



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Nov. 24, 2025
Department:	Planning and Economic Development
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Planning Technician Dakotah Kimbrough

ITEM TO BE CONSIDERED

Subject: Special Event Permit Application – Hillsborough Running Club Thanksgiving Turkey Trot 5K

Attachments:

1. Special Event Permit Application
2. Route Map

Summary:

The Hillsborough Running Club has applied to hold their annual Thanksgiving Turkey Trot 5K. This informal event takes place on the morning of Thanksgiving Day, Nov. 27, 2025, from 7 to 10 a.m. Setup and breakdown will be completed in that timeframe. As the event is free and does not require registration, and is also held on Thanksgiving morning, it can be hard to estimate the anticipated number of participants, but organizers estimate up to 200 may participate.

There will be free coffee for participants and food donations for PORCH are collected, but no vendors or equipment will be present for this event. Restroom facilities at the Farmers Market Pavilion will be utilized. Hillsborough Running Club volunteers will hold traffic briefly for a couple of minutes at the intersection of East Margaret Lane and South Cameron Street as participants proceed from the starting point to the Riverwalk. Aside from use of the greenway, no town-sponsored services are being requested. The standard greenway use conditions will apply.

Financial impacts:

Low; no town-sponsored services are being requested.

Staff recommendation and comments:

Staff recommend approval; the certificate of insurance will be provided as soon as possible.

Action requested:

Approve, approve with conditions, or deny the special event permit.