



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Nov. 24, 2025
Department:	Administrative Services
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Administrative Services Director Jen Della Valle

ITEM TO BE CONSIDERED

Subject: Strategic Plan Annual Report

Attachments:

1. FY25 Annual Report
2. FY26 Check-In Schedule

Summary:

The town has completed the second year of plan implementation after the board adopted the [FY24-26 Strategic Plan](#) in June 2023. The strategic plan outlines the town's direction for a three-year period and serves as an action-oriented road map that aligns the town's resources with priorities.

This is our final check-in with the town board for the Fiscal Year 2025 (FY25) plan year, providing an opportunity to discuss action on initiatives that were identified for the past fiscal year. The annual report attached includes the status of the FY25 initiatives, across each focus area.

While staff intended to present the FY25 year-end update at the August work session, it was delayed due to limited staff bandwidth resulting from Tropical Storm Chantal. At this point, we would normally have been well under way in developing the FY27-29 Strategic Plan. This would have had significant operational impacts on all of our departments, many who were responding to and recovering from Chantal. Rather than compressing the plan development timeframe, staff is proposing adding an additional year to the current strategic plan (adjusted timeframe of FY24-FY27) and begin planning and developing the next version of the strategic plan in FY27.

Attached is the strategic plan schedule for FY26. Starting last fiscal year, we reduced the number of check-ins to allow staff time to make more substantive progress on initiatives prior to the first update. The first update is slated for the budget retreat, with a second update at the May budget presentation.

Financial impacts:

No financial impacts at this time.

Staff recommendation and comments:

N/A

Action requested:

Receive year-end report and provide feedback.