



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 26, 2022
Department:	Community Services
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Margaret Hauth, Assistant Town Manager
Sarah Kimrey, Town Clerk

ITEM TO BE CONSIDERED

Subject: Update and next steps on making volunteer board processes more consistent

Attachments:

1. Report of staff research and questions
2. Draft town Code chapter updating and consolidating board language
3. 2017 appoint/recruitment policy
4. Town Code Section 2-32
5. Draft updated organizational chart

Summary:

In February, the board members expressed interest in improving the consistency of processes surrounding appointed boards – recruitment, orientation, alignment with town board interests. Staff pulled together the various authorizing documents, process, and the like that govern appointed boards. These have previously been shared via the town board's SharePoint location.

The attached report summarizes our research findings and indicates staff recommended next steps. It also provides responses and recommendations related to the questions asked.

Financial impacts:

None.

Staff recommendation and comments:

Discussion only. Town Code amendments can be prepared for future meeting.

Action requested:

Provide direction on next steps.