453.00 -79,453.00	-79,453.00
Revenue Total:				0.00	-79,453.00	-79,453.00
Expense						
69-00-8100-5700720 BA0000353	CONSTRUCTION Apply remaining project funds	GLPKT03259	04/14/2026	0.00	79,453.00 79,453.00	79,453.00
Expense Total:				0.00	79,453.00	79,453.00
Fund 69 Total:				0.00	0.00	0.00
Budget Code 2025-2026 Total:				0.00	0.00	0.00

DRAFT

APPROVED: 4/0

DATE: 4/13/26

VERIFIED: Susan E Kinney



ORDINANCE

Capital Project Amendment

Sodium Hypochlorite Conversion

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. Revenues anticipated to be available to the town to complete the project are hereby adopted as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Sodium Hypochlorite Conversion	\$375,000	\$79,453	\$454,453

Section 2. Amounts appropriated for the capital project are hereby adopted as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Sodium Hypochlorite Conversion	\$375,000	\$79,453	\$454,453

Section 3. This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

Section 4. This capital project will close automatically upon projection completion.

Section 5. Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 13th day of April in the year 2026.

Ayes: 4
 Noes: 0
 Absent or excused: 1



Sarah E. Kimrey

 Sarah E. Kimrey, Town Clerk

Budget Adjustment Report

Adjustment Detail

For Date Range: 04/15/2026 - 04/15/2026

Town of Hillsborough, NC

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026						
Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS						
Revenue						
69-48-3870-3870523	TRANSFER FROM WSF - CATES CREEK OUTFALL UPGRADE			0.00	-120,000.00	-120,000.00
BA0000354	Apply Developer Contribution	GLPKT03262	04/15/2026		-120,000.00	
Revenue Total:				0.00	-120,000.00	-120,000.00
Expense						
69-00-8100-5700745	DESIGN			0.00	120,000.00	120,000.00
BA0000354	Apply Developer Contribution	GLPKT03262	04/15/2026		120,000.00	
Expense Total:				0.00	120,000.00	120,000.00
Fund 69 Total:				0.00	0.00	0.00
Budget Code 2025-2026 Total:				0.00	0.00	0.00

APPROVED: 4/0

DATE: 4/13/26

VERIFIED: *Sarah E. Kinney*

DRAFT

Budget Adjustment Report

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026				
69		0.00	0.00	0.00
Budget Code 2025-2026 Total:		0.00	0.00	0.00

DRAFT



ORDINANCE

Capital Project Amendment

Cates Creek Outfall Upgrade

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. Revenues anticipated to be available to the town to complete the project are hereby adopted as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Cates Creek Outfall Upgrade	\$75,000	\$120,000	\$195,000

Section 2. Amounts appropriated for the capital project are hereby adopted as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Cates Creek Outfall Upgrade	\$75,000	\$120,000	\$195,000

Section 3. This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

Section 4. This capital project will close automatically upon projection completion.

Section 5. Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 13th day of April in the year 2026.

Ayes: 4
 Noes: 0
 Absent or excused: 1



Sarah E. Kimrey

 Sarah E. Kimrey, Town Clerk

Budget Adjustment Report

Adjustment Detail

For Date Range: 04/16/2026 - 04/16/2026

Town of Hillsborough, NC

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026						
Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS						
Revenue						
69-36-3870-3870524	TRANSFER FROM WSF - ELIZABETH BRADY PS UPGRADE			0.00	-250,000.00	-250,000.00
BA0000356	Apply Developer Contribution	GLPKT03263	04/16/2026		-250,000.00	
Revenue Total:				0.00	-250,000.00	-250,000.00
Expense						
69-00-8100-5700720	CONSTRUCTION			0.00	250,000.00	250,000.00
BA0000356	Apply Developer Contribution	GLPKT03263	04/16/2026		250,000.00	
Expense Total:				0.00	250,000.00	250,000.00
Fund 69 Total:				0.00	0.00	0.00
Budget Code 2025-2026 Total:				0.00	0.00	0.00

APPROVED: 4/0

DATE: 4/13/26

VERIFIED: *Shan & Kimrey*

DRAFT

Budget Adjustment Report

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026		Fiscal: 2025-2026		
	69	0.00	0.00	0.00
Budget Code 2025-2026 Total:		0.00	0.00	0.00

DRAFT



ORDINANCE

Capital Project Amendment

Elizabeth Brady Pump Station and Force Main Upgrade

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1. Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Pump Station and Force Main Upgrade	\$750,000	\$250,000	\$1,000,000

Section 2. Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Pump Station and Force Main Upgrade	\$750,000	\$250,000	\$1,000,000

Section 3. This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

Section 4. This capital project will close automatically upon projection completion.

Section 5. Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 13th day of April in the year 2026.

Ayes: 4
Noes: 0
Absent or excused: 1



A handwritten signature in black ink that reads "Sarah E. Kimrey".

Sarah E. Kimrey, Town Clerk